

LCTCS CENTRALIZED PAYROLL MEMORANDUM

#2012-37

TO: All Employees of Louisiana Community & Technical College System
Operations Office, Baton Rouge Community College, Bossier Parish
Community College, Capital Area Technical College, Central Louisiana
Technical Community College, Delgado Community College,
L. E. Fletcher Technical Community College, Louisiana Delta Community
College, Nunez Community College, River Parishes Community College, South
Central Louisiana Technical College, South Louisiana Community College,
SOWELA Technical Community College, Northshore Technical Community
College, and Northwest Louisiana Technical College

FROM: Lura A. Kamiya
LCTCS Human Resources Director

DATE: November 16, 2012

RE: **Approved Miscellaneous Statewide Vendors and Products for Plan Year 2013**

Approved Centralized Payroll Miscellaneous Statewide Vendors and Products

If you wish to begin pre-tax payroll deductions for statewide vendor products for the 2013 plan year, you must contact the vendor directly to obtain enrollment forms and assure that a payroll deduction form, signed by both you and a vendor representative, is received by human resources by December 2, 2012 (or earlier deadline as established by your college).

If you are uncertain which products/vendors for which you currently have payroll deductions, please refer to your pay advice/stub for the PeopleSoft codes as listed below.

LCTCS Centralized Payroll Approved Vendors and Products for Plan Year 2013

- **American Family Life Assurance Company (AFLAC)**
 - Cancer (pre-tax and post-tax)
 - Intensive Care (pre-tax and post-tax)
 - Hospital Indemnity (pre-tax and post-tax)
 - Lifecare (post-tax)
 - Accident/Disability (post-tax)
- **American General Life & Accident**
 - Universal Life (post-tax) previous OGB product, not solicited
- **American Heritage Life (wholly-owned subsidiary of Allstate Corporation)**
 - Cancer (pre-tax and post-tax)
 - Accident (post-tax)
 - Disability Income (post-tax)
 - Universal Life (post-tax)
- **American Public Life**
 - Dental (pre-tax and post-tax)
 - Accident (post-tax)
- **Colonial Life & Accident**

- Cancer (pre-tax and post-tax)
- ~~Intensive Care (pre-tax and post-tax)~~ Not offered Plan Year 2013-payroll deductions end 12/28/12
- Hospital Income (pre-tax and post-tax)
- Term Life (post-tax)
- Disability and Accident (post-tax)
- Universal Life (post-tax)
- Sickness (post-tax)
- **Davis Vision**
 - Dental (pre-tax and post-tax)
- **Guaranty Assurance**
 - Dental (pre-tax and post-tax)
- **Humana**
 - Special Benefits Critical/Term Life (post-tax)
- **LA Dental Plan (formerly MS of A Dent All)**
 - Dental (pre-tax and post-tax)
- **Lincoln National Fin.**
 - Life (post-tax)
- **National Teachers Associates Life**
 - Cancer (pre-tax and post-tax)
 - Heart (pre-tax and post-tax)
 - Accident/Disability Income (post-tax)
 - Accident (post-tax)
- **New York Life Insurance**
 - Whole Life (post-tax)
 - ~~Universal Life (post-tax)~~ Not Offered Plan Year 2013 – payroll deductions will end 12/28/12
- **Legal Shield (formerly Pre-Paid Legal)**
 - Pre-Paid Legal (post-tax)
 - Identify Theft (post-tax)
- **Starmount Life Insurance (underwriter for AlwaysCare Benefits, Inc.)**
 - Dental (pre-tax and post-tax)
 - Vision (pre-tax and post-tax)
- **Sun Life**
 - Long Term Disability (post-tax) – Not Solicited, no new participants *
 - Term Life (post-tax) – Not solicited, no new participants*
- **Transamerica Life**
 - Cancer (pre-tax and post-tax)
 - Heart (pre-tax and post-tax)
 - Cancer cash/value (post-tax)
 - Heart cash/value (post-tax)
 - Accident (post-tax)
- **United Concordia**
 - Dental (pre-tax and post-tax)
- **United Teachers**
 - Long Term Care (post-tax)
- **Unum**
 - Long Term Disability (post-tax) – Not solicited, no new participants*
 - Short Term Disability (post-tax) – Not solicited, no new participants*
- **Washington National (formerly Conseco)**
 - Cancer cash/value (post-tax)
 - Accident cash/value (post-tax)
 - Heart cash/value (post-tax)
 - Hospital cash/value (post-tax)

***Disability Carriers UNUM and SunLife and their products are voluntarily going through a plan comparison to see which carrier will be recommended to continue as the disability carrier for long term disability, as it is not usual to have more than one carrier for that type of benefit. Current participants in both SunLife and UNUM products listed will continue through payroll deduction until further notice. At a later date, anticipated to be mid-year 2013, further information will be forthcoming**

OSUP Website Information on Miscellaneous Vendor Products

You may access information about miscellaneous vendor products and contact information on the OSUP website at the following link: http://www.doa.louisiana.gov/osup/statewide_vendor_product_listing.htm . This website includes generic product definitions as well as the ability to search for information at the product or vendor level. Links maintained by the vendors have been added to OSUP's web pages that provide more details about the products offered. Contact your local HR department for assistance if you do not have access to the internet.

Reminder of Miscellaneous Vendors/Products not authorized by LCTCS Centralized Payroll

Other than the limited number of legacy vendors/products brought forward from Baton Rouge Community College, Bossier Parish Community College and Delgado Community College upon their entry into centralized payroll, vendors/products authorized must first be approved by the Office of State Uniform Payroll. Once a vendor/product is authorized, LCTCS centralized payroll may then elect, although are not required, to approve that vendor/product for inclusion as a payroll deduction through centralized payroll.