

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM POSITION ANNOUNCEMENT

Advanced Manufacturing Programs Specialist – LED FastStart

The Louisiana Community and Technical College System (LCTCS) is now taking applications for **one** Advanced Manufacturing Programs Specialist position to be domiciled in Baton Rouge for the LED FastStart Initiative.

SUMMARY:

Louisiana FastStart, Louisiana Economic Development's single-source, workforce solutions provider is building a world-class team to support Louisiana's workforce for new and expanding companies. In partnership with the Louisiana Community and Technical College System (LCTCS) and Louisiana Workforce commission (LWC) FastStart's primary focus is to assist companies with employee selection and training. Louisiana FastStart, staff works with each company to develop and deliver customized training programs for their processes. The Louisiana FastStart curriculum will be delivered during pre and post employment and enable the company to launch a new operation or to expand an existing operation.

The Advanced Manufacturing Programs Specialist will manage the LED FastStart workforce "Advanced Manufacturing" (Robotics, PLCs, Servos, Automated Manufacturing Systems) training programs for manufacturing and logistics client companies across the state of Louisiana.

Responsibilities include the design and development of the LED FastStart Advanced Manufacturing Program curriculum library. The Advanced Manufacturing Programs Specialist will manage project teams, instructional designers and instructors, as well as collaborate with internal project managers to develop and deliver training and other value-added materials.

The Advanced Manufacturing Programs Specialist will create and implement processes to ensure quality and effectiveness of instructional materials, and conduct research to acquire new resources and technologies for program improvement.

The Advanced Manufacturing Programs Specialist will extensively interface with client company executives and managers to plan, organize and evaluate the training programs and to ensure a high level of customer satisfaction and maintain positive client relationships.

The ideal candidate will have extensive planning, implementation and training experience with various robotics, control systems and automated process systems in a manufacturing environment. The ability to effectively communicate and collaborate with all levels of a client and/or partner agency's organization is a must. Solid organizational and planning skills will be required for management of multiple, concurrent programs with simultaneous development and delivery schedules.

LED FastStart training programs are offered to client companies on a 24/7 basis. The Advanced Manufacturing Programs Specialist will be required to travel extensively throughout Louisiana and occasionally travel outside of Louisiana and the United States.

Responsibilities include, but are not limited to the following:

- Project planning
- Curriculum design
- Scheduling
- Resource management
- Records management
- Data collection
- Program evaluation
- Subject research
- Other duties as assigned

Minimum Qualification Requirements:

- Bachelor's degree in engineering, business, instructional design, adult education or related field, **plus** minimum 10 years experience in **manufacturing** to include robotics, PLCs, servos, automated manufacturing systems implementation and training.

Or

- Associate's degree in engineering, business, instructional design, adult education or related field **plus** 15+ years manufacturing/industry experience to include at least 5 years in handling training responsibilities.

Compensation:

Compensation will be commensurate with education and work experience. For more information about the Louisiana Community and Technical College System, visit www.lctcs.edu

Application Instructions:

Applicants for this position should submit a cover letter that addresses the outlined responsibilities, a resume, and the names and contact information of 3 professional/work-related references to:

Assistant Director of Human Resources,
Louisiana Community and Technical College System,
265 S. Foster Drive, Baton Rouge, LA 70806 or

via e-mail to killen@lctcs.edu

Preference will be given to applications received prior to January 21, 2011. Applications will continue to be reviewed until position is filled.