



Title: Academic Status
Effective Date: May 15, 2007
Date of Last Revision: May 15, 2007
Review Date:
Cancellation:
Office: Instructional Services (100)

Academic Status

Louisiana Technical College (LTC) has determined that the academic status of a student is a general indication of the student's eligibility to remain in school. It may affect a student's eligibility for financial aid, scholarships, special insurance rates, work-study programs, and other student activities.

Policy Reference: LCTCS Policy #1.020 Academic Status
LTC Policy #IS1930.139 Developmental Education
LTC Policy #SA1930.255 Admission of Transfer and Re-Entry Students

Review Process:

X	Reviewing Council/Entity	Review Date	Effective Date
X	Student Affairs Officers	11/29/06	
X	Academic Affairs Officers	11/29/06	
X	LTC Regional Directors	06/01/07	
X	Vice President for CTE	06/01/07	06/01/07

Distribution: Distributed Electronically via College's Intranet
Hard Copy Distribution to Regional Directors

James R. Sawtelle III
Vice President for Career and Technical Education

**ACADEMIC STATUS
PROCEDURES AND SPECIFIC INFORMATION**

102.1 SCOPE AND APPLICABILITY

This policy and procedures memorandum applies to all students enrolled in credit courses at Louisiana Technical College (LTC).

102.2 PURPOSE

To revise the standards of academic progress to conform to the rules adopted by the Louisiana Community and Technical College System in March 2004.

102.3 ACADEMIC STATUS CATEGORIES:

- 102.3.1** Good academic standing (a cumulative grade point average of 2.0 or higher on all course work attempted at Louisiana Technical College);
- 102.3.2** Academic probation (when the Louisiana Technical College cumulative grade point average is below a 2.0); and
- 102.3.3** Academic suspension (when a student on academic probation has a semester grade point average below a 2.0).

The academic status of each student will be determined at the end of each semester or summer session according to the specific criteria contained in the “Criteria” Section (section 3) of this policy & procedures memorandum.

102.4 ACADEMIC STATUS FOR LTC STUDENTS ENROLLED IN CREDIT COURSES

102.4.1 Good Academic Standing

A student who has a cumulative grade point average of 2.0 (C) or higher on all course work completed at Louisiana Technical College is considered to be in good academic standing. A 2.0 average occurs when the number of quality points is twice the number of quality hours attempted.

102.4.2 Academic Probation

- 102.4.2.1** A student will be placed on academic probation whenever the Louisiana Technical College cumulative average is below a 2.0 (A=4.0). No student will be placed on probation before he/she has attempted 15 credit hours. The statement “Academic Probation” will be placed on the student’s permanent academic record.

- 102.4.2.2** Once on probation, a student will remain on probation until the Louisiana Technical College cumulative grade point average of 2.0 or higher is achieved.

102.4.3 Academic Suspension

- 102.4.3.1** A student on academic probation will be suspended from the institution for one semester at the conclusion of any semester or summer session in which he/she fails to earn a semester grade point average of 2.0. The statement “Academic Suspension” will be placed on the student’s permanent academic record.
- 102.4.3.1.1** No student will be suspended prior to attempting 24 semester hours of enrollment.
- 102.4.3.1.2** A student who is suspended at the end of the fall semester must remain out of school for the spring semester. A student who is suspended at the end of the spring semester may attend the summer session. If the student raises his/her LTC cumulative average to 2.0 during the summer session, the student may attend the fall semester. If the cumulative average remains below 2.0, or if the student does not attend the summer session, the student is suspended for the fall semester.
- 102.4.3.2** At the discretion of the program advisor, a student may enroll, during his/her suspension semester(s), in developmental courses (courses number below 100). All students who are so allowed to register must be advised by a developmental studies instructor and are restricted to skill remediation. Registration in college credit courses is not allowed, but students may audit credit courses with approval of the program advisor. Under this program, the student may enroll in a maximum of 9 credit hours per semester.
- 102.4.3.3** A student may appeal to attend the College during his/her suspension semester. The appeal must be in writing to the Academic Appeals Committee on the student’s home campus.
- 102.4.3.4** A student reenters the College on academic probation after being suspended academically. A student who is allowed to enroll during his/her suspension semester is also placed on academic probation.
- 102.4.3.5** A student who has been placed on academic suspension and achieved a 2.0 grade point average for the semester following reinstatement must maintain at least a 2.0 grade point average in each subsequent semester of attendance until he/she achieves an LTC cumulative grade point average of 2.0. Failure to make a 2.0 grade point average in any subsequent semester before the cumulative 2.0 grade point average is achieved will result in another one semester suspension.

102.5 ACADEMIC STATUS IN SPECIFIC MAJORS

Faculty in a given major may, with the approval of the academic administration of the College, establish and publish higher academic standards for admission, continuation and/or reentry to the major.

102.6 ACADEMIC STATUS OF TRANSFER STUDENTS

A student who is on probation and who has an adjusted cumulative grade point average below 2.0 at his/her previous institution will enter LTC on probation. At the end of his/her first semester at LTC, he/she will be suspended if he/she does not achieve a 2.0 grade point average for the semester. He/she will be placed in good academic standing if his/her semester average is 2.0 or higher. His/her academic status at the end of each subsequent semester of attendance at LTC will be based on his/her LTC cumulative/semester average only.

102.7 ADMISSION OF STUDENTS ACADEMICALLY SUSPENDED/DISMISSED FROM REGIONALLY ACCREDITED INSTITUTIONS

- 102.7.1** Except as specified in section 102.7.3 and 102.7.4 below, a student who has been academically suspended/dismisssed from a regionally accredited institution is not admissible to LTC until his/her suspension period has expired.
- 102.7.2** A student who has been academically suspended/dismisssed from an institution may petition the Admission Standards Committee for permission to enroll at LTC during his/her period of suspension. Such appeals must be in writing. Credits earned by a student while on suspension may or may not be accepted toward a degree, diploma, or certificate. Individual colleges and universities determine whether students will be awarded credit for courses taken while on suspension or dismissal. Therefore, all students on suspension/dismisssal should confer with transfer institutions prior to enrolling at the LTC to determine specific college/university regulations.
- 102.7.3** A student who has been academically suspended or dismissed from any institution who has a cumulative grade point average of 2.0 or higher may be admitted by the Admission Standards Committee in good academic standing with no restrictions on his/her enrollment. Credits earned by a student while on suspension may or may not be accepted toward a degree, diploma, or certificate. Individual colleges and universities determine whether students will be awarded credit for courses taken while on suspension or dismissal. Therefore, all students on suspension/dismisssal should confer with transfer institutions prior to enrolling at the LTC to determine specific college/university regulations.
- 102.7.4** A student who has a cumulative grade point average below 2.0 may be allowed by the Admission Standards committee to take developmental courses or to audit credit courses (maximum of 9 credit hours) under the same guidelines as students who are allowed to take credit courses, in career programs, not intended for transfer. A student will be informed that credits earned under these conditions will not be accepted for degree credit at any LCTCS institution nor will they generally be accepted at any other regionally accredited institution.

102.8 DEFINITIONS

- 102.8.1** *Quality Hours:* Quality hours are those credit hours for which a student registers and receives a grade of A – F. Credit courses for which a student receives a grade of “P,” and “S” are included in earned hours, but not quality hours. Courses for which students register, but later withdraw with a grade of “W” are included in attempted hours, but not quality hours.
- 102.8.2** *Cumulative Quality Hours:* Cumulative quality hours are all hours for which a student has registered and has received a final grade of A – F at the college as well as all quality hours accepted in transfer (including hours that would have been accepted had the student not earned a grade of F).
- 102.8.3** *Adjusted Quality Hours:* Adjusted quality hours are those credit hours for which a student registers and receives a grade of A – F at the home institution, excluding those credit hours removed from the calculation of the student’s grade point average through a repeat/delete policy and/or those credit hours removed through Academic Amnesty.
- 102.8.4** *Adjusted Cumulative Grade Point Average (adj. cum GPA):* This GPA is adjusted to exclude those quality hours and grades which have been removed from the calculation of a student’s grade point average through a repeat/delete policy and/or Academic Amnesty. This adjusted cumulative grade point average will include grades earned at the home institution and is used to determine a student’s academic status.

102.8.5 Academic Probation: Students will be placed on academic probation whenever their adjusted cumulative grade point averages fall below 2.0. Once on academic probation, a student will remain on probation (as long as each semester average is at least a 2.0) until the adjusted cumulative grade point average of 2.0 or higher is achieved.

Once an adjusted cumulative GPA of 2.0 or higher is achieved, a student will be removed from probation.

No student will be placed on probation until he/she has attempted at least 15 semester hours nor suspended before he/she has attempted at least 24 semester hours.

Policy Reference: LCTCS Policy #1.020 Academic Status
LTC Policy #IS1930.139 Developmental Education
LTC Policy #SA1930.255 Admission of Transfer and Re-Entry Students

Review Process:

X	Reviewing Council/Entity	Review Date	Effective Date
X	Student Affairs Officers	11/29/06	
X	Academic Affairs Officers	11/29/06	
X	LTC Regional Directors	06/01/07	
X	Vice President for CTE	06/01/07	06/01/07

Distribution: Distributed Electronically via College's Intranet
Hard Copy Distribution to Regional Directors



James R. Sawtelle III
Vice President for Career and Technical Education