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Creating Futures***

Monty Sullivan
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Stephen C. Smith
Stephen Touns

Student Members:
Matthew Durette
Franchesca Jimenez

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College System

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As approved on May 10, 2023

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MINUTES

Wednesday, April 12, 2023
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

Meeting will be broadcast live for public interest.

For live streaming, visit this link: <https://www.youtube.com/GoLCTCS>

There is an opportunity for public comment prior to an item being considered on the agenda. Public comments may be made in the following ways: (1) Prior to the meeting until 5:00 p.m. on Tuesday, April 11, 2023: via email to mediarelations@lctcs.edu or by this [online form](#) or (2) During the meeting via open conference call at (877) 810-9415; Access Code 6499147#.

Any public comments received virtually will be read during the meeting by the board secretary or a designee. All public comments must include an agenda item number, a name, and a brief statement. Public comments are limited to three minutes per comment.

**The Board of Supervisors of the Louisiana Community and Technical College System (LCTCS) reserves the right to enter Executive Session in accordance with R.S. 42.16-17.

LCTCS President, Dr. Monty Sullivan, welcomed all to the April meeting of the LCTCS Board of Supervisors and reminded members of the Board and those in the audience that the Board meeting is being live-streamed.

A. CALL TO ORDER

Chair Mount called the April 12, 2023, LCTCS Board of Supervisors Meeting to Order at 10:01 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Chip Jackson led the group in the Pledge of Allegiance.

C. ROLL CALL

Board Coordinator Sara Landreneau Kleinpeter called roll with the following results:

Members Present

Willie Mount
Chip Jackson
Tari Bradford
Cynthia Butler-
McIntyre
Timothy W. Hardy
Erika McConduit
Mickey Murphy
Stanton Salathe
Matthew Durette
Franchesca Jimenez

Absent

Rhoman Hardy
Ellis Bourque
Jennifer Lee
Paul Price, Jr.
Stephen Smith
Stephen Toups

Staff Present

Monty Sullivan
Joseph Marin
Wendi Palermo
Amy Cable
Mike Redmond
Jeff Fleming
Jennifer Freeman
Michael Guastella
Amber Blair
Katie Waldrop
Landon Corbin
AcQueena Grant
Joel Watkins
Toni Wilson
Susie Schowen
Chandler LeBoeuf
Charles Wendt

D. APPROVAL OF MEETING AGENDA FOR APRIL 12, 2023

On motion by Supervisor Salathe, seconded by Supervisor T. Hardy, the Board voted to approve the April 12, 2023, meeting agenda. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM MARCH 8, 2023

On motion by Supervisor Jackson, seconded by Supervisor Salathe, the Board voted to approve the March 8, 2023, meeting minutes. The motion carried.

Ms. Kleinpeter noted for the record that Supervisor Butler-McIntyre arrived before the votes were taken.

Ms. Kleinpeter noted for the record that there were no requests for public comment received.

Chair Mount presented the Consent Agenda Items for consideration by the Board.

On motion by Supervisor Jackson, seconded by Supervisor Bradford, the Board voted to approve the Consent Agenda, which consists of agenda items F.1. through F.5. The motion carried.

F. CONSENT AGENDA

1. LCTCS Approved Non-Credit Program Additions
2. Delgado Community College
Program Additions
 - a. Certificate of Technical Studies (CTS) in Game Media Development (CIP 50.0411) with Industrial Based Certifications in Autodesk 3DS Max Certification from Autodesk, INC, Autodesk Max Certification from Autodesk, Inc, United Certified user: Programmer Certification from United Technologies, Unity Certified Associate: Programmer Certification from United Technologies, Adobe Certified Professional: Photoshop from Adobe and Certified Associate in Project Management (CAPM) from Project Management Institute – **4 STARS**
 - b. Career and Technical Certificate (CTC) in Game Development Foundations (CIP 50.0411) with Industrial Based Certifications Autodesk 3DS Max Certification from Autodesk, INC, Autodesk Maya Certification from Autodesk INC, Unity Certified User: Programmer Certification and Unity Certified Associate: Program Certification – **4 STARS**

- c. Career and Technical Certificate (CTC) in Basic Commercial Cooking (CIP 12.0503) with an Industrial Based Certificate in ServeSafe Manager by the National Restaurant Association – **4 STARS**
3. Fletcher Technical Community College
Program Adoption
 - a. Associate of Applied Science (AAS) in Cybersecurity (CIP 11.1003) – **5 STARS**
4. Northwest Louisiana Technical Community College
Program Modifications
 - a. Certificate of Technical Studies (CTS) in Barbering Chemical Services Specialist (Previously: Barber Shop Customer Service) (CIP 12.0402) – **2 STARS**
 - b. Career and Technical Certificate (CTC) Barber Shop Customer Service (Previously: Customer Service Specialist) CIP (12.0402) with an Industrial Based Certification in Customer Service – **2 STARS**
5. SOWELA Technical Community College
Program Modifications
 - a. Associate of Applied Science (AAS) in Business Administration (CIP 52.0101) new Concentration in Office Administration – **4 STARS**
 - i. Technical Diploma (TD) in Business Administration (CIP 52.0101) new Concentration in Office Administration – **4 STARS**
 - ii. Career and Technical Certificate (CTC) in General Clerk (CIP 52.0401) with an Industry Based Certification (IBC) OfficePro issued by TestOut – **3 STARS**
 - b. Associate of Applied Science (AAS) in Accounting Technology (52.0302) – **4 STARS**
 - i. Career and Technical Certificate (CTC) in General Clerk (CIP 52.0401) with an Industry Based Certification (IBC) OfficePro issued by TestOut – **3 STARS**
 - c. Technical Diploma in Carpentry (CIP 46.0201) – **4 STARS**
 - d. Technical Diploma in Outdoor Power Equipment Technology (CIP 47.0606) – **2 STARS**
 - i. Certificate of Technical Studies (CTS) in OPET Technician II (CIP 47.0606) – **2 STARS**
 - e. Associate of Applied Science (AAS) in Machine Tool Technology (CIP 48.0501) – **4 STARS**
 - i. Technical Diploma (TD), Machine Tool Technology (CIP 48.0501) – **4 STARS**
 - ii. Career and Technical Certificate (CTC), Machinist/Millwright Helper (CIP 48.0501) – **4 STARS**

G. REPORTS

1. Chair of the Board Report

Chair Mount provided the following report:

- ❖ Thanked Upper Iowa University for providing a thank you note and "challenge coin" to each board member.
- ❖ Thanked Supervisors Tim Hardy & Chip Jackson for their participation in ACCT's Governance Leadership Institute conference a few weeks ago at Delgado Community College (DCC). They both did a great job.

2. President's Report

Dr. Sullivan provided the following report and noted that today's president's report is another example of all the work that is going on across our colleges with a signing ceremony:

- ❖ Dr. Sullivan invited former LCTCS student board member and former Northshore Technical Community College (NTCC) student and SGA President Raissa Yantis to give the board an update on where she is now.

Raissa addressed the Board and let them know that she had served on the LCTCS board as a student member from 2017-2018. She graduated from Northshore Technical Community College with an associate degree and a 4.0 GPA in 2018. She stopped to thank her family for helping her to get where she is today and God for all the doors he opened along the way. After getting her associate degree at Northshore Technical Community College, she transferred to Southeastern University where, by the time she graduated, she was awarded the highest award of outstanding student in 2021 with her degree in Supply Chain. During her time at Southeastern, she got two internships – one as a buyer intern and then as a manager in training with a Belgian (might need to be Belgian?) warehouse company. In her last semester at Southeastern, she received four offers of employment all with salaries between \$45,000-\$60,000. She went to Community Coffee and within ten months she was promoted to a mid-level manager position. She thanked the Northshore staff and LCTCS Board and staff. She also noted that ten years ago, she had moved to the United States with just a suitcase and a dream. She was an immigrant that didn't speak much English but had a dream. She was happy to be back to address the Board. She thanked everyone for giving her that "launchpad" to where she is today. She looks forward to furthering her career.

- ❖ Dr. Sullivan noted several guests were in attendance for the signing ceremony. He thanked the university partners that help to create pathways for our students. Northwestern was one of the first institutions that reached out about helping to support growth and development with community colleges. Dr. Sullivan introduced the guests in attendance: the President of Northwestern State University, President Marcus Jones, Dr. Greg Handel & Dr. Mary Stacey, joining us for the LCTCS-Northwestern College of Business articulation agreement signing. These agreements are not just between institution to institution but institution and programs. Dr. Joel Hicks is also in attendance for a second agreement between LCTCS & Northwestern for the College of Nursing, Bachelor of Applied Science in allied health. Dr. Sullivan invited President Jones to address the Board.

President Jones thanked the Board for allowing him to make a few comments. The goal of Northwestern has always been to provide pathways. He noted that these agreements are important for us and the state of Louisiana and our students and to make it easy for students to transfer to a four-year university for their bachelor's degree. He looks forward to other partnerships in the future.

Following President Jones' comments, Dr. Sullivan joined President Jones at the table to sign the agreements. Dr. Sullivan noted that with all of the agreements that are being signed, the data element is very important to ensure we know where we started and where we are now. He looks forward to coming back in a future

meeting for a board development session to share the data to see the improvements in transfer.

- ❖ Invited Mr. Jim Tucker, President & CEO of Comm Care Management Corporation, and Chancellor Larissa Littleton Steib, Delgado Community College (Delgado), to address the Board on the partnership with the college and healthcare in relation to a facilities board item from today's meeting. Dr. Sullivan noted the statewide footprint that Comm Care Management Corporation has and how our colleges are critical to the future expansion across the state.

Chancellor Steib addressed the Board and noted the excitement to consolidate and transfer the Jefferson Site of Delgado through sale, lease, or transfer. There is an opportunity to revitalize the community and broaden the training and scope of work. Comm Care Management Corporation has also worked with other LCTCS colleges and understands the value of community colleges.

Mr. Jim Tucker addressed the Board and noted that Comm Care Management Corporation is the largest not-for-profit nursing home operator in the state of Louisiana with fifteen facilities across the entire state. They have replaced eight of their facilities since 2016 with national best practice physical models which include private rooms and private baths for all patients and household models. He also noted that today's nursing homes are not the nursing homes from your grandparent's day. They have also started providing therapy on location for short-term care for Medicaid and Medicare patients who then go home. Mr. Tucker noted that their business has been radically changing over the years and have been growing to develop a statewide footprint and noted they could not have done that without the number of LCTCS colleges they partner with. The Delgado partnership is going to take the relationship to an even greater level. Comm Care Management Corporation acquired Saint Anthony's nursing home on Airline Highway near the existing Delgado campus which needs improvement. They are now looking to take the Delgado facility that was closing down on Airline Highway and convert it into one of their national best practice model facilities and also negotiate building classroom and clinical space for Delgado to use. They are looking to brand the facility as Saint Anthony's Community Care Center and the Delgado Post-Acute Care Training Center where Comm Care will lead training of Delgado students in a number of different programs.

On a point of personal privilege, Dr. Sullivan requested that facilities item I.6. be brought forward for consideration by the Board at this time.

On motion by Supervisor McConduit, seconded by Supervisor Butler-McIntyre, the Board voted to authorize the President and the Chancellor of Delgado Community College to complete all of the requirements necessary to transform the Delgado Community College Jefferson Site located at 5200 Blair Drive in Metairie through sale, lease, or transfer. Conveyance documents for the sale or transfer of this property must be filed with the local Clerks of Court and the State Land Office. The motion carried.

- ❖ Dr. Sullivan recognized the graduating class of Certified Workforce Developer (CWD) in attendance at the meeting. He thanked Danny McConnel and Mark Bond who have been the leaders of this class. This class has become the class where we grow leaders.

- ❖ Dr. Sullivan noted that Higher Education will be in House Appropriations tomorrow at 9:00 am talking about budget and encouraged board members to tune in.
- ❖ Dr. Sullivan invited Chandler LeBoeuf to give an update on the Skills USA competition last week. Dr. Sullivan also noted that Central Louisiana Technical Community College (CLTCC) hosted this year while in the middle of SACSCOC accreditation visit.

Dr. LeBoeuf thanked CLTCC for hosting and noted that there were over 500 attendees; 396 of those did compete, which is an increase over last year. There were 56 gold medal winners this year over the 30 from last year, which are eligible to compete in nationals. He noted that Alena Harris from Northwest Louisiana Technical Community College (NLTCC) was the state advisor of the year. Arlendra Zenon from Northshore Technical Community College (NTCC) and Darrell Buck from SOWELA Technical Community College (SOWELA) were awarded the Pillar of SkillsUSA award. The Champion of SkillsUSA award was given to CLTCC and Toni Brown Celestine from South Louisiana Community College. There was great sponsorship this year, raising over \$20,000. He thanked Representative Paula Davis for the \$100,000 allocation to help support SkillsUSA. He also noted that we look forward to expanding SkillsUSA in the future.

Dr. Sullivan also thanked Damian Glover for all of his work with SkillsUSA.

- ❖ Dr. Sullivan noted that we have several board members participating in a SACSCOC virtual interview this afternoon as part of CLTCC's accreditation visit.
- ❖ Dr. Sullivan turned back to Chair Mount to recognize two individuals.

First is Michael Redmond on his retirement. Michael has worked at the technical college and system office since February 2003. Chair Mount noted the board was thankful for his service and provided a recognition gift to him, and invited him to the table to address the Board.

Michael noted that ten years ago, he sat at the table as the board appointed him as internal audit director. Michael thanked the Board and Chancellors for all they have done to support internal audit and hopes that support continues.

Next is Sara Kleinpeter for her service to the LCTCS Board. Sara has worked at the system office since 2003 and the board wishes her the best in her next endeavor.

Sara addressed the Board and thanked them for all of their support and truly called each of the Board members her friend. She is grateful for the staff that helped in executing the Board meetings. Sara noted that she will now serve as the Executive Director of Development & Fundraising at Franciscan University. She noted that it is only fitting that she continues her career in higher education and do things that have combined her volunteer service with her professional ability and also to

join a profession that shares her faith. She looks forward to the challenge ahead but will miss each and every one.

Board members expressed their thanks and appreciation for Sara and her service to the Board and what she has meant to them personally.

Dr. Sullivan presented the Board Development Item

H. BOARD DEVELOPMENT

1. Implementation Plan and Projected Outcomes for Healthcare Funding

Dr. Sullivan reminded the Board that we have previously talked about enrollment and also reminded the Board of the legislature's investment of \$25 million given to the LCTCS to grow the healthcare workforce for the state of Louisiana. Today's Board Development session gives the details of how this is playing out. Dr. Sullivan invited Ms. Susie Schowen and Dr. Wendi Palermo to the table to address the Board for this discussion that will also include those from the colleges that are implementing this work.

Ms. Schowen started out with the big picture noting the shortage of healthcare workers. Per the Louisiana Workforce Commission there are nearly 7,000 openings for nurses statewide. There are over 1,000 openings statewide for other healthcare positions. Looking at pre and post pandemic, the number of qualified RN nursing students not admitted into clinicals exceeded 1,000 multiple years in a row due to a nursing faculty shortage. When there is a shortage in the private sector, it is a given that there will be a nursing faculty shortage for LCTCS because we cannot compete with the private sector salaries. There will also be issues with clinical capacity. Expanding opportunities for clinicals and making sure we have access to nursing faculty will be a big part of the solution. There is an expected seven percent increase in the number of positions for nurses (LPN & RN) by 2030 and there is an expected thirteen percent increase in the number of allied health positions by 2030. Susie highlighted some of the roles that are entry level (on-ramp credentials) which are certified nurse aides, medical assistants, phlebotomists, pharmacy technicians, sterile processors, and medical billing and coding professionals. Also noted the higher-level providers in the advanced entry level which are the licensed practical nurse, registered nurse, physical therapy assistant, radiologic technologists, respiratory therapist, and medical sonographers.

Dr. Palermo noted wage changes in some of the entry level positions. For certified nurse aides we are now seeing \$13-\$15 per hour which only requires 84 clock hours of training. Some are even receiving signing bonuses. Industry is still struggling to fill these jobs.

Ms. Schowen noted that industry partners are working closely with us to train healthcare workers and are providing the increased wages to help with this. This also allows people to get established in the healthcare fields and hopes they will return to the community colleges to further their training. Susie illustrated an example of the stackable credential pathway for those people: certified nurse assistant/medical assistant (IBC/certificate of technical studies) to licensed practical nurse (technical diploma) to registered nurse (associate degree).

Dr. Palermo noted that we cannot do this without our industry partners allowing us to think outside of the box. Ochsner Health System was the leader in helping to secure funding during the 2022 legislative session.

Ms. Schowen noted that the next part of the presentation will be on the funding stream and anticipated performance and outcomes that we expect from that \$25 million and to hear from colleges on what they are doing. The focus of this funding is on new students not existing students

that are already in the pipeline. This is about performance funding. The model is where funding is provided once a graduate is produced.

Dr. Palermo noted some of the recent challenges and changes in healthcare policy: met with LSBPNE (PN Board) to request an exception to allow high school students in our rural areas to train for PN education via dual enrollment; the LSBN (RN Board) also removed the twenty percent cap for the number of BSN exceptions that are allowed to teach in an RN program; both Boards are exploring the option of the LPN to RN apprenticeship at BPCC and CNA to LPN apprenticeships; and House Bill 320 by Representative Turner will allow RN students to be able to sit for the PN licensure if they are unsuccessful on NCLEX the first time. The LCTCS goal in healthcare is in year one to increase the number of healthcare credentials of value by fifty percent or 6,000 completers. This will come from both academic and non-credit divisions. The focus will be on new non-credit programs and/or expanding to meet regional needs, retention of students, every nursing student will be encouraged to sit for the CNA certification as a stackable credential, a strategic plan to braid credentials of value among our adult basic education students, and to simplify the student's ability to earn academic credit from the non-credit courses/IBCs earned.

Dr. Palermo noted the wins in healthcare: medication attendant certified (MAC) was expanded to include both long term care and assisted living facilities; Fletcher Technical Community College (FTCC) is offering LPN to RN programs at CLTCC; FTCC is sharing their medical lab programs at Louisiana Delta Community College (LDCC); Bossier Parish Community College (BPCC) shares the respiratory therapy program at LDCC; colleges are expanding short-term/non-credit programs; challenges are being overcome by working with the regulatory agencies to consider updating rules that allow for larger cohorts of students; and development of memorandums of understanding (MOUs) with four year partners to encourage graduates to pursue a four-year degree. Colleges are currently right at under sixty percent in completers which is right under the 6,000 completer goal.

Dr. Palermo turned to Dr. Cheryl Myers, Vice Chancellor of Academic/Student Affairs at Delgado, and Dr. Danielle Vauclin, Dean of Nursing & Allied Health at FTCC, to talk about what the colleges are doing.

Dr. Myers thanked the Board for allowing her to present on what the colleges are doing and noted that everything that they are doing is for the students and the betterment of the community. This would not be possible without the support of the Board and the college chancellor. Dr. Myers noted a few of Delgado's partnerships and the new healthcare facility which will allow the college to expand capacity and will be used as a recruiting and retention tool. She noted some of the work being done with Ochsner on the medical assistant to PN pathway, which takes a currently employed medical assistant, selected in conjunction with Ochsner and the nursing program, and gives them some advanced standing credit on what they have earned and are doing while working and puts them in the PN program. They have worked in changing schedules and thinking outside of the box in doing shorter training sessions. They are also doing a surg tech cohort and LPN to RN apprenticeship with Ochsner. She noted that all of this must have the support of their employer and faculty. They are using a case management model to help students with their needs along with help from Ochsner for their social needs. Delgado has twenty-three students who will be signing a letter of intent tonight to participate in the LPN dual enrollment program, in partnership with the New Orleans Career Center and Ochsner. In the fall of 2023, Delgado will be starting an LPN to RN pre-apprenticeship program. Delgado is also starting a STARS (Strategies to Attract and Retain Scholars) in nursing program which is a three-week bootcamp for high school juniors and seniors to participate in the life of a healthcare provider. They are also looking at providing healthcare opportunities to adult learners and minority students.

Dr. Vauclin noted some of the things that FTCC is doing in the healthcare space that they are proud of. She began as the nursing dean in January 2020 right before everything shut down. FTCC has learned to think outside the box and Dr. Vauclin noted a few of the ways they have done this. They moved healthcare training online. Didactics are done online, and students come one day a week for clinicals. They will also be offering clinicals on weekends and weekday evenings. This opened up the door for FTCC to share their program with other colleges. They are taking in the first cohort in Central Louisiana this fall. They will also be providing MLT didactic training online for LDCC. They are reaching out to underserved communities to get them into training. Some of these communities are still recovering from the hurricane. They are working to bring training to those communities. Dr. Vauclin noted they also intend to start summer camps in Allied Health for a week of experience in healthcare. They are able to do hands on training and a field trip to the hospitals to expose them to healthcare fields.

Dr. Sullivan thanked them for thinking outside the box and for their commitment to the work. He also thanked the Chancellors for allowing them to do this work and being supportive.

Chair Mount thanked the presenters for thinking outside the box and noted the work is phenomenal. Supervisor Jackson inquired about data on minority students getting into nursing programs and what kind of quality control is there with the dual enrollment students being able to complete the LPN a year out of high school. Dr. Palermo noted that the diversity aspect is in the forefront of the data collection, and they are including parents in the decisions with students participating in dual enrollment. Dr. Sullivan noted that we are focused on diversity, equity, and inclusion despite which direction the state takes. Supervisor McConduit noted how important diversity is in every area. Supervisor Durette made note of the deaf community that needs assistance in the nursing field. Supervisor Jimenez noted how amazing it is that high school students are being offered dual enrollment where they can complete with college credits.

I. GENERAL ACTION ITEMS**

ACADEMICS

In Supervisor Rhoman Hardy's absence, Supervisor Tim Hardy presented the Academics Action Items for consideration by the Board.

1. Accreditation Update

Dr. Jayda Spillers, Northwest Louisiana Technical Community College (NLTCC) Chancellor, and Dr. Wendi Palermo addressed the Board on NLTCC & CLTCC's accreditation. Dr. Palermo noted that CLTCC is currently in the middle of their SACSCOC visit. The report of the candidacy committee will be reviewed by the SACSCOC Board in June 2023. A few Board members will be participating in one of the interviews this afternoon. Upon the SACSCOC Board's approval, this will authorize the accreditation committee visit. CLTCC will then schedule the visit as soon as possible. Dr. Spillers noted that she received an update from Ann Chard with SACSCOC who noted that NLTCC is next in the queue for review and hopes to have the first zoom session with Chancellor Spillers in June 2023. Dr. Spillers also noted other certifications that are taking place: COE visit is September 5-8, 2023, and ATMAE on April 23-25, 2023.

For Board Information

2. Retirement of LCTCS Policy #1.046 – Delegated Authority Relating to the GRAD Act

On motion by Supervisor Salathe, seconded by Supervisor Bradford, the Board voted to approve the retirement of LCTCS Policy #1.046 Delegated Authority Relating to the GRAD Act. The motion carried.

3. Revisions to LCTCS Policy #2.018 – Campus Free Expression

On motion by Supervisor McConduit, seconded by Supervisor Salathe, the Board voted to approve the revisions to LCTCS Policy 2.018 Campus Free Expression. The motion carried.

4. Revisions to LCTCS Policy #9.001 – Power-Based Violence/Sexual Misconduct

On motion by Supervisor Salathe, seconded by Supervisor Bradford, the Board voted to approve the revisions to LCTCS Policy #9.001 Power-Based Violence/Sexual Misconduct. The motion carried.

FACILITIES

Supervisor Stanton Salathe presented the Facilities Action Items for consideration by the Board.

5. Cooperative Endeavor Agreement between the LCTCS, on behalf of Baton Rouge Community College, and Gulf State Toyota

On motion by Supervisor Jackson, seconded by Supervisor McConduit, the Board voted to authorize the President and the Chancellor of Baton Rouge Community College (BRCC) to negotiate and complete all of the requirements necessary to execute a Cooperative Endeavor Agreement (CEA) between the college and Gulf State Toyota to provide automotive training for Toyota Technicians throughout the Baton Rouge Metropolitan area and surrounding parishes. The motion carried.

6. Authorization to Transform Delgado Community College Jefferson Site at 5200 Blair Drive in Metairie through Sale, Lease or Transfer

Item approved earlier in the meeting.

FINANCE

Supervisor Jackson presented the Finance Action Items for consideration by the Board.

7. Revisions to LCTCS Policy #2.005 – Student Organizations & SGA

On motion by Supervisor Jimenez, seconded by Supervisor Bradford, the Board voted to approve the revisions to the attached Policy #2.005 Student Organizations & SGA. The motion carried.

8. Cooperative Endeavor Agreement between Bossier Parish Community College and Stephenson Stellar Corporation

On motion by Supervisor Bradford, seconded by Supervisor T. Hardy, the Board voted to approve a Cooperative Endeavor Agreement (CEA) between Bossier Parish Community College and Stephenson Stellar Corporation, effective January 1, 2023, through June 30, 2023. This CEA is subject to the approval of the Office of State Procurement. The motion carried.

PERSONNEL

Supervisor Tim Hardy presented the Personnel Action Items for consideration by the Board.

9. Revisions to LCTCS Policy #6.010 – Performance Evaluation and Salary Increases

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Jackson, the Board voted to approve the attached revised Policy #6.010, Unclassified Staff Performance Evaluation. The motion carried.

10. Review and Advisement: New LCTCS Policy #6.501 – Faculty Workload

The Board received, for review and advisement, the new LCTCS Policy #6.501 – Faculty Workload. No action was taken.

11. Review and Advisement: New LCTCS Policy #6.502 – Faculty Performance Evaluation

The Board received, for review and advisement, the new LCTCS Policy #6.502 – Faculty Performance Evaluation. No action was taken.

On motion by Supervisor Salathe, seconded by Supervisor Bradford, the Board voted to enter Executive Session to discuss Items I.12. and I.13.

Ms. Kleinpeter conducted a roll call vote on the motion with the following results:

Yeas – 10		Nays - 0
Willie Mount	Chip Jackson	Tari Bradford
Cynthia Butler-McIntyre	Timothy W. Hardy	Erika McConduit
Mickey Murphy	Stanton Salathe	Matthew Durette
Franchesca Jimenez		

The motion carried.

The Board entered Executive Session at 12:16 p.m. following a unanimous roll call vote in its favor.

A roll call vote was taken to reestablish the quorum. The following Supervisors were in attendance:

Willie Mount	Chip Jackson	Tari Bradford
Cynthia Butler-McIntyre	Timothy W. Hardy	Erika McConduit
Mickey Murphy	Stanton Salathe	Matthew Durette
Franchesca Jimenez		

The Board reconvened from Executive Session at 1:10 p.m. Chair Mount stated that no votes were taken, and no consensus was reached during the Executive Session.

Supervisor Tim Hardy continued to present the Personnel Action Items for consideration by the Board.

12. Appointment of Acting Director of Internal Audit

On motion by Supervisor Salathe, seconded by Supervisor Jackson, the Board voted to approve the appointment of Mr. Jeffery Fleming as acting Director of Internal Audit, effective April 17, 2023, through June 26, 2023 or until a permanent replacement is found for the position. This recommendation includes an annualized base salary increase of \$8,400 resulting in a base annualized salary of \$115,000.

13. Pending and Potential Litigation

For Board Information.

J. UPDATES

Chair Mount referenced the Updates and encouraged Board members to review the information provided.

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

K. OTHER BUSINESS

No additional business was presented to the Board.

Ms. Kleinpeter noted there were no requests for public comment via phone, email, or web submission.

L. ANNOUNCEMENTS

Chair Mount made the following announcements:

1. The 2023 commencement dates are provided to you at your station. Please make plans to attend the one in your area.
2. Tier 2.1 Personal Financial Disclosure Statement deadline is May 15, 2023
3. Please complete your training that was due by March 31, 2023.

M. ADJOURNMENT

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Jimenez, the meeting adjourned at 1:13 p.m.