



Title: Clock Hours/Credit Hour Conversions
Effective Date: May 15, 2007
Date of Last Revision: May 15, 2007
Review Date:
Cancellation:
Office: Instructional Services (IS 100)

Clock Hours/Credit Hour Conversion

Louisiana Technical College (LTC) enforces the minimum conversion rates of clock hours to credit hours as defined by the Council on Occupational Education (COE).

SCOPE

As defined by the Accrediting Commission of the Council on Occupational Education, the minimum clock hour/credit hour conversion rates are as follows:

- Lecture:** 15 clock hours equal 1 credit hour
- Lab:** 30 clock hours equal 1 credit hour
- Work Based Activities:** 45 clock hours equal 1 credit hour

Policy Reference: Council on Occupational Education Policies and Procedures

Review Process:

X	Reviewing Council/Entity	Review Date	Effective Date
X	Student Affairs Officers	11/29/06	
X	Academic Affairs Officers	11/29/06	
X	LTC Regional Directors	06/01/07	
X	Vice President of CTE	06/01/07	06/01/07

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