Where could I locate information for the regional workforce demand data?
http://www.laworks.net/LaborMarketInfo/LMI_OccDemandList.asp?years=20072009

1. My LEA is applying for Federal funds only. We have agreed to enter into a MOU with the local technical college to operate the Adult Ed program for 2011-12. My questions center on this arrangement.
   a) Program Narrative: Does my LEA have to revise the Program Narrative sections since last year's application was written with both Federal and State funds in mind? The only known changes are addressed in Question #2.
      No. Narrative revisions are not necessary. However all of the information in Appendix B, Part 1 must be provided.
   b) Program Personnel: The Technical College will be naming the personnel that provide services. Those instructors have not yet been named and may or may not be the same instructors as the current year. Do I list the current year personnel in this section?
      No. Narrative revisions are not necessary.

2. After reading the information about the WorkReady U-Adult Education availability of funds, I was interested in knowing the capacity Public libraries could play in this type of grant program?
   Public libraries are eligible entities that may apply for funding. Eligible entities and/or a consortium of eligible entities must have the ability to provide adult literacy services as outlined in the Request for Proposal (RFP).

3. Our agency was partnered in a consortium this fiscal year. Is our agency eligible to apply for funds as a stand-alone entity for this coming year?
   Yes.

4. If we offer dual enrollment to Adult Education students at the LCTC, where does the tuition money come from?
   The student is responsible for tuition, fees, etc.

   a) Can we use adult education funds to offer services to the LCTC?
      Please refer to the following sections in the RFP:
      Section 1.6: Applicable Regulations
      Section 2.3: Eligible population
      Section 2.4: Allowable services under the Workforce Investment Act of 1998
      For example, can I establish a contract with Career Ready 101 and Work Keys and offer those services to both AE and LTC students? Yes.
      a) Could an Adult Education teacher oversee and present work skills to both groups-Adult Education and LCTCS students at the same time? Yes.
      b) Could we combine some Adult Education and LCTC funds to accomplish this? Yes.
      c) Could I combine funding from School Board funds, Adult Education funds, and LCTC Carl Perkins funds to get a contract for all of the students in the parish who need it to use Career Ready 101 and Work Keys? Refer to the Education Department General Administrative Regulations (EDGAR) guidelines for use of multiple funding sources.
b) My salary as adult education supervisor will be paid by the parish school board and will not come out of adult education dollars. Is there any reason that I could not promote adult education, LCTCS, and school board interests at the same time while I speak to the public and to employers about Work Ready U? You may promote all programs.

Most of our dual enrollment credit courses would be on the developmental level—Reading, Math, Language. Is that acceptable or are you guys looking for a certain percentage of AE students to enroll in a specific program at the LCTC while still working toward a GED?

College enrollments should be in career and technical education courses and programs.

5. Will WorkKeys assessments be provided by LCTCS to funded programs as was done by DOE? Will the internet version of WorkKeys be paid for by LCTCS to funded programs?
   No.

6. Will LCTCS provide to funded programs access to seats for distance learning resources (for example, Contemporary’s ITTS, Pre-GED and GED on-line programs)?
   Yes.
   a) What about access to Key Train Career Ready 101?
      No.

7. Under Fulfillment of Program Purpose (State Grant), please clarify this statement: “Justify the choice of the selected pathways with regional Workforce Demand Data.”
   When identifying the pathways you have selected to offer in your program, explain why the pathways were selected and how the pathways relate to the Workforce Demand data for the region.

8. Questions have arisen in reference to the allocation of state funds to technical colleges receiving Adult Education grants. The following are questions submitted to you for Phase I:
   a) Will a technical college (satellite campus) conducting Adult Education/GED programs receive direct funds?
      All applications received through the open, competitive bid process will be considered for funding. Information provided by the applicant on Appendix A will identify the fiscal agent.

   b) Will the technical college fiscal agent receive Adult Education/GED state funds for allocation to satellite campuses?
      Refer to the answer in question 9a.

9. If our currently funded program would like to increase the number of learners we could accommodate by offering two sections each day for 3 ½ hours per section, is this possible under our present grant or must we submit this under the Expanded Adult Education Program competitive grant?
   This is acceptable for both Appendix B, Application for Adult Education Continuation Grants and Appendix C, Application for State Funds under the Existing Adult Education Program for New and Expanded Adult Education Programs.
10. If our currently funded program would like to add night classes for the adult education program in our parish, would that be written under the competitive Expanded Adult Education Program?
   This could be addressed in both Appendix B, Application for Adult Education Continuation Grants and Appendix C, Application for State Funds under the Existing Adult Education Program for New and Expanded Adult Education Programs.

11. I would like to pose the following questions regarding the state grant application:

   a) The state grant application requires applicants to "describe articulation of two or more educational pathways from basic skills/GED to postsecondary certificates." Are there specific educational pathways from which to choose, or does this simply mean the establishment of a dual enrollment program in a particular field, such as medical assistant, at a college or technical school whereby the student simultaneously works on a GED and a postsecondary certificate?

   The State is not recommending a specific list of educational pathways. The educational pathways depend on the workforce/postsecondary partner(s) and the Workforce Demand data for your region.

   b) Since the application calls for two or more educational pathways, can they be at the same institution or must they be at different schools? If they must be at different schools, must one be at a community college and one a vocational/technical school or does it matter?

   The educational pathways can be at the same institution.

   c) Is it permissible for the dual enrollment programs to be established with private colleges, such as Career Technical College, etc., or must they be state colleges or vocational-technical colleges?

   Dual enrollment programs may be established with private colleges.

   d) Is it permissible for an LEA to establish a dual enrollment program at a college whereby the basic skills/GED component is taught at the adult education center while the postsecondary work is completed at the postsecondary institution or must they be offered on the same campus?

   Either option is allowable.

   e) Can the "managed enrollment" criterion be met through the dual enrollment component of the program?

   No.

   f) The grant application refers to "inclusion of Work Ready certificates." Will additional funding be available to support WorkKeys testing as there was in the past?

   No.

12. Please explain the following phrases:

   a) "Implementation of National WorkReady Certificate." Does this refer to WorkKeys? If so does the state pay the testing fee?

   Yes, it refers to WorkKeys. WorkReady U will negotiate a single provider.

   b) "One year college-level certificate"

Certificate earned through a postsecondary institution.
c) "educational pathways linked to career pathways"
   The educational pathways depend on the workforce/postsecondary partner(s) and the Workforce Demand data for your region.

d) "regional workforce demand data"
   Refer to the answer in question #1.

13. Will recruitment or marketing expenses be instructional or administrative?
    Administrative.

14. Does the LCTCS have a target for the number of dual enrollees per parish?
    No.

15. Will we have access to distance learning software for our GED prep students? Will it be provided from the LCTCS or will we have to invest in it independently? If we must make independent investments, will the LCTCS negotiate a volume license rate on behalf of funded entities?
    Yes.

16. Will partnerships with higher education be limited to post-secondary institutions in the LCTCS system?
    No.

17. What is the definition of sustainable employment?
    Sustainable employment defined as ability to earn a wage that can support a family.

18. For parishes that lack post-secondary institutions, what is the expectation for dual enrollment?
    Funded programs must establish a partnership with a postsecondary institution in their region.

19. Who will be responsible for encouraging local employers to accept / recognize the Work Ready certificate?
    Providers, colleges, and all other entities involved with the WRU initiative.

20. Will the LCTCS pay for Work Ready certificate test administration and issuance of certificates?
    No.

21. In reference to the benchmarks for gaining and maintaining employment, are these evaluated against all program participants or only those that indicate they want to enter employment / maintain their employment?
    Currently, participants that have set employment related goals are tracked in the statewide data management system.

22. For dual enrollees, who will be responsible for the tuition, fees, etc. associated with attending post-secondary training?
    Refer to the answer in question #1.