

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

APPROVED MINUTES

Wednesday, May 11, 2016

10:00 a.m.

The Louisiana Building
Baton Rouge Community College

201 Community College Drive, Baton Rouge, Louisiana 70806

*** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.*

A. CALL TO ORDER

Chair Ogé called the May 11, 2016, LCTCS Board of Supervisors monthly meeting to order at 10:14 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor St. Blanc led the assembly in reciting the Pledge of Allegiance.

Chair Ogé, on personal privilege, asked the Board to amend the agenda to include Willie Mount to be sworn in along with Mr. Strong, noting that Ms. Mount's appointment to the board moved her from an at-large position to the 3rd Congressional District appointment. There were no objections.

C. SWEARING IN OF NEW BOARD MEMBERS: CHARLES STRONG AND WILLIE MOUNT

Mr. Leo Hamilton, General Counsel for the LCTCS Board of Supervisors, conducted the swearing in of the new Board member Charles Strong and newly re-appointed member Willie Mount.

Following the Oaths of Office, Chair Ogé read Supervisor Strong's biography:

Charles Strong is a native of Sarepta, graduate of Sarepta High School, Louisiana Tech, Shreveport Bossier Vo Tech and LSU Shreveport. His work career has included retail sales and wholesale, production work at IP Springhill, employment as a machinist, and more than 30 years in technical education as an instructor, assistant director, director and he held the title of regional director when he retired from Northwest Louisiana Technical College in December 2013. He has worked with numerous civic groups including the Minden/South Webster Chamber of Commerce, the North Webster Industrial District, Sarepta Fire District #5, and currently serves as President of the Webster Parish School Board. He also served as past president of the La Vo-Tech Director's Association. He teaches Sunday School at New Sarepta Baptist Church, and is the proud father of four and grandfather of nine.



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

N. J. "Woody" Ogé
Chair

Timothy W. Hardy
First Vice Chair

Deni Grissette
Second Vice Chair

Members:

Helen Carter
Steve Hemperley
Erika McConduit-Diggs
Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Craig Spohn
Vincent St. Blanc, III
Charles Strong
Stephen Touns

Student Members:

Da'Antre Austin
Benson Kinney

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
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www.lctcs.edu

Supervisor Strong stated, “Thank all of you who have offered your congratulations...I have been physically absent since retirement in 2013, but my spirit has never left the system...The opportunity that we all have had to make a positive difference in lives is an unbelievable thing...I look very much forward to working with each Board member to continue to offer the highest quality skilled education that we can...I am thrilled to return.”

Chair Ogé thanked Supervisor Mount for her service and stated that he is glad to see her remain on the Board.

D. ROLL CALL

Sara Kleinpeter conducted roll call to establish a quorum.

Members Present

Woody Ogé, Board Chair
Deni Grissette
Da’Antre Austin
Helen Carter
Benson Kinney
Erika McConduit-Diggs
Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen Smith
Craig Spohn
Vincent St. Blanc, III
Charles Strong
Stephen Toups

Absent

Timothy W. Hardy
Steve Hemperley

Staff Present

Monty Sullivan
Sara L. Kleinpeter
Paul Carlsen
Michael Redmond
Alex Appeaning
Anthony Brown
Tarie Roberson
Katie Waldrop
Joe Marin
Joel Watkins
Quintin Taylor
Brittany Francis
Emily Saleh
Jennifer Daly

E. APPROVAL OF MEETING AGENDA FOR MAY 11, 2016

On motion by Supervisor Toups, seconded by Supervisor Grissette, the Board voted to approve the May 11, 2016, agenda as amended. The motion carried.

F. APPROVAL OF MEETING MINUTES FROM APRIL 13, 2016

On motion by Supervisor McConduit-Diggs, seconded by Supervisor Toups, the Board voted to approve the meeting minutes of April 13, 2016, as presented. The motion carried.

G. REPORTS

1. Chair of the Board Report

Chair Ogé provided the following report:

- ❖ Encouraged Board members to attend all or part of the 2016 ACCT Annual Congress to be held October 5 – 8 in New Orleans. Reminded them that LCTCS

is serving as a host organization for the congress and Delgado is actively involved in the programming.

- ❖ Reminded Board members to attend any of the 2016 Spring Commencement ceremonies that are taking place over the next few weeks. Sara can provide members with commencement regalia and coordinate details related to each ceremony.
- ❖ Recognized student Board members Da'Antre Austin and Benson Kinney as active members of the Board for their year's term.

Supervisor Da'Antre Austin has been a student at South Central Louisiana Technical College (SCLTC). She will graduate with an associate degree in business next week – May 19, 2016. She plans to attend Northwestern State University to obtain a bachelor's degree in business.

Supervisor Kinney has been a student at Louisiana Delta Community College (LDCC) and will receive an associate degree in business and technology tomorrow – May 12, 2016. Supervisor Kinney will re-enroll at Louisiana Delta in the fall to continue courses for an undergraduate degree in general business. He was recently elected to serve a second term as SGA President at LDCC.

Each were presented with plaques of recognition.

- ❖ Noted that the Council for Student Body Presidents (COSBP) will hold elections on May 16 and two new student board members will be elected to the Board. Their terms will begin in June. Once elected, the new members will be announced to the Board.

In addition to the two student members on the LCTCS Board of Supervisors, LCTCS will have a student representative on the Board of Regents and another student representative as Secretary of the COSBP organization.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ Thanked Jennifer Daly, and the entire team from the Board office for executing a successful LCTCS Annual Conference. Nearly 1,300 individuals were registered. Governor John Bel Edwards addressed attendees.
- ❖ Dianne Clark, Northwest Louisiana Technical College Interim Director, updated the Board on the recent SkillsUSA Competition. There were more than 150 participants in the state competition and many will travel to the national competition in Kentucky in June. This competition highlighted even more the importance of relationships between business and industry partners and our colleges as they relate to SkillsUSA.

- ❖ The System Office helped to host the inaugural Taste of Louisiana on the grounds of the House garden terrace and six schools were able to showcase their culinary programs. Following the breakfast event, the third annual LCTCS Workforce Experience took place in the Capitol Rotunda. These events help to highlight the important programs offered throughout the state and allow legislators a hands-on look at the colleges and their programs.

A video highlighting both events was played for the Board and audience.

- ❖ Updates from the colleges
 - Effective with an announcement immediately, the search for a chancellor at **Baton Rouge Community College** (BRCC) will begin. The Board will be informed as the process for this search continues.
 - Provided a copy of the press release from Governor Edwards announcing Louisiana's recognition in the recent *A Stronger Nation Report* by the **Lumina Foundation** that Louisiana now has the highest percentage in the nation of working age adults (25-64) who hold a high-quality postsecondary certificate as their highest level of attainment.
 - **BRCC** student, **Cameron Salazar**, was recently named a Louisiana Coca Cola Scholar. He was unable to attend the Board meeting today, but will continue his baccalaureate education at Ole Miss. In an effort to continue to keep the best and brightest students in Louisiana, LCTCS is working with LSU to aid transfer students. More details will be forthcoming.
 - A team from **South Central Louisiana Technical College** (SCLTC) recently won the championship during a national process technology competition.
 - **Fletcher Technical Community College** (FTCC) has awarded an Endowed Professorship in the integrated production technology program.
 - **Northwest Louisiana Technical College** (NWLTC) & Barksdale Airforce Base continue to work on a partnership to provide cyber security training for airmen.
 - **Central Louisiana Technical Community College** (CLTCC) hosted its second graduating class in the partnership with Bechtel/Chenier, totaling 31 graduates thus far.
 - **South Louisiana Community College** (SLCC) received a donation of \$165,000 for the development of a nursing program in St. Landry Parish.
 - **Bossier Parish Community College** (BPCC) received a \$60,000 grant from the Beaird Foundation to purchase an ADA compliant van to aid in successful employment for students on the autism spectrum. This program will be replicated at BRCC in the fall.
 - **Delgado Community College** received a \$50,000 donation from Capital One to fund a workforce development initiative.
 - **SOWELA Technical Community College** held its first Car Show, raising \$35,000 for student scholarships.

- ❖ Provided a quick budget update, noting that House Bill 1 will be heard on the House floor then move to Senate committees and eventually to the Senate floor. At this time, it looks like there will be a 10% reduction in the annual state budget for LCTCS.

H. GENERAL ACTION ITEMS**

Supervisor Price presented the Academic & Student Affairs Actions agenda items for consideration by the Board.

Academic and Student Affairs Actions

1. Revisions to Policy #1.006: Academic Amnesty

On motion by Supervisor Carter, seconded by Supervisor Kinney, the Board voted to approve the attached revised policy #1.006, "Academic Amnesty," which will be renamed "Academic Renewal." The motion carried.

2. Repeal of Policy #1.028: Academic Renewal

On motion by Supervisor Spohn, seconded by Supervisor Mount, the Board voted to approve the repeal of policy #1.028, "Academic Renewal." The motion carried.

3. GRAD Act Year Six Designations

On motion by Supervisor Grissette, seconded by Supervisor McConduit-Diggs, the Board voted to approve the attached GRAD Act designations as certified by the System President. The motion carried.

Supervisor Smith presented the Facilities Actions agenda items for consideration by the Board.

Facilities Actions

4. Disposal of River Parishes Community College, Ascension Campus

On motion by Supervisor Toups, seconded by Supervisor St. Blanc, the Board voted to authorize the President and the Chancellor of the River Parishes Community College to complete all of the requirements necessary to dispose of the Ascension Campus, located at 9697 Airline Highway, Sorrento, LA. Lease termination documents for the transfer or reversion of this property must be filed with the local Clerk of Courts and the State Land Office. The motion carried.

5. Purchase of Property on Behalf of the SOWELA Technical Community College

On motion by Supervisor Mount, seconded by Supervisor Austin, the Board voted to authorize the System President and the Chancellor of SOWELA Technical Community College to negotiate and execute all documents necessary for the purchase of a portion of a roadway leading to the SOWELA Regional Training Center for \$5,000. The purchase will be recorded with the Division of Administration, State Land Office. A copy of the property's legal description is available in the office of the Sr. Vice President for Finance and Administration. The motion carried.

Supervisor Spohn presented the Personnel Actions agenda items for consideration by the Board.

Personnel Actions

6. Review & Advisement: Revisions to Policy #6.005: Evaluation Process For LCTCS President

The Board accepted, for review and advisement, the attached revised policy #6.005, "Evaluation Process for LCTCS President". No action was taken.

7. Review & Advisement: Revisions to Policy #6.013: Policy Regarding Chancellor Evaluation and Compensation

The Board accepted, for review and advisement, the attached revised policy #6.013, "Policy Regarding Chancellor Evaluation and Salary Increases" which will be renamed to "Policy Regarding Chancellor/Director Evaluation and Compensation." No action was taken.

Chair Ogé presented the Consent Agenda items for consideration by the Board.

On motion by Supervisor St. Blanc, seconded by Supervisor Carter, the Board voted to approve the Consent Agenda which consists of agenda items I.1 through I.8. The motion carried.

I. CONSENT AGENDA

Fletcher Technical Community College

Program Revisions

1. Associate of Applied Science (AAS) in Business Administration (CIP 52.0101) – **5 STARS**

Louisiana Delta Community College

Program Additions

2. Associate of Applied Science (AAS) in Computer Information Systems: Information Science (CIP 11.0401) – **5 STARS**

- a. Certificate of Technical Studies (CTS) in Computer Information Systems: E-Commerce (CIP 11.0401) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in Computer Information Systems: Information Technology (CIP 11.0401) – **5 STARS**
 - c. Certificate of Technical Studies (CTS) in Computer Information Systems: Web Design (CIP 11.0401) – **5 STARS**
 - i. Technical Competency Area (TCA) in Computer Information Systems: E-Commerce (CIP 11.0401) – **5 STARS**
 - ii. Technical Competency Area (TCA) in Computer Information Systems: Information Storage (CIP 11.0401) – **5 STARS**
 - iii. Technical Competency Area (TCA) in Computer Information Systems: Information Technology (CIP 11.0401) – **5 STARS**
 - iv. Technical Competency Area (TCA) in Computer Information Systems: Marketing and Social Media (CIP 11.0401) – **5 STARS**
 - v. Technical Competency Area (TCA) in Computer Information Systems: Project Management (CIP 11.0401) – **5 STARS**
 - vi. Technical Competency Area (TCA) in Computer Information Systems: Web Design (CIP 11.0401) – **5 STARS**
3. Associate of Applied Science (AAS) in Computer Information Systems: Cybersecurity (CIP 11.0401) – **5 STARS**
 - a. Certificate of Technical Studies (CTS) in Computer Information Systems: Information Assurance (CIP 11.0401) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in Computer Information Systems: Information Technology Security (CIP 11.0401) – **5 STARS**
 - i. Technical Competency Area (TCA) in Computer Information Systems: Cybersecurity (CIP 11.0401) – **5 STARS**
4. Associate of Science (AS) in Computer Science (CIP 11.0701) – **5 STARS**
 - a. Certificate of Technical Studies (CTS) in Computer Science: Software Design (CIP 11.0701) – **5 STARS**
5. Associate of Applied Science (AAS) in Cyber Technology: Computer Support (CIP 11.0901) – **5 STARS**
 - a. Certificate of Technical Studies (CTS) in Cyber Technology: Computer Technician (CIP 11.0901) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in Cyber Technology: Computer User Support Specialist (CIP 11.0901) – **5 STARS**
 - i. Technical Competency Area (TCA) in Cyber Technology: Computer Technician (CIP 11.0901) – **5 STARS**
 - ii. Technical Competency Area (TCA) in Cyber Technology: System Support Technician (CIP 11.0901) – **5 STARS**
6. Associate of Applied Science (AAS) in Cyber Technology: Network Engineering (CIP 11.0901) – **5 STARS**
 - a. Certificate of Technical Studies (CTS) in Cyber Technology: Computer Network Professional (CIP 11.0901) – **5 STARS**
 - b. Certificate of Technical Studies (CTS) in Cyber Technology: Computer Network Support Specialist (CIP 11.0901) – **5 STARS**

- i. Technical Competency Area (TCA) in Cyber Technology: CISCO Certified Network Associate (CCNA) (CIP 11.0901) – **5 STARS**
- ii. Technical Competency Area (TCA) in Cyber Technology: Information Storage (CIP 11.0901) – **5 STARS**
- iii. Technical Competency Area (TCA) in Cyber Technology: Wide Area Network Technician (CIP 11.0901) – **5 STARS**

Northshore Technical Community College

Program Revisions

7. Technical Diploma (TD) in Maritime Technology (CIP 49.0399) – **4 STARS**

Northwest Louisiana Technical College

Program Revisions

8. Associate of Applied Science (AAS) in Business Office Administration (CIP 52.0401) – **4 STARS (revised to be available 100% online)**

Chair Ogé referenced the updates, and encouraged Board members to review the information.

J. UPDATES

1. Alternative Financing Projects
2. Third Quarter Contracts Report
3. FY 15-16 3rd Quarter Financial Status Report
4. Report of Breazeale Sachse & Wilson for Quarter Ending March 31, 2016
5. Status Report on Capital Projects

K. OTHER BUSINESS

There was no additional business to come before the Board.

L. ANNOUNCEMENTS

Chair Ogé announced that a slating committee has been appointed to nominate the 2016-2018 board officers. The slating committee will be made up of Supervisors St. Blanc, Murphy, and Smith, all who are former chairs of the Board.

Additionally, at each member's station were new Board committee appointments. There may be more changes in appointments when a new chairman takes over in July.

M. ADJOURNMENT

There being no further business to come before the Board, and on motion by Supervisor Toups, seconded by Supervisor Kinney, Chair Ogé adjourned the meeting at 11:03 a.m.