LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
POSITION ANNOUNCEMENT

Director of Manufacturing Extension Partnership of Louisiana (MEPOL)

The Louisiana Community and Technical College System (LCTCS) is now taking applications for a Director of Manufacturing Extension Partnership of Louisiana (MEPOL) to be domiciled at the South Louisiana Community College located in Lafayette, Louisiana.

Summary:

MEPOL is part of the national, non-profit Manufacturing Extension Partnership established by the U.S. Department of Commerce’s National Institute of Standards and Technology (NIST). It assists small to medium size manufacturing businesses in Louisiana to improve competitiveness and productivity.

This position reports to the Vice Chancellor for Economic and Workforce Development.

Major Responsibilities:

- Guiding the development of and directing the day to day operations of MEPOL.
- Supervising professional and support staff.
- Identifying and evaluating the needs of small to medium-sized manufacturers and available services to meet those needs.
- Building strong partnerships with industry, and private and public service providers.
- Maintaining and supporting an effective MEPOL Industrial Advisory Board.
- Providing leadership and support to help staff meet organizational goals.
- Conducting strategic planning with annual updates which involve the Industrial Advisory Board.
- Preparing annual operating plans, and meeting financial and other reporting requirements.
- Ensuring effective and appropriate distribution of services throughout the state.
- Developing and implementing a strategy to increase self-sufficiency for the program.
- Evaluating, developing and implementing a system for continuous program improvement.
- Participate in the development of MEPOL’s staff to achieve the strategic objectives of the center.
- Undertaking other duties and responsibilities as deemed necessary to ensure sustainable operation of MEPOL.
Qualifications and Background Experience:

- Minimum of a Master’s degree in business, manufacturing or a technology-related field.
- At least 10 years of relevant manufacturing and/or management experience.
- Demonstrated supervisory and management skills.
- Skills in planning and assessments to increase manufacturing productivity.
- Strong presentation, organization, oral and written communication skills.
- Strong computer skills.

Additional Requirements:

- A valid Louisiana Driver’s License
- Proof of motor vehicle insurance

In accordance with LCTCS Policy #6.036, a criminal history check will be conducted on all new hires. LCTCS participates in the federal E-Verify system for identification and employment eligibility purposes.

Compensation:

Compensation will be commensurate with education and work experience. For more information about the Louisiana Community and Technical College System, visit www.lctcs.edu

Application Instructions:

Applicants must apply online at https://careers.solacc.edu. Please submit a letter of application, a resume and the names of at least three professional references. For initial consideration, applications should be received by March 10, 2014.