



## LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

### LCTCS BOARD OF SUPERVISORS MINUTES

Wednesday, December 13, 2023  
10:00 a.m.

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

Meeting will be broadcast live for public interest.

For live streaming, visit this link: <https://www.youtube.com/GoLCTCS>

There is an opportunity for public comment prior to an item being considered on the agenda. Public comments may be made in the following ways: (1) Prior to the meeting until 5:00 p.m. on Tuesday, December 12, 2023: via email to [mediarelations@lctcs.edu](mailto:mediarelations@lctcs.edu) or by this [online form](#) or (2) During the meeting via open conference call at (877) 810-9415; Access Code 6499147#.

Any public comments received virtually will be read during the meeting by the board secretary or a designee. All public comments must include an agenda item number, a name, and a brief statement. Public comments are limited to three minutes per comment.

In accordance with the American Disabilities Act, if you need special assistance, a request may be submitted to [erickapoole@lctcs.edu](mailto:erickapoole@lctcs.edu) providing the name, telephone number and email address of the agency representative by one week prior to the meeting.

**\*\*The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.**

LCTCS President, Dr. Monty Sullivan, welcomed all to the December meeting of the LCTCS Board of Supervisors and reminded members of the Board and those in the audience that the Board meeting is being live-streamed.

#### A. CALL TO ORDER

**Chair Mount called the December 13, 2023, LCTCS Board of Supervisors Meeting to Order at 10:02 a.m.**

#### B. PLEDGE OF ALLEGIANCE

**Supervisor Smith led the group in the Pledge of Allegiance.**

#### C. ROLL CALL

Ericka Poole called roll with the following results:

***Changing Lives,  
Creating Futures***

Monty Sullivan  
***System President***

Officers:  
Willie L. Mount  
***Chair***

Alterman L. "Chip" Jackson  
***First Vice Chair***

Vacant  
***Second Vice Chair***

Members:  
Ellis Bourque III  
Tari T. Bradford  
Cynthia Butler-McIntyre  
Joseph Hollins  
Patrick T. Johnson  
Jennifer Lee  
Erika McConduit  
Michael J. Murphy  
Paul Price, Jr.  
Stanton W. Salathe  
Stephen C. Smith  
Stephen Toups  
Matthew Wood

Student Members:  
David Payne  
Jamie Zeringue

Louisiana  
Community  
& Technical  
College System

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[www.lctcs.edu](http://www.lctcs.edu)

**Members Present**

Willie Mount  
Ellis Bourque, III  
Joseph Hollins  
Alterman “Chip” Jackson  
Jennifer Lee  
Erika McConduit  
Mickey Murphy  
David Payne  
Paul Price, Jr.  
Stanton Salathe  
Stephen Smith  
Jamie Zeringue

**Absent**

Tari Bradford  
Cynthia Butler-McIntyre  
Patrick T. Johnson  
Stephen Toups  
Matthew Wood

**Staff Present**

Monty Sullivan  
Joseph Marin  
AcQueena Grant  
Toni Wilson  
Susana Schowen  
Gena Doucet  
Ericka Poole  
Chandler LeBoeuf  
Wendi Palermo  
Joel Watkins  
Matthew Jones  
Katie Waldrop  
Landon Corbin  
Erin Landry  
Jeff Fleming  
Renita Williams  
Bill Tulak  
Amber Blair  
Charles Wendt  
Tiffany Howard  
Trudy Brown

Ericka Poole noted that a quorum was established.

**D. APPROVAL OF MEETING AGENDA FOR DECEMBER 13, 2023**

**On motion by Supervisor Salathe, seconded by Supervisor Jackson, the Board voted to approve the December 13, 2023, meeting agenda. The motion carried.**

**E. APPROVAL OF MEETING MINUTES FROM OCTOBER 4, 2023**

**On motion by Supervisor Zeringue, seconded by Supervisor Smith, the Board voted to approve the October 4, 2023, meeting minutes. The motion carried.**

**Dr. Sullivan presented the Consent Agenda Items for consideration by the Board.**

**On motion by Supervisor Smith, seconded by Supervisor Price, the Board voted to approve the Consent Agenda which consists of agenda items F.1. through F.7. The motion carried.**

**F. CONSENT AGENDA**

1. Review and Reaffirmation of Mission Statement
2. Revision of Mission Statement for Northwest Louisiana Technical Community College
3. Baton Rouge Community College  
Program Modifications
  - a. Associate of Applied Science (AAS) Diagnostic Medical Sonography (CIP 51.0910) - **5 STARS**. Add a concentration in Echocardiography and Vascular Technology. The existing program of study proposed to be named the Abdomen-OB/GYN concentration.
  - b. Certificate of Technical Studies (CTS) in Accounting (CIP 52.0301) - **5 STARS**
4. Delgado Community College  
Program Additions
  - a. Associate of Applied Science (AAS) in Invasive Cardiovascular Technology (CIP 51.0901) - **4 STARS**
  - b. Post Associate Certificate (PAC) in Invasive Cardiovascular Technology (CIP 51.0901) - **4 STARS**
5. Fletcher Technical Community College

Program Additions

- a. Associate of Applied Science (AAS) in Cardiovascular Sonography (CIP 51.0901) - **4 STARS**
  - b. Certificate of Technical Studies (CTS) in Instrumentation Technician (CIP 15.0404) - **5 STARS**
  - c. Career and Technical Certificate (CTC) in Instrumentation Apprentice (CIP 15.0404) with an Industrial Based Certification in NCCER Instrumentation Level 1 - **5 STARS**
6. Northwest Louisiana Technical Community College
- Program Additions
- a. Technical Diploma (TD) in Plumbing (CIP 46.0503) - **4 STARS**
    - i. Certificate of Technical Studies (CTS) in Plumber Helper Level 2 (CIP 46.0503) - **4 STARS**
    - ii. Certificate of Technical Studies (CTS) in Plumber Helper Level 1 (CIP 46.0503) - **4 STARS**
    - iii. Career and Technical Certificate (CTC) in Construction Laborer (CIP 46.0503) with an IBC in OSHA 10 - **4 STARS**
  - b. Diploma (TD) in Residential, Commercial, & Industrial Electrician (CIP 46.0302) - **4 STARS**
    - i. Certificate of Technical Studies (CTS) in Commercial Electrician Helper (CIP 46.0302) - **4 STARS**
    - ii. Certificate of Technical Studies (CTS) in Residential Electrician Helper (CIP 46.0302) - **4 STARS**
    - iii. Career and Technical Certificate (CTC) in General Electrician Helper (CIP 46.0302) with an IBC in NCCER Core - **4 STARS**
7. SOWELA Technical Community College
- Program Modifications
- a. Career and Technical Certificate (CTC) in Resource Management Assistant (CIP 03.0511) with an Industrial Based Certification in Firefighter Type II Crew Member - **3 STARS**
  - b. Certificate of Technical Studies (CTS) in Forest Harvesting and Planting Assistant (CIP 03.0511) - **3 STARS**
  - c. Technical Diploma (TD) in Forest Technology (CIP 03.0511) - **3 STARS**

G. REPORTS

1. Chair of the Board Report

**Chair Mount provided the following report:**

- ❖ Chair Mount congratulated Supervisor Stevie Smith for being recognized at the Council for a Better Louisiana (CABL) luncheon and receiving the 2023 Robert B. Hamm Award for Distinguished Service in appreciation of his lifelong commitment to coastal Louisiana.

2. President's Report

**Dr. Sullivan provided the following report:**

- ❖ Dr. Sullivan noted that there has been a great partnership in progress for the energy economy in Louisiana. To speak more about that, Dr. Sullivan invited Chancellor Quintin Taylor of River Parishes Community College (RPCC), Robert Burgess, CEO and President of the Ascension Chamber of Commerce, Ken Brass, Louisiana State Representative, District 58, and Dr. Edith Walker, Superintendent of Ascension Parish Schools. Chancellor Taylor noted the background of expanding access and opportunity in Donaldsonville and the West Bank. Mr. Burgess was invited to make a few remarks and expressed his appreciation to LCTCS for this partnership for generations to come. Superintendent Walker was invited to make a few remarks and expressed the importance of this partnership for students. Representative Brass was invited to make a few remarks and expressed his gratitude for the support for students in the River Parishes from cradle to career.

Chancellor Taylor noted the partners who have joined forces with RPCC as follows: Ascension Parish Schools/Donaldsonville High School, River Region Legislative Delegation - Louisiana Legislature, Ascension Parish Government, City of Donaldsonville, Ascension Parish Chamber of Commerce, Ascension Parish Sheriff's Office and Business and Industry partners. Chancellor Taylor noted the program offerings will include Process Technology, Instrumentation and Electrical, Welding, WorkReady U-Adult Education and Short-term Workforce Training Classes. Chancellor Taylor showed the audience the current progress of the building that is the Donaldsonville/RPCC Training Center. Chancellor Taylor noted that the project timeline for construction completion is late January 2024 with equipment installation in February 2024 and noncredit and WordReady U (WRU) classes being offered in March 2024. The JumpStart summer programs will begin in June 2024 and Credit I/E and welding programs will begin in fall 2024.

- ❖ Dr. Sullivan welcomed Dr. Wendi Palermo to the table to discuss Certified Nursing Assistant (CNA) Testing. Dr. Palermo noted that one of the initiatives that was started was to problem solve a need that her team saw around the state. Third-party vendors were using LCTCS facilities to test students when the LCTCS' colleges could do this work. Dr. Palermo approached the Louisiana Department of Health (LDH) to start the process of providing these services to students. Dr. Palermo noted that as of this date, LDH was doing site visits across LCTCS college campuses to greenlight them. She noted that there are currently over 1,000 students who could be initially impacted positively to pioneer this initiative. Dr. Palermo acknowledged the Louisiana Nursing Home Association who is in complete support of this initiative.

Dr. Sullivan noted that the cost could be adjusted to better benefit students by providing these testing services locally.

**Dr. Sullivan provided the following college updates:**

- ❖ Dr. Sullivan noted that the Bossier Parish Community College's (BPCC) Foundation has established the first endowed scholarship dedicated to students attending BPCC's Natchitoches Campus.
- ❖ Dr. Sullivan noted that BPCC SGA President, Jarrod Cox, has been named "Student Leader of the Year for Two-Year Institutions" by Louisiana Association of College

and University Student Personnel Administrators. This award recognizes outstanding leadership, commitment, and dedication to improving the campus community and beyond.

- ❖ Dr. Sullivan noted that both Central Louisiana Technical Community College & South Louisiana Community College have been selected as an Aspen Prize top 150 U.S. community college finalists. CLTCC and SLCC are eligible to compete for the \$1 million Aspen Prize for Community College Excellence.
- ❖ Dr. Sullivan noted Delgado Community College's excellent number of graduates at their commencement yesterday.
- ❖ Dr. Sullivan noted that Fletcher received a \$25k gift from the Peltier Foundation in unrestricted funds.
- ❖ Dr. Sullivan noted that Fletcher was recognized as one of 10 finalists for the Bellwether Award.
- ❖ Dr. Sullivan noted that Nunez Community College and Northwest Louisiana Technical Community College have been awarded \$1.1 million to fund four projects through The Gulf Research Program (GRP) of the National Academies of Sciences, Engineering, and Medicine. These projects will support young people ages 16-25 in acquiring the skills, knowledge, and credentials necessary to enter careers in the future energy workforce. There were only 4 programs selected nationwide and two of those selected were Nunez Community College and Northwest Louisiana Technical Community College. Nunez will receive \$321,772 for student scholarships for the Center of Vocational Excellence (CoVE) for Offshore Renewables and Northwest will receive \$160,000 for Empowering Tomorrow's Workforce: Scholarships for Line Worker Program.
- ❖ Dr. Sullivan noted that Nunez Community College held their 100% Internal Giving Campaign throughout the month of November.
- ❖ Dr. Sullivan noted that Nunez Community College also received a partner donation of \$25,000 from Chevron to specifically support the PTECc program and students with those dollars providing not only support for equipment and tools for the program, but also support for students and professional development.
- ❖ Dr. Sullivan noted that on Saturday, November 18, 2023, Northshore Technical Community College's Sullivan Campus celebrated its **93<sup>rd</sup> Anniversary of Founder's Day**.
- ❖ Dr. Sullivan noted that South Louisiana Community College's short-term training programs have been granted approval by the veterans administration.
- ❖ Dr. Sullivan noted SLCC opened its 6<sup>th</sup> Home Health Training Lab (located at the College's T.H. Harris Campus in Opelousas).
- ❖ Dr. Sullivan noted that The Lake Charles Rebound bond initiative at SOWELA Technical Community College was approved in Lake Charles. This will help fund the Flight Training School at SOWELA with about \$3.5 million dollars.

## H. BOARD DEVELOPMENT

### 1. Congressional Policy Update

- ❖ Dr. Sullivan noted that for about 15 years, there has been discussion about how to advance policy around Workforce Pell. He noted that the day before this meeting, the House Education Committee had marked up the reauthorization of the Workforce Innovation Opportunity Act (WIOA) as well as the Workforce Pell Bill. Dr. Sullivan invited Dr. Chandler LeBoeuf to the table to provide more clarity on the changes.

Dr. LeBoeuf noted that his team put together a Workforce Pell fact sheet that was shared among many congressional staff members and members of Congress which helped leverage conversations about the data around this work. Dr. LeBoeuf noted that it did pass the House Education and Workforce Committee hearing and will go to the floor. Programs that are being focused on are short-term training like welding, lineman, CDL, and IT. Dr. LeBoeuf mentioned that Senator Cassidy has also showed his support for these initiatives. He noted that the biggest concern as this moves over to the Senate is the for-profit institutions and making sure that they are held to the same standard. Dr. LeBoeuf noted that the other initiative is the Workforce Innovation Opportunity Act that started in 2014 and this opportunity is to look at how to restructure in a way that yields better results and where 75% of these funds could be dedicated to training versus the current 15% that is being dedicated.

Dr. Sullivan noted that in February 2024, some of the team will be in Washington D.C. for an ACCT meeting with the hope that Senate action will take place around that time, and it can be discussed further at the next Board meeting.

## I. GENERAL ACTION ITEMS \*\*

### ACADEMICS

**Supervisor Murphy presented the Academics Action Items for consideration by the Board.**

#### 1. Accreditation Update

**Dr. Sullivan invited Chancellor Sawtelle and Chancellor Spillers to the table to provide updates. Chancellor Spillers noted that NLTCC is still on track with turning in their updates and there is a full-scope audit due as of March 1, 2024. Chancellor Sawtelle provided an update about being in the homestretch with four key dates that are important. By the middle of January, CLTCC will have the final draft to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). At the end of February, the fifth full-scope audit will be completed so that they can come for the site visit. Chancellor Sawtelle noted that their final application will be submitted to the members of the SACSCOC visiting team in early March. In April, the SACSCOC visiting team will visit CLTCC which will hopefully set the stage for a final visit and accreditation in June.**

#### 2. Revisions to LCTCS Policy #2.004 - Student Conduct and Appeal Procedures

**On motion by Supervisor Hollins, seconded by Supervisor Jackson, the Board voted to approve the revisions to LCTCS Policy #2.004 - Student Conduct and Appeal Procedures. The motion carried.**

3. Review and Advisement: New LCTCS Policy #2.021 - Student Policy on the Americans with Disabilities Act

**The Board received for Review and Advisement the New LCTCS Policy #2.021 Student Policy on the Americans with Disabilities Act. No action was taken.**

4. Review and Advisement: New LCTCS Policy #2.022 - Opioid Education, Training and Reporting Policy

**The Board received for Review and Advisement the New LCTCS Policy #2.022 – Opioid Education, Training and Reporting Policy. No action was taken.**

5. Awarding of Degree Posthumously to Baton Rouge Community College Student Cordaro Kentrell Love in Compliance with LCTCS Policy #1.001.

**On motion by Supervisor Zeringue, seconded by Supervisor Hollins, the Board voted to award a degree posthumously for Cordaro Kentrell Love (L00435555). He was a student at Baton Rouge Community College. Cordaro Kentrell Love, a resident of Baton Rouge, Louisiana, passed in his home on November 26, 2023. Mr. Love was eligible to receive an Associate of Arts Louisiana Transfer in Social Sciences. The motion carried.**

#### FACILITIES

**Supervisor Salathe presented the Facilities Action Items for consideration by the Board.**

6. Act 959 Project for SOWELA Technical Community College

**On motion by Supervisor Price, seconded by Supervisor McConduit, the Board voted to authorize the System President and the Chancellor of SOWELA Technical Community College to complete all requirements and execute all documents necessary to use the state's Act 959 process to construct a Pipeline Trainer Project at the Lake Charles Campus. Approvals from the Board of Regents, Facility Planning and Control, and the Joint Legislative Committee on the Budget are required for this process. The motion carried.**

7. Acceptance of Property Donation for the Benefit of South Louisiana Community College

**On motion by Supervisor Smith, seconded by Supervisor Zeringue, the Board voted to approve the donation of property located at the corner of North Lyman and Graceland Street in Abbeville, from Martha Lewis Bush, through the South Louisiana Community College Foundation, for the benefit of the South Louisiana Community College. This transaction must be filed with the local Clerk of Court and the State Land Office. The motion carried.**

8. Land Purchase for South Louisiana Community College Lafayette Campus

**On motion by Supervisor Payne, seconded by Supervisor Zeringue, the Board voted to authorize the President and the Chancellor of South Louisiana Community College (SLCC) to negotiate and execute all documents necessary to acquire a parcel of property adjacent to**

**the Lafayette Campus of SLCC. This transaction must be filed with the local Clerk of Court and the State Land Office. The motion carried.**

**FINANCE**

**Supervisor Chip Jackson presented the Finance Action Items for consideration by the Board.**

**As Chair of the Finance Committee, Supervisor Jackson moved to suspend the rules allowing for Finance Item I.9 to be considered for action instead of review and advisement. Supervisor Salathe made a motion and Supervisor Zeringue seconded. There were no objections and the motion carried.**

**9. Review and Advisement: Revisions to Policy #5.011 – Vehicle Registration**

**On motion by Supervisor Smith, seconded by Supervisor Hollins, the Board voted to approve the revisions to LCTCS Policy #5.011 - Vehicle Registration. The motion carried.**

**10. Board of Regents Matched Endowed Scholarships and Professorship**

**On motion by Supervisor Payne, seconded by Supervisor McConduit, the Board voted to approve the endowed scholarships and professorships at Baton Rouge Community College, six two-year workforce endowed scholarships; Bossier Parish Community College, four two-year workforce endowed scholarships and one endowed professorship; Central Louisiana Technical Community College, one two-year workforce endowed scholarship and one endowed professorship; Delgado Community College, two two-year workforce endowed scholarships; Fletcher Technical Community College, one two-year workforce endowed scholarship; Louisiana Delta Community College, one two-year workforce endowed scholarship; Northshore Technical Community College, eight two-year workforce endowed scholarships; Nunez Community College, three two-year workforce endowed scholarships; South Louisiana Community College, eleven two-year workforce endowed scholarships and one endowed Chair; SOWELA Technical Community College, three two-year workforce endowed scholarships as presented. The motion carried.**

**11. Authorization of Naming Rights at Bossier Parish Community College**

**On motion by Supervisor Murphy, seconded by Supervisor Salathe, the Board voted to authorize the naming rights at Bossier Parish Community College, which is in accordance with Board Policy #4.003, Naming of LCTCS Facilities and Bossier Parish Community College's naming policy.**

**“Petula Holden Salon”**

**The naming of the Cosmetology Lab at the BPCC Natchitoches campus as "Petula Holden Salon" is proposed to recognize the outstanding contributions made by Petula Holden (1967-2023).**

**“Mike McConathy Court”**

**The naming of the basketball court at the BPCC Bossier Campus as "Mike McConathy Court" is proposed to recognize the outstanding contributions made by John Michael McConathy, the winningest college basketball coach in Louisiana history.**

**The motion carried.**



12. Foundation Reimbursements to or on behalf of Employees

**On motion by Supervisor Zeringue, seconded by Supervisor Bourque, the Board voted to approve the foundation reimbursements presented, as required by Board Policy #5.029, Support of System and College Endeavors, and Board Policy #5.017, LCTCS Policy on Foundations. The motion carried.**

PERSONNEL

**Supervisor Jackson presented the Personnel Action Items for consideration by the Board.**

13. Review and Advisement: Revisions to Policy #6.003 - Leave for Unclassified Employees

**The Board received for Review and Advisement the Revisions to Policy #6.003 – Leave for Unclassified Employees. No action was taken.**

**On motion by Supervisor Salathe, seconded by Supervisor Murphy, the Board voted to enter into Executive Session to discuss Items I.14 and I.15 The motion carried.**

Ericka Poole took a roll call vote with the following results:

|                         |                |
|-------------------------|----------------|
| Willie Mount            | Mickey Murphy  |
| Ellis Bourque           | Paul Price     |
| Joseph Hollins          | Stan Salathe   |
| Alterman “Chip” Jackson | David Payne    |
| Jennifer Lee            | Stephen Smith  |
| Erika McConduit         | Jamie Zeringue |

**The Board entered Executive Session at 11:28 a.m. following a unanimous roll call vote in its favor.**

A roll call vote was taken to reestablish the quorum. The following Supervisors were in attendance:

|                         |                |
|-------------------------|----------------|
| Willie Mount            | Mickey Murphy  |
| Ellis Bourque           | Paul Price     |
| Joseph Hollins          | Stan Salathe   |
| Alterman “Chip” Jackson | David Payne    |
| Jennifer Lee            | Stephen Smith  |
| Erika McConduit         | Jamie Zeringue |

**The Board reconvened from Executive Session at 12:16 p.m. Chair Mount stated that no votes were taken, and no consensus was reached during the Executive Session.**

**Supervisor Jackson continued to present the Personnel Action Items for consideration by the Board.**

14. Pending and Potential Litigation or Settlement Authority

**For Board information. No vote was needed.**

15. Appointment of Vice President for Administration and Strategic Initiatives

**This item was present on the agenda but not read out loud. No action was taken.**

**Chair Mount referenced the Updates and encouraged Board members to review the information provided.**

J. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Report of Breazeale, Sachse & Wilson Charges for the quarter ended September 30, 2023
5. FY 2023-2024 1<sup>st</sup> Quarter Report on Contracts
6. FY 2023-2024 1<sup>st</sup> Quarter Financial Status Report

K. OTHER BUSINESS

No additional business was presented to the Board.

Ericka Poole noted there were no requests for public comment via phone, email or web submission.

L. ANNOUNCEMENTS

There were no announcements presented to the Board.

M. ADJOURNMENT

**On motion by Supervisor Smith, seconded by Supervisor Zeringue, the meeting adjourned at 12:28 p.m.**