# Louisiana

### Technical College

## POLICY NO. **IS1930.190**

#### POLICY & PROCEDURES MEMORANDUM



Title: Transferring to Another College or University

Effective Date: May 15, 2007

**Date of Last Revision:** May 15, 2007

Review Date: Cancellation:

**Office:** Instructional Services (IS 100)

#### Transferring to Another College or University

Louisiana Technical College (LTC) clarifies transferring credits from the College to another institution. Transferability of any credit is at the discretion of the receiving institution. Louisiana Technical College neither guarantees nor implies that coursework taken at the college will transfer to any institution other than Louisiana Technical College.

#### Scope

While there are articulation and transfer agreements in place between LTC and other postsecondary educational institutions, students who wish to transfer are encouraged to check with the receiving institution prior to enrolling in coursework at Louisiana Technical College.

#### Policy Reference:

Review Process:

X	Reviewing Council/Entity	<b>Review Date</b>	Effective Date
X	Student Affairs Officers	11/29/06	
X	Academic Affairs Officers	11/29/06	
X	Regional Directors	06/01/07	
X	Vice President for CTE	06/01/07	06/01/07

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