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Creating Futures*

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Jennifer Burgess

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# LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

## LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

### AGENDA

Wednesday, September 14, 2016  
10:00 a.m.

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

**NOTE: A separate Audit Committee meeting is scheduled for  
Wednesday, September 14, 2016, at 9:00 a.m.**

The underlined items are hyperlinked to supporting documentation.  
Roll your mouse over the item text and click to open the corresponding item documents.

*\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.*

#### **A. CALL TO ORDER**

#### **B. PLEDGE OF ALLEGIANCE**

#### **C. SWEARING IN**

1. Board Chairman: Timothy W. Hardy
2. New Board Member: Mark D. Spears, Jr.

#### **D. ROLL CALL**

#### **E. APPROVAL OF MEETING AGENDA FOR SEPTEMBER 14, 2016**

#### **F. APPROVAL OF MEETING MINUTES FROM JUNE 8, 2016**

#### **G. REPORTS**

1. Chair of the Board Report
2. President's Report

#### **H. GENERAL ACTION ITEMS\*\***

##### **Committee of the Whole (for Ratification by the Full Board)**

1. Ratification of Actions Taken at June 24, 2016 Executive Committee Meeting

##### **Executive Committee Actions**

##### **Academic and Student Affairs Actions**

- a. For Review and Advisement: New LCTCS Policy #2.017, International Education Policy: Travel, Planning, and Logistics
- b. Board Resolution: Act # 401 of the 2016 Regular Legislative Session
- c. Potential Litigation Discussion \*\*

##### **Facilities Actions**

- d. Cooperative Endeavor Agreement between Northwest Louisiana Technical College and Joe Leblanc Food Pantry, Inc.

### **Finance Actions**

- e. Academic Year 2016-2017 Tuition and Fee Schedule
- f. LCTCS Policy #5.007, Tuition Refund Policy
- g. Social Services Contract between Fletcher Technical Community College and Prime Time Training, Inc.
- h. Professional Services Contract between Fletcher Technical Community College and Audubon Engineering Company, LP

### **Personnel Actions**

- i. Reduction In Force for Fletcher Technical Community College
- j. Appointment of Acting Chancellor at Louisiana Delta Community College

### **Academic and Student Affairs Actions**

- 2. For Review and Advisement: LCTCS Policy #1.117, High School Equivalency Guidelines
- 3. New LCTCS Policy #2.017, International Education: Travel, Planning, and Logistics
- 4. Update on SACSCOC and COE Accreditation Actions

### **Facilities Actions**

- 5. Capital Outlay Requests for FY 2017-2018
- 6. Reversion of the Baton Rouge Community College Donmoor Building
- 7. Servitude and Right of Way Agreement from the LCTCS, on behalf of Northshore Technical Community College, to CLECO Power, L.L.C.
- 8. Servitude and Right of Way Agreement from the LCTCS, on behalf of SOWELA Technical Community College, to Entergy Louisiana L.L.C.
- 9. Cooperative Endeavor Agreement between the Houma-Terrebonne Soccer Association and the LCTCS, on behalf of Fletcher Technical Community College
- 10. Cooperative Endeavor Agreement between Cardiovascular Institute of the South and the LCTCS, on behalf of Fletcher Technical Community College
- 11. Donation of Property for Nunez Community College

### **Finance Actions**

- 12. Transfer of Edwards Barham Endowment from South Louisiana Community College to Louisiana Delta Community College Foundation
- 13. FY 2017-18 Operating Budget for LCTCS Entities
- 14. Professional and Social Services Contracts:
  - a. Baton Rouge Community College and Louisiana Construction Maintenance Industrial Safety Services
  - b. Fletcher Technical Community College and Apex NDT Training Services, LLC
  - c. Fletcher Technical Community College and Falck Alford Safety Services
  - d. Fletcher Technical Community College and Causin LLC dba Bayou Supply and Safety
- 15. Clarification of LCTCS Policy #5.007, Tuition Refund Policy
- 16. Memorandum of Understanding between LCTCS and the Board of Elementary and Secondary Education Career & Technical College Education Programs
- 17. Interagency Cooperative Endeavor Agreement between State of Louisiana, Louisiana Workforce Commission and the Louisiana Community and Technical College System

### **Personnel Actions**

18. Performance Evaluations of LCTCS Chancellors and Directors
19. Performance Evaluation of LCTCS President
20. New Annual Updates on Professional Development

## **I. CONSENT AGENDA**

### **Academic and Student Affairs**

#### **Baton Rouge Community College**

##### **Program Additions**

1. Associate of Applied Science (AAS) in Technical Studies (CIP 47.030) – **5 STARS**
  - a. Technical Diploma (TD) in NCCER Millwright Level 5 (CIP 47.030) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in NCCER Millwright Level 3 (CIP 47.030) – **5 STARS**
  - c. Technical Competency Area (TCA) in NCCER Millwright Level 1 (CIP 47.030) – **5 STARS**
  - d. Technical Diploma (TD) in NCCER Instrumentation Level 4 (CIP 15.0404) – **5 STARS**
  - e. Certificate of Technical Studies (CTS) in NCCER Instrumentation Level 2 (CIP 15.0404) – **5 STARS**
  - f. Technical Competency Area (TCA) in NCCER Instrumentation Level 1 (CIP 15.0404) – **5 STARS**

##### **Program Terminations**

2. Associate of Applied Science (AAS) in Helicopter Flight Operations (CIP 49.0101) – **5 STARS**
  - a. Certificate of Technical Studies (CTS) in Commercial Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in Helicopter Flight Instructor (CIP 49.0108) – **5 STARS**
  - c. Certificate of Technical Studies (CTS) in Instrument Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**
  - d. Certificate of Technical Studies (CTS) in Private Pilot Helicopter Operations (CIP 49.0199) – **5 STARS**

#### **Bossier Parish Community College**

3. Bossier Parish Community College Mission Statement

## **Central Louisiana Technical Community College**

### **Program Terminations / Replacements**

4. Technical Diploma (TD) in ICT: Computer/Networking Support  
(CIP 11.1001) – **5 STARS** (*Previously replaced by the Computer Technology Program*)
  - a. Certificate of Technical Studies (CTS) in ICT: Computer System Technician  
(CIP 11.1001) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in ICT: LAN Administrator  
(CIP 11.1001) – **5 STARS**
  - c. Certificate of Technical Studies (CTS) in ICT: Network Security Technician  
(CIP 11.1001) – **5 STARS**
5. Technical Diploma (TD) in Industrial Maintenance Technology  
(CIP 47.0303) – **5 STARS** (*Previously replaced by the Manufacturing Technology Program*)
  - a. Certificate of Technical Studies (CTS) in MT: Hydraulic Apprentice  
(CIP 47.0303) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in MT: Millwright Apprentice  
(CIP 47.0303) – **5 STARS**
  - c. Certificate of Technical Studies (CTS) in MT: Electrical  
(CIP 47.0303) – **5 STARS**
  - d. Certificate of Technical Studies (CTS) in MT: Petrochemical  
(CIP 47.0303) – **5 STARS**
6. Associate of Applied Science (AAS) in Drafting & Design Technology  
(CIP 15.1301) – **5 STARS** (*Previously replaced by the Technical Studies Program*)

## **Fletcher Technical Community College**

7. Fletcher Technical Community College Mission Statement

## **Northshore Technical Community College**

### **Program Revisions**

8. Associate of Applied Science (AAS) in MMT: Industrial Machine Shop Technician  
(CIP 47.9999) – **5 STARS**
9. Technical Diploma (TD) in MMT: Industrial Machine Shop Technician  
(CIP 40.8501) – **5 STARS**

### **Site Relocations**

10. Educational Service Center
11. Slidell Instructional Service Center Behrman Site

## **South Louisiana Community College**

12. South Louisiana Community College Strategic Plan 2016-2020

## **SOWELA Technical Community College**

### **Program Additions**

13. Certificate of Technical Studies (CTS) in Production Baker  
(CIP 12.0503) – **3 STARS**
  - a. Technical Competency Area (TCA) in Entry Level Baker  
(CIP 12.0503) – **3 STARS**

**Program Revisions**

14. Associate of Applied Science (AAS) in Computer Networking Specialist (CIP 11.0901) – **5 STARS**
  - a. Technical Diploma (TD) in Computer Networking Specialist (CIP 11.0901) – **5 STARS**
  - b. Certificate of Technical Studies (CTS) in IT Network Apprentice (CIP 11.0901) – **5 STARS**

**Finance Consent Item**

15. Foundation Reimbursement to or On Behalf of Employees

**J. UPDATES**

1. Alternative Financing Projects
2. Fourth Quarter Contracts Report
3. Report of Breazeale Sachse & Wilson for Quarter Ending June 30, 2016
4. Report on General Personnel Actions for LCTCS Colleges and System Office
5. Status Report on Capital Projects
6. Report on the Usage of Policies #6.037, Tuition and Fee Exemption for Full Time Employees, #6.038, Tuition Assistance for Full Time Employees, and #6.039, Employee, Child or Dependent, and Spouse Tuition Reduction
7. Update on Professional Development

**K. OTHER BUSINESS**

1. Approval of Revised 2016 Meeting Schedule
2. Approval of Proposed 2017 Meeting Schedule

**L. ANNOUNCEMENTS**

**M. ADJOURNMENT**