

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, DECEMBER 12, 2007
9:00 a.m.**

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *No separate committee meetings were held.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, December 12, 2007 at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Brett Mellington was unable to attend the meeting. Supervisor Stevie Smith, 1st Vice Chair, acted as Chair and called the meeting to order at 9:04 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Kayla Adams
Edwards Barham
Helen Bridges Carter
Thomas Clark
Carl Franklin, *2nd Vice Chair*
Keith Gamble
Cedric Hampton, Jr.
Kathy Sellers Johnson
Dan Packer
Stephen Smith, *1st Vice Chair*
Vincent St. Blanc, III
Mike Stone
Deni Taylor

Members Absent

John DeLaney
Ava Dejoie
Brett Mellington
Michael Murphy

Staff Present

Dr. Joe May
Bonni Blouin
Allen Brown
Jennifer Daly
Pat Eddy
Leah Goss
Jim Henderson
John Hough
Jan Jackson
Ken Jenkins
Lura Kamiya
Joe Marin
Kizzy Payton
Dr. Jerry Pinsel
Reba Poulson

Jimmy Sawtelle
Shannon Sedberry
Greg Speyrer

D. APPROVAL OF DECEMBER 12, 2007 AGENDA

Acting Chair Smith submitted two items to be added to the agenda under Personnel Actions – Item G.4. Appointment of Interim Campus Administrator for Louisiana Technical College Sabine Valley Campus, and G.5. Extension of Interim Director Appointment for Louisiana Technical College, Region 6.

On motion of Supervisor Johnson, seconded by Supervisor Franklin, the Board voted to approve the December 12, 2007 agenda as amended.

E. APPROVAL OF MINUTES OF NOVEMBER 14, 2007 JOINT FINANCE/IT COMMITTEE AND FULL BOARD MEETINGS

On motion of Supervisor Johnson, seconded by Supervisor Clark, the Board voted to approve the minutes of the November 14, 2007 Joint Finance/IT Committee and Full Board meetings as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Acting Chair Smith stated that Chair Mellington was unable to attend the meeting today. Chair Mellington asked that Supervisor Smith express his wishes for a Happy Holiday to the Board, faculty and staff. No other topics were discussed during the Chair of the Board Report.

2. President's Report

Dr. Joe May presented the President's Report. The following items were discussed:

- Introduced Ms. Leah Goss and welcomed her to the LCTCS. Ms. Goss will serve as the Executive Director for System Advancement.
- Acknowledged Dr. Alex Johnson, Chancellor, Delgado Community College, on his acceptance to the position of President, Allegheny County Community College, effective mid-March, 2008. Dr. May thanked Dr. Johnson for his leadership to Delgado Community College. Dr. Johnson will be acknowledged by the Board at a later date.
- Recognized Dr. Jan Brobst, Chancellor, South Louisiana Community College (SLCC). Chancellor Brobst attended a reception hosted by the Southern Association of Colleges and Schools (SACS), for colleges who have recently received accreditation.

Chancellor Brobst announced a dual enrollment initiative/agreement between SLCC and St. Mary Parish high schools. She also reported an increase in enrollment at the Franklin Campus with an expected enrollment of 100+ in January 2008. She thanked Supervisor St. Blanc for his efforts in the region.

- Dr. May mentioned that Chancellor Tom Carlton is recovering from back surgery and is doing well. Also, Chancellor Travis Lavigne underwent surgery this week and is doing well.
- Supervisor Kathy Sellers Johnson spoke about her role on Governor-Elect Jindal's Workforce Team. She reported that she had attended the first meeting and indicated that the LCTCS will play a big part in workforce development in Louisiana.
- Acting Chair Stevie Smith provided a recap and update on the implementation of Act 391. He stated a Facilities Corporation has been created which will facilitate the implementation of Act 391. The Corporation has brought together a team of financial and planning experts and are working on the necessary documents to support Bond Commission approval. The State Bond Commission will meet on December 20th to consider approving a series of documents to be used to implement the Act. If approval is granted by the Bond Commission, further steps will be taken to provide financing.
- Will Wainwright, Regional Director, Region 9; Linda Davis, State Grants Program Manager, Mine Safety & Health Administration; and, Jeffrey Hodges, program instructor, provided a presentation to the Board on the Mine Safety Program.
- Supervisor Cedric Hampton and Tiffany Snell, Coordinator of Student Services, provided a presentation on the 2008 College Convention held in Manchester, New Hampshire. Representatives from Baton Rouge Community College (BRCC), Delgado Community College (DCC) and SOWELA Technical Community College (SOWELA) attended the convention. Louisiana had the largest delegation at the convention, with 35 students – 10 from the LCTCS. Commissioner of Education, Dr. Joe Savoie, opened the convention.
- Dr. Luke Robins, Chancellor, Louisiana Delta Community College (LDCC), updated the Board on plans for the new campus. A PowerPoint presentation was shown providing an overview of the new campus plans. Chancellor Robins stated that a RFQ for a design build team will be released next week resulting in the selection of 3-4 teams to submit a formal proposal. He noted that the sale of the property is expected to be completed in January 2008. He added that they hope to break ground in the spring.
- Dr. May stated that he has been invited to speak at commencement activities at the Louisiana Technical College, Sullivan Campus and at Northwestern University.
- Dr. May notified the Board of his invitations to visit France and Saudi Arabia to tour technical schools and community colleges and to discuss the possibility of a student exchange program.
- Acting Chair Smith strongly encouraged Board members to participate in the commencement activities in their respective areas.

G. GENERAL ACTION ITEMS**

Academic Actions

Acting Chair Smith presented the agenda items for consideration by the Board.

1. Region 9 – Florida Parishes Campus
Request for Approval of Certificate of Technical Studies – Veterinary Assistant

Dr. Jerry Pinsel, Interim Senior Vice President of Academic & Student Affairs, Will Wainwright and Dr. James Hurrell, Director, Veterinary Technology Program, Delgado Community College, provided information on the proposed Veterinary Assistants program.

Dr. Hurrell announced that Delgado Community College is currently negotiating with Louisiana State University School of Veterinary Medicine to expand Delgado's program and create a Memorandum of Understanding to start ten (10) students in Baton Rouge next fall.

On motion of Supervisor Carter, seconded by Supervisor St. Blanc, the Board voted to approve the Certificate of Technical Studies, for the training of Veterinary Assistants, as proposed by the Florida Parishes Campus, in Region 9, of the LCTCS Technical Division. The motion carried.

Personnel Actions

2. Appointment of Vice Chancellor for Finance & Administrative Services for SOWELA Technical Community College

Dr. Andrea Miller, Chancellor, SOWELA Technical Community College, provided information on Ms. Angele Ozoemelum. She stated that Ms. Ozoemelum comes to the college from Delaware State University where she served as Assistant Vice President. She formerly served as a Budget Analyst in the Office of Management and Budget in the Virgin Islands.

Dr. Miller noted that SOWELA has been working without a Vice Chancellor of Finance for the past eleven (11) months. She thanked Jan Jackson for her assistance during this time.

On motion of Supervisor Johnson, seconded by Supervisor Franklin, the Board voted to approve the appointment of Ms. Angele Alexander Ozoemelum as Vice Chancellor for Finance and Administrative Services at SOWELA Technical Community College, at an annualized base annual salary of \$89,500, effective December 17, 2007. The motion carried.

3. Tenure Hearing Subcommittee Determination for Terryl M. Francisco

Acting Chair Smith stated the need to enter into Executive Session to discuss agenda item G.3. Tenure Hearing Subcommittee Determination for Terryl M. Francisco.

On motion of Supervisor Johnson, seconded by Supervisor Taylor, the Board entered into Executive Session at 10:11 a.m. to discuss agenda item G.3. Tenure Hearing Subcommittee Determination for Terryl M. Francisco.

The full Board reconvened at 11:30 a.m. Acting Chair Smith stated that no votes were taken and no consensus reached during the Executive Session.

Bonni Blouin called roll and a quorum was re-established.

No action was taken on agenda item G.3. It was deferred until the February 2008 Board meeting.

4. Appointment of Interim Campus Administrator for Louisiana Technical College Sabine Valley Campus

On motion of Supervisor Johnson, seconded by Supervisor Clark, the Board voted to approve the appointment of Mr. Ronald Wright as Interim Campus Administrator of the Louisiana Technical College Sabine Valley Campus, with an annualized salary of \$65,000, effective January 5, 2008, and not to exceed January 4, 2009. The motion carried.

5. Extension of Interim Director Appointment for Louisiana Technical College, Region 6

On motion of Supervisor Johnson, seconded by Supervisor Carter, the Board voted to approve an extension of the appointment of Mr. Mervin Birdwell as Interim Regional Director for Louisiana Technical College – Region 6, from December 31, 2007 through June 30, 2008. The motion carried.

H. CONSENT AGENDA

On motion of Supervisor Hampton, seconded by Supervisor Gamble, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.9. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Baton Rouge Community College
Approval of A.S. in Criminal Justice (CIP 43.0104)

Approved the Associate of Science in Criminal Justice degree as proposed by the faculty and administrators of Baton Rouge Community College.

2. Louisiana Delta Community College
Approval of an A.A.S. in the Care and Development of Young Children (CIP 19.0709)
To include: C.T.S. and T.C.A. Exit Points

Approved the Associate of Applied Science in the Care and Development of Young Children (with Certificate of Technical Studies and Technical Competence Areas exit points) as proposed by the faculty and administration of Louisiana Delta Community College.

3. Technical Division
Program Expansions:
Region 9:
Sullivan Campus
Technical Diploma - Criminal Justice (CIP 43.0104)
(including the related exit points in the common curriculum)
Technical Diploma - Care and Development of Young Children (CIP 19.0709)
(including the related exit points in the common curriculum)

Approved the Technical Diploma in Criminal Justice and the Technical Diploma in the Care and Development of Young Children as proposed by the faculty and administration of the Sullivan Campus within the LCTCS' Technical Division/Region 9.

4. Technical Division

Program Deletions:

Region 4:

- Lafayette Campus – Technical Diploma: Emergency Medical Technician Basic/Paramedic (and included related exit points in the common curriculum)
- Gulf Area Campus – Associate of Applied Sciences: Computer Specialist (Applications) CIP 11.0301, (and included related exit points in the common curriculum)
- T.H. Harris Campus – Technical Diploma: Collision Repair Technology, CIP 47.0603, (and included related exit points in the common curriculum)

Approved the requests, from Region 4, to delete the following programs from the Board of Regents Curriculum Inventory:

- Lafayette Campus – Technical Diploma: Emergency Medical Technician Basic/Paramedic (and included related exit points in the common curriculum)**
- Gulf Area Campus – Associate of Applied Sciences: Computer Specialist (Applications) CIP 11.0301, (and included related exit points in the common curriculum)**
- T.H. Harris Campus – Technical Diploma: Collision Repair Technology, CIP 47.0603, (and included related exit points in the common curriculum)**

Facilities Actions

5. Amendments to Previously Approved Construction of Child Care Facility on the City Park Campus of Delgado Community College

Approved an amendment increasing the construction amount of a new child care facility for Delgado Community College to \$2,208,253 effective December 12, 2007, contingent upon approval by the Board of Regents and the Division of Administration and the Joint Legislative Committee on the Budget.

Finance Actions

6. Incumbent Worker Training Program Contracts

No Incumbent Worker Training Program Contracts were submitted for approval/revision.

7. Professional Services Contract between LTC Region 7 Natchitoches Campus and Intellect Controls Group, Inc.

Approved a professional services contract between the LTC Region 7 Natchitoches Campus and Intellect Controls Group, Inc., effective October 15, 2007 through October 15, 2008.

8. Professional Services Contract between LTC Region 4 Lafayette Campus and Alford Safety Services, Inc.

Approved a professional services contract between the LTC Region 4 Lafayette Campus and Alford Safety Services, Inc., effective September 29, 2007 through September 23, 2008.

9. Professional Services Contract between LTC Region 3 River Parishes Campus and Invensys Systems, Inc.

Approved a professional services contract between the LTC Region 3 River Parishes Campus and Invensys Systems, Inc., effective August 7, 2007 through June 30, 2008.

I. UPDATES

Acting Chair Smith urged Board member to review the Updates/Reports provided.

1. Alternative Financing Projects
2. Facilities Assessment Update
3. Report on General Personnel Actions
4. Status Report on Capital Projects
5. Workforce Development Report

J. OTHER BUSINESS

No other business was presented.

K. ANNOUNCEMENTS

- Supervisor Sellers Johnson thanked the LCTCS family for their support after the recent loss of her mother.
- Dr. May reminded Board members, Chancellors, Regional Directors and LCTCS Executive Staff of the Christmas Luncheon that will be held in the Magnolia Conference Room directly after the meeting.
- Chancellor Dorsey reported on the BRCC fundraising event that took place on Saturday, December 8th. Jay Leno of the Tonight Show performed at the college and a silent auction was held. Dr. Dorsey stated that the event was very successful and noted that Governor-Elect Bobby Jindal and his wife attended the function. The fundraiser supports scholarly activity by faculty and staff. She thanked Supervisor St. Blanc for his contribution to the silent auction.
- Acting Chair Smith thanked BRCC for the decorations in the Board room.
- Dr. May informed Board members that the package left at their station was a Christmas gift from him.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Johnson, seconded by Supervisor Franklin, the meeting adjourned at 11:40 a.m.