



**Title:** Classification of Students  
**Effective Date:** May 15, 2007  
**Date of Last Revision:** May 15, 2007  
**Review Date:**  
**Cancellation:**  
**Office:** Instructional Services (IS 100)

### *Classification of Students*

Classification of students is defined by Louisiana Technical College (LTC). This policy applies to all students enrolled throughout the LTC.

#### **115.1 SCOPE**

Classification is based on the number of credit hours earned by the student.

**115.1.1 Freshman:** An undergraduate student who has earned 29 or less semester credit hours

**115.1.2 Sophomore:** An undergraduate student who has earned 30 or more semester credit hours

**115.1.3 Non-Degree Student:** A student who is taking courses, but not working toward a credential

#### *Review Process:*

X	Reviewing Council/Entity	Review Date	Effective Date
X	Student Affairs Officers	11/29/06	
X	Academic Affairs Officers	11/29/06	
X	LTC Regional Directors		
X	Vice President for CTE		

#### *Distribution:*

Distributed Electronically via College's Intranet  
Hard Copy Distribution to Regional Director

James R. Sawtelle III  
Vice President for Career and Technical Education