



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

**Changing Lives,
Creating Futures**

Monty Sullivan
System President

Officers:
Willie L. Mount
Chair

Alterman L. "Chip" Jackson
First Vice Chair

Vacant
Second Vice Chair

Members:
Ellis Bourque, III
Tari T. Bradford
Cynthia Butler-McIntyre
Joseph Hollins
Patrick T. Johnson
Jennifer Lee
Erika McConduit
Michael J. Murphy
Paul Price, Jr.
Stanton W. Salathe
Stephen C. Smith
Stephen Toups
Matthew Wood

Student Members:
David Payne
Jamie Zeringue

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Wendi Palermo ^{WP}
Chief Education and Training Officer

FROM: William Tulak ^{WT}
Director of Institutional Effectiveness

DATE: March 13, 2024

SUBJECT: Program Requests at Bossier Parish Community College

APPROVED
 4-10-2024
LCTCS BOARD OF SUPERVISORS

FOR BOARD ACTION

Recommendation: Staff recommends the Board approve the following program requests listed below.

Program Modification

1. Associate of Applied Science (AAS) in Surgical Technology (CIP 51.0909) – **4 STARS**

Background: Bossier Parish Community College (BPCC) is modifying the Surgical Technical program to comply with ARC/STSA (Accreditation Review Council on Education in Surgical Technology and Surgical Assisting) accreditation standards. To comply with ARC/STSA standards they are adding a new course (BLGY 202 Microbiology Lab) which will increase credit hours from 60 to 61.

Fiscal Impact: The administrative structure and allocation of departmental funds will be unchanged, unless otherwise noted.

History of Prior Actions: There is a history of revising and creating new programs to meet student and workforce needs.

Benefits to the System: These requests will allow BPCC to better meet student and workforce needs.



Approved for Recommendation to the Board
Dr. Monty Sullivan

4-10-24

Date

Surgical Technology - 03/13/2024

TYPE OF PROPOSED CHANGE : Curriculum Modification

PROGRAM NAME : Surgical Technology

AWARD LEVEL(S)

For Board of Regents and LCTCS Review:

Associate of Applied Science (A.A.S.)

Name:

For LCTCS Review:

Technical Diploma (T.D.)

Certificate of Technical Studies (C.T.S.)

Career and Technical Certificate (C.T.C)

TCA - For Archive Purpose Only

NAME OF PROGRAM(S) and AWARD LEVEL(S)

Stars : 4 Stars

Name: Associate of Applied Science in Surgical Technology

Program Delivery Mode: Standard

CIP: 51.0909

Credit Hours: 60.00

Contact Hours: 0.00

Associate of Applied
Science (A.A.S.)

PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

Propose to increase credit hours from 60 to 61, to include BLGY 202 Microbiology Lab to comply with national accreditation standards.

**IMPLEMENTATION DATE
(Semester and Year)**

Fall 2024

HISTORY OF PRIOR ACTIONS

Provide an overview of changes to this program.

The program was originally developed as a Technical Diploma; however, program accreditation requirements resulted in the expansion of the Technical Diploma to an Associate of Applied Science degree in 2020.

JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

ARC/STSA – Accreditation Review Council on Education in Surgical Technology and Surgical Assisting now requires BLGY 202L for SURG TECH, AAS.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

QUALIFIED FACULTY (Check all that apply)

Use Existing Faculty: Yes # - Full Time: 1 # - Part Time: 1	Hire Adjunct Faculty: No # - 0	Hire Full-Time Faculty: No # - 0
--	--	--

ADMINISTRATION and IMPLEMENTATION COSTS

Department :

How will this change affect the administrative structure and/or allocation of departmental funds in terms of:

Faculty :	Facilities :	Library Resources :
Support :	Related Fields :	Other :

MINIMUM CREDENTIALS REQUIRED FOR FACULTY

Education: Associate's degree in Nursing or Surgical Technology	Experience:	Certification: Certified Surgical Technician credential
--	--------------------	--

FISCAL IMPACT: ADMINISTRATION and IMPLEMENTATION COSTS

Department : Nursing and Allied Health

Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.

The administrative structure would not be affected, as the addition of the lab would be funded through existing division funds for the delivery of lab instruction currently being offered. There would be no additional costs associated with the change.

ANTICIPATED ENROLLMENT:

Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	70	75	80	85	90
EVENING					

DISTANCE EDUCATION					
Describe Process for Attaining & Estimating Enrollment:	Historical data, while limited because the associate degree was developed within the past few years, was used to estimate enrollment. Prior to 2021, the program was a Technical Diploma. Over the past several years, students have slowly transitioned to the AAS Surgical Technology program since the program's accrediting agency requires a degree in order for students to take the licensure exam. It is our goal to continue to grow the program.				

PROGRAM ACCREDITATION:	
Is Program Accreditation, Licensure or Certification Required?	Mandatory Accreditation status: Approved
Type/Name of Program Accreditation, Licensure or Certification Required:	Commission on Accreditation of Allied Health Education Programs (CAAHEP)

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

PROGRAM CURRICULUM Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.								
Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours	
Program, Degree or Concentration:						Credit Hours: 0.00		
BLGY	202L	MICROBIOLOGY LAB for NURSING & ALHT	0.00	3.00	3.00	1.00	0.00	

BENEFITS TO THE SYSTEM
Discuss how this change will benefit your students, your community, and the LCTCS.
Beginning May 2025, students will be required to successfully complete BLGY 202L, which is one credit hour, to be eligible to take the licensure exam; the lab was not included in the original curriculum that was approved in . Therefore, BPCC seeks to add the course to the curriculum, has received approval from the College's Curriculum Committee to add one credit hour to the program beginning fall 2024, and is now seeking approval from the LCTCS Board of Supervisors to accommodate this requirement.

KEYWORDS

Unofficial Curriculum Sheet

This unofficial curriculum sheet is established for guidance of students while pursuing a program of study at BPCC. Students must earn a minimum grade of C in each course on the curriculum sheet.

Associate of Applied Science

in

Surgical Technology

2023-2024

Name: _____ Address: _____ City: _____ State: _____ Zip: _____	CWID # _____ Phone: _____ Date Initiated: _____
--	---

Course Name and Number

	Grade	Equivalent / Transfer	Credit Hours
ENGL 101: Composition & Rhetoricl			3
MATH 101/102: Applied algebra for college Students/College Algebra			3
Behavioral/Social Science Elective			3
Humanities Elective			3
			12

Qualifying Courses (These courses must be completed prior to enrolling in program courses)

Course Name and Number

BLGY 110: Medical Terminology			3
BLGY 120: Introduction to anatomy and Physiology or BLGY 230 and 231			3
BLGY 120L: Introduction to Anatomy and Physiology Lab or BLGY 230L or 231L			1
ALHT 116: Dosage Calculation			3
ALHT 109: Health Care Systems / Safety			2
			12

Additional Required Courses

Course Name and Number

BLGY 202: Microbiology for Nursing & ALHT			3
BLGY 202L: Microbiology Lab for Nursing & ALHT			1
ALHT 206: Pathophysiology			3

Program Courses

Course Number and Name	Summer	Grade	Credit Hours
STEC 100: Foundations of Surgical Technology			2
STEC 102: Intro to Surgical Tech			3
STEC 102L: Intro to Surgical Tech Lab			1
			6

Course Number and Name	Fall Semester	Grade	Equivalent / Transfer	Credit Hours
STEC 110: Surgical Procedures I				3
STEC 111: Clinical Specialties				3
STEC 112: Surgical Practicum I				6
				12

Course Number and Name	Spring Semester	Grade	Equivalent / Transfer	Credit Hours
STEC 120: Surgical Procedures II				3
STEC 121: Surgical Specialties and Review				3
STEC 122: Surgical Practicum II				6
				12

Total credit hours for the Associate of Applied Science in Surgical Technology 61

Semesters Advised FA _____ SP _____ SU _____ FA _____ SP _____ SU _____

Advisor

Dean

3/23

Signature: *Holly French*

Email: hfrench@bpcc.edu

Signature: *Wendi Palermo*

Email: wendipalermo@lctcs.edu

Signature: *William Tulak*

Email: williamtulak@lctcs.edu












Consent Agenda Item - BPCC

Final Audit Report

2024-04-03

Created:	2024-04-03
By:	Ericka Poole (erickapoole@lctcs.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZqBbNzM5pMJaa6QLxFxnBYh3_QqclxWb

"Consent Agenda Item - BPCC" History

-  Document created by Ericka Poole (erickapoole@lctcs.edu)
2024-04-03 - 7:10:51 PM GMT
-  Document emailed to Wendi Palermo (wendipalermo@lctcs.edu) for signature
2024-04-03 - 7:11:34 PM GMT
-  Email viewed by Wendi Palermo (wendipalermo@lctcs.edu)
2024-04-03 - 7:11:50 PM GMT
-  Document e-signed by Wendi Palermo (wendipalermo@lctcs.edu)
Signature Date: 2024-04-03 - 7:12:10 PM GMT - Time Source: server
-  Document emailed to William Tulak (williamtulak@lctcs.edu) for signature
2024-04-03 - 7:12:11 PM GMT
-  Email viewed by William Tulak (williamtulak@lctcs.edu)
2024-04-03 - 7:12:36 PM GMT
-  Document e-signed by William Tulak (williamtulak@lctcs.edu)
Signature Date: 2024-04-03 - 7:15:20 PM GMT - Time Source: server
-  Document emailed to Katie Waldrop (katiewaldrop@lctcs.edu) for signature
2024-04-03 - 7:15:21 PM GMT
-  Email viewed by Katie Waldrop (katiewaldrop@lctcs.edu)
2024-04-03 - 11:18:15 PM GMT
-  Document e-signed by Katie Waldrop (katiewaldrop@lctcs.edu)
Signature Date: 2024-04-03 - 11:18:50 PM GMT - Time Source: server
-  Agreement completed.
2024-04-03 - 11:18:50 PM GMT