

**LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM**  
**Policy #4.008**

Title: **SECURITY POLICY AND CRIME STATISTICS**

<u>Authority:</u> Board Action	Original Adoption: 09/11/02
	Effective Date of Revision: 09/10/14
	Last Revision: 09/10/14

**I Introduction/Background**

The “ Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 2008,” commonly referred to as the “Clery Act,” require institutions of higher education receiving federal financial aid to report specified crime statistics on college campuses and to provide other safety and crime information to members of the campus community.

**II Purpose**

To state the policy of the Louisiana Community and Technical College System regarding campus security and reporting of crime statistics.

**III Policy**

The head of each institution of the Louisiana Community and Technical College System shall have the responsibility for establishing security procedures in accordance with the Code of Federal Regulations Title 34, Chapter VI, Part 668 Subpart D, Section 668.46 and the Louisiana Revised Statute 17:3351 Section C. Each institution must provide a copy of their Campus Safety Policy that includes guidelines for addressing sexual assault and other violent acts. In accordance with the Campus Sexual Violence Elimination (SaVE) Act, institutions shall provide the following:

- Written policy governing sexual assaults;
- Sexual assault response;
- Employee training requirements;
- Written investigation and adjudication procedures for sexual assaults.

## IV Reporting Requirements

Crime statistics for reportable offenses identified in the Code of Federal Regulations Title 34 must be reported to the LCTCS central office monthly. The format for the report is as follows:

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**Campus:**

**Reporting Period:**

		Violent Crime Total				Property Crime				
Student Enrollment	Violent Crime Total	Murder and non-negligent manslaughter	Sexual assault	Robbery	Aggravated Assault	Property Crime Total	Burglary	Larceny-theft	Motor vehicle theft	Arson

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By September 1 of each year, each college must submit their annual report to the LCTCS central office.