



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

Changing Lives,
Creating Futures

Monty Sullivan
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Louisiana
Community
& Technical
College System

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TO: Dr. Monty Sullivan
LCTCS President
THROUGH: Joseph F. Marin
Vice President of Operations
FROM: Shannon Sedberry
Chief Finance Officer
DATE: November 27, 2023
SUBJECT: FY 2023-2024 1st Quarter Report on Contracts

FOR BOARD INFORMATION

Each quarter a report of contracts for all LCTCS colleges and the Board office is presented to the Board. Attached are the 1st Quarter Contract Reports for all LCTCS entities that reflect contracts \$2,000 to \$20,000 and \$20,001 to \$149,999 for the period July 1, 2023 through September 30, 2023.

Fiscal Impact: N/A
History of Prior Actions: N/A
Benefits to the System: N/A

Handwritten signature of Monty Sullivan

Approved for Distribution to the Board
Dr. Monty Sullivan, President

Date

12/13/23

Received
APPROVED
12/13/23
LCTCS BOARD OF SUPERVISORS

**Louisiana Community & Technical College System
FY 2024 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	Don Kadair	Provide creation and production of visual content and photography services for BRCC	\$3,000	8/7/2023
Baton Rouge Community College	Fireside Films	Provide production of video services for BRCC	\$3,462	8/7/2023
Baton Rouge Community College	Aguilar Consultants LLC	provide appraisal of Frazier Bldg located at 555 Julia St, BR La 70802	\$6,500	8/16/2023
Baton Rouge Community College	The Pixel House	Provide creation and production of visual content and video services for BRCC	\$9,770	8/7/2023
Baton Rouge Community College	Dr. Edna Hull	Guide BRCC Nursing Program through reaccreditation and site visit from the Accreditation Commission for Education Nursing	\$10,000	7/10/2023
Bossier Parish Community College	Metropolis Mgt. and Entertainment Group	SGA - Provide comedy/magic performance for students	\$2,900	8/22/23-8/22/23
Bossier Parish Community College	Kelly Lyn Davis	SGA - Provide comedy series for students	\$3,000	8/29/23-8/29/23
Bossier Parish Community College	ESI Group	Provide telphonic & face-to-face counseling to employees	\$5,364	9/01/23-8/31/24
Bossier Parish Community College	Justine M Shuey	SGA - bingo series for students	\$4,995	8/24/23-12/04/23
Bossier Parish Community College	Rocky Peter Music, LLC	Musical Entertainment for Back to School Bash Event - SGA Event	\$2,250	8/23/23-8/23/23
Bossier Parish Community College	Charles Jeffrey Johnson	Custom Photo Buttons for Back to School Bash Event - SGA Event	\$2,150	8/23/23-8/23/23
Bossier Parish Community College	Richey Enterprises, LLC	Make Your Own Flip Flops for Back to School Bash - SGA Event	\$2,750	8/23/23-8/23/23
Bossier Parish Community College	Hoffman Entertainment, LLC	Roving Mentalist/Illusionist for SGA Back to School Base	\$3,400	8/23/23-8/23/23
Bossier Parish Community College	Save Point Studios LLC	Pancake Art Performance - SGA Event	\$3,500	8/21/23-8/21/23
Bossier Parish Community College	LSU Health Sciences	Provide medical director for the EMT program	\$15,000	7/01/23-6/30/24
Central Louisiana Technical College	None			
Delgado Community College	Jessica Gorman	graphic designs services to meet various DCC marketing and communication needs	\$12,005	7/1/2023
Delgado Community College	Youth Force NOLA	develop system of routines that allow for the consistent development of targeted soft skills across allied health programs	\$10,000	6/19/2023
Delgado Community College	Allen, Green & Williamson, LLP	assist management in preparation and presentation of DCC's financial statement - 6/30/23	\$8,600	7/1/2023
Delgado Community College	The Learn Well Projects, LLC	keynote workshop with handouts for 300+ faculty on the topic of expanding the use of metacognition	\$8,800	8/7/2023
Delgado Community College	RelyOn Nutec, LLC	provide instruction for Incumbent Worker Grant - able seaman and proficiency in survival craft	\$6,842	8/14/2023

**Louisiana Community & Technical College System
FY 2024 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Delgado Community College	Fireside Films	partner with DCC to provide post production services for 5 videos for LCTCS Impact awards	\$4,250	8/10/2023
Delgado Community College	Nvisions Communications & Consulting, LLC	public relations and project management to support the college's strategic initiatives and programs	\$19,975	8/28/2023
Delgado Community College	RelyOn Nutec, LLC	provide instruction for Incumbent Worker Grant - basic fire fighting training and tank barge dangerous liquids	\$6,000	8/25/2023
Delgado Community College	ICT, Inc	provide on-site end-user and desktop support services to assist DCC client support staff with special projects	\$15,750	9/4/2023
Delgado Community College	First Evangelist Housing and Community Development Corporation	contractor will host 7 of the all of research program tabling events to bring awareness and assist with increasing enrollment to meet deliverables of the grant	\$3,500	9/25/2023
Delgado Community College	Agile Mindset, LLC	provide training in SAFe Methodology courses	\$19,259	10/1/2023
Fletcher Technical Community College	6512 Consulting Group	to onboard Salesforce users and assist with any consulting needs that arise	\$3,300	7/1/2023
Fletcher Technical Community College	Allen, Green & Williamson LLP	to provide assistance & prepare annual financial report for FY23	\$19,500	7/1/2023
Fletcher Technical Community College	Brian Auriti	to determine the sustainability index (SI), formerly return on investment (ROI), for each of Fletcher's programs in the 2022-23 academic year by creating a specialized tool that can be updated in future academic years	\$4,800	8/1/2023
Fletcher Technical Community College	Brown Engineers + Consultants LLC	IWTP-to provide Sealevel employees with training and certification required of industry workers	\$19,375	6/29/2023
Fletcher Technical Community College	FMTC Safety USA Inc	IWTP-to provide Triton Diving Svcs employees with training and certification required of industry workers	\$10,000	10/16/2023
Fletcher Technical Community College	Gulf Coast Safety Council	IWTP-ro provide Dean Equipment employees with training and certification required of industry workers	\$6,350	8/21/2023
Fletcher Technical Community College	innersync	Campus Suite web Hosting/CMS & ADA Accessibility Compliance Service	\$7,656	7/1/2023
Fletcher Technical Community College	Jam Up Marketing	to provide emergency preparedness disaster recovery information to Louisiana residents	\$19,999	7/1/2023
Fletcher Technical Community College	Lift Tech LLC	IWTP-to provide Dean Equipment employees with training and certification required of industry workers	\$17,800	8/21/2023

**Louisiana Community & Technical College System
FY 2024 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Fletcher Technical Community College	P3 Global Solutions	to develop/suggest training courses to fully utilize the facility assets to provide community focused maritime training and related activities	\$20,000	9/7/2023
Fletcher Technical Community College	Triton Diving Services	IWTP-to provide Triton Diving Svcs employees with training and certification required of industry workers	\$6,000	10/16/2023
LCTCS Board of Supervisors	Don Kadair Photography	Photography services	\$10,000	7/1/2023
LCTCS Board of Supervisors	Educare Training and Consulting	Keynote speaker at Women's Leadership Summit during LCTCS annual conference	\$7,500	9/27/2023
LCTCS Board of Supervisors	Computer Magic	Maintain Canvas environment	\$13,200	7/1/2023
Louisiana Delta Community College	Allen, Green & Williamson	Provide accounting assistance in preparing AFR	\$11,000	7/01/23-12/29/23
Louisiana Delta Community College	Triple S Review Services	Provide direction and instructions to RN nursing students in both clinical and theory to understand maternal health nursing	\$4,275	9/07/23-9/08/23
Louisiana Delta Community College	Center for Occupational Research and Development	Two-day workshop - Career Pathways Leadership Certification for Adult Educators	\$9,850	8/08/23-8/09/23
Louisiana Delta Community College	C3 Consulting Services, LLC	Serves as Perkins V regional industry liaison for LDCC	\$20,000	7/15/23-6/30/24
Louisiana Delta Community College	Employee Services, LLC	Provide employee assistance program for employees	\$5,775	6/01/23-5/31/24
Nunez Community College	Allen, Green, & Willamson, LLP	To assist with the College's Financial Statements for FY23, to collaborate with LCTCS to assure the final report will satisfy reporting requirements and to deliver an electronic copy of the College's AFR to Shannon Sedberry on or before the due date	\$8,200	7/1/2023
Nunez Community College	New Orelans Sign Language	To teach an introductory sign language course for the Fall 2023 semester	\$2,100	8/15/2023
Nunez Community College	The Gathering	To provide the College with up to 2 Mechatronics Leadership classes	\$4,200	7/1/2023
Nunez Community College	Forefront Solution	To provide accounting service to the Nunez Community College Foundation	\$10,000	7/1/2023
Nunez Community College	Rashida Govan	To provide the faculty and staff with an opportunity to examine the chanign demographics of the student body at Nunez. Discuss challenges facing post-pandemic college students and review strategies to support students where needed	\$3,500	8/9/2023
Nunez Community College	Martin Business Solutions	Teach and Facilitate financial literacy to Will to Skill participants	\$3,000	8/26/2023
Northwest Louisiana Technical Community College	Allen, Green & Williamson	Provide accounting services in preparing the AFR	\$16,000	7/01/23-12/31/23
Northshore Technical Community College	Holly and Smith Architects, APAC	To extend existing parking lot at NTCC Livingston campus Phase 2	\$18,987	8/15/2023
Northshore Technical Community College	Mari Ann Callais	Professional speaker for convocation	\$3,500	8/7/2023
Northshore Technical Community College	Allen Green & Williamson	The contractor will assist management n the presentation of the NTCC's financial statmements as of and for the fiscal year ended June 30, 2022.	\$8,000	7/1/2023

**Louisiana Community & Technical College System
FY 2024 - 1st Quarter Small Contracts Report**

\$2,000-\$20,000


College	Contractor	Purpose	Amount	Contract Date
Northshore Technical Community College	Forefront Solutions	To provide accurate financial reporting and financial guidance related to the operations of Northshore College Enhancement Foundation (NCEF)	\$13,500	7/1/2023
River Parishes Community College	Higher Minds of Education	To provide FAFSA assistance to students to increase enrollment by providing additional funding	\$17,500	7/1/2023
River Parishes Community College	Communications Consulting Group	To provide students needing captioning or language interpretation for classroom setting	\$20,000	7/1/2023
River Parishes Community College	Allen, Green, & Williamson	To provide assistance in adjusting the books of accounts with the objective to prepare a working trial balance from which financial statements can be prepared	\$19,500	7/1/2023
South Louisiana Community College	Mapcon Technologies,	IWTP Training for Bollinger Shipyards Employees.	\$4,000	7/12/2023
South Louisiana Community College	Capital City Press	Provide video production & digital advertising.	\$4,975	8/1/2023
South Louisiana Community College	Lifeline Safety, LLC	CPR and AED training for Corporate College students.	\$15,600	7/26/2023
South Louisiana Community College	Denise Gallagher Design & Illustration	Graphic Design Services.	\$10,000	7/1/2023
South Louisiana Community College	LSU Online & Continuing Education	IWTP Training for Acadian Ambulance Employees.	\$17,682	8/9/2023
South Louisiana Community College	Northwestern State University	IWTP Training for Acadian Ambulance Employees.	\$4,500	8/15/2023
South Louisiana Community College	Safe & Secure Training	CPR and AED training for Corporate College students.	\$15,600	7/24/2023
South Louisiana Community College	Institute of Transformational Philanthropy	Fundraising coaching for Executive Leadership	\$14,500	8/23/2023
South Louisiana Community College	Delta Laboratory Training, LLC	IWTP Training for Bollinger Shipyards Employees.	\$4,690	1/25/2023
South Louisiana Community College	LSU Executive Education	IWTP Training for Tides Medical Employees.	\$8,913	8/14/2023
South Louisiana Community College	Dynel Jones	IWTP Training for Bollinger Shipyards Employees.	\$2,700	8/1/2023
South Louisiana Community College	SOWELA Technical CC	IWTP Training for Firestone Polymers Employees.	\$13,770	6/1/2023
SOWELA Technical Community College	National Alliance for Partnerships in Equity (NAPE)	Professional Development training session for SOWELA.	\$12,290	8/10/2023
SOWELA Technical Community College	Family and Youth Counseling Agency, Inc.	To provide confidential assistance and or counseling to SOWELA employees.	\$17,280	7/1/2023
SOWELA Technical Community College	Family and Youth Counseling Agency, Inc.	To offer counseling and support services to students attending SOWELA.	\$9,300	7/1/2023
SOWELA Technical Community College	Tower Consulting, LLC	To provide human resource, communication, leadership, diversity, equity, inclusion, and customer service training.	\$19,000	9/1/2023

Louisiana Community & Technical College System
FY 2024 - 1st Quarter Small Contracts Report
 \$20,001-\$149,999

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	Deaf Resources of Greater Baton Rouge	Provide interpreting services for hearing impaired people as needed for BRCC	\$49,900	8/15/2023
Baton Rouge Community College	Inceptia	Reduce BRCC's 3 year cohort default rate and provide student debt management services.	\$74,999	8/1/2023
Bossier Parish Community College	LSU Health Sciences	Provide program director for Respiratory Therapy Program	\$148,500	7/01/23-6/30/24
Bossier Parish Community College	The Betty & Leonard Phillips Deaf Action Center of LA	Provide interpreters for hearing impaired students	\$149,999	7/01/23-6/30/24
Central Louisiana Technical Community College	None			
Delgado Community College	AccuTrans, LLC	provide instruction for incumbent worker grant - basic volcanic heater/molten cargo, tankerman enhancement refresher, tank barge dangerous liquids/liquefied gas courses	\$90,000	8/21/2023
Fletcher Technical Community College	CSRS LLC	provide assistance to maintain compliance w/EDA requirements for grant awards	\$55,000	7/1/2023
LCTCS Board of Supervisors	Rockit Science Agency	Infrastructure programs campaign	\$59,750	7/1/2023
LCTCS Board of Supervisors	YouScience	Training for CTE Administrators	\$49,700	7/1/2023
LCTCS Board of Supervisors	The NCHERM Group	ATIXA training and Title IX professional development	\$74,999	11/1/2023
LCTCS Board of Supervisors	University of Louisiana System	Study and develop a plan for professional development related to the current events impacting online, virtual, distance or digital learning in the Louisiana higher education institutions.	\$27,500	6/1/2023
LCTCS Board of Supervisors	Premiere Speakers Bureau	Keynote speaker for LCTCS Annual Conference	\$25,000	8/10/2023
Louisiana Delta Community College	Honorlock, Inc	Provide Auto Proctoring Record and Review Consulting Service	\$70,950	7/01/23-6/30/24
Nunez Community College	New Orleans Sign Language	To provide interpreting services for students who need disability services on and out the classroom	\$95,000	7/1/2023
Nunez Community College	Studi Kiro	To provide design services and scope of work to renovate the Aerospace building	\$41,946	8/1/2023
Nunez Community College	Garden Doctors	Lawncare services for the College	\$34,168	7/1/2023

Louisiana Community & Technical College System
FY 2024 - 1st Quarter Small Contracts Report
 \$20,001-\$149,999

College	Contractor	Purpose	Amount	Contract Date
Northwest Louisiana Technical Community College	None			
Northshore Technical Community College	CC Group	To provide students needing interpreters or captioning for classroom setting	\$100,000	7/1/2023
River Parishes Community College	None			
South Louisiana Community College	Catholic Charities	Sign Language interpreting for hearing impaired students.	\$41,500	8/1/2023
South Louisiana Community College	Kaufman & Associates	Remote Captioning Services for hearing impaired students.	\$40,000	8/1/2023
South Louisiana Community College	Inceptia	Financial Aid Verification and Student Loan Mgmt.	\$74,998	9/1/2023
South Louisiana Community College	Lantec of Louisiana	IWTP Training for Acadian Ambulance Employees.	\$49,278	8/9/2023
SOWELA Technical Community College	Associated Design Group, Inc.	Design Mechanical Upgrades for a 52,000 square foot 2-story classroom and office building for Charleston Building	\$134,272	8/25/2023
SOWELA Technical Community College	Polaris EPC, Inc.	Performing full detailed engineering and design of the DeltaV DCS Control System integration to an existing Hampdon instrument trainer for Morgan Smith Jennings.	\$49,500	8/7/2023

Signature: 
Joseph J. Marin (Dec 6, 2023 14:46 CST)
 Email: jmarin@lctcs.edu

Signature: 
 Email: ssedberry@lctcs.edu












FY 2023-2024 1st Quarter Report on Contracts

Final Audit Report

2023-12-06

Created:	2023-12-06
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