

MINUTESLOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM
BOARD OF SUPERVISORS REGULAR MONTHLY MEETINGWEDNESDAY, OCTOBER 14, 2009
9:00 a.m.The Louisiana Building
Baton Rouge Community College
5310 Florida Blvd., Baton Rouge, Louisiana 70806

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.6.

NOTE: *A separate MIS/IT committee meeting was held at 8:00 a.m.*

A. CALL TO ORDER

The Louisiana Community and Technical College System Board of Supervisors met in Regular Session, Wednesday, October 14, 2009, at Baton Rouge Community College, Baton Rouge, Louisiana. Board Chair Stephen Smith called the meeting to order at 9:05 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Mickey Murphy led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Ms. Bonni Blouin, Coordinator of Board Services, called roll and a quorum was established.

Members Present

Edwards Barham
Helen Bridges Carter
Thomas Clark
Brock Dubois
Jared Hauge
Brett Mellington
Michael Murphy, *2nd Vice Chair*
Woody Ogé
Dan Packer
Paul Price
Stephen Smith, *Chair*
Vincent St. Blanc, III, *1st Vice Chair*
Mike Stone
Deni Taylor
Scott Terrill
Stephen Toups

Members Absent

Keith Gamble

Staff Present

Dr. Joe May
Bonni Blouin
Allen Brown
Jennifer Daly
John Hough
Jan Jackson
Lura Kamiya
Joe Marin
Kizzy Payton
Dr. Jerry Pinsel
Reba Poulson
Greg Speyrer
Patti Sollie
Dr. Monty Sullivan

D. APPROVAL OF OCTOBER 14, 2009 AGENDA

On motion of Supervisor Carter, seconded by Supervisor Clark, the Board voted to approve the October 14, 2009 agenda as presented.

E. APPROVAL OF MINUTES OF SEPTEMBER 9, 2009 BOARD MEETING

On motion of Supervisor Ogé, seconded by Supervisor St. Blanc, the Board voted to approve the minutes of the September 9, 2009 board meeting as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

- Act 391 Bonds Closing. 1st phase of Act 391 bond sales is complete. Chair Smith reported that the LCTCS has been successful in selling and receiving the proceeds on the first phase of the Act 391 bond sales.

Dr. May stated that a reception was held Tuesday evening (10/13) to thank all the individuals directly involved in this event.

- ACCT Conference in San Francisco. Chair Smith reported that Supervisors Mellington, Murphy and St. Blanc, along with Dr. May, Leah Goss and Bonni Blouin, attended the annual Association of Community College Trustees (ACCT) Conference that was held in San Francisco, CA., October 7-10th. Supervisors Mellington, Murphy and St. Blanc commented on their experiences at the conference.

Supervisors Mellington provided an update on federal legislation affecting community colleges, including the American Recovery Reinvestment Act of 2009 which was signed into law by President Obama in February 2009 and the American Graduation Initiative which was unveiled in July. He added that the highlight of the trip was the session presented by Dr. May and Leah Goss, entitled "Recommendations to Results – A Primer on Legislative Effectiveness for Community Colleges." He commented on the positive response from the audience and noted that many participants requested copies of the presentation. He commended Dr. May and Ms. Leah Goss on the excellent job they did with their outstanding presentation.

Supervisor St. Blanc noted that this was his first time attending the ACCT Conference and stated that he enjoyed the conference and he also congratulated Dr. May and Leah Goss on their presentation. He stated that he was impressed with the respect that Dr. May has obtained with his peers. He voiced the pride that he felt for being from Louisiana and being a part of a fast and forward moving system with the LCTCS.

Supervisor Murphy stated that this was his 2nd ACCT meeting and it provided a great opportunity to network with peers around the country and it brought home the fact that the LCTCS is "in the sunshine" right now. He commented on the positive focus that is being placed on the LCTCS by other institutions and stated that he felt it was a credit to our leadership.

- Postsecondary Education Review Committee (PERC)/Tucker Commission. Chair Smith provided an update on PERC. He noted that the next meeting will be held on October 26-27 in Baton Rouge at the State Capitol, House Committee Room 1. He encouraged everyone to attend and noted that the meetings can be accessed via the internet. He noted that there will be significant recommendations resulting from the Commission and the deadline for these recommendations is February 2010.
- Regional Advocacy meeting in Houma. Chair Smith reported that he participated in the first set of Regional Advocacy meetings on October 1st in Houma. He stated that 3 meetings were conducted with community leaders, elected officials and LCTC System staff. The topics discussed at each meeting included the LCTCS accomplishments and challenges over the past year and goals for the next 12 months. He stated that he felt the meeting was extremely well done and well attended, and it posed a great opportunity to talk about the LCTCS goals and provide the community an opportunity to ask questions about those goals. He encouraged everyone to attend the Advocacy meetings when they are held in their region.
- MIS/IT Committee meeting report. Supervisor Stephen Toups provided a report on the MIS/IT Committee meeting held earlier today. He stated that the meeting was held to discuss the Request for Proposal (RFP) for the Enterprise Resource Planning (ERP) System for the LCTC System. He noted that this is a huge venture to undertake and has been proceeding since 2007. He reported that the LCTCS staff provided a presentation on the RFP and on the vendors and what each presented for consideration. He stated that no decisions were made during the meeting. LCTCS staff will present a recommendation to the full board for their consideration.
- Supervisor Carter stated that she is feeling much better and thanked everyone for their concern and support during her recovery from heart surgery.

2. President's Report

- Enrollment Report. Dr. May reported that system-wide enrollment has increased by 10,487 from last fall for a total of 69,967 students. He reviewed each campus/region's enrollment figures.
- PERC Update. Dr. May stated his appreciation for the support that has been provided at the PERC meetings.
- Student Information System Update. Dr. May stated that the System will be moving forward with the selection process and will be working with the Division of Administration to finalize the process within the next few weeks.
- Career Diploma Update. Dr. Monty Sullivan, Executive Vice President for Academic and Career and Technical Education, provided an update on the Career Diploma initiative. He stated that this is a key initiative to not only improve dropout rates but also to increase the number of students who hold some credential in the workforce and will hold some value in the market place. He reported that BESE will consider a series of recommendations that will progress the implementation of the career diploma initiative. He added that the Council will now focus on broader questions regarding access to the Career Technical education.

Chair Smith questioned whether the legislation contains any requirements of the LCTCS.

Dr. Sullivan answered that no requirements are imposed upon the LCTCS, but he noted that the Career Diploma is critical and the role of the LCTCS is important.

Dr. May commented that the LCTCS has a real obligation to work on what the Career Diploma is designed to do, which is to reduce the drop-out rate among high risk students in K-12.

A question and answer session followed.

- Statewide Articulation & Transfer Council (Act 356). Dr. Monty Sullivan.

Dr. Sullivan provided an update on the Statewide Articulation and Transfer Agreement (Act 356). Senator Ben Nevers sponsored legislation last session which mandates a statewide articulation transfer process. Dr. Sullivan stated that this legislation is monumental for Louisiana. He noted that the articulation language is as good as anything to be found nationally. The Articulation and Transfer Council has been in place for approximately 2 months and the work has been primarily focused on identification of a common transfer associate degree. He stated that the group has made recommendations and are reviewing the Associate of Arts and Associate of Science degree programs that will be consistent across all 2-year institutions in the state and will be uniformly accepted by 4-year institutions. Additionally, they are reviewing the General Education courses. He stated that a meeting was held in Alexandria with the four systems where the General Education courses that are proposed by the LCTCS were accepted by the other three systems and a solid agreement was achieved on 39 hours of general education universally accepted that will now be recommended to the Articulation Transfer Council within a month. The next step in the process will be to review the next 21 hours to complete the 60 hours required for the degree. He added that a common set of names and numbers for general education course offerings will be reviewed. He stated a list of across the system program offerings has been compiled and will be reviewed and they hope to create a list of consistent course offerings.

Dr. Sullivan acknowledged the work of Dr. Jerry Pinsel, Vice President of Academic Affairs. He noted that Dr. Pinsel has been involved in this discussion for a number of years and congratulated her for this great accomplishment.

Supervisor Barham mentioned the need for counseling of LCTCS students regarding this issue.

Dr. Sullivan stated that he felt several great best practices are in place with the agreement between Nicholls and Fletcher Technical Community College and noted that a transfer counselor is located on the campus.

A question and answer session followed.

- International Study Program - Salzburg, Austria. Dr. May stated that the LCTCS undertook a new initiative this year to focus on global perspective. He noted that the LCTCS Foundation took on the initiative as one of their top priorities and sought funding to expose LCTCS colleges, as well as students, to global and international issues. AT&T donated \$98,700 which enabled two LCTCS colleges to participate in this initiative. He noted that this opportunity will be extended to all the LCTCS colleges over time.

Leah Goss, Executive Director of System Advancement and Executive Director of the LCTCS Foundation, opened by introducing the chancellors, faculty and students who had the opportunity

to travel to Salzburg, Austria this past spring and summer to participate in the 2009 Salzburg Global Leadership Program. She stated that the seminar was established in 1947, right after the end of World War II, to bring a global perspective and understanding to United States students. She commented that it is a study program and that this is about creating a sustainable program within the LCTCS. She noted that at least one more college will have the opportunity to participate in 2010. As each college participates, they, along with their own foundation, agree to pick up the cost so that this study program becomes an annual ongoing part of their program.

The program participants, (faculty and students from SOWELA Technical Community College and Louisiana Delta Community College), shared their experiences with the Board. A PowerPoint presentation was shown. Participants in the program were:

Chancellors/Faculty: Dr. Andrea Miller, Chancellor, SOWELA Technical Community College; Dr. Luke Robins, Chancellor, Louisiana Delta Community College; Donald Wheeler; Henry Nevils; Patrice Fontenot and Connie Thomason.

Student Group: Seth Chaumont; Angel Ferrand-Starr; Katelyn Fontenot; Abby Ford; Kay' Sea Johnson and Charity Wilkins.

Leah Goss presented a token of appreciation to Rick Demint from AT&T who attended the board meeting representing the AT&T Foundation.

Dr. May expressed his appreciation to Dr. Doug Van Nostran who accompanied the students on the trip.

Mr. Demint expressed his thanks and stated that he felt that the impact the trip made on the students was well worth the contribution that was made. He assured the Board that these thoughts would be relayed to the AT&T Foundation.

- Fletcher Technical Community College land acquisition. Chancellor Travis Lavigne shared an announcement made by Governor Jindal to award \$2.7 million to Fletcher Technical Community College for the purpose of purchasing 70.8 acres of land for the college. Governor Jindal visited Houma to make the announcement. A news clip from *Bayou Time* was shown which replayed an interview with Governor Jindal.
- Dr. May acknowledged and congratulated Phyllis Dupuis for successfully defending her doctoral dissertation.
- Dr. Myrtle Dorsey, Chancellor, BRCC; Christel Slaughter, Stevie Toups – Diversity Award. Supervisor Stevie Toups announced that Dr. Myrtle Dorsey and Christel Slaughter were selected as recipients of the Diversity Award. He noted that the Diversity Award is presented to individuals who have done the most to eliminate bigotry and racism and who do the most to practice tolerance in their community. They will be recognized publicly at an event in November.
- Gates & Lumina Foundation Grants for Voluntary Framework of Accountability. Dr. May announced that Louisiana is 1 of 8 states that has been selected to participate in a new Gates Foundation/Lumina Foundation initiative to put in place a voluntary framework of accountability that will be used nationwide. The Gates/Lumina Foundation has contributed \$1 million dollars to help develop this initiative and Louisiana will be one of the only states to apply this over the next 2

years to all LCTCS colleges. He added that the Chronicle of Higher Education has asked him to do a podcast on this in a couple of weeks.

G. GENERAL ACTION ITEMS**

Facilities Actions

Supervisor Barham presented the Facilities Actions agenda items for consideration by the Board.

1. Additional Lease Space for Delgado Community College in Slidell, LA

On motion of Supervisor Stone, seconded by Supervisor Mellington, the Board voted to approve a lease for additional space between Delgado Community College and The Johnny F. Smith Testamentary Trust, for approximately 4,350 square feet at 56707 Behrman Avenue, Slidell, Louisiana, and effective January 1, 2010 through December 31, 2012. This lease is subject to approval by the Division of Administration, Facility Planning and Control. The motion carried.

Finance Actions

Supervisor Packer presented the Finance Actions agenda items for consideration by the Board.

2. FY 09-10 Operating Budgets for LCTCS Colleges and LCTCS Office

On motion of Supervisor Murphy, seconded by Supervisor Stone, the Board voted to approve the FY 09-10 Operating Budgets of the LCTCS Colleges and Board Office. The motion carried.

3. Tuition Increase for L.E. Fletcher Technical Community College

On motion of Supervisor Clark, seconded by Supervisor Smith, the Board voted to approve a tuition and fee increase for L.E. Fletcher Technical Community College from \$58.00 to \$67.00 per credit hour, increasing tuition and mandatory fees to \$920 per semester, effective spring 2010. This increase is pursuant to Act 288, Regular Session 2004, and as specified in the legislation, in accordance with the Board's need based tuition increase policy #5.021. The motion carried.

4. Tuition Increase for SOWELA Technical Community College

On motion of Supervisor Barham, seconded by Supervisor Price, the Board voted to approve a tuition and fee increase for SOWELA Technical Community College from \$58.00 to \$67.00 per credit hour and additional mandatory fees of \$15 per semester, to equalize tuition and fees for both Technical Community Colleges to \$920 per semester, effective spring 2010. This increase is pursuant to Act 288, Regular Session 2004, and as specified in the legislation, in accordance with the Board's need based tuition increase policy #5.021. The motion carried.

5. Cooperative Endeavor Agreement between the LCTCS Board of Supervisors and the Louisiana United Methodist and Children's Family Services

On motion of Supervisor Mellington, seconded by Supervisor Smith, the Board voted to approve a cooperative endeavor agreement between the LCTCS Board of Supervisors and the Louisiana United Methodist and Children's Family Services, effective July 1, 2009 through June 30, 2010. The motion carried.

6. Professional Services Contract between Baton Rouge Community College and the Graham Group

On motion of Supervisor Carter, seconded by Supervisor Barham, the Board voted to approve a professional services contract between Baton Rouge Community College and the Graham Group, effective October 19, 2009 through June 30, 2010. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

7. Professional Services Contract between Delgado Community College and Martin International, Inc.

On motion of Supervisor Mellington, seconded by Supervisor Toups, the Board voted to approve a professional services contract between Delgado Community College and Martin International, Inc., effective July 13, 2009 through July 12, 2010. This contract is subject to the approval of the office of Contractual Review. The motion carried.

8. Professional Services Contract between Delgado Community College and University of Louisiana Marine Survival Training Center

On motion of Supervisor Mellington, seconded by Supervisor Clark, the Board voted to approve a professional services contract between Delgado Community College and the University of Louisiana Marine Survival Training Center, effective July 13, 2009 through July 12, 2010. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

9. Professional Services Contract between Delgado Community College and Wild Well Control, Inc.

On motion of Supervisor Mellington, seconded by Supervisor Toups, the Board voted to approve a professional services contract between Delgado Community College and Wild Well Control, Inc., effective July 13, 2009 through July 12, 2010. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

10. Professional Services Contract between L.E. Fletcher Technical Community College and West Jefferson EMS

On motion of Supervisor Carter, seconded by Supervisor Mellington, the Board voted to approve a professional services contract between L.E. Fletcher Technical Community College and West Jefferson EMS, effective September 1, 2009 through May 27, 2010. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

11. Professional Services Contract amendment between LTC Region 9 and Help Louisiana, Inc.

On motion of Supervisor Dubois, seconded by Supervisor Price, the Board voted to approve an amendment to a professional services contract between LTC Region 9 and Help

Louisiana, Inc., increasing the contract amount from \$50,000 to \$74,000. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

12. Professional Services Contract amendment between LTC Region 9 and Quad Area Community Action Agency

On motion of Supervisor Carter, seconded by Supervisor Toups, the Board voted to approve an amendment to a professional services contract between LTC Region 9 and Quad Area Community Action Agency, increasing the contract amount from \$150,000 to \$250,000. This contract is subject to the approval of the office of Contractual Review. The motion carried.

13. Incumbent Worker Training Program Contracts
- a. Dr. Reddy's Laboratories Louisiana, LLC
 - b. Boise Paper Holdings, LLC
 - c. Biomedical Research Foundation of Northwest Louisiana
 - d. PBC Management, Inc.
 - e. Proctor and Gamble
 - f. James Construction Group, LLC

On motion of Supervisor Barham, seconded by Supervisor Price, the Board voted to ratify six new Incumbent Worker Training Program contracts as shown:

- **Biomedical Research Foundation of Northwest Louisiana/Bossier Parish Community College – Contract Amount: \$73,398.**
- **Dr. Reddy's Laboratories Louisiana LLC/Bossier Parish Community College – Contract Amount: \$101,210**
- **PBC Management Inc./Delgado Community College – Contract Amount: \$1,304,795**
- **Proctor and Gamble/LTC-Alexandria – Contract Amount: \$501,270**
- **Boise Paper Holdings LLC/LTC-Lamar Salter – Contract Amount: \$607,979**

The motion carried.

Personnel Actions

Supervisor Murphy presented the Personnel Actions agenda items for consideration by the Board.

14. Update of Chancellor Employment Contracts

On motion of Supervisor Mellington, seconded by Supervisor Dubois, the Board voted to approve, effective July 1, 2009, that all Chancellor three-year contracts be updated to be effective from July 1, 2009 through July 1, 2012. Due to budget constraints, base salary in effect for each Chancellor effective July 1, 2009 will remain in effect through June 30, 2010. Each Chancellor's employment contract will include a \$20,000 housing allowance; a \$5,000 car allowance or use of a state car; and a \$2,500 official function and civic organization expense allowance. The motion carried.

Chair Smith thanked the LCTCS Chancellors and Regional Directors for their service.

H. CONSENT AGENDA

On motion of Supervisor Clark, seconded by Supervisor Toups, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.4. The motion carried.

ADDITION MADE TO MINUTES – LISTING OF APPROVED CONSENT AGENDA ITEMS WAS MISTAKENLY OMMITTED FROM THE MINUTES.

Academic, Instruction, Workforce Training and Student Affairs Actions

1. Bossier Parish Community College:
 - a. Permission to Offer the Following Program Courses via Distance Education:
 - A.A.S. in Information Programmer Analyst
 - A.A.S. in Information Systems Administration Specialist
 - A.A.S. in Web Analyst Programmer
 - A.A.S. in Information Network Security Specialist
 - A.A.S. in Information Network Specialist
 - C.T.S. in Help Desk Support Specialist

Approved the request to: (1) offer courses for the A.A.S. program in Telecommunications via the Internet, and (2) delete the T.C.A. in Dietary Management (CIP 51.2101) from the inventory of credit programs.

- b. Deletion of Credential:
 - Certificate of Technical Studies in Respiratory Therapy
- c. New Credential/Exit Point and Degree Programs:
 - T.C.A. in Respiratory Therapy within the A.A.S. in Respiratory Therapy
 - A.A.S. in Occupational Therapy Assistant
 - A.A.S. in Construction Technology and Management

Approved the request from Bossier Parish Community College for the following actions:

Deletion of Credential:

- **Certificate of Technical Studies in Respiratory Therapy**

New Credential/Exit Point and Degree Programs:

- **T.C.A. in Respiratory Therapy within the A.A.S. in Respiratory Therapy**
- **A.A.S. in Occupational Therapy Assistant**
- **A.A.S. in Construction Technology and Management**

2. Technical College Division:
 - a. Region 6: Huey P. Long Campus – Program Expansion
 - T.D. in Computer Specialist (Applications)
 - b. Region 7: Shreveport-Bossier Campus – Modification
 - Change in Oil and Gas Technology Program from C.T.S. to T.C.A.
 - Change in CIP designation from 47.0399 to 46.0504
 - c. Region 9: Ascension Campus – Program Expansion
 - T.D. in Practical Nursing

Approved the request from the regions/campuses of the Technical Division for the following actions:

Region 6: Huey P. Long Campus – Program Expansion

- T.D. in Computer Specialist (Applications)

Region 7: Shreveport-Bossier Campus – Modification

- Change in Oil and Gas Technology Program from C.T.S. to T.C.A.
- Change in CIP designation from 47.0399 to 46.0504

Region 9: Ascension Campus – Program Expansion

- T.D. in Practical Nursing

Finance Actions

3. Cooperative Endeavor Agreement and Joint Operating Agreement between LCTCS and Louisiana Technical College District 4 Foundation

Approved a Cooperative Endeavor Agreement and Joint Operating Agreement between the Louisiana Technical College District 4 Foundation, effective immediately.

4. Approval of Foundation Reimbursement to or on behalf of Employees

Approved the request for Foundation reimbursement to or on behalf of employees as submitted:

Date	Foundation	Recipient	Amount	Purpose
July 8, 2008	Bossier Parish Community College Foundation, Inc.	Marjoree Harper	\$3,056.88	Reimbursement for travel expenses to attend National Student Success Conference in Hawaii from 6/17/2008 thru 6/22/2008
July 8, 2008	Bossier Parish Community College Foundation, Inc.	Linda Scott	\$1,465.87	Reimbursement for travel expenses to attend National Student Success Conference in Hawaii from 6/17/2008 thru 6/22/2008
July 8, 2008	Bossier Parish Community College Foundation, Inc.	Brenda Woods	\$1,733.47	Reimbursement for travel expenses to attend National Student Success Conference in Hawaii from 6/17/2008 thru 6/22/2008
February 26, 2009	Bossier Parish Community College Foundation, Inc.	Nathalie Lamarend	\$1,121.95	Reimbursement for travel expenses to attend Achieving the Dream Conference in San Francisco, CA from 2/17/2009 thru 2/21/2009
February 29, 2009	Bossier Parish Community College Foundation, Inc.	Marjoree Harper	\$1,313.09	Reimbursement for travel expenses to attend Achieving the Dream Conference in San Francisco, CA from 2/17/2009 thru 2/21/2009
March 16, 2009	Bossier Parish Community College Foundation, Inc.	Barbara Poole	\$1,413.35	Reimbursement for travel expenses to attend Achieving the Dream Conference in San Francisco, CA from 2/17/2009 thru 2/21/2009
March 16, 2009	Bossier Parish Community College Foundation, Inc.	Staci Phillips	\$1,395.58	Reimbursement for travel expenses to attend Achieving the Dream Conference in San Francisco, CA from 2/16/2009 thru 2/20/2009
June 11, 2009	Bossier Parish Community College Foundation, Inc.	Staci Phillips	\$1,000.00	Reimbursement for travel expense to attend Institutional Research Forum in Atlanta, GA from 5/29/2009 thru 6/3/2009

I. UPDATES

Chair Smith urged Board members to review the Updates/Reports provided.

J. OTHER BUSINESS

None.

K. ANNOUNCEMENTS

None.

L. ADJOURNMENT

There being no further business to come before the Board, on motion of Supervisor Mellington, seconded by Supervisor Toups, the meeting adjourned at 11:22 a.m.

***AN ADDITION WAS MADE TO MINUTES. THE LISTING OF APPROVED CONSENT AGENDA ITEMS WAS MISTAKENLY OMMITTED FROM THE MINUTES. ADDITION WAS MADE BY BONNI BLOUIN, COORDINATOR OF BOARD SERVICES, 9/27/10.**