



Title: General Education: Applied and Transferable
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General Education: Applied and Transferable

Louisiana Technical College (LTC) offers Applied and Transferable General Education courses to its students.

Review Process :

X	Reviewing Council/Entity	Review Date	Effective Date
X	Student Affairs Officers	11/29/06	
X	Academic Affairs Officers	11/29/06	
X	LTC Regional Directors	06/01/07	
X	Vice President for CTE	06/01/07	06/01/07

Distribution:

Distributed Electronically via College's Intranet
 Hard Copy Distribution to LTC Regional Directors

James R. Sawtelle III
 Vice President for Career and Technical Education



General Education: Applied and Transferable

Procedures and Specific Information

148.1 SCOPE

General Education refers to a core of course work (25% - 40% of a degree program) essential to a broadly-based degree to include but not be limited to: English, mathematics, natural sciences, humanities/fine arts, and social/behavioral sciences. General education is at the heart of any degree program (Louisiana Board of Regents and the Association of American Colleges and Universities). General Education may be more narrowly referred to as those courses drawn from the following academic areas: humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics (Criteria for Accreditation/Commission on Colleges).

General Education (designed for transfer) must be designed to ensure breadth of knowledge and must not be narrowly focused upon those skills, techniques, and procedures peculiar to a particular occupation or profession unless preceded by the designation “Applied.”

Students must meet placement test requirements for the AAS degree prior to enrollment in AAS general education courses. It is recommended that students be enrolled in the diploma program until they meet the placement exam requirements.

148.2 TRANSFERABILITY

In reference to transferability, there are two primary groups of courses offered by LCTCS institutions: General Education (transferable) and Applied (not-designed-for-transfer) General Education. General Education courses may be offered by LCTCS colleges in either format; but those courses must comply with the following stipulations:

148.2.1 *Applied General Education course work.* Applied General Education courses includes English, mathematics, sciences, and humanities courses that are taught in a contextual delivery rather than a theoretical/purely academic/universally-transferable delivery (ex. Applied English Composition, Applied Mathematics, etc.). Applied General Education course work includes instruction in the major fields of General education in which an emphasis is placed upon technical and/or workforce applications of the discipline. Examples of such course work would include, but is not limited to, courses bearing titles such as: Applied English: Technical English, Applied Mathematics: for Business Studies, Related Studies, etc.

The College/campus offering Applied General Education courses must adhere to the following guidelines:

148.2.1.1 Content for courses of the same alpha titles and numerals shall follow the same core course content outline and related syllabus core (i.e. Applied English for Technical Trades 101, Applied English for Business Studies 101, Applied English for Medical Studies 101, etc.) consistently across the system.

- 148.2.1.2** Applied General Education courses must bear the term “Applied” in the Preface of the course title (ex. Applied Mathematics for Technical Fields, Applied Biology, etc.)
- 148.2.1.3** Colleges offering Applied General Education shall develop a process by which students are notified of the nature and purpose of the course including a statement that the course is not designed for transfer.
- 148.2.1.4** Faculty teaching any Applied General Education courses shall meet the criteria established by the institution’s accrediting agency (Council on Occupation Education or Southern Association of Colleges and Schools’ Commission on Colleges).

148.2.2 *General Education.* General Education course work (designed for transfer) includes instruction in the major fields of General Education that is designed to ensure breadth of knowledge, and which places emphasis upon traditional academic content, theory and rigor within a transfer college or university. Examples of such course work include, but are not limited to: English (grammar and literature), mathematics (college algebra), etc.

Colleges offering General Education courses (designed for transfer) must adhere to the following guidelines:

- 148.2.2.1** Content for courses of the same alpha titles and numerals shall follow the same core course content outline and related core syllabus at the 101/1010 and/or 102/1020 and, in addition, English and other appropriate disciplines at the 201/2010 or 202/2020 (as designed to follow) levels by FY 2005.

English 101/1010	English Composition I
English 102/1020	English Composition II
English 201/2010	English Literature I
English 202/2020	English Literature II
Mathematics 101/1010	College Algebra I
Mathematics 102/2020	College Algebra II

Natural Sciences

Biology 101/1010	General Biology I
Biology 102/1020	General Biology II
Chemistry 101/1010	General Chemistry I
Chemistry 102/1020	General Chemistry II
Physics 101/1010	General Physics I
Physics 102/1020	General Physics II
Geology 101/1010	General Geology I
Geology 102/1020	General Geology II

Humanities

Foreign Language 101 (French, Spanish, etc.)	Elementary Language 101 (Conversation / Grammar Introduction)
Foreign Language 102	Intermediate Language 102 (Conversation & Grammar)
History 101/1010	Western Civilization I
History 102/1020	Western Civilization II
History 201/2010	American History I
History 202/2020	American History II

Philosophy 201/2010
Speech 101/1010

Introduction to Philosophy
Introduction of Public Speaking

Arts

Arts 101/1010
Music 101/1010

Introduction to Fine Arts
Music Appreciation

Social Sciences

Economics 201/2010
Economics 101/2020
Geography 201/2010
Geography 202/2020
Government/Political Science 101/1010
Psychology 201/2010
Sociology 201/2010

Principles of Macroeconomics
Principles of Microeconomics
Cultural Geography
Physical Geography
American Government
General/Introduction to Psychology
General/Introduction to Sociology

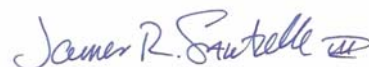
- 148.2.2.2** Courses shall be absent any reference to being “applied” in nature.
- 148.2.2.3** Colleges offering General Education (designed for transfer) shall develop a process by which students are notified that transfer is always a decision of the receiving institution and noting that students planning to transfer should work closely with the academic counselors of both institutions.
- 148.2.2.4** Faculty teaching General Education (designed for transfer) shall meet the criteria established, for such instruction, by the Southern Association of Colleges and Schools’ Commission on Colleges. Colleges offering General Education (designed for transfer) must demonstrate sufficient faculty-based institutional infrastructure (i.e. full-time General Education department head, full-time faculty, student access to library facilities, etc.) to support this instruction. The number of full-time faculty must be adequate to provide effective teaching, advising, scholarly activity, and unencumbered transfer of credit. Responsibility for the custody of the faculty members’ official transcripts resides with the HR Department of the region. Copies of the SACS-COC credentials forms shall be filed and kept current, by all colleges, with the Regional Academic Officer.

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