



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

Changing Lives,
Creating Futures

Monty Sullivan
System President

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Louisiana
Community
& Technical
College System

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TO: Dr. Monty Sullivan
LCTCS President
THROUGH: Joseph F. Marin
Vice President of Operations
FROM: Shannon Sedberry
Chief Finance Officer
DATE: January 18, 2024
SUBJECT: FY 2023-2024 2nd Quarter Report on Contracts

Received
APPROVED
2-7-24
LCTCS BOARD OF SUPERVISORS

FOR BOARD INFORMATION

Each quarter a report of contracts for all LCTCS colleges and the Board office is presented to the Board. Attached are the 2nd Quarter Contract Reports for all LCTCS entities that reflect contracts \$2,000 to \$20,000 and \$20,001 to \$149,999 for the period October 1, 2023 through December 31, 2023.

Fiscal Impact: N/A
History of Prior Actions: N/A
Benefits to the System: N/A

Signature of Dr. Monty Sullivan

2-7-2024

Approved for Distribution to the Board
Dr. Monty Sullivan

Date

**Louisiana Community & Technical College System
FY 2024 - 2nd Quarter Small Contracts Report**

\$2,000-\$20,000

| College | Contractor | Purpose | Amount | Contract Date |
|-------------------------------------|--|--|----------|-------------------|
| Baton Rouge Community College | Tim Mousel | Provide a presentation to BRCC employees on Artificial Intelligence | \$3,425 | 11/15/2023 |
| Baton Rouge Community College | Terry Jemison | Provide a musical concert for the SGA Fall Fest | \$4,000 | 11/29/2023 |
| Baton Rouge Community College | BROC Foundation, Inc | Provide sports information service for BRCC Athletics | \$7,500 | 10/1/2023 |
| Baton Rouge Community College | Traci Fox | to provide a professional review of SPI ultrasound physics registry exam preparation and professional review of the abdomen & OB/GYN registry exam | \$8,127 | 11/13/2023 |
| Baton Rouge Community College | Chasm Architecture | Provide professional architecture services as needed for BRCC projects | \$20,000 | 11/13/2023 |
| Bossier Parish Community College | Houla Entertainment, LLC | Coffeehouse Series Performance - SGA Event | \$2,425 | 10/17/23-10/17-23 |
| Bossier Parish Community College | Swift Kick Leadership, LLC | Leadership Training Facilitator for SGA Retreat | \$4,475 | 9/15/23-9/15/23 |
| Bossier Parish Community College | Arash Sharafeddin | DJ for SGA Event | \$2,500 | 10/13/23-10/13/23 |
| Bossier Parish Community College | Gridley Paige | Comedy Series Performer - SGA Event | \$4,400 | 10/16/23-10/16/23 |
| Bossier Parish Community College | Del Suggs | Leadership Training Facilitator for SGA Retreat | \$3,457 | 9/16/23-9/16/23 |
| Bossier Parish Community College | Lee Ann Mayer | Stacey Kay Performance at Sports Fest Event | \$4,670 | 11/02/23-11/02/23 |
| Bossier Parish Community College | Plan B LLC | Shanice Green Performance for Coffeehouse Series - SGA Event | \$2,600 | 11/13/23-11/14/23 |
| Bossier Parish Community College | Paul Reiser Companies | Speaker for Region 7 CTE Conference | \$10,000 | 1/05/24-1/05/24 |
| Central Louisiana Technical College | Richard Lucito | Write policies for Finance Dept, HR Dept, & Academic Dept | \$10,000 | 11/27/2023 |
| Central Louisiana Technical College | Certified Realty Valuations | Appraisal of property located at 4311 S MacArthur Dr Alexandria, LA | \$2,800 | 11/28/2023 |
| Central Louisiana Technical College | The McQuain Group | SASCOCS strategic planning to address college to university partnerships | \$3,100 | 11/6/2023 |
| Central Louisiana Technical College | Philip Beard P E Inc | Structural investigation of HPLong Campus building | \$19,999 | 11/13/2023 |
| Central Louisiana Technical College | Barry Goldstein | To review standards for the purpose of seeking SACSCOC accreditation | \$4,000 | 12/11/2023 |
| Central Louisiana Technical College | Whitney Procell | Facilities portion of CLTCC master plan for SACSCOC | \$2,500 | 10/1/2023 |
| Delgado Community College | DAE, LLC/DBA - The Estopinal Group | provide a comprehensive approach to aligning and enriching both internal and external strategic communications. | \$18,750 | 10/16/2023 |
| Delgado Community College | Ochsner Clinic Foundation | contractor to provide athletic performance training services for the Delgado baseball team through a fitness program | \$6,000 | 11/1/2023 |
| Delgado Community College | Allen, Green & Williamson, LLP | endowed professorship - contractor to assist college with affiliation agreement compliance assessment | \$5,000 | 11/1/2023 |
| Delgado Community College | South Central Collegiate Umpires Assoc | contractor to provide umpires for all Delgado Community College baseball games | \$19,500 | 11/1/2023 |

**Louisiana Community & Technical College System
FY 2024 - 2nd Quarter Small Contracts Report**

\$2,000-\$20,000

| College | Contractor | Purpose | Amount | Contract Date |
|--------------------------------------|--|--|----------|-------------------|
| Delgado Community College | Employee Services, LLC | provide unlimited telephonic counseling 24/7, face to face counseling session up to 3, to Delgado employees and their families. | \$12,002 | 12/1/2023 |
| Delgado Community College | Gasery & Associates, LLC | partner with DCC to provide training program evaluation and training needs assessments for MEP and LWC | \$15,450 | 12/4/2023 |
| Delgado Community College | ArbiterPay Trust Account | Arbiter will provide on-line software to facilitate payment processing for basketball officials and statistics staff who officiate and work all DCC basketball home games for the 2023-2024 season | \$19,500 | 12/11/2023 |
| Fletcher Technical Community College | GFP Architecture-Interior Design | provide a design plan to update Fletcher facilities, primarily Schriever Main & provide color/design pallet for future use | \$20,000 | 11/30/2023 |
| Fletcher Technical Community College | Innovative Aerial Photography | provide a complete FAA Part 107 sUAS remote pilot license prep course | \$10,010 | 3/1/2024 |
| Fletcher Technical Community College | Mendez Environmental | IWTP-provide employees of Dean Equipment with training and certification | \$19,950 | 8/21/2023 |
| Fletcher Technical Community College | P3 Global Solutions | to provide qualified instructors and materials for safety training classes | \$20,000 | 12/5/2023 |
| Fletcher Technical Community College | Southern Environmental Management & Specialties (SEMS) | to provide daily asbestos air monitoring and oversight during the asbestos abatement incl. final report | \$5,000 | 10/11/2023 |
| Fletcher Technical Community College | Veriforce | IWTP-to provide employees of Triton Diving Services with training and certification | \$9,390 | 10/16/2023 |
| Fletcher Technical Community College | White Car | to provide development of a comprehensive data chart and infographic to highlight FTCC's significant economic impact on the community | \$7,500 | 12/18/2023 |
| LCTCS Board of Supervisors | Herrick Consulting Group, Inc. | Professional development for the CWD class | \$5,040 | 11/16/2023 |
| LCTCS Board of Supervisors | Holly Shoemake | Technical writing service for training modules for Adult Ed instructors of CTE programs | \$8,000 | 11/6/2023 |
| LCTCS Board of Supervisors | Certified Staffing Solutions, Inc. | Microsoft Excel training for IR staff | \$4,580 | 12/18/2023 |
| LCTCS Board of Supervisors | Arif S. Bhuiyan | CTE Curriculum Development | \$18,000 | 11/30/2023 |
| LCTCS Board of Supervisors | EPM Strategy | Power BI Dashboard Workshop | \$6,000 | 2/1/2024 |
| Louisiana Delta Community College | Iva G. Bergeron | Consultant to analyze institutional effectiveness and conduct workshops about accreditation, institutional effectiveness and student learning outcomes | \$6,400 | 10/01/23-12/31/23 |


**Louisiana Community & Technical College System
FY 2024 - 2nd Quarter Small Contracts Report**

\$2,000-\$20,000

| College | Contractor | Purpose | Amount | Contract Date |
|---|-----------------------------------|---|----------|------------------|
| Louisiana Delta Community College | Hurst Review Services | Consultant to provide training class to prepare ASN students for the NCLEX | \$19,999 | 7/01/23-6/30/24 |
| Louisiana Delta Community College | High Tide Rise, LLC | Provide website design and development for Workforce Training Alliance | \$6,700 | 8/08/23-10/31/23 |
| Nunez Community College | None | | | |
| Northwest Louisiana Technical Community College | None | | | |
| Northshore Technical Community College | Richard CPAS, LLC | Perform audit services for the Northshore College Enhancement Foundation | \$15,425 | 1/1/2023 |
| River Parishes Community College | None | | | |
| South Louisiana Community College | Immediate Action Medicine | IWTP Training for Firestone Polymers Employees. | \$11,880 | 9/25/2023 |
| South Louisiana Community College | Delgado Community College | IWTP Training for Central Boat Rentals Employees. | \$6,425 | 9/18/2023 |
| South Louisiana Community College | Surtman & Associates | Business Development Coaching for Workforce & ED | \$9,000 | 7/1/2023 |
| South Louisiana Community College | Capital City Press | Provide video production & digital advertising. | \$4,975 | 11/1/2023 |
| South Louisiana Community College | Maurice Allen | Keynote Speaker for 1st generation college student event | \$6,000 | 11/7/2023 |
| SOWELA Technical Community College | Booth Environmental Services, LLC | Environmental site assessment of 2.9 acres of developed commercial property located at 200 Teal Street in Lake Charles, LA. | \$3,000 | 10/25/2023 |
| SOWELA Technical Community College | JP Environmental Solutions, LLC | Deploy an accredited Asbestos Inspector to 200 Teal Street in Lake Charles, LA, to document and sample all reasonably accessible suspect asbestos-containing materials within the interiors and exteriors of each building on the site. | \$8,500 | 12/12/2023 |

Louisiana Community & Technical College System
FY 2024 - 2nd Quarter Small Contracts Report
 \$20,001-\$149,999

| College | Contractor | Purpose | Amount | Contract Date |
|---|---|--|-----------|-----------------|
| Baton Rouge Community College | None | | | |
| Bossier Parish Community College | None | | | |
| Central Louisiana Technical Community College | BDI Datalynk, LLC | Subject matter expertise and program content - Certified Fiber Optics | \$190,625 | 1/1/2024 |
| Central Louisiana Technical Community College | Louisiana Rural Ambulance Alliance (LRAA) | Expand Health Science and Industry courses for CLTCC communities to address the workforce gap in the Healthcare and Industry sectors | \$123,700 | 7/1/2023 |
| Delgado Community College | The Dottin Haley Group, LLC | Amendment 1 - contractor to provide additional marketing, create new outreach activities and build-out podcast platforms for Advanced Manufacturing | \$45,000 | 11/1/2023 |
| Fletcher Technical Community College | None | | | |
| LCTCS Board of Supervisors | Grand River Solutions, Inc. | Hearing Officer/Decision Maker and Investigative Services related to Title IX | \$74,999 | 10/31/2023 |
| Louisiana Delta Community College | Consulting Etc. | Consultant to assist in analysis and data collection for annual reporting required by OME | \$43,594 | 8/05/23-6/30/24 |
| Nunez Community College | None | | | |
| Northwest Louisiana Technical Community College | None | | | |
| Northshore Technical Community College | None | | | |
| River Parishes Community College | Communications Consulting Group | To provide students needing captioning or language interpretation for classroom setting | \$50,000 | 10/1/2023 |
| South Louisiana Community College | Human Dynamics, Inc. | IWTP Training for Acadian Ambulance Employees. | \$25,500 | 8/28/2023 |
| South Louisiana Community College | Paraoccdocs dba Business Health Partners | IWTP Training for Firestone Polymers Employees. | \$43,335 | 6/1/2023 |
| South Louisiana Community College | The TJC Group | Facilitation Services for 8 Community Advisory Boards | \$74,500 | 7/1/2023 |
| SOWELA Technical Community College | Louisiana Rural Ambulance Alliance | EMT Training Program is a comprehensive educational initiative designed to prepare individuals for a rewarding career as Emergency Medical Technicians (EMTs). | \$48,000 | 8/1/2023 |

Signature: 
Joseph J. Marin (Feb 1, 2024 11:46 CST)
 Email: jmarin@lctcs.edu

Signature: 
 Email: ssedberry@lctcs.edu











FY 2023-2024 2nd Quarter Report on Contracts

Final Audit Report

2024-02-01

| | |
|-----------------|--|
| Created: | 2024-02-01 |
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