

MINUTES

**LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING**

**WEDNESDAY, OCTOBER 8, 2008
9:30 a.m.**

**Louisiana Technical College – Hammond Campus
Media Center – Room 211
111 Pride Avenue, Hammond, LA 70401-9501**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: **No separate committee meetings were held.**

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, October 8, 2008, at the Louisiana Technical College – Hammond Campus, Hammond, Louisiana. Board Chair Stephen Smith called the meeting to order at 9:30 a.m.

B. PLEDGE OF ALLEGIANCE

The assembly rose for recitation of the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Helen Bridges Carter
Julio Castillo
Thomas Clark
Keith Gamble
Brett Mellington
Woody Ogé
Stephen Smith, *Chair*
Vincent S. Blanc, III, *1st Vice Chair*
Stephen Toups
Taminika Walker

Members Absent

Kathy Sellers Johnson
Michael Murphy
Dan Packer
Mike Stone
Geraldine Taylor

Staff Present

Dr. Joe May
Dr. Robert Bell
Bonni Blouin
Allen Brown
Jim Henderson
John Hough
Jan Jackson
Lura Kamiya
Joe Marin
Linda May
Kizzy Payton
Dr. Jerry Pinsel
Jimmy Sawtelle
Shannon Sedberry
Tiffany Snell

Greg Speyrer
Patti Sollie

D. APPROVAL OF OCTOBER 8, 2008 AGENDA

On motion of Supervisor Carter, seconded by Supervisor Gamble, the Board voted to approve the October 8, 2008 agenda as presented.

E. APPROVAL OF MINUTES OF AUGUST 13, 2008 PERSONNEL COMMITTEE AND FULL BOARD MEETINGS AND SEPTEMBER 10, 2008 EXECUTIVE COMMITTEE MEETING

On motion of Supervisor Mellington, seconded by Supervisor Gamble, the Board voted to approve the minutes of the August 13, 2008 Personnel Committee and Full Board meetings and the September 10, 2008 Executive Committee meetings as presented. The motion carried.

F. WELCOME PRESENTED BY WILLIAM WAINWRIGHT, REGIONAL DIRECTOR, REGION 9

William Wainwright, Regional Director, Region 9, welcomed members of the board, Dr. Joe May, and guests to the Louisiana Technical College, Hammond Campus. Mr. Wainwright noted that Region 9 consists of the Sullivan Campus in Bogalusa, the Hammond Area Campus, the Ascension Campus in Sorrento, the Florida Parishes Campus in Greensburg, and also includes the correctional center in Varnado, LA and an apprenticeship school in Covington and Port Fouchon.

Mr. Wainwright introduced Mr. Mayson Foster, Mayor, City of Hammond, LA. Mr. Foster welcomed the board members and guests and shared information on current activities in the Hammond area.

G. REPORTS

1. Chair of the Board Report

Board Chair, Stephen Smith, provided the Chair of the Board report. The following topics were discussed:

- Commented on LTC Hammond campus tour and stated that he was very impressed with the Automotive Technology program and the partnership with Toyota.
- Thanked Mr. William Wainwright and Mack Jackson, Campus Dean - Hammond Campus, for hosting the meeting.
- Jimmy Sawtelle, Vice President of Career & Technical Education, and Travis Lavigne, Chancellor, Fletcher Technical Community College (FTCC), provided a damage assessment report on the Louisiana Technical College campuses and FTCC, for damages resulting from Hurricanes Gustav and Ike.
- Dr. Joe May recognized and thanked all chancellors, regional directors and deans for their assistance and contributions following the hurricanes. He also acknowledged Bill Obier, Jan Jackson, Kizzy Payton, Jim Henderson, and Dr. Robert Bell for their efforts.
- John Mayeaux, Sisung Securities Corporation, a member of the financial team on the Act 391 alternative financing project, provided a presentation to the board entitled, The Subprime Credit Crisis. The presentation focused on the current credit crisis and how it may affect the Louisiana

Delta Community College (LDCC), SOWELA Technical Community College (SOWELA) and Act 391 projects.

- Leadership Development Institute (LDI) class of 2008. Chair Smith will provide comments to the class. A brochure showcasing the 2008 LDI class was distributed to members of the board.

2. President's Report

Dr. Joe May presented the President's Report. The following topics were reviewed:

- LCTCS Enrollment Report. A handout was distributed to the Board providing LCTCS enrollment figures. Dr. May noted that 6 LCTCS colleges set record enrollments, 4 institutions increased by 4%, and the Louisiana Technical College enrollment increased by 21.4% (after an 18% growth last year), for a total increase 7,000 students from last year. Dr. May noted that for the first time this year, new money is available (\$10 million), through the Workforce Rapid Response program, to expand on programs across the state.
- Introduced Tommy Williams. Mr. Williams previously served as Governor Jindal's legislative director and coordinated the lobbying and advocacy for Bell South. He will be working part-time with the System Office to coordinate legislative and funding issues.
- Acknowledged Mervin Birdwell, Regional Director, Region 6. Mr. Birdwell reported that a 9-member team from the Council of Occupational Education (COE) recently visited Region 6. The visit resulted in 5 minor recommendations.
- A team from the Southern Association of Colleges and Schools (SACS) will visit River Parishes Community College this week. Chair Smith mentioned that he has been invited to participate in the visit.
- Dr. May introduced Patti Sollie, Executive Assistant to the President, and welcomed her to the System. Ms. Sollie replaced Mrs. Pat Eddy upon her retirement.

H. GENERAL ACTION ITEMS**

Committee of the Whole

Chair Stevie Smith presented the Committee of the Whole agenda items for consideration by the Board.

Chair Smith reported that, due to damages resulting from Hurricane Gustav, the regular monthly meeting of the LCTCS Board of Supervisors was cancelled. He stated that the Committee of the Whole met on September 10, 2008 to take action on the September 2008 agenda items.

1. Ratification of Actions Taken by the Executive Committee on September 2008 Agenda Items

Supervisor Ogé requested that September 2008 agenda item C.8., Approval of Professional Services Contract between Delgado Community College and Maritime Services Group, Inc., be tabled for a separate vote.

On motion of Supervisor Clark, seconded by Supervisor Mellington, the Board voted to ratify the actions taken by the LCTCS Executive Committee during the meeting held on September 10, 2008, with the exception of agenda item C.8. The motion carried.

On motion of Supervisor Mellington, seconded by Supervisor Castillo, the Board voted to ratify September 2008 agenda item, C.8. Approval of Professional Services Contract between Delgado Community College and Maritime Services Group, Inc. Supervisor Ogé recused himself from the vote on this agenda item. The motion carried.

2. Approval of 2008-2009 System Goals and Objectives

Dr. May reviewed the 2008-2009 System Goals. A document listing the goals was distributed to members of the board.

Supervisor Clark noted that the Goals document distributed at the board meeting differed from the document provided in the board packet.

Dr. May stated that the handout distributed at the board meeting is the correct version of the Goals to be considered for approval by the board.

On motion of Supervisor Carter, seconded by Supervisor Gamble, the Board voted to adopt the 2008-2009 System Priorities and direct the System President to work with chancellors, regional directors, the Board of Regents, the administration, the legislature and other key stakeholders to implement strategies that fulfill these priorities. The motion carried.

Finance Actions

Supervisor Mellington presented the Finance Actions agenda items for consideration by the Board.

3. Review of FY 08-09 Operating Budget for LCTCS Colleges and LCTCS Office

FOR REVIEW ONLY. FY 08-09 Operating Budget for LCTCS Colleges and the LCTCS Office was approved by the Executive Committee on September 10, 2008.

Jan Jackson, Senior Vice President for Finance and Administration and Joe Marin, Director of Finance, addressed the Board and provided an overview of the 2008-09 Operating Budget. A PowerPoint presentation was provided.

The FY 08-09 Operating Budget was approved by the Executive Committee on September 18, 2008 and ratified by the full board at today's meeting.

4. Tuition for LCTCS Online

Dr. May provided an explanation on the board's authority regarding tuition. He stated that a 2/3 vote of the Louisiana legislature is required to raise tuition; however, the LCTCS board can choose to raise tuition up to the limits of what the legislature allows. He noted that a challenge related to tuition costs exists when providing on-line courses. He explained that students can pick and choose the course they want from different institutions and the challenge becomes offering on-line courses at the same cost to students, regardless of where they live.

On motion of Supervisor Clark, seconded by Supervisor Toups, the Board voted to approve a tuition rate of \$63 per credit hour for resident and non-resident LCTCSOnline courses, including the \$5 per hour student technology fee for those campuses charging the technology fee and that the Board waives all other student fees for students enrolled in LCTCSOnline courses. The motion carried.

5. Contracts for Board Approval:

- a. Professional Services Contract between LTC Delta Ouachita Campus and John H. Carter Company, Inc.

Dr. May commented on the change in procedure for submitting contracts to the board for approval. He stated that as a result of legislation recently passed allowing board members to recuse themselves from votes, all contracts will be listed on the agenda individually. This new process will allow board members to point out any potential conflict of interest issues that might exist.

On motion of Supervisor Barham, seconded by Supervisor Clark, the Board voted to approve a professional services contract between LTC Delta Ouachita Campus and John H. Carter Company, Inc., effective July 16, 2008 to July 15, 2009. This contract is subject to approval by the Office of Contractual Review. The motion carried.

6. Dr. Marion Bonaparte versus The Board of Supervisors of Louisiana State University and Agricultural Mechanical College

Supervisor Mellington stated the need to enter into Executive Session for the purpose of discussing agenda item H.6. Dr. Marion Bonaparte versus the Board of Supervisors of Louisiana State University and Agricultural Mechanical College.

On motion of Supervisor Smith, seconded by Supervisor Gamble, the board voted to enter into Executive Session to discuss agenda item H.6. The Board entered into Executive Session at 11:38 a.m.

The full board reconvened at 12:03 p.m. Supervisor Smith stated that no votes were taken and no consensus was reached during the Executive Session.

Bonni Blouin called roll and a quorum was re-established.

I. CONSENT AGENDA

On motion of Supervisor Clark, seconded by Supervisor Toups, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.3. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Delgado Community College

New Program: Associate of Applied Science – Polysomnographic Technology (CIP 51.0999)

Approved the request, from Delgado Community College, to offer a new Associate of Applied Science degree program in Polysomnographic Technology.

1. Alternative Financing Projects
2. Report on General Personnel Actions
3. Status Report on Capital Projects
4. Workforce Development Report

K. OTHER BUSINESS

- Supervisor Clark reported on the efforts of Bossier Parish Community College (BPCC) following Hurricane Gustav. He stated that the shelter provided by BPCC was used as a support service center for the Department of Social Services, the utility company, and emergency response personnel. He stated that this is a wonderful way to utilize the BPCC facility in providing necessary assistance in emergency situations.

Chancellor Carleton reported on the efforts taken at BPCC. He stated that he approached the Department of Social Services and offered the facility as a housing office for the distribution of food stamps, etc., but the facility was not utilized. He added that the line crews were provided housing and facilities. He further stated that the computer center was functioning and could have been used as a command center for the state.

- Chancellor Carleton reported that BPCC was recently re-accredited with no recommendations.
- Chancellor Carleton reported on the status of Cyber Command. He stated that a report has been issued and the role, scope and mission of the Barksdale Air Force base may be changing and the headquarters may not be housed in Bossier City. He further stated that the facility will be built, regardless of whether the headquarters are located in the facility, and the Cyber program/courses will continue to be offered at BPCC.

L. ANNOUNCEMENTS

No announcements.

M. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Mellington, seconded by Supervisor St. Blanc, the meeting adjourned at 12:10 p.m.