

Changing Lives,
Creating Futures

Monty Sullivan
System President

Officers:

Willie L. Mount
Chair

Alterman L. "Chip" Jackson
First Vice Chair

Rhoman J. Hardy
Second Vice Chair

Members:

Ellis Bourque, III
Tari T. Bradford
Cynthia Butler-McIntyre
Timothy W. Hardy
Patrick T. Johnson
Jennifer Lee
Erika McConduit
Michael J. Murphy
Paul Price, Jr.
Stanton W. Salathe
Stephen C. Smith
Stephen Toups

Student Members:

Matthew Durette
Franchesca Jimenez

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. Wendi Palermo ^{WP}
Chief Education and Training Officer

FROM: William Tulak ^{WT}
Director of Institutional Effectiveness

DATE: May 12, 2023

SUBJECT: Review and Advise^{ment}: Revisions to LCTCS Policy #1.001 - Degrees,
Diplomas, and Awards

APPROVED

LCTCS BOARD OF SUPERVISORS

FOR BOARD REVIEW AND ADVISEMENT

Recommendation: Staff recommends that the Board receive for review and advisement revisions to LCTCS Policy #1.001 - Degrees, Diplomas, and Awards

Background: The current policy lists only one certificate, the "Certificate of Applied Science", in the section "AWARDING OF DEGREES POSTHUMOUSLY". The revision includes the option to award any certificate (CAS, CTS or CTC) posthumously.

Fiscal Impact: N/A

History of Prior Actions: The LCTCS CAO-CSAO functional group and the LCTCS PACC have reviewed and approved the revisions.

Benefits to the System: The revision will allow LCTCS colleges to better serve students.

Approved for Recommendation to the Board
Dr. Monty Sullivan

Date

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM
Policy # 1.001

Title: DEGREES, DIPLOMAS, AND AWARDS

Authority: Board Action

Original Adoption: 06/29/1999

Effective Date: 06/30/1999

Last Revision: ~~12/09/2020~~

All certificates, diplomas, degrees or other awards given to students enrolled in institutions to be managed by the LCTCS Board which awards certificates, diplomas, degrees conferred after midnight, June 30, 1999, shall include wording approved by the LCTCS Board prior to the presentation of any such award. An example of such wording, which shall be approved by the LCTCS Board is, "The Board of Supervisors of the Louisiana Community and Technical College System, upon the recommendation of the faculty and administration of (Insert name of institution/campus) in which the graduate or completer is enrolled, confers upon (Name of graduate/completer) the (Name or award/diploma/certificate degree) at (Name of institution/campus) in (Name of city in which campus is located) in the State of Louisiana on (date of award)."

Such awards should bear signatures approved prior to the presentation of such awards. An example of such signatures which shall be approved by the LCTCS Board are the Chairman of the LCTCS Board, the President of the LCTCS System, the Chief Executive Officer of the institution, and, if desired, the Chief Operating Officer of the campus.

Chancellors have authority to sign and distribute degrees, diplomas, and certificates to qualified students from each of their respective campuses.

HONORARY DEGREES

In accordance with R.S. 17.3352, and subject to the Board of Supervisors approval, the LCTCS colleges are authorized to grant an Honorary Associate of Arts in Humane Letters to any individual who has made substantial achievements in their respective field of endeavor. No degrees, whether honorary or earned, shall be conferred except by vote of the board upon the recommendation of the President of the system, Chancellor of the college, and of the Chief Academic Officer of the college.

Honorary degrees shall not be granted in a specific discipline and shall not be printed in a manner to be mistaken as an earned degree granted by an accredited institution. Two categories of individuals are excluded from receiving honorary degrees:

1. faculty or staff members currently employed at the granting institution,
 2. Louisiana elected and/ or appointed officials in office at the time of selection and conferral.
- In order to emphasize and preserve the value of honorary degrees, each institution is limited to a maximum of two honorary degrees per academic year.

AWARDING OF DEGREES POSTHUMOUSLY

LCTCS institutions may award ~~the Certificate of Applied Science, the Technical Diploma certificates, technical diplomas,~~ and associate degrees posthumously to students who have completed all graduation requirements with the exception of participation in the graduation ceremony. To award such a credential posthumously to any other student, Board approval must be obtained, and the student must meet all of the following conditions:

1. The student must be registered or enrolled for classes at the time of death.
2. Registered or enrolled courses must be those which, if completed, would have fulfilled graduation requirements.
3. The student must have a GPA at the time of death which meets the institution's graduation requirements.

Signature: *William Tulak*

Email: williamtulak@lctcs.edu

Signature: *Wendi Palermo*

Email: wendipalermo@lctcs.edu











Revisions to LCTCS Policy 1.001 - Degrees, Diplomas, and Awards

Final Audit Report

2023-06-08

Created:	2023-06-08
By:	Katie Waldrop (katiewaldrop@lctcs.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAr3-7t4pi5rviyffcvdaCCre5aVuaw3Za

"Revisions to LCTCS Policy 1.001 - Degrees, Diplomas, and Awards" History

-  Document created by Katie Waldrop (katiewaldrop@lctcs.edu)
2023-06-08 - 4:22:14 PM GMT- IP address: 76.165.120.2
-  Document emailed to William Tulak (williamtulak@lctcs.edu) for signature
2023-06-08 - 4:23:19 PM GMT
-  Email viewed by William Tulak (williamtulak@lctcs.edu)
2023-06-08 - 6:21:52 PM GMT- IP address: 104.47.70.126
-  Document e-signed by William Tulak (williamtulak@lctcs.edu)
Signature Date: 2023-06-08 - 6:22:23 PM GMT - Time Source: server- IP address: 76.165.122.227
-  Document emailed to Wendi Palermo (wendipalermo@lctcs.edu) for signature
2023-06-08 - 6:22:24 PM GMT
-  Email viewed by Wendi Palermo (wendipalermo@lctcs.edu)
2023-06-08 - 6:22:54 PM GMT- IP address: 104.47.58.126
-  Document e-signed by Wendi Palermo (wendipalermo@lctcs.edu)
Signature Date: 2023-06-08 - 6:23:13 PM GMT - Time Source: server- IP address: 74.193.159.123
-  Document emailed to Katie Waldrop (katiewaldrop@lctcs.edu) for signature
2023-06-08 - 6:23:14 PM GMT
-  Email viewed by Katie Waldrop (katiewaldrop@lctcs.edu)
2023-06-08 - 7:29:52 PM GMT- IP address: 104.47.70.126
-  Document e-signed by Katie Waldrop (katiewaldrop@lctcs.edu)
Signature Date: 2023-06-08 - 7:33:06 PM GMT - Time Source: server- IP address: 76.165.120.2



✔ Agreement completed.

2023-06-08 - 7:33:06 PM GMT

