

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

DRAFT MINUTES

Wednesday, June 14, 2017
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

**NOTE: A separate Audit Committee meeting was held on
Wednesday, June 14, 2017, at 9:00 a.m.**

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Hardy called the June 14, 2017, LCTCS Board of Supervisors monthly meeting to order at 10:03 a.m.

B. PLEDGE OF ALLEGIANCE

Prior to reciting the Pledge of Allegiance, Chair Hardy reviewed the history of the United States Flag, and recognized the day as national Flag Day.

Supervisor Grissette led the assembly in reciting the Pledge of Allegiance.

C. SWEARING IN OF NEW BOARD MEMBERS: ZACHARY HITT AND DARELL RICHARDSON

Prior to the Oaths of Office, Chair Hardy read each of the new board member's biographies:

Zac Hitt is a full-time student at Louisiana Delta Community College and a resident of Winnsboro, Louisiana. He attended public school until second grade and was homeschooled until obtaining his GED on April 13, 2013. He enrolled at LDCC in 2013 in the LPN program to become a nurse. After receiving his CNA certification in 2015, he began to pursue a Business Degree. He was also elected to the National Society of Leadership and Success's Leadership Board as the Social Networking Team Coordinator before advancing to serve as the President. As a member of Phi Theta Kappa honor society, he was nominated for the Coca-Cola All-Academic Team Scholarship. He has served as LDCC's SGA Senator and is currently serving as SGA President since April 2017. He looks forward to his term as the Community College Student Representative on the LCTCS Board of Supervisors.

Darell Richardson, a Donaldsonville native currently residing in New Orleans, is the Technical College Student Representative to the LCTCS Board of Supervisors. Following a few years of working in the offshore environment, he decided to make a career change to a nontraditional path. Mr. Richardson is currently pursuing an Associate Degree in Process Technology at South Central Louisiana Technical College's Reserve Campus. He holds a Bachelor's Degree in Accounting from The University of New Orleans. He is an active member of the Prince Hall Masonic Order and



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Deni Grissette
First Vice Chair

Stephen Toups
Second Vice Chair

Members:

Helen Bridges Carter
Erika McConduit
Willie Mount
Michael J. Murphy
N. J. "Woody" Ogé
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III
Charles Strong

Student Members:

Zachary Hitt
Darell Richardson

Louisiana
Community
& Technical
College System

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Baton Rouge, LA 70806

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volunteers at the Prince Hall District #1 Food Bank. He also volunteers in his home town of Donaldsonville. He wants to make a difference in the community, including his collegiate institution and those he represents as the SGA President of SCL Technical College.

Mr. Leo Hamilton, General Counsel for the Board, conducted the swearing in of the new student Board members Zachary Hitt and Darell Richardson.

D. ROLL CALL

Sara Kleinpeter called roll with the following results:

Members Present

Timothy W. Hardy
Deni Grissette
Stephen Toups
Erika McConduit
Michael J. Murphy
Woody Ogé
Joe Potts
Paul Price, Jr.
Stephen Smith
Mark D. Spears, Jr.
Charles Strong
Zachary Hitt
Darell Richardson

Absent

Helen Carter
Willie Mount
Craig Spohn
Vincent St. Blanc, III

Staff Present

Monty Sullivan
Sara L. Kleinpeter
David Helveston
René Cintron
Quintin Taylor
Anthony Brown
Michael Redmond
Adrienne Fontenot
Alison Bordelon
Ingrid Cook
Patrick Nelson
Katie Waldrop
Joe Marin
Paul Carlsen
Emily Campbell
Joel Watkins
Will Seaman
Missy Lacour
Erica Hughes
Jennifer Daly
Patricia Felder

E. APPROVAL OF MEETING AGENDA FOR JUNE 14, 2017

On motion by Supervisor Price, seconded by Supervisor Toups, the Board voted to revise the agenda to remove “Review and Advisement” from item H.9. The motion carried.

On motion by Supervisor Toups, seconded by Supervisor Grissette, the Board voted to approve the June 14, 2017 meeting agenda, as amended. The motion carried.

F. APPROVAL OF MEETING MINUTES FROM MAY 10, 2017

On motion by Supervisor Toups, seconded by Supervisor Murphy, the Board voted to approve the May 10, 2017 meeting minutes. The motion carried.

G. REPORTS

1. Chair of the Board Report

Chair Hardy provided the following report:

- ❖ Recognized the senseless shooting of Louisiana Congressman Steve Scalise and others in Washington, D.C. He thanked the emergency personnel and others for their heroic actions to prevent further loss of life and wished a speedy recovery for all who were injured. A moment of silence was held for the injured.

- ❖ Stated that the LCTCS Colleges celebrated the success of many students across the state in May. This year, more than 20,000 individuals completed degrees, certificates, and industry based certifications and nearly 3,000 students earned their Louisiana high school equivalency diploma. He congratulated our successful graduates and thanked the leadership team, faculty, and staff at each college for their work to better the lives of our students.
- ❖ Congratulated Supervisor Ogé, and his wife Maureen, for recently celebrating their 50 year wedding anniversary.
- ❖ Presented Paul Carlsen with a gift from the Board for his service to LCTCS and Louisiana. Congratulated Dr. Carlsen and wished him the best of luck as he begins his role as the President of Lakeshore Technical College in Wisconsin.
- ❖ Reminded the Board that in April, former Supervisor Jennifer Burgess informed the Board that a group of BRCC students produced a book titled “Voices from the Bayou.” It is a collection of writings showcasing the views and writings as related to the shootings and historic flooding in Baton Rouge in 2016. He noted that a copy of the book has been provided to you at your station.
- ❖ Announced that, as is protocol for open meetings, there is an opportunity for public comment at the end of the meeting. If you wish to make comments to the Board, please fill out a comment card and turn it into Sara Kleinpeter, Board Coordinator.

2. President’s Report

Dr. Sullivan provided the following report:

- ❖ Introduced students who earned the right to compete at the national level, representing Louisiana, at the Skills USA Competition. Many other students were not able to attend the meeting due to work obligations.

David Helveston, Trish Felder, and Patrick Nelson addressed the Board. For the last two years, Louisiana has had the fastest growing Skills USA program in the country. 35 gold medalists will compete in the national competition.
- ❖ Introduced the members of the 2017 Leadership Louisiana Academy, as they work to complete the program. Thanked them for their commitment to grow themselves professionally and personally and congratulated them for finishing the class.
- ❖ Introduced the members of the Certified Workforce Development Class in attendance. Thanked Dr. Lisa Vosper from the Board of Regents for her support of the CWD class and being a friend of LCTCS.
- ❖ Recognized Earl Meador’s appointment as Director of Northwest Louisiana Technical College. Director Meador thanked the Board for the opportunity to lead NWLTC.
- ❖ Introduced Willie Smith as the Interim Director of South Central Louisiana Technical College. Mr. Smith thanked the Board for allowing him to be a part of this system in a leadership role.

- ❖ Recognized the LCTCS Rural Campus Leader Teams and noted that this collection of rural college leaders are working to develop a plan to allow the mission of LCTCS to be available in rural communities throughout Louisiana.
- ❖ At 2:00 pm today, the President was supposed to make a major announcement related to labor and apprenticeship. The announcement has been delayed as a result of the morning's activities in D.C.
- ❖ Louisiana Senator Bill Cassidy has signed on to a bill called the College Transparency Act of 2017. This Act will establish a better way to capture the successes of the LCTCS students and is one that will benefit our system long term.
- ❖ The Louisiana Legislature is in the middle of a special session, the 6th session in 17 months. The tone of the Capitol is one of frustration that the budget picture cannot be corrected. The discussion to cut higher education and health care is ongoing. The dialogue needs to be changed to discuss the future of Louisiana and the students in LCTCS colleges and how they can impact the economy of Louisiana and ensure a stable future for the state. LCTCS, over the years, has seen numerous cuts to funding, yet continues to produce successful graduates. LCTCS continues to invest in the people of Louisiana and is setting an example across the country for doing more with less. The Lumina Foundation again recognized Louisiana for making progress in increasing educational attainment, in spite of the years of lost funding.

The Legislature closed the regular session of 2017 without passing a budget for Fiscal Year 2017-2018, no capital outlay, and no ability to pay for the bond debt services that are owed. We are hopeful that in the days ahead the legislature will come together to find a budget to begin July 1, 2017.

H. GENERAL ACTION ITEMS**

Supervisor Hardy presented the Committee of the Whole agenda items for consideration by the Board.

COMMITTEE OF THE WHOLE

1. Strategic Sustainability and Growth Plan Status Update

For Board Information. No action was taken.

a. Initiative 1A – Initiative to Lessen the Financial Burden for Students

On motion by Supervisor Potts, seconded by Supervisor Ogé, the Board voted to approve a package of items that together incentivizes enrollment and lessens the financial burden on students. The package includes 1) the LCTCS Leadership Team's recommendation to maintain tuition at the current rate, 2) authorization of an LCTCS Institutional Aid Pilot that authorizes colleges to provide financial incentives to attract target student populations, and 3) endorsement of the Leadership Team's recommendation to reduce the non-tuition related costs of attendance, the most prominent of which is the reduction of textbook costs to students. The motion carried.

- b. Initiative 2A – Program Health Index

For Board Information. No action was taken.

- c. Initiative 2B – Enterprise Services

On motion by Supervisor McConduit, seconded by Supervisor Toups, the Board voted to authorize implementation of additional enterprise services, as approved by the Leadership Team. The motion carried.

- d. Initiative 2E – Campus Realignment Plans

On motion by Supervisor Grissette, seconded by Supervisor Toups, the Board voted to accept the attached transition plans, as submitted by the leadership of impacted colleges, and authorize the System President and appropriate leadership members to implement these plans. The motion carried.

- e. Initiative 3A – Faculty Professional Development

For Board Information. No action was taken.

- f. Initiative 4A – Fiscal Health Index Update

For Board Information. No action was taken.

- g. Initiative 4B – Campus Sustainability Efforts

For Board Information. No action was taken.

Supervisor Price presented the Academic and Student Affairs agenda item for consideration by the Board.

ACADEMIC AND STUDENT AFFAIRS

2. Review and Advisement: Revisions to LCTCS Policy #1.118, “High School Equivalency Attainment”

The Board received, for review and advisement, the proposed revisions to LCTCS Policy #1.118, “High School Equivalency Attainment.” No action was taken.

Supervisor Potts presented the Facilities Actions agenda items for consideration by the Board.

FACILITIES

3. Disposal of Portable Buildings, South Louisiana Community College, C. B. Coreil Campus, Ville Platte, LA

On motion by Supervisor Grissette, seconded by Supervisor Ogé, the Board voted to authorize the President and the Chancellor of the South Louisiana Community College to complete all of the requirements necessary to dispose of two portable classroom buildings on the South Louisiana Community College (SLCC) C. B. Coreil Campus located at 1124 Vocational Drive, Ville Platte, LA. The disposal of these two buildings will require the approval of Facility Planning and Control. The motion carried.

4. Servitude and Right-of-Way Agreement from the LCTCS, on behalf of Delgado Community College, to Entergy Louisiana, L.L.C.

On motion by Supervisor Ogé, seconded by Supervisor Toups, the Board voted to authorize the President to execute a right-of-way agreement between the LCTCS, on behalf of Delgado Community College, and Entergy Louisiana, L.L.C. for the connection of electrical service and the continued maintenance of the utility distribution equipment installed to service the River City Campus currently under construction. The legal description and technical drawing, illustrating the area to be transferred, will be maintained in the office of the Chief Operations Officer. The motion carried.

5. Acceptance of Property Donation for the Benefit of the Central Louisiana Technical Community College

On motion by Supervisor Ogé, seconded by Supervisor Grissette, the Board voted to accept the donation of land and improvements at 1321 2nd Street, Alexandria, LA from the LCTCS Foundation for the benefit of the Central Louisiana Technical Community College Workforce Industrial Training Campus. The motion carried.

6. Review and Advisement: Preliminary Capital Outlay Request for FY 2018-2019

The Board received, for review and advisement, the 2018-2019 Capital Outlay preliminary list of recommended projects. No action was taken.

7. Naming Policy of SOWELA Technical Community College

On motion by Supervisor Ogé, seconded by Supervisor Grissette, the Board voted to authorize the naming policy from SOWELA Technical Community College, which is in accordance with Board Policy #4.003, Naming of LCTCS Facilities. The motion carried.

Supervisor Smith presented the Finance Actions agenda items for consideration by the Board.

FINANCE

8. Academic Year 2017-2018 Tuition and Mandatory Fee Schedule

On motion by Supervisor McConduit, seconded by Supervisor Toups, the Board voted to reaffirm tuition affordability to students and maintain the current tuition and mandatory fees schedule for the 2017-2018 academic year. Furthermore, recognizing the need for fiscal prudence, the Board requests the board office implement a process for the review and approval of fees associated with the cost recovery of high cost programs. The motion carried.

9. ~~Review and Advisement:~~ Finance Policy #6.039, “Employee, Child or Dependent and Spouse Tuition Reduction”

On motion by Supervisor Murphy, seconded by Supervisor Price, the Board voted to accept the revisions to the attached finance policy #6.039 “Employee, Child or Dependent, and Spouse Tuition Reduction” which also includes a title change to “Employee (Active or Retired), Child or Dependent and Spouse Tuition Reduction.” The motion carried.

Supervisor Murphy presented the Human Resources Actions agenda items for consideration by the Board.

HUMAN RESOURCES

On motion by Supervisor Price, seconded by Supervisor Grissette, the Board voted to enter into Executive Session for the purpose of discussing the Potential and Pending Litigation Update and the Appointment of Chancellor for Louisiana Delta Community College. The motion carried.

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote with the following results:

Yeas - 11

Timothy W. Hardy
Deni Grissette
Stephen Toups
Erika McConduit
Michael J. Murphy
Woody Ogé

Nays - 0

Joe Potts
Paul Price
Charles Strong
Zachary Hitt
Darell Richardson

Note for the record that Supervisors Stevie Smith and Mark Spears left the meeting prior to going into Executive Session.

The Board entered into Executive Session at 11:50 a.m., following a unanimous vote.

The Board reconvened from Executive Session at 12:38 p.m.

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Timothy W. Hardy	Michael J. Murphy	Charles Strong
Deni Grissette	Woody Ogé	Zachary Hitt
Stephen Toups	Joe Potts	Darell Richardson
Erika McConduit	Paul Price	

Chair Hardy stated that no votes were taken and no consensus was reached during the Executive Session.

Supervisor Murphy continued the presentation of the Human Resources Actions agenda items for consideration by the Board.

10. Potential and Pending Litigation Update **

No action was taken.

11. Appointment of Chancellor for Louisiana Delta Community College

On motion by Supervisor Price, seconded by Supervisor Ogé, the Board voted to suspend the rule requiring a search for a permanent Chancellor at Louisiana Delta Community College. The motion carried.

On motion by Supervisor Price, seconded by Supervisor Hitt, the Board voted to appoint Mr. Dennis Epps as the Chancellor of Louisiana Delta Community College with a compensation package consisting of his base salary of \$162,000, with a housing allowance of \$20,000, a car allowance of \$5,000 or the use of a state vehicle, and a \$2,500 civic organization allowance, effective June 14, 2017 through July 31, 2019. The motion carried.

Chair Hardy presented the Consent Agenda items for consideration by the Board.

I. CONSENT AGENDA

On motion by Supervisor Ogé, seconded by Supervisor Price, the Board voted to approve the Consent Agenda, which consisted of agenda items I.1 through I.9. The motion carried.

ACADEMIC AND STUDENT AFFAIRS

Baton Rouge Community College

Program Modifications

1. Concentrations in the Associate of Applied Science (AAS) in Technical Studies (CIP 47.9999) – **5 STARS**
 - a. Air Conditioning and Refrigeration
 - b. Drafting and Design Technology
 - c. Industrial Maintenance Technician
 - d. Welding
2. Associate of Applied Science (AAS) in Aviation Maintenance Technician (CIP 47.0607) – **5 STARS**

Program Terminations

3. Associate of Applied Science (AAS) in Drafting and Design Technology (CIP 15.1301) – **5 STARS**
4. Certificate of Technical Studies (CTS) in Helper II (CIP 47.0201) – **5 STARS**
 - a. Technical Competency Area in Help I (CIP 47.0201) – **5 STARS**

Delgado Community College

Program Terminations

5. Associate of Applied Science (AAS) in Dietetic Technician (CIP 51.3103) – **2 STARS**
6. Associate of Arts (AA) in Interior Design (CIP 50.0408) – **3 STARS**
 - a. Certificate of Technical Studies (CTS) in Kitchen and Bath Design (CIP 50.0408) – **4 STARS**
7. Associate of General Studies (AGS) Concentrations (CIP 24.0102) – **TRANSFER**
 - a. Television Production
 - b. Mass Communication
8. Certificate of Technical Studies (CTS) in Horticulture Technology (CIP 01.0601) – **4 STARS**
9. Certificate of Technical Studies (CTS) in Legal Secretary (CIP 22.0301) – **4 STARS**

Chair Hardy referenced the Updates and encouraged Board members to review the information provided.

J. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Student Technology Fee Survey
5. Update on SACSCOC and COE Accreditation Actions

Chair Hardy presented the Other Business items for consideration by the Board.

K. OTHER BUSINESS

1. Approval of Revised 2017 Meeting Schedule

On motion by Supervisor Potts, seconded by Supervisor Toups, the Board voted to approve the revised 2017 Meeting Schedule as presented, with a date and location change for the September Board meeting. The motion carried.

L. ANNOUNCEMENTS AND PUBLIC COMMENT

Chair Hardy stated that the LCTCS Board of Supervisors is pleased to provide a platform for citizens to provide public comments. Each person bringing comments will be allowed a total of three (3) minutes to give comments. This time has been set aside for the public to present comments including ideas, concerns, or compliments. The following guidelines have been established. Any public comments that include inappropriate language or disparaging remarks about college or LCTCS faculty, staff, or students is strictly prohibited. The Board Chair reserves the right to stop public comments at any time should they violate the previously mentioned guidelines.

Chair Hardy invited those with requests to address the Board to come forward when called. Ms. Kleinpeter reminded those with cards submitted to speak, there is a three minute limit to address the Board.

Mr. Lenny Vasbinder introduced himself to the Board as a student at Delgado in Journalism. He serves as a reporter with the Delgado Free Dolphin.wordpress.com. He referenced the rough draft of his comments that were provided to each Board member at their station. He stated that the vote to cancel programs at Delgado will greatly negatively impact students. He feels that the administration at Delgado is “top heavy” and the bureaucracy on campus is too much. He thinks that administration should be trimmed, not classes or faculty. He is disappointed by the administration at Delgado and the actions by the Board to cut programs at Delgado.

M. ADJOURNMENT

On motion by Supervisor Ogé, seconded by Supervisor Toups, the meeting was adjourned at 12:52 p.m.