



Title: Academic Renewal

Effective Date: May 15, 2007

Date of Last Revision: May 15, 2007

Review Date:

Cancellation:

Office: Instructional Services (IS 100)

Academic Renewal

Louisiana Technical College (LTC) grants academic renewal to students transferring in or returning to the LTC after three academic years.

Policy Reference: LTC Application for Academic Renewal IS100.3
LCTCS Policy 1.028 Academic Renewal

Review Process:

X	Reviewing Council/Entity	Review Date	Effective Date
X	Student Affairs Officers	11/29/06	
X	Academic Affairs Officers	11/29/06	
X	LTC Regional Directors	06/01/07	
X	Vice President of CTE	06/01/07	06/01/07

Distribution: Distributed Electronically via College's Intranet
Hard Copy Distribution to Regional Directors

James R. Sawtelle III
Vice President for Career and Technical Education



Academic Renewal

Procedures and Specific Information

101.1 SCOPE

The following guidelines govern the Granting/Awarding of Academic Renewal:

- 101.1.1** At least three years must elapse between the end of the semester in which the student was last registered for credit at any college or university, and being enrolled at the LTC in order to be considered for academic renewal.
- 101.1.2** A student must submit an application for academic renewal along with official transcripts from all institutions of higher education attended to the campus Student Affairs Office before the last day of classes in the first semester of enrollment. The application shall include evidence that conditions have changed and that there is reasonable expectation of satisfactory performance.
- 101.1.3** The application will be evaluated by the academic appeals committee and approved only for those that convincingly demonstrate potential for success. Applying does not ensure approval.
- 101.1.4** No prior academic credit carries forward as part of a student's degree program. However, the prior record remains a part of the student's overall academic record.
- 101.1.5** If granted, the date of academic renewal is entered upon the LTC transcript along with a statement prohibiting use of previously earned credits and quality points to:
 - 101.1.5.1** Meet degree requirements
 - 101.1.5.2** Compute the GPA leading toward undergraduate certificates or degrees, or
 - 101.1.5.3** Determine graduation status
- 101.1.6** Upon being granted academic renewal, the student has the status of an entering freshman and will begin a new record showing no credits attempted, no quality points earned, and no prior suspensions.
- 101.1.7** The student demonstrating competence in a given area may be allowed advanced standing (without credit) or a waiver of requirements just as any entering freshman. Credit examinations may be taken for courses in which grades of "C" or higher were earned.
- 101.1.8** LTC does accept, in transfer, an academic renewal granted at another institution. However, academic renewal may be granted to a person only once, regardless of the institutions attended.
- 101.1.9** Students must be aware that many transfer institutions may compute the undergraduate GPA on all hours attempted when considering application for admission.

Policy Reference: LTC Application for Academic Renewal – IS100.3
LCTCS Policy 1.028 Academic Renewal

Review Process:

X	Reviewing Council/Entity	Review Date	Effective Date
X	Student Affairs Officers	11/29/06	
X	Academic Affairs Officers	11/29/06	
X	LTC Regional Directors	06/01/07	
X	Vice President of CTE	06/01/07	06/01/07

Distribution: Distributed Electronically via College's Intranet
Hard Copy Distribution to Regional Directors



James R. Sawtelle III
Vice President for Career and Technical Education