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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin 
Chief Operations Officer

FROM: Joel Watkins
Director of Budget and Planning

DATE: November 30, 2016

RE: Professional Services Contract between the LCTCS Board of
Supervisors and Willem Mast Drafting and Design, LLC

FOR BOARD ACTION

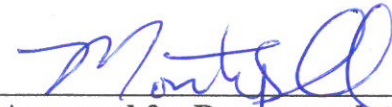
Recommendation: Staff recommends that the Board approve a professional services contract between the LCTCS Board of Supervisors and Willem Mast Drafting & Design, LLC, effective November 30, 2016 through November 30, 2017.

Background: LCTCS Board of Supervisors seeks to enter into a professional services contract with Willem Mast Drafting and Design, LLC to design a new piece of equipment that automates part of a Manufacturing Extension Partnership of Louisiana (MEPOL) client's process for rebuilding oil well valves.

Fiscal Impact: The contract is for a maximum fee of \$100,000.

History of Prior Actions: LCTCS won a five-year contract with the National Institute of Standards and Technology (NIST) to operate a manufacturing extension partnership center for Louisiana beginning October 1, 2016. The entity had been hosted previously by the University of Louisiana at Lafayette and South Louisiana Community College, and now will be integrated into LCTCS to operate statewide in partnership with all colleges. The NIST award makes \$1.2 million a year available for LCTCS, dba MEPOL, to draw down at a 50% match rate. MEPOL may use non-federal revenue or in-kind donations as match to access the federal funds. MEPOL will meet the vast majority of the match requirement through the sale of engineering, consulting or other services to manufacturers.

Benefits to the System: The contract will provide needed design services for a client of MEPOL.


Approved for Recommendation to the Board
Dr. Monty Sullivan, President

Date