

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

Changing Lives,
Creating Futures

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Louisiana
Community
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College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. René Cintrón
Chief Academic Affairs Officer

FROM: Dr. Adrienne Fontenot
Director of Adult Learning and Educational Programs

SUBJECT: Report on Program Adoptions at Fletcher Technical Community
College (FTCC) and Northshore Technical Community College
(NTCC)

DATE: August 27, 2018

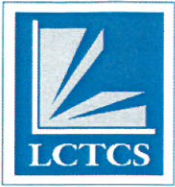
FOR BOARD REVIEW AND ACTION:

LCTCS Policy #1.024, "New Program Requests and Curriculum Modifications,"
updated the process that colleges use to create, modify, or adopt curriculum making it
more efficient and streamlined. Attached are program adoptions from Fletcher
Technical Community College (FTCC) and Northshore Technical Community College
(NTCC).

Approved for Recommendation to the Board
Dr. Monty Sullivan

Received
APPROVED
9/12/18
LCTCS BOARD OF SUPERVISORS

9-12-18
Date



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TO: Dr. Monty Sullivan
LCTCS President

FROM: Dr. René Cintrón
Chief Academic Affairs Officer

SUBJECT: Staff Requests at Fletcher Technical Community College

DATE: 6/27/2018

STAFF ACTION:

Recommendation: Staff recommends adoption of the following program in accordance with LCTCS Policy #1.024:

Program Adoptions

- 1. Associate of Applied Science (AAS) in Care and Development of Young Children (CIP 19.0709) - 1 STAR
a. Technical Diploma (TD) in Care and Development of Young Children (CIP 19.0709) - 1 STAR
b. Certificate of Technical Studies (CTS) in Child Care Teacher (CIP 19.0709) - 1 STAR

Background: FTCC is seeking approval to adopt the CDYC program from Baton Rouge Community College (BRCC). Recent revisions to LCTCS Policy #1.024 updated the process that colleges use to create, modify, or adopt curriculum making it more efficient and streamlined. Staff is requesting that the BRCC program be adopted by FTCC. FTCC is responding to the new state requirements for childcare workers to obtain the Early Childhood Ancillary Certificate. The AAS in Care and Development of Young Children

Fiscal Impact: There are no anticipated expenditures associated with these requests that are coming about as part of the merger with FTCC.

History of Prior Actions: There is a history of revising and creating new programs to meet student and workforce needs.

Benefits to the System: These requests will allow FTCC to better meet student and workforce needs.

Approved for Program Adoption
Dr. Monty Sullivan

6/28/18
Date

June 5, 2018

Board of Supervisors
The Louisiana Community and Technical College System
265 South Foster Drive
Baton Rouge, LA 70806

Attention: René Cintrón, Ph. D., Chief Academic Affairs Office

Subject: Letter of Adoption for Care and Development of Young Children AAS


Dear. Dr. Cintrón,

Fletcher Technical Community College is requesting to adopt the Care and Development of Young Children Associate of Applied Science degree, including the TD and CTS exit points as published in the 2018-2019 BRCC Catalog and attached. Fletcher Faculty and Staff request the following approval of the program adoption as approved by Baton Rouge Community College:

1. Care and Development of Young Children AAS (CIP 19.0709) Approved and adopted 6/28/16

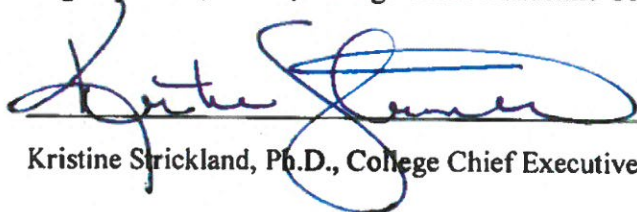
Fletcher Technical Community College is responding to the new state requirements for child care workers to obtain the Early Childhood Ancillary Certificate. This adoption has been reviewed and approved by institutional committees.

Sincerely,



6/5/18

Regina Verdin, Ed. D., College Chief Academic Officer



Kristine Strickland, Ph.D., College Chief Executive Officer

HOUMA FACILITY
310 St. Charles St.
Houma, LA 70360

ALLIED HEALTH
5396 Hwy. 311
Houma, LA 70360

Care and Development of Young Children (Associate of Applied Science)

The Care and Development of Young Children program prepares individuals for various levels of employment in child care centers, nursery schools, recreation centers, public school settings, head start programs, or other areas where caring for young children is the principle function. This program focuses on cognitive, physical, emotional, and social growth and development. Developmentally appropriate play activities, curriculum, nutrition, guidance, health/safety, children with special needs, and approaches for teaching as suggested by the National Association for the Education of Young Children (NAEYC) are included.

To receive this degree, the student must:

- Have a cumulative GPA of 2.00 or better in all credit hours to be used towards the degree.
- Earn a "C" or better in all coursework.
- Complete the coursework listed below.

Program Outcomes. Upon successful completion of the program, the graduate will be able to:

1. Demonstrate the knowledge, skills, and abilities required for various levels of employment in child care centers, nursery schools, recreation centers, public school settings, head start programs, or other areas where caring for young children is the principal function.
2. Discuss the cognitive, physical, emotional, and social growth and development of young children.
3. Demonstrate the ability to plan and implement developmentally appropriate learning experiences that support young children's optimal development socially, emotionally, cognitively, and physically as suggested by the National Association for the Education of Young Children (NAEYC).
4. Prepare for Child Development Associate (CDA) credentialing.
5. Demonstrate safe and efficient work practices, basic occupational skills, employability skills, and strong work ethics.

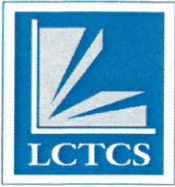
PROGRAM OF STUDY

First Semester		Credit Hours
CDYC 1110	Working With Young Children	3
CDYC 1210	Development of Young Children	3
CDYC 1220	Infant and Toddler Curriculum	3
CDYC 1320	Preschool Curriculum	3
		12
Second Semester		Credit Hours
CDYC 1120	Health, Safety, and Nutrition	3
CDYC 1151	Observation and Participation Lab	3
CDYC 1130	Child Guidance and Behaviors	3
CDYC 1241	Infant and Toddler Lab	3
CDYC 1341	Preschool Lab	3
CDYC 1410	Children With Special Needs	2
		17
Exit Point: CTS, Child Care Teacher (Total Hours)		29

Third Semester		Credit Hours
CDYC 1330	Literature and Language Methods	3
CDYC 1332	Preschool Methods	3
CDYC 1420	Organization and Administration	3
CDYC 2211	Practicum	5
CDYC 1230	Family Relationships and Issues	2
		<hr/>
		16
Exit Point: TD, Care and Development of Young Children (Total Hours)		45

Fourth Semester		Credit Hours
ENGL 1013	English Composition I	3
Any General Education course in Mathematics		3
PSYC 2013	Introduction to Psychology	3
Any General Education course in Natural Sciences		3
Any General Education course in Humanities (excluding Foreign Languages and Communication/Speech)		3
		<hr/>
		15
AAS: Care and Development of Young Children (Total Hours)		60

For more information, contact the Division of Liberal Arts at (225) 216-8165.



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TO: Dr. Monty Sullivan
LCTCS President

FROM: Dr. René Cintron
Chief Academic Affairs Officer

SUBJECT: Staff Requests at Northshore Technical Community College

DATE: 6/28/2018

STAFF ACTION:

Recommendation: Staff recommends adoption of the following program in accordance with LCTCS Policy #1.024:

Program Revisions

- 1. Concentrations under the Associate of General Studies degree (CIP 24.0102):
a. Criminal Justice Studies (Certificate of Technical Studies CIP 43.0104)
b. Drafting Technology (Certificate of Technical Studies CIP 15.1301)
c. Maritime Transportation (Certificate of Technical Studies CIP 49.0399)
d. Medical Assistant (Certificate of Technical Studies CIP 51.0801)
e. Paralegal Studies (Certificate of Technical Studies CIP 22.0302) adopted from Nunez Community College
f. Paramedic (Certificate of Technical Studies CIP 51.0904)
g. Pharmacy Technician (Certificate of Technical Studies CIP 51.0805)

Background: NTCC is seeking approval for conversion of various existing CTS as concentrations for their Associate of General Studies.

Fiscal Impact: There are no anticipated expenditures associated with these requests.

History of Prior Actions: There is a history of program revisions to better serve students.

Benefits to the System: These requests will allow NTCC to better meet student and transfer needs.

Approved for Program Adoption
Dr. Monty Sullivan

6/28/18
Date



NORTHSHORE TECHNICAL COMMUNITY COLLEGE

MEMORANDUM

TO: Rene Cintron
Chief Academic Affairs Officer

THROUGH: William Wainwright
Chancellor

FROM: Daniel Roberts, PhD
Provost & Vice Chancellor of Academic Affairs

DATE: June 27, 2018

RE: Associate of General Studies Concentrations Requests

Northshore Technical Community College (NTCC) is seeking to add the following concentrations to our Associate of General Studies degree (CIP 24.0102):

- Criminal Justice Studies (Certificate of Technical Studies CIP 43.0104) Adopt from Delgado Community College
- Drafting Technology (Certificate of Technical Studies CIP 15.1301)
- Maritime Transportation (Certificate of Technical Studies CIP 49.0399)
- Medical Assistant (Certificate of Technical Studies CIP 51.0801) Adopt from Baton Rouge Community College
- Paralegal Studies (Certificate of Technical Studies CIP 22.0302) Adopt from Nunez Community College
- Paramedic (Certificate of Technical Studies CIP 51.0904) Adopt from Bossier Parish Community College
- Pharmacy Technician (Certificate of Technical Studies CIP 51.0805) Adopt from Bossier Parish Community College

William Wainwright
Chancellor

**Florida Parishes
Branch Campus
Greensburg**

**Hammond Area
Branch Campus
Hammond**

**Sullivan Branch
Campus
Bogalusa**

**Lacombe
Main Campus
Lacombe**

65556 Centerpoint Blvd.
Lacombe, Louisiana 70445
Telephone: 985/545-1500
Facsimile: 985/214-4403

www.NorthshoreCollege.edu

*Governed
By
Board of Supervisors of the Louisiana Community and Technical College System
And
Louisiana Board of Regents*

**NTCC is an Equal
Opportunity
College**

Accredited by the Council on Occupational Education

General Studies in Pharmacy Technician

Associate of General Studies (AGS)

Certificate of General Studies (CGS)

Certificate of Technical Studies (CTS)

Course	Title	Lecture	Lab	Credit	Clock
ENGL 1015	English Composition I	3	0	3	45
	Math Elective	3	0	3	45
	Fine Arts Elective	3	0	3	45
	Natural Science Elective I	3	0	3	45
	Behavioral Science Elective I	3	0	3	45
ENGL 1025	English Composition II	3	0	3	45
	Behavioral Science Elective II	3	0	3	45
	Humanities Elective I	3	0	3	45
	Natural Science Elective II	3	0	3	45
	General Education Elective	3	0	3	45
Certificate of General Studies (CIP 24.0102)				30	450
HMDT 1170	Medical Terminology	1	0	1	15
CPTR 1000	Introduction to Computers	1	1	2	45
HPHM 1200	Pharmacy Technician Fundamentals	3	0	3	45
HPHM 1300	Pharmacy Law and Ethics	3	0	3	45
HPHM 1400	Pharmacy Math and Dosage Calculations	2	0	2	30
HPHM 1500	Fundamentals of Pharmacy Practice Lab	0	2	2	60
HPHM 1503	Pharmacology for Pharmacy Technicians I	2	0	2	45
HPHM 1513	Pharmacology for Pharmacy Technicians II	2	0	2	45
HPHM 1600	Sterile Compounding Lab	0	2	2	60
HPHM 2000	Professionalism for Pharmacy Technicians	2	0	2	30
HPHM 2012	Pharmacy Clinical Externship I	0	4	4	180
HPHM 2022	Pharmacy Clinical Externship II	0	5	5	225
HPHM 2023	Pharmacy Clinical Externship III	0	5	5	225
CTS in Pharmacy Technician (CIP 51.0805)				35	1050
Associate of General Studies (CIP 24.0102)				65	1500

General Studies in Maritime Transportation

Associate of General Studies (AGS)

Certificate of General Studies (CGS)

Certificate of Technical Studies (CTS)

Course	Title	Lecture	Lab	Credit	Clock
ENGL 1015	English Composition I	3	0	3	45
	Math Elective	3	0	3	45
	Fine Arts Elective	3	0	3	45
	Natural Science Elective I	3	0	3	45
	Behavioral Science Elective I	3	0	3	45
ENGL 1025	English Composition II	3	0	3	45
	Behavioral Science Elective II	3	0	3	45
	Natural Science Elective II	3	0	3	45
	Humanities Elective I	3	0	3	45
	General Education Elective	3	0	3	45
Certificate of General Studies (CIP 24.0102)				30	450
	General Education Elective	3	0	3	45
	General Education Elective	3	0	3	45
IMTV 1500	Intro to Maritime Careers & Opportunities	2	0	2	45
IMTV 1510	Standards of Training, Certifications, and Watchkeeping	3	0	3	45
IMTV 1520	Seamanship I	2	1	3	45
IMTV 2100	Marine Weather and Meteorology	2	1	3	45
IMTV 2110	Marine Hazardous Materials	2	1	3	45
IMTV 2120	Introduction to Marine Safety	2	1	3	45
IMTV 2130	Introduction to Marine Electronic Navigation & Radar	2	1	3	45
IMTV 2140	Introduction to Maritime Transportation	2	1	3	45
KINL 1000	Introduction to Swimming	1	0	1	15
CTS in Maritime Transportation (CIP 49.0399)				24	375
Associate of General Studies (CIP 24.0102)				60	915

General Studies in Medical Assistant

Associate of General Studies (AGS)

Certificate of General Studies (CGS)

Certificate of Technical Studies (CTS)

Course	Title	Lecture	Lab	Credit	Clock
ENGL 1015	English Composition I	3	0	3	45
	Math Elective	3	0	3	45
	Fine Arts Elective	3	0	3	45
	Natural Science Elective I	3	0	3	45
	Behavioral Science Elective I	3	0	3	45
ENGL 1025	English Composition II	3	0	3	45
	Behavioral Science Elective II	3	0	3	45
	Humanities Elective I	3	0	3	45
	Natural Science Elective II	3	0	3	45
	General Education Elective	3	0	3	45
Certificate of General Studies (CIP 24.0102)				30	450
CPTR 1000	Introduction to Computers	1	1	2	45
HMDT 1170	Medical Terminology	1	0	1	15
HCOR 1120	Basic Body Structure and Function	2	0	2	30
MAST 1110	Introduction to Medical Assistant	1	0	1	15
MAST 1120	Law and Ethics for Medical Assistant	2	0	2	30
MAST 1130	Medical Assistant Applications	1	1	2	45
MAST 1210	Administrative Procedures I	4	0	4	60
MAST 1220	Clinical Procedures I	0	1	1	90
MAST 1230	Insurance and Medical Coding	1	1	2	45
MAST 2110	Medical Transcription	2	1	3	75
MAST 2130	Clinical Procedures II	0	1	1	90
MAST 2140	Pharmacology for Medical Assistants	1	1	2	60
MAST 2210	Clinical Procedures III	0	1	1	90
MAST 2222	Medical Assistant Externship	0	2	2	180
HCOR 1160	Professionalism for Healthcare Providers	1	0	1	15
ENGL 1030	Business English	3	0	3	45
CTS in Medical Assistant (CIP 51.0801)				30	930
Associate of General Studies (CIP 24.0102)				60	1380

General Studies in Criminal Justice Studies

Associate of General Studies (AGS)

Certificate of General Studies (CGS)

Certificate of Technical Studies (CTS)

Course	Title	Lecture	Lab	Credit	Clock
ENGL 1015	English Composition I	3	0	3	45
	Math Elective	3	0	3	45
	Fine Arts Elective	3	0	3	45
	Natural Science Elective I	3	0	3	45
	Behavioral Science Elective I	3	0	3	45
ENGL 1025	English Composition II	3	0	3	45
	Behavioral Science Elective II	3	0	3	45
	Natural Science Elective II	3	0	3	45
	Humanities Elective I	3	0	3	45
	General Education Elective	3	0	3	45
Certificate of General Studies (CIP 24.0102)				30	450
	Political Science Elective	3	0	3	45
PSYC 2100	Social Psychology	3	0	3	45
CRMJ 1110	Introduction to Criminal Justice	3	0	3	45
CRMJ 1120	Introduction to Corrections	3	0	3	45
CRMJ 1220	Police Systems and Practices	3	0	3	45
CRMJ 1330	Introduction to Criminal Law	3	0	3	45
CRMJ 1410	Juvenile Justice	3	0	3	45
CRMJ 1420	Judicial Process	3	0	3	45
CRMJ 1340	Deviance	3	0	3	45
CRMJ 1230	Technical Report Writing	3	0	3	45
CTS in Criminal Justice Studies (CIP 43.0104)				24	360
Associate of General Studies (CIP 24.0102)				60	900

General Studies in Drafting Technology

Associate of General Studies (AGS)

Certificate of General Studies (CGS)

Certificate of Technical Studies (CTS)

Course	Title	Lecture	Lab	Credit	Clock
ENGL 1015	English Composition I	3	0	3	45
	Math Elective	3	0	3	45
	Fine Arts Elective	3	0	3	45
	Natural Science Elective I	3	0	3	45
	Behavioral Science Elective I	3	0	3	45
ENGL 1025	English Composition II	3	0	3	45
	Behavioral Science Elective II	3	0	3	45
	Humanities Elective I	3	0	3	45
	Natural Science Elective II	3	0	3	45
CPTR 1002	Computer Literacy & Applications	3	0	3	45
Certificate of General Studies (CIP 24.0102)				30	450
DRFT 1000	Introduction to Drafting	3	0	3	45
DRFT 1100	Computer Aided Drafting I: AutoCAD	3	0	3	45
DRFT 1200	Machine Processes, Theory & Application	3	0	3	45
DRFT 1300	Intermediate Drafting	3	0	3	45
DRFT 1400	Solids Modeling: Solidworks	3	0	3	45
DRFT 2000	Computer Aided Drafting II: AutoCAD	3	0	3	45
DRFT 2100	3D Printing/Additive Manufacturing	3	0	3	45
DRFT 2200	CNC Programming	3	0	3	45
DRFT 2300	Advanced Drafting	3	0	3	45
DRFT 2400	Practicum/Portfolio Preparation	3	0	3	45
CTS in Drafting Technology (CIP 15.1301)				30	450
Associate of General Studies (CIP 24.0102)				60	945

General Studies in Paralegal Studies

Associate of General Studies (AGS)

Certificate of General Studies (CGS)

Certificate of Technical Studies (CTS)

Course	Title	Lecture	Lab	Credit	Clock
ENGL 1015	English Composition I	3	0	3	45
	Math Elective	3	0	3	45
	Fine Arts Elective	3	0	3	45
	Natural Science Elective I	3	0	3	45
	Behavioral Science Elective I	3	0	3	45
ENGL 1025	English Composition II	3	0	3	45
	Behavioral Science Elective II	3	0	3	45
	Natural Science Elective II	3	0	3	45
	Humanities Elective I	3	0	3	45
CPTR 1002	Computer Literacy & Applications	3	0	3	45
Certificate of General Studies (CIP 24.0102)				30	450
	General Education Elective	3	0	3	45
	General Education Elective	3	0	3	45
PARL 1000	Introduction to Paralegal Studies	3	0	3	45
PARL 1200	Civil Procedure & Litigation	3	0	3	45
PARL 1300	Tort Law for Paralegals	3	0	3	45
PARL 1400	Family Law for Paralegals	3	0	3	45
PARL 1500	Business Law for Paralegals	3	0	3	45
CRMJ 1330	Introduction to Criminal Law	3	0	3	45
CRMJ 1420	Judicial Process	3	0	3	45
PARL 2000	Legal Research and Writing	3	0	3	45
CTS in Paralegal Studies (CIP 22.0302)				24	360
Associate of General Studies (CIP 24.0102)				60	900