

MEMORANDUM OF UNDERSTANDING
Between
LOUISIANA NATIONAL GUARD YOUTH CHALLENGE PROGRAM
And
LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM

This Memorandum of Understanding (“MOU”), dated February 8, 2017, is entered into by and between **THE LOUISIANA NATIONAL GUARD YOUTH CHALLENGE PROGRAM**, represented herein by The Adjutant General of Louisiana, Major General Glenn H. Curtis (“LNGYCP”), and **THE LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM**, represented herein by the System President, Dr. Monty Sullivan (“LCTCS”).

WHEREAS, The LCTCS consists of thirteen public two-year institutions throughout the State of Louisiana, providing a wholesome, ethical, and intellectually stimulating environment in which students develop their academic and technical skills to compete in a technological society, and

WHEREAS, The LNGYCP is a Quasi-Military Alternative School with the mission of intervening in the lives of Louisiana’s ‘at-risk’ youths, producing over 1,400 program graduates annually with the values, life skills, education and self-discipline necessary to succeed as productive citizens, and

WHEREAS, LCTCS and LNGYCP agrees to partner together to encourage, promote and facilitate the continued education and technical training of LNGYCP students and graduates,

AND NOW, in consideration of the foregoing recitals and the agreements and covenants contained herein, LNGYCP and LCTCS hereby agree as follows:

1. Responsibilities of LNGYCP Administration.

- A. Promote the existing partnerships with LCTCS institutions and continue to develop new partnerships;
- B. Pre-screen and select LNGYCP students for participation in career technical training programs at LCTCS institutions;
- C. Provide accommodations and support for LNGYCP students chosen to attend classes at LCTCS institutions;
- D. Support and enforce LNGYCP student compliance with LNGYCP and LCTCS policies;

- E. Counsel LNGYCP students and graduates on the value of continuing their education and encourage the same;
- F. Assist LNGYCP students and graduates in completing applications to local LCTCS institutions;
- G. Assist LNGYCP students and graduates in completing applications for financial aid, including assistance with the Free Application for Federal Student Aid (FASFA);
- H. Provide Case Manager support to students and LCTCS institutions to facilitate matriculation and administrative requirements; and
- I. Maintain proper agreements between LNGYCP and LCTCS institutions to include logistical and fiscal responsibilities.

2. Responsibilities of LCTCS.

- A. Assist in program design to ensure that LNGYCP students are prepared for entry into the workforce or to continue their education;
- B. Educate and train LNGYCP students in career and technical education programs with a focus on industry certifications and work readiness;
- C. Maintain proper agreements between LNGYCP and LCTCS institutions to include logistical and fiscal responsibilities;
- D. Process transcripts and ensure class credit transferability among LCTCS institutions;
- E. Report regularly on LNGYCP student progress;
- F. Provide informational sessions for LNGYCP students on opportunities to continue their education at an LCTCS institution;
- G. Assist LNGYCP graduates with enrollment at LCTCS institutions and the financial aid processes;
- H. Provide a point of contact for information and questions regarding student enrollment and financial aid at the LCTCS system office and each LCTCS institution; and
- I. Provide a single point of contact for processing LNGYCP scholarships at LCTCS institutions.

3. Cooperation. LNGYCP and LCTCS shall provide each other such information and assistance as may reasonably be required to effectuate the purposes and intents of this MOU. LNGYCP's point of contact for this MOU shall be its Director of Educational Programs, Colonel (Ret.) Michael Borrel. LCTCS's point of contact for this MOU shall be Dr. René Cintrón, Executive Director of Education and Research.

4. Amendments. This MOU may be amended only by an instrument in writing executed by all parties hereto.

5. Entire Agreement. This MOU constitutes the entire agreement, understanding, representations and warranties by and between the parties hereto and supersedes any and all prior agreements, understanding, representations and warranties by and between the parties hereto – whether written or oral. Nevertheless, this MOU may be executed and delivered by facsimile or electronic-mail and in counterparts, each of which shall be deemed an original, but all of which shall together constitute one and the same instrument.

6. No Partnership. This MOU is not intended and shall not be construed to create any association, trust, partnership, joint venture, agency or any other juridical or legal entity by and/or between the parties hereto.

7. No Third Party Beneficiaries. This MOU is made and entered exclusively for the benefit of parties hereto and is not intended to create any obligation of either party to any other party.

8. Authority to Sign. It is hereby agreed and understood that the person executing and securing this agreement on behalf of LNGYCP has LNGYCP's full and legal authority and permission to enter into and agree upon all of the covenants and agreements herein expressed; and, it is hereby agreed and understood that the person executing and securing this agreement on behalf of LCTCS has LCTCS's full and legal authority and permission to enter into and agree upon all of the covenants and agreements herein expressed.

IN WITNESS WHEREOF, this MOU has been duly executed by LNGYCP by its duly authorized officer and by LCTCS by its duly authorized agent, in triplicate, as of the date first above written, with each party to receive an original and the Executive Counsel's Office to maintain an original.

Major General Glenn H. Curtis
Adjutant General
Louisiana National Guard

Dr. Monty Sullivan
System President
LCTCS