

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

WEDNESDAY, FEBRUARY 14, 2007

9:00 a.m.

**The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *A separate Audit Committee was held at 8:00 a.m., 2/14/07*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, February 14, 2007 at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Brett Mellington called the meeting to order at 9:08 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

**C. SWEARING IN OR NEWLY APPOINTED BOARD SUPERVISORS MICHAEL J.
“MICKEY” MURPHY AND GERALDINE G. “DENI” TAYLOR**

Mr. Leo Hamilton, General Counsel for the Board, conducted the swearing in of newly appointed Board Supervisors Michael J. “Mickey” Murphy and Geraldine G. “Deni” Taylor.

D. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Helen Bridges Carter
Ava Dejoie
Kathy Sellers Johnson
Joan McHenry
Brett Mellington, *Chair*
Michael Murphy
Cleo Norris
Sean Reilly, 2nd Vice Chair
Stevie Smith, 1st Vice Chair
Vincent St. Blanc, III

Members Absent

John DeLaney
Carl Franklin
Dan Packer

Staff Present

Dr. Joe D. May
Bonni Blouin
Allen Brown
Jennifer Daly
John Easley
Pat Eddy
Jim Henderson
John Hough
Jan Jackson
Ken Jenkins
Lura Kamiya

Mike Stone
Geraldine Taylor

Howard Karlton
Joe Marin
Kizzy Payton
Dr. Jerry Pinsel
Reba Poulson
Michael Redmond
Dr. Angel Royal
Jimmy Sawtelle
Greg Speyrer
Dr. Toya Barnes Teamer

E. APPROVAL OF FEBRUARY 14, 2007 REVISED AGENDA

On motion of Supervisor Johnson, seconded by Supervisor Smith, the Board voted to approve the February 14, 2007 revised agenda as presented.

F. APPROVAL OF MINUTES OF DECEMBER 13, 2006 ACADEMIC COMMITTEE AND FULL BOARD MEETINGS

On motion of Supervisor Johnson, seconded by Supervisor Carter, the Board voted to approve the minutes of the December 13, 2006 Academic Committee and the Full Board meeting as presented. The motion carried.

G. REPORT ON NEW MASTER PLAN FOR HIGHER EDUCATION

Chair Mellington stated that agenda item G., Report on New Master Plan for Higher Education, would be addressed later in the meeting upon Dr. Savoie's arrival. Dr. Savoie was delayed due to traffic.

H. REPORTS

1. Chair of the Board Report

Chair Mellington presented the Chair of the Board Report. The following topics were discussed:

- Welcomed newly appointed Board members Michael J. "Mickey" Murphy and Geraldine "Deni" Taylor to the Board.
- Thanked Supervisor Norris for representing the LCTCS in Washington, D.C. last week at the Council of Student Body Presidents meeting. Supervisor Norris will provide a report to the Board in the coming weeks.
- Attended Baton Rouge Business Report Leadership Power Breakfast meeting. Supervisor Sean Reilly served as the guest speaker and spoke on the status of the Louisiana Recovery Authority efforts.
- Scheduled to attend the Conference of Louisiana Colleges and Universities (CLCU) on March 1st at the Houmas House Plantation in Darrow, LA. The theme of the conference is, "Accountability through Stewardship". He encouraged all Board members to attend.

- Supervisor Johnson reported on the ACCT NLS conference held in Washington. She reported that 1200+ trustees from across the country attended the conference. She stated that this was the first board meeting she attended as an ACCT Board member. She shared a few statistics related to community and technical colleges in the U.S.
- Supervisors Murphy and Taylor expressed their excitement and appreciation for being appointed to the Board.

Dr. Savoie presented his report on the new Master Plan for Higher Education at this time.

G. REPORT ON NEW MASTER PLAN FOR HIGHER EDUCATION – Dr. E. Joseph Savoie, Board of Regents

Dr. E. Joseph Savoie, Commission of Higher Education, Board of Regents, reported on the new Master Plan for Higher Education. A PowerPoint presentation was shown. Topics discussed included: Education Earnings and Tax Payments; Projected Increases in Job Openings by Education or Training Required; Public High School Graduation Rates; Chance for College by Age 19; Students Graduating with CORE classes; Average ACT Scores of First-Time Freshmen; Louisiana First-Time Freshmen Requiring Remedial/Developmental Courses; College Retention Rates; Louisiana Public 4-Year University Graduation Rates; Mandatory Program Accreditation; Public Postsecondary Enrollment Growth; Federal Obligations for Research and Development Funding; Percentage of Teachers in La. With Standard Certificates; Growth in Bachelor's Degrees Awarded; Degrees Awarded; Educational Attainment; Louisiana's Education Momentum; Postsecondary Enrollment Growth; Louisiana High School Graduates and Post-Katrina Projections; Hurricane Impact on Enrollment; Regain and Strengthen Momentum; Highest Educational Attainment of Population 25 Years and Older in 2005; Adult Literacy and Job Training; Overall Affordability Rankings; Family Income Distribution for Full-Time Freshmen – TOPS vs. Non-TOPS; and, the Public Agenda which includes the following: 1) Graduate more students from high school ready for postsecondary education or work and increase the number and percentage of Louisiana's citizens with postsecondary degrees/certificates; 2) Narrow educational and economic disparities across regions and make college affordable to all who can benefit; 3) Expand and diversify Louisiana's economy; 4) Raise the educational attainment of the state's population. Also discussed were the key 2007-08 budget issues regarding recurring and non-recurring funds.

A lengthy question and answer session followed. Topics discussed at length were TOPS funding for community/technical colleges, dual enrollment agreements, remediation courses and services provided to correctional facilities.

2. President's Report

Dr. Joe D. May provided the following report:

- Dr. Lisa Smith-Vosper presented the Secondary to Post Secondary (SToP) Articulation Report. A PowerPoint presentation was provided. Dr. Smith-Vosper discussed the foundation of Secondary to Postsecondary Articulation (Act 1124 of 1997) and Legislative requirements (Acts 151 and 383); the seven (7) goals of SToP and provided a status report on those goals; and, discussed observations and next steps. She stated that the overall goal of Statewide Articulation is to assist in creating a more coordinated and coherent secondary-to-postsecondary (SToP) transition process, reducing duplication of instructional efforts and costs associated with student mobility.

Dr. Smith-Vosper requested the Board's consideration and approval of the 2006 Report to the Louisiana Legislature from the Louisiana Board of Regents and the State Board of Elementary and Secondary Education on Secondary to Postsecondary Education.

- Dr. May referred to Board Chair Mellington for the recognition of former Board member Ann Knapp. Chair Mellington stated that Mrs. Knapp was a founding LCTCS board member in 1999 and, ". . . *I couldn't have served with a finer Board member than Ann Knapp. She was dedicated to this System, she believes in community and technical college education and I am sure she will from now on as well. She made so many contributions to our System. She served as an officer on several levels, ultimately being the Chair of this Board and while she was Chair we made some great progress and I have certainly welcomed her wisdom as I have moved into the Chair role.*" Mrs. Knapp came forward and was recognized by the Board. A plaque was presented to Mrs. Knapp in appreciation for her service to the Board. She received a standing ovation from the Board and members of the audience.

Mrs. Knapp thanked the Board for the recognition and stated, ". . . *Valentine's Day is kind of a memorable day to be here because this is a project and endeavor that I have loved. I have loved each one of the Board members that I have had an opportunity to serve with. Each one of you has left me something in my heart to treasure and that I will always cherish. And, to each of you who are staff members, the chancellors, all of you have been so supportive. I love each one of you and again thank you for training me and teaching me what a wonderful mission that we have here - this mission of access for success for students. And, that is something that I will always be passionate about and thank you so much for everything that you have shared with me*".

Supervisor Johnson also thanked Mrs. Knapp for her service to the Board and noted that, ". . . *your mark is truly on this System.*"

- Dr. Curtis Manning, Vice Chancellor for Academic Affairs, Nunez Community College, presented each Board member with a copy of his newly published book entitled, The History of Higher Education in Louisiana.
- Recognized Chancellor Joe Ben Welch for the honor of having a building named in his honor by the Georgia Board of Regents at Georgia College for work that he has done at the college in the past.
- Acknowledged Delgado publications that were mailed to members of the Board.
- Acknowledged Mr. Walt Cobb, Council on Occupational Education (COE) representative in attendance with Regional Director Will Wainwright. Mr. Cobb had to leave to catch a flight.
- Announced that the March 2007 Board meeting will be held at LTC-Young Memorial Campus in Morgan City, LA.

I. GENERAL ACTION ITEMS**

Academic, Instruction, Workforce Training and Student Affairs Actions

Supervisor Stone presented the Academic, Instruction, Workforce Training and Student Affairs Actions agenda items for consideration by the Board.

1. Action on Perkins IV/Tech Prep

Board Supervisor Mike Stone read the Staff Recommendation to support the recommendations of the Perkins IV State Planning Committee relative to the funding and operations of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 and asks that the Board move to approve the following:

- (1) Integrate Tech Prep funds with the Basic Grant funds establishing a single funding stream for comprehensive delivery of career and technical education which includes the linking of secondary and postsecondary career and technical education (CTE) programs.
- (2) Engage our stakeholder groups in the transition year (July 1, 2007-June 30, 2008) in order to move forward on a collaborative five-year plan incorporating the framework used in the previous Workforce Investment Act (WIA) Unified plan.

Supervisor Reilly presented the motion to approve the Staff Recommendation. Supervisor Kathy Sellers Johnson seconded the motion.

Supervisor Stone asked if there was any discussion on this item.

Supervisor Barham stated that he would not object to the motion, but voiced his misgivings regarding this action. He stated the need for one person to be responsible for dual enrollment/tech prep in each district and added that there needs to be a very clear chain of command and accountability trails. He further stated that there needs to be a consistent job description and consistent bench marks for what is expected out of this program.

Supervisor Barham offered an amendment to the motion to request the Board Chair to appoint a Board member, or two, and Mr. Jim Henderson, or his designee, to plan an effort to be developed with the Board of Regents and with the Board of Elementary and Secondary Education (BESE) Board.

Further discussion followed.

Dr. May stated that the proposed motion is in response to the federal requirements. He recommended that a separate motion be submitted to address Supervisor Barham's concerns.

Supervisor Barham withdrew his proposed amendment to the motion and requested the opportunity to offer an accepted motion before we leave this part of this agenda.

Supervisor Stone stated that a request had been received from Mr. David Atkins to address the Board regarding this issue. He asked Mr. Atkins to come forward at this time to address the Board.

Mr. David Atkins came forward to address the Board. He stated that he is a Tech Prep Coordinator for Bossier, Claiborne and Webster parishes, and is present today to represent the Tech Prep Coordinators throughout the State. He read a prepared statement to the Board and voiced his concerns regarding the Tech Prep program. He asked Board members to encourage LCTCS staff to maintain the structure of the local consortia and the tech prep coordinators.

On motion of Supervisor Reilly, seconded by Supervisor Johnson, the Board voted to support the recommendations of the Perkins IV State Planning Committee relative to the funding and

operations of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 and asks that the Board move to approve the following:

- (3) Integrate Tech Prep funds with the Basic Grant funds establishing a single funding stream for comprehensive delivery of career and technical education which includes the linking of secondary and postsecondary career and technical education (CTE) programs.**
- (4) Engage our stakeholder groups in the transition year (July 1, 2007-June 30, 2008) in order to move forward on a collaborative five-year plan incorporating the framework used in the previous Workforce Investment Act (WIA) Unified plan.**

The motion passed unanimously.

- 2. Approval of the Associate of Science in Teaching for the following campuses:
 - a. Bossier Parish Community College
 - b. River Parishes Community College

On motion of Supervisor Johnson, seconded by Supervisor McHenry, the Board voted to approve the requests from Bossier Parish and River Parishes Community Colleges to offer the Associate of Science in Teaching degree. The motion passed.

At this time, Supervisor Barham submitted an additional motion regarding agenda item I.1., Action on Perkins IV/Tech Prep.

On motion of Supervisor Barham, seconded by Supervisor St. Blanc, the Board voted to request the Board Chair to seek to form a task force with the Board of Regents and the Board of Elementary and Secondary Education (BESE) Board, to consist of at least one LCTCS Board member, and Mr. Jim Henderson, or his designee, to oversee the planning during this transition year in Tech Prep.

Supervisor Barham commented that he agreed with much of what Mr. Atkins had to say. He noted that huge assets exist in the present Tech Prep Coordinators. He added that it is clear that a uniform job description is needed, and one person in each district needs to be primarily responsible for Tech Prep.

Discussion of the motion followed.

Supervisor Reilly asked for clarification of the motion.

Supervisor Barham stated that the Staff Recommendation does not specify exactly who is going to be involved in the planning process related to Perkins IV/Tech Prep. He stated that he felt it should be a member or two of this board and a chief of our staff in that particular area, and an invitation should be issued to the Regents and BESE boards to supply like components of a group that will listen to the ideas, create a plan, and present a recommendation that will ensure that the intended results are realized.

Dr. Toya Barnes-Teamer addressed the Board and stated that the decision was made to both integrate the funds and to ensure that there is stakeholder engagement. She offered clarification on who is involved with the stakeholder engagement. She stated that the groups involved in stakeholder engagement are individuals and staff members: Dr. Jerry Pinsel; Dr. Toya Barnes-Teamer; Reba Poulson, Statewide Coordinator and Director of Perkins funds; two Department of Education representatives – Patricia Merrick and Melba Kennedy; CTE Supervisor; Ellen Hill, Perkins Coordinator, Region 8; and, a Tech Prep Coordinator-Region 1. She stated that this needed to be expanded for the transition year. She added that Dr. Lisa Smith Vosper, SToP Coordinator and Jim Henderson, Vice President of Workforce

Development, will also need to be included. She reminded Board members that a survey had been placed on the LCTCS website since December 2006 to allow everyone the opportunity to submit input on what the best thing is that needs to be done for the State of Louisiana and the children and citizens of this state. She added that the membership of this committee did need to be broadened, but felt that Board members' concerns would be addressed.

The motion passed unanimously.

Finance Actions

Supervisor Smith presented the Finance Actions agenda items for consideration by the Board.

3. Endowed Professorship for Elaine P. Nunez Community College

On motion of Supervisor Dejoie, seconded by Supervisor Johnson, the Board voted to approve the establishment of the Meraux Foundation Endowed Professorship at Elaine P. Nunez Community College, contingent upon approval by the Board of Regents. The motion carried.

Chancellor Tommy Warner came forward to address the Board and stated that no one from the Meraux Foundation was in attendance at today's meeting. He added that he would like to invite a representative from the Meraux Foundation to attend a future meeting to be recognized by the Board.

4. Donation to Louisiana Technical College Region 3, Young Memorial Campus

FOR REVIEW AND ADVISEMENT. NO BOARD ACTION REQUIRED.

Mr. Gregg Garrett, Regional Director, provided comments on the donation from the H.B. Young Foundation. He stated that the H.B. Young Foundation has been very generous to the Young Memorial Campus and noted that the property that the campus sits on was donated by the Foundation approximately 32 years ago. He added that the money donated from the Foundation this year will primarily be used to build a pool to conduct marine safety training and it will also be made available to the local high school for training of their swim team.

Personnel Actions

Supervisor Barham presented the Academic, Instruction, Workforce Training and Student Personnel Actions agenda items for consideration by the Board.

5. General Personnel Actions for LCTCS Colleges and the System Office

On motion of Supervisor Dejoie, seconded by Supervisor Johnson, the Board voted to approve and ratify the personnel actions for the combined Louisiana Community and Technical College System to include eight (8) retirements; twenty-nine (29) resignations; one (1) termination; three (3) leaves of absence; twenty (20) new positions; one hundred forty-two (142) promotions/changes/salary increases, and twenty-eight (28) replacements. The motion carried.

6. Appointment of LCTCS Interim Senior Vice President for Academic and Student Affairs

On motion of Supervisor Dejoie, seconded by Supervisor Carter, the Board voted to approve the appointment of Dr. Jerry Pinsel as Interim Senior Vice President of Academic and Student Affairs for the Louisiana Community and Technical College System, at an annualized base annual salary of \$117,180. This interim appointment will be effective March 5, 2007 and will end at a date not to exceed March 5, 2008, during which time a search will be conducted. The motion carried.

J. CONSENT AGENDA

On motion of Supervisor Smith, seconded by Supervisor Johnson, the Board voted to approve the Consent Agenda which consists of agenda items J.1. through J. 9. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Delgado Community College – Request for Technical Diploma within the Interior Design Associate of Arts Degree

Approved the request, from Delgado Community College, supporting the creation of a Technical Diploma by providing for a new exit point credential with an existing associate degree. Delgado faculty and staff are proposing a Technical Diploma exit point with the current Associate of Arts in Interior Design.

2. Delgado Community College – Request to Offer Existing Academic Programs through Distance Learning Technologies

Approved request to offer certain programs, via Distance Learning, as submitted by Delgado Community College.

3. Louisiana Technical Division – Region 1

Program Transfers:

From LTC-Sidney Collier Campus to West Jefferson Campus:

Technical Diploma: Cosmetology (CIP 120401)

Technical Diploma: Barber-Styling (CIP 140402)

Program Deletion:

LTC-Jefferson Campus

Technical Diploma: Consumer Electronics (CIP 470101)

**Approved the following requests from the LCTCS Technical Division:
Louisiana Technical Division – Region 1**

Program Transfers:

From LTC-Sidney Collier Campus to West Jefferson Campus:

Technical Diploma: Cosmetology (CIP 120401)

Technical Diploma: Barber-Styling (CIP 140402)

Program Deletion:

LTC-Jefferson Campus

Technical Diploma: Consumer Electronics (CIP 470101)

Finance Actions

4. Incumbent Worker Training Program Contracts

Ratified seven (7) new Incumbent Worker Training Program contracts for \$3,359,654 and one modification to an existing contract for \$528,752 as listed:

- **Dixie Electric Membership Corp./LTC-Ascension – Contract Amount: \$188,679**
- **Florida Marine/Delgado Community College – Contract Amount: \$642,098**
- **Montco Offshore/Delgado Community College – Contract Amount: \$126,450**
- **Noble Drilling/Delgado Community College – Contract Amount: \$763,672**
- **Pride Offshore/Fletcher Technical Community College & Louisiana Technical College-Young Memorial Campus – Contract Amount: \$1,395,988**
- **Shannon Hardware/Louisiana Technical College-Lafayette Campus – Contract Amount: \$46,321**
- **Venture Transport Logistics Holding/Louisiana Technical College-Lafayette Campus – Contract Amount: \$196,447**
- **Cox Communications Louisiana/Delgado Community College – Revised Ending Date: 2/14/08**

5. Professional Service Contract between Bossier Parish Community College and Rexel, Inc.

Approved an Incumbent Worker contract between the Bossier Parish Community College and Rexel, Inc., to provide customized classes in programmable logic controller (PLC) and basics in industrial electricity, effective November 1, 2006.

6. Professional Service Contract between L.E. Fletcher Technical Community College and Safety and Training Consultants, LLC

Approved an Incumbent Worker contract between the L.E. Fletcher Technical Community College and Safety and Training Consultants, LLC to provide customized classes in new hire safety, effective March 1, 2007.

7. Professional Service Contract between L.E. Fletcher Technical Community College and Safety Connection

Approved an Incumbent Worker contract between the L.E. Fletcher Technical Community College and Safety Connection to provide customized classes in competent person fall protection, effective March 1, 2007.

8. Professional Service Contract between L.E. Fletcher Technical Community College and Well Control School

Approved an Incumbent Worker contract between the L.E. Fletcher Technical Community College and the Well Control School to provide customized classes in well control-supervisory, well control-fundamental and well control-introductory, effective March 1, 2007.

9. Interagency Agreement between L.E. Fletcher Technical Community College and the Louisiana Technical College Region 3, Young Memorial Campus

Approved an Interagency Agreement between the L.E. Fletcher Technical Community College and Louisiana Technical College Region 3, Young Memorial campus, effective March 1, 2007.

K. UPDATES

Chair Mellington encouraged Board members to review the updates/reports provided.

1. Workforce Development/Business and Industry Report
2. Status Report on Capital Projects
3. Alternative Financing Projects
4. Facilities Assessment Update
5. Second Quarterly Financial Report
6. Second Quarterly Report on Contracts
7. Report of Breazeale, Sachse & Wilson – Charges for the Quarter Ended December 31, 2006

L. OTHER BUSINESS

- a. Board of Regents' Committee Meetings – February 21, 2007

Chair Mellington will attempt to provide a representative to attend the Board of Regents Committee meetings on February 21, 2007.

Chair Mellington stated that the Board failed to consider for endorsement the Secondary to Postsecondary (SToP) Articulation Report presented by Dr. Lisa Smith-Vosper and the Board of Regents.

On motion of Supervisor Johnson, seconded by Supervisor Dejoie, the Board voted to endorse the joint Secondary to Postsecondary (SToP) Articulation Report as submitted by Dr. Lisa Smith-Vosper in her report today. The motion passed.

M. ANNOUNCEMENTS

- Supervisor Norris thanked Chancellor Tommy Warner for the invitation to address the students at Nunez Community College. He commended the college on the enrollment figures for the college.
- Chair Mellington reported on Spring enrollment figures for 2006 and 2007. In Spring 2006, 42,247 students were enrolled – in Spring 2007, 46,552 students were enrolled, resulting in a 10.2% increase.
- Supervisor Johnson recognized Dr. Andrea Miller, newly appointed Chancellor at SOWELA Technical Community College. Dr. Miller will join SOWELA on March 1st.
- Supervisor Carter thanked Dr. Manning for the book.

N. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Smith, seconded by Supervisor Johnson, the meeting adjourned at 11:58 a.m.