

MINUTES

LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETING

WEDNESDAY, AUGUST 12, 2009
9:00 a.m.

The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *A separate MIS/IT committee meeting was held at 8:00 a.m. [CANCELLED]*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, August 12, 2009, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Stephen Smith called the meeting to order at 9:05 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Tommy Clark led the assembly in reciting the Pledge of Allegiance.

C. SWEARING IN OF NEWLY APPOINTED BOARD MEMBER – PAUL PRICE, JR.

Mr. Leo Hamilton, General Counsel for LCTCS, conducted the swearing in of newly appointed board member Paul Price, Jr.

Mr. Price was appointed by Governor Jindal on July 10, 2009 as the replacement for Kathy Sellers Johnson as the representative for the 5th Congressional District. He is a resident of Winnsboro, Louisiana and is the owner of The Price Agency, an advertising agency, and the Jackson Street Guest House, a bed and breakfast. He is also a retired drafting and design technology instructor from Louisiana Technical College-Northeast Louisiana Campus.

Mr. Price stated that, “. . .I appreciate the opportunity to work with the System that has been so good to me for the last 30 years and I certainly look forward to it, and look forward to meeting everyone...I appreciate it very much.”

Dr. May announced that Mrs. Helen Carter had been reappointed by Governor Jindal to serve another term as a board member on the LCTCS Board of Supervisors.

Mrs. Carter expressed her appreciation for being reappointed and for all the support that she has been shown.

D. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Helen Bridges Carter
Thomas Clark
Brock Dubois
Jared Hauge
Brett Mellington
Michael Murphy, *2nd Vice Chair*
Woody Ogé
Paul Price, Jr.
Stephen Smith, *Chair*
Vincent St. Blanc, III, *1st Vice Chair*
Mike Stone
Deni Taylor
Scott Terrill

Members Absent

Keith Gamble
Dan Packer
Stephen Toups

Staff Present

Dr. Joe May
Bonni Blouin
Allen Brown
Jennifer Daly
Leah Goss
John Hough
Jan Jackson
Bob Johnson
Lura Kamiya
Roxanne Langston
Joe Marin
Kizzy Payton
Dr. Jerry Pinsel
Reba Poulson
Jimmy Sawtelle
Shannon Sedberry
Greg Speyrer
Patti Sollie
Dr. Monty Sullivan

E. APPROVAL OF AUGUST 12, 2009 AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Carter, the Board voted to approve the August 12, 2009 agenda as presented.

F. APPROVAL OF MINUTES OF JUNE 10, 2009 AUDIT COMMITTEE AND FULL BOARD MEETING

On motion of Supervisor Mellington, seconded by Supervisor Clark, the Board voted to approve the minutes of the June 10, 2009 Audit Committee and Full Board meeting as presented. The motion carried.

G. REPORTS

1. Chair of the Board Report

Chair Stevie Smith presented the Chair of the Board Report. The following topics were discussed:

- SACS Accreditation. Fletcher Technical Community College (FTCC) received accreditation in June 2009. Louisiana Delta Community College (LDCC) received accreditation. Nunez Community College (NCC) received SACS re-accreditation. Chair Smith congratulated all the schools for this great achievement.

Chancellors Warner, Lavigne and Robins addressed the Board and commented on the accreditation process. Each chancellor commended and thanked their staff for their hard work and dedication.

- Act 391 projects. Chair Smith stated that the program is moving forward on a “1/3, 1/3, 1/3 basis”, with 1/3 of the projects moving forward this year, 1/3 next year and 1/3 the following year. It is expected that bonds will be sold at the end of August and bond proceeds in hand in September.
- Appointment to Postsecondary Education Review Commission. Chair Smith was appointed to serve on the Postsecondary Education Review Committee (Tucker Commission). The first meeting was held on August 10th. The focus of the Commission is to review higher education in Louisiana and make recommendations for changes in higher education management in light of impending budget changes. Chair Smith noted that the Commission consists of several higher education leaders and Louisiana based education leaders and private businessmen. The chair of the boards of the four systems, Louisiana State University, Southern University, LCTCS and University of Louisiana are ex-officio members.

Chair Smith commented that it is clear that the State of Louisiana will experience budget problems in the next three years and will likely have a negative effect on higher education. He noted that the LCTCS will play a leading role in higher education in the next five years.

Chair Smith stated that he will continue to provide updates to the Board on this issue.

Dr. May commented on the Commission and stated that currently the State of Louisiana has a very ‘unorthodox’ structure and he is optimistic on the opportunity to address the needs of the State and how the LCTCS can provide the types of educational programs and services to address the individual needs of the workforce in an effort to help the economy.

2. President’s Report

Dr. May presented the President’s Report. The following topics were discussed:

- Introduced Robert (Bob) Johnson. Mr. Johnson will serve as the Executive Director of LCTCSOnline. Mr. Johnson previously served as Associate Dean of eLearning Initiatives at Jefferson Community and Technical College in Louisville, Kentucky. Prior to that, he served as Director of Distance Learning for the Kentucky Community and Technical College System and was the creator and Director of the National Distance Learning Center and Director of the Kentucky Telelinking Network.
- Introduced Dr. Monty Sullivan. Dr. Sullivan will serve as the Executive Vice President for the LCTCS. Dr. Sullivan previously served as Vice Chancellor for Academic Services and Research for the Virginia Community College System. Dr. Sullivan is a native of Louisiana and was one of the founding employees of Louisiana Delta Community College in 2001.
- Acknowledged Jim Henderson present at the board meeting in his new position of Chancellor, Bossier Parish Community College. Mr. Henderson was recently appointed as Postsecondary Educator of the Year at the Super Summer Institute.

- Letter from Luke Newman. Dr. May read a letter from former student board member, Luke Newman. Mr. Newman shared his experience at a recent job interview and the positive comments made by the gentlemen interviewing him. Mr. Newman was offered and accepted the job.
- Legislative Update. Dr. May provided an update on the following legislative bills:
 - ✓ HB 568 (Vetoed) – Representative Nita Hutter. Bill addresses articulation needs. Passed unanimously by House and Senate, but it was vetoed. SB 285 (Act 356) which is nearly identical to HB 568 was signed into law.
 - ✓ HB 771 (Act 307) – Representative Nita Hutter. Gives authority to standardize online tuition and registration fees. Will be extremely helpful to ensure that where a person lives will not dictate what they pay for a program – it will be the same price everywhere.
 - ✓ SB 285 (Act 356) – Senator Ben Nevers
 - ✓ HB 777 (Act 308) – Representative Simone Champagne. Eliminated the possibility of a conflict of interest for board members whose employees may be taking courses from the LCTCS as part of a contractual relationship.

Dr. May noted that advocacy planning has begun for next year. A planning session was held on Tuesday for the LCTCS Leadership Team and the annual Leadership Team Planning Workshop will be conducted in Lafayette on Wednesday-Friday. This will be followed up with a planning workshop in September with the Board. Dr. May stated that an agenda for the upcoming year will be finalized and a strategy will be determined regarding how the System will move forward to work with business and community leaders, legislators, administration and the Board of Regents.

- Student Information System Bid Update. Dr. May stated that the MIS/IT committee meeting scheduled for this morning was cancelled so that a presentation on the SIS bid could be provided to the entire board. He noted that work continues on grid requirements. He added that all vendors have made presentations and employees have provided feedback/evaluations based on a formula developed with the Division of Administration. A weighted score has been determined for each of the vendors and the process review continues. The vendors will be notified by letter if they are being considered. Once all requirements are met, a recommendation will be presented to the Board for their consideration.
- Compressed Natural Gas Report – Jim Henderson and Charles Strong. Dr. May commented that a lot of discussion is occurring nationally and locally regarding alternative fuel vehicles and tax credits encouraging states to consider compressed natural gas as an alternative fuel and tax credits for solar energy.

Chancellor Henderson reported that alternative energy is very important to BPCC because the college sits on approximately 250 trillion feet of natural gas that has been discovered in northwest Louisiana. He noted that this amount of gas would exhaust the nation's demand for natural gas for approximately 9 years. He added that Chesapeake Energy just opened their corporate headquarters in Shreveport and will contribute \$2 billion dollars to the economy through 2029 and they have approximately 1/3 of the plate. He noted that there are a number of implications for the LCTCS as training providers and workforce development professionals.

Regional Director Strong stated that the Haynesville Shale is one of the largest natural gas deposits on the planet. He stated that LTC-Region 7 began to work on the production/extraction side of this process with business and industry over a year ago. He noted that Rapid Response training funds

were used to invest in equipment and instruction for business and industry. He further stated that there is a tremendous amount of work with processing the fuel and getting it to the end users. He stated that LTC-Region 7 is currently engaged in a variety of training programs to prepare employees for work in this industry – from OSHA safety to roughnecks and roustabouts. He further stated that delivery is expected within a few days of a state-of-the-art mobile drilling rig simulator that will enable training at all LTC facilities and BPCC. He added that the hard skills training will be coupled with the advanced training at BPCC to provide a single package with the two institutions partnering to provide the best training to the employee.

Chancellor Henderson added that this will be a model pathway for the student. The technical studies from the LTC will transfer completely and wholly and count toward an A.A.S. in Petroleum Technology at BPCC.

- Title III Grant – Dr. Myrtle Dorsey. Dr. Dorsey reported that Baton Rouge Community College (BRCC) was awarded a Title III grant for approximately \$1.5 million over five years. The grant period is from 2009-2014 and will begin October 1st. Title III (Strengthening Institutions Program) is a U.S. Department of Education grant available to institutions of higher education to increase their self-sufficiency by improving academic programs, institutional management and fiscal stability.

Dr. Dorsey stated that the focus of the grant will be on developmental education and looking at success rates, retention and graduation. She added that they will capitalize on a Lumina Grant and the program will be called ‘STARSGate’, and spoke on the expected outcomes from the grant.

Dr. May stated that Dr. Dorsey serves on the board for the American Association of Community Colleges (AACC), and asked that she give a report on a recent event she attended.

Dr. Dorsey reported that she recently attended an historical event/announcement at Macomb Community College in Warren, Michigan where President Barack Obama dedicated \$12 billion dollars, over the next ten (10) years, to community colleges. She stated that the ultimate goal of the initiative is to graduate 5 million more community college students. The initiative will focus on 4 initiatives: 1) Community College Challenge Fund – to develop new and improved workforce training and other related programs; high-school dual enrollment programs; improve articulation with 4-year institutions; 2) College Access and Completion Fund – proposed by the Administration to fund innovative efforts to increase college graduation and close the achievement gap; 3) 2.5 billion dollars of federal funds to spur \$10 billion dollars in community college facilities construction and renovation; 4) Online Skills Laboratory – makes grants available for the development of open/free courses for high school and college career oriented curriculum focusing on on-line courses for students to take. She noted that each of the four initiatives listed would be beneficial to the LCTCS. She added that the funds would come from moving the federal loan program back to the federal government and not with the banks processing loans. This would result in a savings of \$87 million a year that the banks would normally receive from processing loans for students in higher education.

Dr. Dorsey stated that she met with Secretary of Education Duncan and Undersecretary Martha Kanter, who is from a community college, and they discussed how the process would work.

Dr. Dorsey noted that one of the pictures taken to commemorate the event and was selected as the cover for the *Community College Times* and Dr. Dorsey is included in the photo.

Dr. Dorsey announced that Baton Rouge Community College (BRCC) and River Parishes Community College (RPCC) also received SACS reaffirmation of accreditation.

Chair Smith emphasized the need to pursue grants as a means of external financing for LCTCS colleges.

Dr. Dorsey commented that a number of administrators in President Obama's administration have community college work experience and that has proven to be extremely helpful to the community college mission.

Dr. May noted that a session on this topic will be held at the upcoming Leadership workshop.

H. GENERAL ACTION ITEMS**

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

1. Capital Outlay Request for FY 10

On motion of Supervisor Carter, seconded by Supervisor Clark, the Board voted to approve the LCTCS Capital Outlay Request for fiscal year 2010-2011 as presented. This request is subject to approval by the Board of Regents, the Division of Administration and the Legislature. The motion carried.

2. For Review and Advise ment: Revisions to LCTCS Policy #4.007, Managing Alternative Financing Projects

FOR REVIEW AND ADVISEMENT. NO BOARD ACTION TAKEN.

3. Purchase of Modular Units by SOWELA Technical Community College

On motion of Supervisor Dubois, seconded by Supervisor Taylor, the Board voted to authorize SOWELA Technical Community College to purchase 10 modular classroom buildings and 1 modular restroom, a total of approximately 15,888 square feet, from McGrath Rent Corporation (d/b/a Mobile Modular Management Corporation). The purchase will require approval of the Division of Administration, Office of State Purchasing (OSP). The motion carried.

4. Small Capital Project: Additional Chiller and Cooling Tower for Baton Rouge Community College

On motion of Supervisor Mellington, seconded by Supervisor Clark, the Board voted to approve planning, design and installation of an additional chiller, cooling tower and all required equipment to support the added chiller at the main campus of Baton Rouge Community College as a Small Capital Project. Small Capital Projects also require the approval of the Board of Regents. The motion carried.

5. Additional Lease Space for River Parishes Community College

On motion of Supervisor Carter, seconded by Supervisor Murphy, the Board voted to approve a lease between River Parishes Community College (RPCC) and A&T Robert Enterprises, LLC for up to 5,000 additional square feet of classroom space located in

“Building E” at 7386 John LeBlanc Blvd., Sorrento, Louisiana, effective October 15, 2009 through October 14, 2014. This agreement would be subject to approval by Division of Administration, Facility Planning and Control. The motion carried.

Finance Actions

Supervisor Ogé presented the Finance Actions agenda items for consideration by the Board.

6. Tuition for Online Courses

On motion of Supervisor Barham, seconded by Supervisor Mellington, the Board voted to approve the Staff Recommendation that, beginning in fall 2009, tuition and registration fees for all online courses will be equalized over a three year period in accordance with Act 307 of 2009, as reflected in the table below. Staff also recommends that the tuition rate charged for all online courses will be increased to the standard level recommended below, to include assessment of any statutorily mandated fees, and that the Board waive all other college-specific student fees for online courses. Colleges currently charging higher collective tuition and fees for college-based online courses on July 1, 2009 would be temporarily exempt from the recommended online tuition and fee rates, but must maintain current rates until such time that all online fees are uniform. The effective date is fall 2009 for LCTCOnline and either fall 2009 or no later than Spring 2010 for college based online courses.

TUITION AND FEES FOR ONLINE COURSES

Year (Beginning fall semester	Tuition per Hour	Registration per Student
FY 2010	\$90	\$20
FY 2011	\$105	\$20
FY 2012	\$122	\$20

The motion carried.

7. Student Technology Fees

On motion of Supervisor Mellington, seconded by Supervisor Smith, the Board voted to approve a student technology fee for all colleges of the LCTCS in accordance with L.R.S. 17:3551.1, effective immediately. The motion carried.

8. Professional Services Contract between Bossier Parish Community College and LSU Health Science Center at Shreveport

On motion of Supervisor Smith, seconded by Supervisor Mellington, the Board voted to approve a professional services contract between Bossier Parish Community College and the LSU Health Sciences Center at Shreveport, effective July 1, 2009 through June 30, 2010. This contract is subject to approval by the Office of Contractual Review. The motion carried.

9. Professional Services Contract between Delgado Community College and LSU Health Science Center at New Orleans

On motion of Supervisor Mellington, seconded by Supervisor Dubois, the Board voted to approve a professional services contract between Delgado Community College and LSU Health Sciences Center, effective July 1, 2009 through June 30, 2010. This contract is subject to approval by the Office of Contractual Review. The motion carried.

10. Professional Services Contract between LTC Region 8 Delta Ouachita Campus and Occupational Industrialization Center of Ouachita

On motion of Supervisor Clark, seconded by Supervisor Mellington, the Board voted to approve a professional services contract between LTC Region 8 Delta Ouachita Campus and Occupational Industrialization Center of Ouachita, effective July 1, 2009 through June 30, 2010. This contract is subject to approval by the Office of Contractual Review. The motion carried.

11. Cooperative Endeavor Agreement between LTC Region 4 Teche Area Campus and Bristow Academy, Inc.

On motion of Supervisor Barham, seconded by Supervisor Dubois, the Board voted to approve a cooperative endeavor agreement between the LTC Region 4 Teche Area Campus and Bristow Academy, Inc., effective May 1, 2009 through April 30, 2010. This contract is subject to approval by the Office of Contractual Review. The motion carried.

12. Incumbent Worker Training Program Contracts:

- a. Clement Industries, Inc. and Bossier Parish Community College
- b. Metropolitan Circles and Bossier Parish Community College
- c. Noble Drilling US, Inc. and Delgado Community College
- d. Trapp Cadillac Chevrolet, Inc. and L. E. Fletcher Technical Community College

On motion of Supervisor Mellington, seconded by Supervisor St. Blanc, the Board voted to ratify four new Incumbent Worker Training Program contracts as shown in the following table:

Name	College/ Campus	Contract Amount	Type of Training
Clement Industries Inc	Bossier Parish CC	\$76,647	Computer Aided Drafting - 3D production engineering software; computer simulation of robot aluminum welding/ manufacturing; Microsoft Office software applications; aluminum welding, & industrial safety.
Metropolitan Circles	Bossier Parish CC	\$63,752	Organizational management, effective communication, teamwork, supervision, quality service delivery, medical coding, records management, & Microsoft Office software applications.
Noble Drilling Us Inc.	Delgado CC	\$900,362	Marine offshore oil and gas exploration and production - basic & advanced firefighting; well control and blowout prevention; water survival - Helicopter Underwater

			Egress Training (HUET) and survival craft proficiency; STCW firefighting, confined space entry, first aid, CPR, and safety; & able bodied seaman.
Trapp Cadillac Chevrolet Inc	LE Fletcher	\$141,400	Automotive sales, management, service technician, collision repair, parts inventory, accounting, and Microsoft Office software applications.

13. Approval of 2009 Audit Plan

On motion of Supervisor Smith, seconded by Supervisor Carter, the Board voted to approve the Internal Audit Plan for fiscal year ending June 30, 2010, as presented to the LCTCS Audit Committee on June 10, 2009. The motion carried.

Supervisor Mellington thanked Allen Brown and the Internal Audi staff for the tremendous job that they do. He noted the communication between Internal Audit and the Board is excellent and he appreciates the updates provided to the Board.

Personnel Actions

Supervisor Murphy presented the Academic Actions agenda items for consideration by the Board.

14. Revisions to LCTCS Policy #6.026, Financial Exigency/Reduction in Force

On motion of Supervisor Ogé, seconded by Supervisor Taylor, the Board voted to approve the revisions for Policy #6.026, Financial Exigency/Reduction in Force. (Due to the emergency nature of this policy, the board waived the review and advisement period.) The motion carried.

15. Approval of Reduction in Force Layoff Avoidance and/or Layoff Plans for LCTC System Operations and Colleges

Supervisor Mellington stated the need to enter into Executive Session for the purpose of discussing agenda item H.15. Approval of Reduction in Force Layoff Avoidance and/or Layoff Plans for LCTCS System Operations and Colleges.

On motion of Supervisor Mellington, seconded by Supervisor Oge, the Board entered into Executive Session to discuss agenda item H.15.

The board entered into Executive Session at 10:45 a.m.

The full board reconvened at 11:32 a.m. Chair Smith stated that no consensus was reached and no votes were taken during Executive Session.

Bonni Blouin called roll and a quorum was re-established.

On motion of Supervisor Mellington, seconded by Supervisor St. Blanc, the Board voted to approve the layoff avoidance/layoff plans presented for the following:

- Bossier Parish Community College – Layoff avoidance
- Baton Rouge Community College – Layoff avoidance

- Delgado Community College – Layoff avoidance
- L.E. Fletcher Technical Community College – Layoff avoidance
- La. Delta Community College – Layoff avoidance
- Nunez Community College – Layoff avoidance
- River Parishes Community College – Layoff avoidance
- South La. Community College – Layoff avoidance
- SOWELA Technical Community College – Layoff avoidance and Layoff
- La. Technical College – Region 1 – Layoff avoidance
- La. Technical College – Region 2 – Layoff avoidance and Layoff
- La. Technical College – Region 3 – Layoff avoidance and Layoff
- La. Technical College – Region 4 – Layoff avoidance and Layoff
- La. Technical College – Region 6 – Layoff avoidance and Layoff
- La. Technical College – Region 7 – Layoff avoidance and Layoff
- La. Technical College – Region 8 – Layoff avoidance and Layoff
- La. Technical College – Region 9 – Layoff avoidance
- LCTC System Operations – Layoff avoidance and Layoff

Chair Smith recognized the hard work of the LCTCS leadership in developing the layoff avoidance and layoff plans. He commented that the Board recognizes that these are real people and real positions and this is a reflection of the tough budget times that the State is experiencing. He noted that, as leaders, one of the things you have to do is make tough decisions and he voiced his respect for the work on this and on the hard decisions that had to be made.

Dr. May commented that he also appreciates the hard work of the LCTCS leadership and added that these cuts are something that was known to be probable back in December when it was first realized that, unless there was substantial restructuring of funding, and the way funding was handled in Louisiana, these cuts would disproportionately impact the workforce funding programs and those in career and technical education throughout the State.

Chair Smith re-emphasized the need to find a way to become financially independent of the general fund of the State of Louisiana. He stated the need to manage tuition at LCTCS institutions.

I. CONSENT AGENDA

On motion of Supervisor Mellington, seconded by Supervisor Stone, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.4. The motion carried.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Bossier Parish Community College
 - A. New Program: A.S. in Health Care Management (CIP 51.0702)

Approved the request from Bossier Parish Community College, to offer the Associate of Science degree in Health Care Management (CIP 51.0702).

2. L. E. Fletcher Technical Community College
A. Initial Placement in Faculty Rank

Approved the revised Faculty Rank and Promotion policy submitted by L.E. Fletcher Technical Community College.

- B. New Program: A.A.S. in Integrated Production Technologies (CIP 15.0903)

Approved the request from L.E. Fletcher Technical Community College to offer the Applied Associate of Science degree in Integrated Production Technologies (CIP 15.0903).

3. Technical Division

- A. Program Expansions

- Region 3
 - Lafourche Campus: C.T.S.: Pharmacy Technician (CIP 51.0805)
 - River Parishes Campus: C.T.S.: Pharmacy Technician (CIP 51.0805)
- Region 6
 - Avoyelles Campus:
 - T.D.: Hotel and Tourism Operations (CIP 52.0904)
 - T.D.: Building Technology Specialist (CIP 46.0401)
 - T.D.: Masonry (CIP 46.0101)
 - T.D.: Culinary Arts and Occupations (CIP 12.0503)
 - Huey P. Long/Winn Correctional:
 - C.T.S.: Horticulture (CIP 01.0601)
 - C.T.S.: Culinary Arts (CIP 12.0503)
 - Shelby Jackson Campus:
 - T.C.A.: Phlebotomy (CIP 51.1009)
- Region 7
 - Mansfield Campus:
 - T.D.: Building Technology Specialist (CIP 46.0401)
 - Northwest Campus:
 - C.T.S.: Survey Tech Assistant (CIP 15.1102)
 - Sabine Valley Campus:
 - T.D.: Building Technology Specialist (CIP 46.0401)
- Region 9
 - Hammond Area Campus:
 - C.T.S.: Medical Assistant (CIP 51.0801)

Approved the request, from the regions/campuses of the LCTCS Technical Division, to expand the following programs to the locations indicated:

- **Region 3**
 - **Lafourche Campus: C.T.S.: Pharmacy Technician (CIP 51.0805)**
 - **River Parishes Campus: C.T.S.: Pharmacy Technician (CIP 51.0805)**
- **Region 6**
 - **Avoyelles Campus:**

- T.D.: Hotel and Tourism Operations (CIP 52.0904)
- T.D.: Building Technology Specialist (CIP 46.0401)
- T.D.: Masonry (CIP 46.0101)
- T.D.: Culinary Arts and Occupations (CIP 12.0503)
- Huey P. Long/Winn Correctional:
 - C.T.S.: Horticulture (CIP 01.0601)
 - C.T.S.: Culinary Arts (CIP 12.0503)
- Shelby Jackson Campus:
 - T.C.A.: Phlebotomy (CIP 51.1009)
- **Region 7**
 - Mansfield Campus:
 - T.D.: Building Technology Specialist (CIP 46.0401)
 - Northwest Campus:
 - C.T.S.: Survey Tech Assistant (CIP 15.1102)
 - Sabine Valley Campus:
 - T.D.: Building Technology Specialist (CIP 46.0401)
- **Region 9**
 - Hammond Area Campus:
 - C.T.S.: Medical Assistant (CIP 51.0801)

B. Program Revisions

- Forest Technology (CIP 30.0511)
- I.C.T.: Computer Programmer (CIP 11.0201)
- Marine Operations (CIP 49.0309)

Approved the request, from the regions/campuses of the LCTCS Technical Division, for revisions to the following programs being offered by the colleges:

- Forest Technology (CIP 30.0511)
- I.C.T.: Computer Programmer (CIP 11.0201)
- Marine Operations (CIP 49.0309)

C. New Programs

- **Region 1**
 - Jefferson Campus:
 - A.A.S.: Journeyman Industrial (CIP 46.0000)
 - West Jefferson Campus:
 - A.A.S.: Journeyman Industrial (CIP 46.0000)
- **Region 7**
 - Shreveport/Bossier Campus:
 - C.T.S.: Oil and Gas Technology (CIP 47.0399)
- **Region 9**
 - Florida Parishes Campus:
 - A.A.S.: Veterinary Technician (CIP 51.0809)

Approved the request, from the regions/campuses of the LCTCS Technical Division, to offer the following new programs at the locations noted:

- **Region 1**
 - **Jefferson Campus:**
A.A.S.: Journeyman Industrial (CIP 46.0000)
 - **West Jefferson Campus:**
A.A.S.: Journeyman Industrial (CIP 46.0000)
- **Region 7**
 - **Shreveport/Bossier Campus:**
C.T.S.: Oil and Gas Technology (CIP 47.0399)
- **Region 9**
 - **Florida Parishes Campus:**
A.A.S.: Veterinary Technician (CIP 51.0809)

D. Program Deletions

- **Region 2**
 - **Folkes Campus:**
T.D.: Practical Nursing (CIP 51.1613)
 - **Jumonville Campus:**
C.T.S.: Esthetics (CIP 12.0409)
T.C.A.: Film & Video Production (CIP 50.0502)
C.T.S.: Manicure/Nail Technology (CIP 12.0410)
T.C.A.: Phlebotomy (CIP 51.1009)
T.D.: Practical Nursing (CIP 51.1613)
 - **Westside Campus:**
C.T.S.: Medical Office Assistant (CIP 51.0716)

Approved the request, from the regions/campuses of the LCTCS Technical Division, to delete the following programs, at the locations indicated within Region 2, from the Board of Regents' Curriculum Inventory:

- **Region 2**
 - **Folkes Campus:**
T.D.: Practical Nursing (CIP 51.1613)
 - **Jumonville Campus:**
C.T.S.: Esthetics (CIP 12.0409)
T.C.A.: Film & Video Production (CIP 50.0502)
C.T.S.: Manicure/Nail Technology (CIP 12.0410)
T.C.A.: Phlebotomy (CIP 51.1009)
T.D.: Practical Nursing (CIP 51.1613)
 - **Westside Campus:**
C.T.S.: Medical Office Assistant (CIP 51.0716)

Finance Actions

4. Approval of Foundation Reimbursement to or on behalf of Employees

Approved the following Foundation reimbursements:

2008				
Date	Foundation	Recipient	Amount	Purpose
January 25, 2008	LCTCS Foundation	Dr. Joe May, President, LCTCS	\$1,073.30	Reimbursement for meal expense incurred from December 4, 2007 through January 16, 2008 (\$997.37) as related to advocacy, board relations and staff development; and a lunch meeting in Washington, DC regarding the Bridges meeting (\$75.93)
February 14, 2008	LCTCS Foundation	Jennifer Daly, Director of Institutional Research, LCTCS	\$3,848.84	Reimbursement for meal expenses incurred for Regional Planning Meetings in: 1) Shreveport, LA on January 29, 2008 for \$1,544.98; 2) Lafayette, LA on January 31, 2008 for \$1,072.57; and, 3) Houma, LA on February 7, 2008 for \$1,231.29.
March 12, 2008	LCTCS Foundation	Jennifer Daly, Director of Institutional Research, LCTCS	\$8,453.43	Reimbursement for mileage and hotel for Regional Planning Meeting in New Orleans for \$353.91. Reimbursement for meal expenses incurred for Regional Planning Meetings in: 1) Alexandria, LA on February 25, 2008 for \$1,206.15; 2) Hammond, LA on February 28, 2008 for \$1,803.11; 3) Lake Charles, LA on March 3, 2008 for \$1,509.15; and, 4) New Orleans, LA on March 5, 2008 for \$3,581.11.
April 8, 2008	LCTCS Foundation	Jennifer Daly, Director of Institutional Research, LCTCS	\$2,510.22	Reimbursement for mileage, hotel (\$266.42) and meal expenses incurred (\$2,243.80) for Regional Planning Meeting in Monroe, LA on March 17, 2008
2009				
Date	Foundation	Recipient	Amount	Purpose
January 13, 2009	LCTCS Foundation	LTC c/o LCTCS on behalf of Greg Garrett, Regional Director for Region 3 LTC (\$9,012.34) and William Wainwright, Regional Director for Region 9 LTC (\$9,012.34).	\$18,024.68 Reimbursed by Jeddah Community College	Airfare to and from Saudi Arabia for COE self study training program at Jeddah Community College

January 23, 2009	LCTCS Foundation	Salzburg Global Seminar on behalf of Doug Van Nostran, chaperone for student group traveling to Salzburg, Austria	\$500.00 from International Initiatives - A T & T Grant Fund	Tuition for Salzburg Global Seminar, 50% paid of total \$1,000 tuition
January 27, 2009	LCTCS Foundation	Salzburg Global Seminar on behalf of Leah Goss, Joe May, Donald Wheeler, Henry Nevils, Patrice Fontenot, Connie Thomason, Andrea Miller and Luke Robins (\$1,120 per person)	\$8,960.00 from International Initiatives - A T & T Grant Fund	Tuition for Salzburg Global Seminar, 50% paid of total tuition for eight participants
March 24, 2009	LCTCS Foundation	LCTCS on behalf of Doug Van Nostran, chaperone for student group traveling to Salzburg, Austria	\$1,178.69 from International Initiatives - A T & T Grant Fund	Airfare to and from Salzburg, Austria for Salzburg Global Seminar
April 7, 2009	LCTCS Foundation	LTC c/o LCTCS on behalf of Greg Garrett, Regional Director for Region 3 LTC (\$9,225.48) and William Wainwright, Regional Director for Region 9 LTC (\$9,225.48)	\$18,450.96 Reimbursed by Jeddah Community College	Airfare to and from Saudi Arabia for COE self study training program at Jeddah Community College
April 17, 2009	LCTCS Foundation	Salzburg Global Seminar on behalf of Doug Van Nostran, chaperone for student group traveling to Salzburg, Austria	\$500.00 from International Initiatives - A T & T Grant Fund	Tuition for Salzburg Global Seminar, balance due of \$1,000 tuition
April 29, 2009 and June 22, 2009	LCTCS Foundation	LCTCS on behalf of Leah Goss, Joe May, Donald Wheeler, Henry Nevils, Patrice Fontenot, Connie Thomason, Andrea Miller and Luke Robins	\$9,073.22 and \$174.00 (service charge) from International Initiatives - A T & T Grant Fund	Airfare to and from Salzburg, Austria for Salzburg Global Seminar: Nevils \$1,115.34; May \$1,131.15; Robins \$1,097.98; Miller \$1,131.15; Thomason \$1,170.15; Goss \$1,131.15; Wheeler \$1,165.15; Fontenot \$1,131.15.

June 22, 2009	LCTCS Foundation	Salzburg Global Seminar - for Leah Goss, Joe May, Donald Wheeler, Henry Nevils, Patrice Fontenot, Connie Thomason, Andrea Miller and Luke Robins (\$1,120 per person)	\$8,960.00 from International Initiatives - A T & T Grant Fund	Tuition for Salzburg Global Seminar, balance due of tuition for eight participants
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The motion carried.

J. UPDATES

Chair Smith encouraged board members to review the updates/reports provided.

1. Alternative Financing Projects
2. Fourth Quarter Contracts Report
3. Report of Breazeale, Sachse & Wilson for the quarter ended June 30, 2009
4. Report on General Personnel Actions for LCTCS Colleges and System Office
5. Report on Incumbent Worker Contracts
6. Status Report on Capital Projects
7. Workforce Development Report

K. OTHER BUSINESS

- Dr. May noted that the next Postsecondary Education Review Committee meeting is scheduled for September 9, 2009, which is the same date as the September LCTCS board meeting. He stated that there may be a need to move the date/time of the September board meeting to Wednesday evening.

L. ANNOUNCEMENTS

No announcements were made.

M. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Carter, seconded by Supervisor Stone, the meeting adjourned at 11:43 a.m.

Corrections made 9/14/09