

Earn Codes

Banner PTREARN_CODE	PTREARN_LONG_DESC	When and How to Used
Earn Codes Employees may enter via Web-Time Entry		
Annual Leave Code		
AAP	Annual Lv Taken PriorPay	As a prior pay period taken
ALA	Annual Leave Adjustment	Change in Leave Rate
ALT	Annual Leave Taken	
ANP	Annual Leave Paid at Term	Payout at Term/Death
APD	Annual Leave PayOut DROP	Payout at DROP
PT1	Annual Leave Taken	Used to apply Leave Roll rule
Sick Leave Code		
PT2	Sick Leave Taken	Used to apply Leave Roll rule
SAP	Sick LeaveTaken Prior Pay	As a prior pay period taken
SLA	Sick Leave Balance Adj	Data error/ Leave Rate Change
SLP	Sick Leave Paid at Retir/Death	Payout at Term/Death
SLT	Sick Leave Taken	
SPD	Sick Leave Paid at DROP	Payout at DROP
SFT	Personal Purpose Leave-FT Fac	In Lieu of Sick 2 days
Comp Time 1.5 Code		
CAP	Comp Lv 1.5 Taken Prior Pay	As a prior pay period taken
CLA	Comp Leave 1.5 Balance Adjust	Data error/ Leave Rate Change
CTE	Comp Time Earned at 1.5	
CTP	Comp Time 1.5 Paid at Term	Payout at Term/Death
CTT	Comp Time 1.5 Taken	
PT3	Comp Time 1.5 Taken	Used to apply Leave Roll rule
Comp Straight Time Code		
KAP	Comp Lv Straight Prior Pay	As a prior pay period taken
KLA	Comp Leave Straight Bal Adj	Data error/ Leave Rate Change
KTE	Comp Time Straight Earned	
KTT	Com Time Straight Taken	
PT4	Comp Time Taken Straight	Used to apply Leave Roll rule
Faculty Code		
CON	Contract Pay	Default instead of REG
MDP	Deferred Pay-Out	9ME/26 Paid in Summer
MEP	Earned Not Paid	9ME/26 Held for Sumr Pay
LFH	Fac Leave-Closure	9ME - Used when Students Out & Faculty Not Working
EOP	Overload Pay	Default instead of REG
LSC	Lump Sum Contract	Default instead of REG
RSP	Semester Contract Pay	Default instead of REG
EST	Substitution	
FMLA Earn Code		
FLA	FMLA Annual Leave Taken	Used with Tracking Code
FLC	FMLA Comp Lv 1.5 Taken	Used with Tracking Code
FLK	FMLA Comp Lv Straight Taken	Used with Tracking Code
FLS	FMLA Sick Leave Taken	Used with Tracking Code
FMH	Family Medical Leave HrsTracki	Used with Leave Taken
FNP	FMLA No Pay	Used with Tracking Code
Workers Comp Code		
WAB	Works Comp Annual Lv Buy Back	Used w/ ALA- Contact Payroll When Used
WAH	Work Comp Annual Lv Hrs Track	Used when Leave Taken- Contact Payroll When Used
WCN	Workers Comp No Pay	Used when Leave Taken- Contact Payroll When Used
WSB	Wrk Comp Sick Lv Buy Back	Used w/ SLT- Contact Payroll When Used
WSH	Wrk Comp Sick Lv Hrs Tracking	Used when Leave Taken- Contact Payroll When Used
Overtime Pay Code		
OTP	Overtime Pay 1.5	Approval Required- Entered As Exception Time
OST	Straight Time Pay	Approval Required- Entered As Exception Time
Allowances		
BCA	Car Allowance	
BHO	Housing Allowance	
BOV	Off & Civic Organ Allowance	
Miscellaneous Earn Codes		
EAD	Additional Duty Pay	Maybe setup as a Default Earn Code w/ End Date
LAP	Admin Leave with Pay	
LAD	Advanced Degree Leave	

Earn Codes

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LAN	Amin Leave w/o Pay	Contact Payroll when used
JCM	Company Veh Use - Med Tax Only	
JCT	Company Vehicle Use - Full Tax	
LED	Educational Leave Pay	
BEP	Endowed Professor	Default instead of REG
RFW	Federal Workstudy	
LFL	Funeral Leave Pay	
HOL	Holiday Pay	
HLS	Designated Holiday	
LJD	Jury Duty Pay	
RMD	Military Active Duty	
DMP	Military Differential Pay	
MOD	Modification	Payroll Use Only
JMN	Moving Expenses - Nontaxable	
NOP	No Pay (LWOP)	
PER	Per Diem	
BVU	Personnal Vehicle Use	Payroll Use Only
GRC	Recoup of Overpayment Taxable	
REG	Regular Pay	Default earn code
JRI	Retirement Incentive	
RME	Retro Merit + Current Pay	
RTR	Retro Pay w No Current Pay	
LSB	Sabbatical Leave Pay	
JSV	Severance Payment	
DSP	Shift Pay	Hurricane
LAG	Special Leave - Act of God Pay	Campus Closure
LSP	Special Leave with Pay	Default instead of REG
RSW	State Workstudy Program	Default instead of REG
RSI	Student Intern Pay	Default instead of REG
These earn codes will be displayed to employees for web time entry		