



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

**Changing Lives,
Creating Futures**

Monty Sullivan
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Louisiana
Community
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College System

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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Chandler LeBoeuf ^{WCL}_{WCL}
Interim VP of Education
Governmental and Public Affairs Officer

FROM: Dr. Amber Blair ^{AAB}_{AAB}
Executive Director of Student Compliance, Equity, and Governance

DATE: March 21, 2024

SUBJECT: Student Referendum for Northshore Technical Community College

FOR BOARD ACTION

Recommendation: Staff recommends that the Board authorize the Northshore Technical Community College Student Government Association to conduct a referendum to assess a new student activity fee of \$4 per credit hour, with a cap of 12 credit hours, or \$48, per semester.

Background: Northshore Technical Community College does not currently have a student activity fee.

Fiscal Impact: The new student activity fee is estimated to generate \$178,000 annually to cover expenses related to student activities.

History of Prior Actions: None

Benefits to the System: Providing students with student engagement activities outside of the classroom that includes an enriched calendar of activities and events will aid in efforts to increase enrollment and improve retention and completion rates. When a student is invested in his or her college, he or she is much more likely to stay through graduation and completion.

Approved for Recommendation to the Board
Dr. Monty Sullivan

APPROVED

4-10-2024
LCTCS BOARD OF SUPERVISORS

4-10-24

Date

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

Request for Student Referendum

FORM

Attach additional pages if necessary

Name of Student Organization Seeking Referendum:

Northshore Technical Community College Student Government Association (NTCCSGA)

Student Organization Faculty Advisor: Interim Dean of Student Affairs

Explanation of the reason for the referendum: The Student Activity fee is primarily designated to cover expenditures related to student activities such as SkillsUSA, graduation, and other college approved student activities. SkillsUSA is the #1 workforce development organization for students. SkillsUSA empowers students to become skilled professionals, career-ready leaders and responsible community members. The student activity fee will support the college's student activities such as SkillsUSA membership, travel, participation fees, and any other expenses required to encourage student involvement in SkillsUSA. This fee could also support graduation expenses for students, including materials, equipment, rentals, and any other necessary requirements for conducting a graduation ceremony. Additionally, this fee will also support the college's SGA organization activities.

Exact language of the referendum as it will appear on a ballot: The NTCCSGA shall oversee the allocation and distribution of funds generated by the Student Activity Fee. This referendum shall take effect upon its approval by the NTCCSGA.

We the members of the NTCCSGA hereby endorse the establishment of a student activity fee to support and enrich our campus community. Through this fee, we affirm our commitment to fostering an inclusive and engaging environment for all students.

Explanation of efforts to educate students on the referendum issue:

Videos will be created for instructors to play in their classrooms and on campus TV monitors. Flyers will be designed and distributed to students and posted in common areas. Elected Senators will hold meetings with students to explain the benefits of the new Student Activity fee.

Anticipated voter turnout: 51%

Fiscal impact of the referendum: The Student Activity fee will be set at \$4 per student credit hour (SCH), with a cap at 12 credit hours and \$48 per student, per semester. The fiscal impact is estimated to generate \$178,000 annually to cover expenditures associated with student activities.

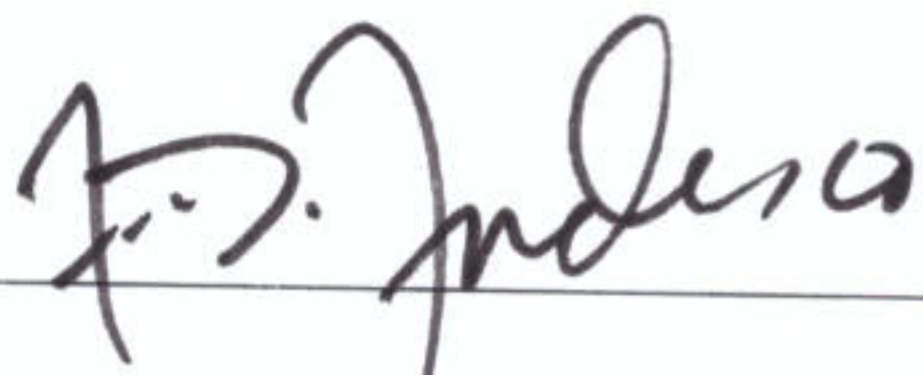
Explanation of the appeal process for appealing the referendum result: The following outlines an appeal process designed to address any concerns or disputes regarding a referendum result. All appeals must be in writing within 7 days of the date of the referendum. Appeals should clearly state the grounds for appeal and provide any relevant evidence or documentation to support the appeal.

Grounds for Appeal:

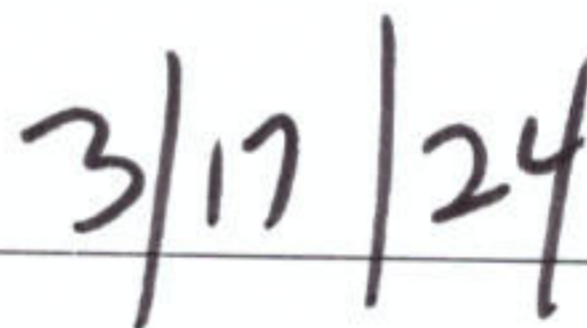
- Allegations of irregularities or misconduct during the referendum process.
- Disputes regarding the validity of votes or the counting process.
- Claims of bias or unfair treatment in the administration of the referendum

The Student Affairs Committee will review all appeals and reach a decision based upon the evidence presented. Decisions will be made by consensus or, if necessary by majority vote. All decisions are final.

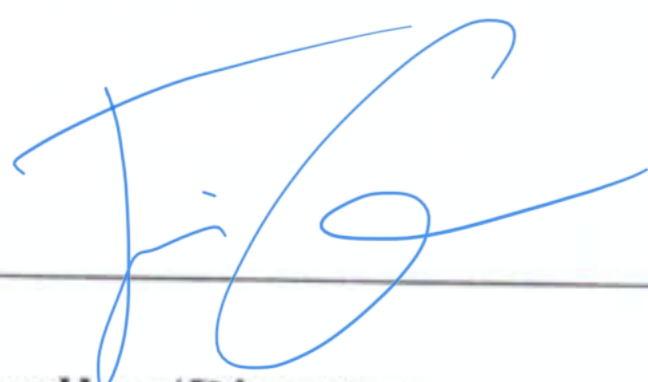
Certification by the Vice Chancellor of Student Affairs/Chief Student Affairs Officer and Chancellor/Technical College Director indicating acknowledgement of the item:



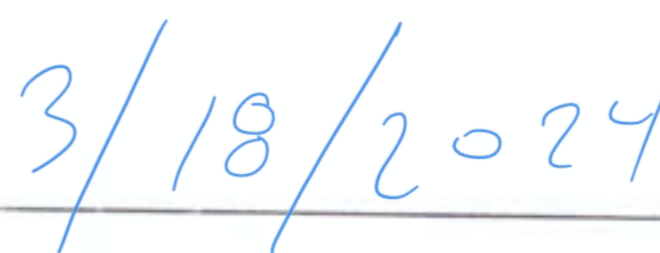
Vice Chancellor of Student Affairs/CSAO



Date



Chancellor/Director



Date











Student Referendum for Northshore Technical Community College


Final Audit Report

2024-04-03


Created:	2024-04-03
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