

Louisiana Community and Technical College System Joint Finance/IT Committee Meeting

**Wednesday, November 14, 2007
8:00 a.m.**

**Baton Rouge Community College - The Louisiana Building
5310 Florida Blvd, Baton Rouge, LA 70806**

MINUTES

1. Call to Order by the Committee Chair

Supervisor Kathy Sellers Johnson, Chair, Management Information System/Information Technology Committee, called the Joint Finance/MIS/IT committee meeting to order at 8:08 a.m.

2. Roll Call

Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established. The following Finance Committee members were in attendance: Stevie Smith, Chair; Vinney St. Blanc, Kathy Sellers Johnson, and Deni Taylor. MIS/IT Committee member present were: Kathy Sellers Johnson, Chair; Mickey Murphy; and, Deni Taylor. Other Board members present: Brett Mellington, Ex Officio; Tommy Clark and Keith Gamble. LCTCS Staff present: Dr. Joe May, President, LCTCS; Bonni Blouin, Coordinator of Board Services; Jan Jackson, Senior Vice President for Finance and Administration; Greg Speyrer, Director of Information Technology; Travis Lavigne, Chancellor, L.E. Fletcher Technical Community College; Allen Brown, Director of Internal Audit; and Leo Hamilton, LCTCS General Counsel.

3. Update on LCTCS Student Information System

Supervisor Johnson reported that she had reviewed the LCTCS Vision for Student Information System draft document and feels that the document contains all the critical elements that need to be considered in meeting the needs of all the colleges in the system.

Dr. May thanked everyone for their participation in creating the document and commended Chancellor Lavigne and Greg Speyrer for their presentation during the Board Development Workshop in October. Dr. May stated that a new student information system is crucial to managing the overall structure of the LCTCS and to provide high quality service and meet the needs of students.

Chancellor Lavigne stated that particular attention has been paid to the different types of services and access needed by students. He reviewed the different phases of the plan that were considered and discussed, including: development of the high level vision, data, assessment of existing technical equipment and infrastructure, readiness assessment, and deployment of system/training. He stated that the first phase of the plan, development of a high level vision, has been completed. This document will be used to help ensure contract negotiations address critical LCTCS needs.

A question and answer session followed.

Chancellor Lavigne stated that a meeting with consultants will be held on December 4th to finalize the document. The target date for a final document is December 15th.

A lengthy discussion regarding the pros and cons of the proposed plan followed. Issues discussed included: funding, resistance to new system, new services available to students, faculty and staff, and cost to campuses.

4. LCTCS Student Information System Contract

Dr. May asked the Joint Finance/IT Committees to sponsor a motion to authorize the System President to go forward to negotiate a contract with a vendor for a new student information system.

On motion of Supervisor Smith, seconded by Supervisor Taylor, the Joint Finance/IT Committee approved a motion to authorize the System President to go forward to negotiate a contract with a vendor for a student information system. The motion carried.

Supervisor Smith will provide a report of the Joint Finance/IT Committee at the Full Board meeting and will present the support of the Staff Recommendation to authorize the System President to go forward to negotiate a contract with a vendor for a student information system.

5. Other/Adjournment

There being no further business to come before the Joint Finance/IT Committees, on motion of Supervisor Smith, seconded by Supervisor Mellington the meeting adjourned at 8:53 a.m.