

LOUISIANA’S COMMUNITY & TECHNICAL COLLEGE SYSTEM
Policy # 1.047

Title: Program Health Index

<u>Authority:</u> Board Action	Original Adoption:	12/09/2015
	Effective Date:	12/09/2015
	Last Revision:	Initial

Policy Statement:

The Program Health Index assesses program performance in terms of *Our Louisiana 2020: Building the Workforce of Tomorrow* and in terms of alignment with regional and state-wide workforce demands while recognizing the need for fiscal sustainability. This assessment will support decisions related to program continuation; expansion; resource allocation; and / or program discontinuation. This policy sets forth due process guidelines for conducting the analysis.

Scope:

This policy applies to all academic, career and technical instructional credit programs (programs, hereafter) at all colleges.

Objectives:

To assess the relevancy, sustainability, effectiveness, and efficiency of program offerings, the program health index will:

1. Assess program performance in terms of advancing the goals of *Our Louisiana 2020: Building the Workforce of Tomorrow* (*Our Louisiana 2020*, hereafter);
2. Assess program alignment with high-demand, high-wage jobs; and
3. Assess program fiscal health.

Procedure:

All programs will be assessed at least once every three years. Institutions will develop a cycle of review in consultation with the System President. The attached templates will be used as the reporting instruments, the format of which can be adjusted by the System President as appropriate. When available, Council on Occupational Education (COE) reports can be used to supplement the reporting templates so long as all aspects of the reporting templates are addressed with available information. Upon receipt of a completed report, the System President will assess the program’s health. The System President may make recommendations to the college’s Chancellor or Director and / or the Board of Supervisors based on analyses conducted under the guidance of this policy.

Overview of Criteria Used in Analysis:

Non-transfer Programs / Programs Intended to Prepare Students for a Career: use the attached non-transfer template to provide the following information (if such information is available and can be gathered in a timely manner):

Program Overview

- Program CIP code
- Program title
- Program STAR Rating
- Types of awards offered

Program's Focus on Students (*Our Louisiana 2020: Goals 1, 2, and 4*)

- Number of graduates
- Average graduate salaries
- Number of enrolled students

Program's Link to the Community (*Our Louisiana 2020: Goal 5*)

- Number of partnerships
- Regional demand for graduates

Program's Foundational Support (*Our Louisiana 2020: Goal 6*)

- Assets / foundation support secured for program initiatives

Program's Fiscal Health

- Revenue / Cost analysis
- Average annual costs to students

Chancellor / Director Recommendation on Program's Future

- Chancellor / Director will make a recommendation in terms of program continuation; expansion; resource allocation; and/or program discontinuation

Transfer Programs / Programs Intended to Prepare Students for a 4-Year Institution: use the attached template to provide the following information (if such information is available and can be gathered in a timely manner):

Program Overview

- Program CIP code
- Program title
- Types of awards offered

Program's Focus on Students (*Our Louisiana 2020: Goals 1, 2, and 4*)

- Number of graduates
- Number of students enrolled
- Number of transfers

Program's Link to the Community (*Our Louisiana 2020: Goal 5*)

- Number of partnerships

Program's Foundational Support (*Our Louisiana 2020: Goal 6*)

- Assets / foundation support secured for program initiatives

Program's Fiscal Health

- Cost / Revenue analysis
- Average annual costs to students

Chancellor / Director Recommendation on Program's Future

- Chancellor / Director will make a recommendation in terms of program continuation; expansion; resource allocation; and/or program discontinuation