



***Changing Lives,
Creating Futures***

Monty Sullivan
System President

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Willie L. Mount
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Alterman L. "Chip" Jackson
First Vice Chair

Rhoman J. Hardy
Second Vice Chair

Members:
Ellis Bourque III
Tari T. Bradford
Cynthia Butler-McIntyre
Timothy W. Hardy
Jennifer Lee
Erika McConduit
Michael J. Murphy
Paul Price, Jr.
Stanton W. Salathe
Stephen C. Smith
Stephen Touns

Student Members:
Matthew Durette
Franchesca Jimenez

Louisiana
Community
& Technical
College System

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As approved on June 14, 2023

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS DRAFT MINUTES

Wednesday, May 10, 2023
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

Meeting will be broadcast live for public interest.

For live streaming, visit this link: <https://www.youtube.com/GoLCTCS>

There is an opportunity for public comment prior to an item being considered on the agenda. Public comments may be made in the following ways: (1) Prior to the meeting until 5:00 p.m. on Tuesday, May 9, 2023: via email to mediarelations@lctcs.edu or by this [online form](#) or (2) During the meeting via open conference call at (877) 810-9415; Access Code 6499147#.

Any public comments received virtually will be read during the meeting by the board secretary or a designee. All public comments must include an agenda item number, a name, and a brief statement. Public comments are limited to three minutes per comment.

****The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.**

LCTCS President, Dr. Monty Sullivan, welcomed all to the May meeting of the LCTCS Board of Supervisors and reminded members of the Board and those in the audience that the Board meeting is being live-streamed.

A. CALL TO ORDER

Chair Mount called the May 10, 2023, LCTCS Board of Supervisors Meeting to Order at 10:00 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Paul Price led the group in the Pledge of Allegiance.

C. SWEARING IN OF NEW LCTCS BOARD MEMBER

Chair Mount invited Mr. Jim Raines to administer the oath of office to new board member, Patrick T. Johnson.

Mr. Raines conducted the oath of office and Chair Mount welcomed Mr. Johnson to the Board.

Chair Mount noted that Mr. Johnson has been co-owner of Regional Construction in Natchitoches for twelve years. He graduated from Southern Arkansas University in 2011. His wife, Haley Johnson, is a family nurse practitioner who also teaches at Northwestern State University. They have two children.

Chair Mount invited Mr. Johnson to address the Board. Mr. Johnson thanked the Board and noted he looks forward to working with the Board.

D. ROLL CALL

Katie Waldrop called roll with the following results:

<u>Members Present</u>	<u>Absent</u>	<u>Staff Present</u>	
Willie Mount	Tari Bradford	Monty Sullivan	Katie Waldrop
Ellis Bourque	Cynthia Butler-McIntyre	Joseph Marin	Landon Corbin
Timothy W. Hardy	Rhoman Hardy	Wendi Palermo	AcQueena Grant
Patrick T. Johnson	Alterman “Chip” Jackson	Amy Cable	Joel Watkins
Jennifer Lee	Erika McConduit	Nicklaus White	Toni Wilson
Mickey Murphy	Stephen Toups	Jeff Fleming	Susie Schowen
Paul Price, Jr.		Renita Williams	Chandler LeBoeuf
Stanton Salathe		Gena Doucet	Bill Tulak
Stephen Smith		Amber Blair	
Matthew Durette			
Franchesca Jimenez			

E. APPROVAL OF MEETING AGENDA FOR MAY 10, 2023

On motion by Supervisor T. Hardy, seconded by Supervisor Smith, the Board voted to approve the May 10, 2023, meeting agenda. The motion carried.

F. APPROVAL OF MEETING MINUTES FROM APRIL 12, 2023

On motion by Supervisor Smith, seconded by Supervisor T. Hardy, the Board voted to approve the April 12, 2023, meeting minutes. The motion carried.

Chair Mount presented the Consent Agenda Items for consideration by the Board.

On motion by Supervisor Price, seconded by Supervisor Salathe, the Board voted to approve the Consent Agenda, which consists of agenda items G.1. through G.4. The motion carried.

G. CONSENT AGENDA

1. Non-Credit Program Additions
2. Delgado Community College
Program Addition
 - a. Associate of Arts (AA) in Homeland Security and Emergency Management (CIP 43.0301) - **4 STARS**
3. River Parishes Community College
Program Additions
 - a. Associate of Science (AS) in Forensic Science (CIP 43.0106) – **3 STARS**
 - b. Associate of Applied Science (AAS) in Health Information Management (CIP 51.0707) with an Industry Based Certificate in Registered Health information Technician – Revenue Management Track issued by the Commission on Accreditation for Health Informatics and Information Management – **5 STARS**

- c. Certificate of Technical Studies (CTS) Healthcare Access Specialist (CIP 51.0707) – with an Industry Based Certification in Healthcare Access Associate (CHAA) issued by the National Association of Healthcare Access Management – **3 STARS**
- 4. South Louisiana Community College
Program Addition
 - a. Career and Technical Certificate (CTC) in Help Desk Technician (CIP 11.0901) with an Industry Based Certification (IBC) in A+ issued by CompTIA – **4 STARS**

H. REPORTS

1. Chair of the Board Report

Chair Mount provided the following report:

- ❖ Chair Mount noted that this is the final meeting for our 2022/2023 student board members. Supervisors Durette and Jimenez have been very active members of the Board for their year's term and have represented this Board and our System well while also serving as leaders of their respective colleges. She wished them well in their future endeavors.

Each were presented with a plaque that read:

*The Board of Supervisors of the
Louisiana Community and Technical College System
Wish to Recognize and Thank
Matthew Durette / Franchesca Jimenez
For your service as the
community college student representative / technical college student
representative to the LCTCS Board of Supervisors for 2022-2023.*

Photos were taken and both were invited to address the Board. Supervisor Jimenez thanked the Board for the amazing opportunity and noted that she let all of the incoming SGA Presidents know about the opportunity and encouraged them to run for the position. She noted that the Board is unique and that she was included as a full member of the Board and thanked the members for welcoming her. She noted that she started a new job last week that she got thanks to the Board. She will be finishing her third associate degree in May and will transfer to LSU Alexandria in the Spring to gain her bachelors and eventually a masters in international business. Supervisor Durette thanked the Board for welcoming him. He noted that this is the best Board he has been a part of that had a sense of teamwork. He will always remember the experience he has shared with the Board and felt it was a special family and was great to be a part of it. He also shared that he will be going to aeronautics school representing Louisiana. He has learned a lot of information that he will take with him. He is building experiments to go into space and hopes they are included in the aeronautics program.

Chair Mount noted that both student board members have been super stars and the Board looks forward to what they will do in the future.

2. President's Report

Dr. Sullivan provided the following report:

❖ Dr. Sullivan noted that today the Board honors an individual who has been a contributor to this organization since before the organization began, someone who conceived of this organization a full ten years before the legislature acted. This individual decided that Louisiana needed two-year colleges to help lift the people of the State. On February 13, 1990, this individual crafted a report that took into account where we were as a state with the two-year colleges that were in place and proposed a system of two-year colleges which is the one that we have today. As we begin to focus on the 25th year of this organization, a celebration of the development of the Community and Technical College System in Louisiana that focuses on the mission that lifts our people, there's no one more appropriate to serve as the honorary chair of that effort and that is Dr. Jim Caillier. Dr. Sullivan noted that in this state Dr. Caillier has accomplished much as president of the University of Louisiana system and president of Delgado Community College. Dr. Sullivan read part of the resolution that was presented to Dr. Caillier which will be placed in the permanent meeting records of the LCTCS Board of Supervisors.

The Board and audience viewed a video outlining some of the things that have been accomplished over the years alongside Dr. Caillier.

Dr. Caillier addressed the Board and noted that it was beyond his expectation to be honored this way. He noted that his life has been education and shared some of his personal experiences. He noted that Mr. Murphy was around when he proposed taking the two-year vocational technical schools and converting them to community colleges which caused issues with some people but he was willing to take on the fight and later the community college system was created that merged vocational technical schools with community colleges. Dr. Caillier noted how delighted he was to be here and how he was strictly a four-year university person but stayed in the state to help develop the community college system. He noted how proud he is of the system today and the work Dr. Sullivan and the Board have done and the direction in which the system is moving to address the challenges of getting our people in the workforce.

The Board members expressed their thanks to Dr. Caillier for his efforts and foresight in advancing this System and noted that some of the LCTCS current colleges would not exist without the work of Dr. Caillier. The Board presented the resolution to Dr. Caillier.

❖ Dr. Sullivan noted that about nine years ago, Supervisor Murphy sat at the table in the system office, when we were not in a place to make investments in salaries and said that we would make investments in our people through professional development and so a massive professional development effort began. Just this past week, a colleague at Louisiana Delta Community College posted that they had just finished all of their work on a master's degree which was completed at the expense of the LCTCS. This is an opportunity for the Board to demonstrate that this is an organization that develops people. The State and Nation have for some time now been dealing with mental health challenges on our campuses that are far beyond our ability to solve. Our system has become keenly aware of these challenges through the leadership of Dr. William Wainwright. He has noted that our organization needs to develop our people to make sure that we have someone on the campus that can respond at a time when we have challenging circumstances with our students and

employees. The search began for a partner who could deliver training and education programs in the mental health space and have found that in University of Holy Cross in New Orleans. Dr. Sullivan asked Dr. Stanton McNeely, president of University of Holy Cross, some of his team, and Dr. Wendi Palermo to talk about this partnership and the signing of the MOU agreement.

Dr. Wainwright noted that he was reminded this morning that in 2009 he and Dr. Sullivan had a conversation about the concern for students who are struggling. He noted his gratefulness to the student personnel professionals that are throughout the system but noticed that many of the students that are referred out to receive help, because the system does not have qualified individuals on site, never returned. This led to a long-term discussion at Northshore Technical Community College (NTCC) to strategically hire within the organization and adjust roles in student affairs but there was a lack of talented individuals in this licensure field. Discussions began to invest in our individuals to provide training and funding to get a counseling degree to help these students.

Dr. Palermo noted that after the pandemic the mental health challenges of our students were exacerbated. She thanked the University of Holy Cross for partnering with the LCTCS to provide training which will offer the cohort of students fifty percent off the tuition rate.

Dr. McNeely thanked everyone and noted the pleasure it has been to work with friends at LCTCS. He noted the alignment of missions and noted this was common sense to fulfill that mission to make a price point that provides access to LCTCS employees to meet the needs of students, faculty and staff on the community college campuses and the broader communities across Louisiana. This program leads to a master's degree to become a licensed professional counselor. He noted that University of Holy Cross is glad to partner with the LCTCS in the long term to make sure that Louisiana's community and technical college students, and the students to come, are able to focus on their success in employment and have the proper supports within their community colleges through medical mental health professionals who are properly licensed. He introduced Dr. Carolyn White, Dean of Counseling Education and Business at University of Holy Cross. She noted that they look forward to working with students that come from the community colleges and that it has been a pleasure to make this connection and thanked everyone.

Dr. Sullivan noted this partnership is about financial investment but it's also about investing in our people, and there will be a cohort of individuals from across the LCTCS colleges enrolled at University of Holy Cross to complete a master's degree to complete licensure so that they can come back and take care of our students. The funding for this cohort will come from the health care dollars provided by the legislature this past year. Healthcare includes mental health.

❖ Dr. Sullivan invited Chancellor Willie Smith to the table along with a partner that traveled all the way across the pond to join the Board today to discuss a business partnership between Baton Rouge Community College (BRCC) and Bakery Broadband.

Chancellor Smith and partners from Bakery Broadband, Tony Henderson, CEO, Peter Stanforth, Deployment Director, Manny Patole, Communication Director, addressed the Board on the details of the partnership. This partnership will help

deliver broadband to the rural communities and broader communities across the Baton Rouge region. BRCC will support Bakery Broadband by training their existing workforce.

Mr. Henderson addressed the Board and expressed his thanks to the Board and Chancellor Smith for this opportunity. He noted that Dr. Caillier had pointed out earlier that having a partnership with industry and meeting industry's needs is important. He noted that he had two great experts in industry with him at the table and they have a need and BRCC is working to meet their needs. He also noted that Mr. Patole has been in the area for five years doing community development projects and they want to start working in North Baton Rouge to provide better Wi-Fi. Having Wi-Fi is needed in this modern world. Getting Wi-Fi across the state and nation is challenging. He noted their goal is to close the gap with inclusivity. They will partner with BRCC to train individuals to do the work and will create a number of jobs. Their goal is to go to another eighteen cities over the next three years. He noted that his colleague, Mr. Stanforth, has done this in the mountains of New Mexico so they know it works and are excited about the opportunity in Baton Rouge.

Dr. Sullivan thanked Bakery Broadband for their concern for communities and thanked them for the relationship.

❖ Dr. Sullivan noted that the last item on the President's report is bittersweet as it is the last meeting of a gentleman that has been in the organization for 25 plus years and has served admirably in every step along the way, who has now been named as the next president of Southeastern Louisiana University, Dr. William Scott Wainwright. Dr. Wainwright has had a greater impact on not just an institution but on a community than any other person. Dr. Sullivan read part of the resolution that was presented by the Board which will be placed in the permanent meeting records of the LCTCS Board of Supervisors and invited Dr. Wainwright to the table to address the Board.

Dr. Wainwright thanked Dr. Sullivan and the Board and noted that it dawned on him today that his appointment date as Chancellor of Northshore Technical Community College was May 10th, which ironically is the same day of his last Board meeting. He noted that his journey began in Bogalusa when a gentleman, Mickey Murphy, took a chance on him. He added his personal sentiments and thanked the Board for standing with him, his family and the college family. He thanked the Board for keeping him grounded as a leader during the difficult times and for providing opportunities to grow as a leader and stay in the state of Louisiana. He looks forward to being back before the Board to show what model two and four-year university partnerships look like.

The Board expressed their heartfelt sentiments to Dr. Wainwright and the work he has done in the system. Dr. Wainwright was presented with the Board resolution and a plaque commemorating his service to Northshore Technical Community College and the LCTCS.

Dr. Sullivan presents the Board Development Item

I. BOARD DEVELOPMENT

1. Developing a Workforce Policy Platform across the Louisiana's Public Higher Education Landscape

Dr. Sullivan noted that the guest that was coming in for the Board Development session was not able to attend due to him being at the Capitol testifying before the legislature. This Board Development session will be rescheduled. Dr. Tristan Denley will join the Board at a later meeting to discuss the work that has gone into developing a policy platform at the Board of Regents that allows for the submission of data from our colleges for non-credit work in a manner that allows them to both count those students but also count the graduates and most importantly, pay our colleges for that critical part of the mission.

J. GENERAL ACTION ITEMS**

In Supervisor Rhoman Hardy's absence, Supervisor Jennifer Lee presented the Academics Items for consideration by the Board.

ACADEMICS

1. Accreditation Update

Dr. Wendi Palermo gave the update on Northwest Louisiana Technical Community College's (NLTCC) accreditation status in the absence of Chancellor Jayda Spillers who was conducting the commencement exercise and nurse pinning at NLTCC. Dr. Palermo noted that NLTCC had an ATMAE accreditation visit on April 23rd through April 25th. The visit went well, and the program will be recommended for reaccreditation. This was a good first step in preparing the college for their SACSCOC institutional accreditation process. The college expects to receive an official written response from SACSCOC soon. Once they receive the review response, they will begin submitting their application. The college is also working on their COE self-study in preparation for their September 5th reaffirmation visit.

Dr. Heather Poole gave the update on Central Louisiana Technical Community College's (CLTCC) accreditation status in the absence of Chancellor Jimmy Sawtelle who was attending his son's graduation. Dr. Poole noted the college is awaiting the determination from the SACSCOC board for a possible spring 2024 visit and their ensuing FY23 Louisiana Legislative Auditor's full scope audit. The SACSCOC visit took place during the April Board meeting. The college anticipates the report of SACSCOC findings to be presented at their June meeting. This will determine whether the college achieves candidacy. If candidacy is received, the final visit will tentatively be scheduled for April 2024. One final requirement for the college is a successful full scope audit conducted for FY23 which will hopefully be wrapped up early in 2024. Dr. Poole thanked the Board, Dr. Sullivan, the system office staff, CLTCC community, and CLTCC staff for all of their work in this process.

For Board Information

2. Program Health Index

For Board Information

FACILITIES

Supervisor Stanton Salathe presented the Facilities Action Item for consideration by the Board.

3. Demolition of a Building at the Fletcher Technical Community College LAMPI Site

On motion by Supervisor Smith, seconded by Supervisor Jimenez, the Board voted to authorize the President and the Chancellor of Fletcher Technical Community College to execute all documents necessary to demolish a building at the LAMPI site located 331 Dickson Road, Houma. The Office of Facility Planning and Control must approve the demolition of this building.

FINANCE

Supervisor Stevie Smith presented the Finance Action Items for consideration by the Board.

4. Consulting Services Contract between Fletcher Technical Community College and Huron Consulting Services, LLC

On motion by Supervisor Salathe, seconded by Supervisor Jimenez, the Board voted to approve an amendment to a consulting services contract between Fletcher Technical Community College and Huron Consulting Services, LLC, effective July 1, 2023 through June 30, 2024. This contract is subject to the approval of the Office of State Procurement.

5. Board of Regents Matched Endowed Professorship

On motion by Supervisor T. Hardy, seconded by Supervisor Salathe, the Board voted to approve the endowed professorship below at Northshore Technical Community College. The Caleb David Page Memorial Endowed Professorship in Mathematics. The endowment was made possible by \$60,000 from Northshore College Enhancement Foundation, to be matched by \$40,000 in state dollars from the Louisiana Board of Regents. \$100,000 total (\$60,000 private: \$40,000 public).

6. Cooperative Endeavor Agreement between Central Louisiana Technical Community College and BDI Datalynk LLC

On motion by Supervisor Salathe, seconded by Supervisor T. Hardy, the Board voted to approve a Cooperative Endeavor Agreement (CEA) between Central Louisiana Technical Community College and BDI Datalynk LLC, effective February 27, 2023 through November 10, 2023. This CEA is subject to the approval of the Office of State Procurement.

PERSONNEL

Supervisor Tim Hardy presented the Personnel Action Items for consideration by the Board.

7. New LCTCS Policy #6.501 – Faculty Workload

On motion by Supervisor Jimenez, seconded by Supervisor Price, the Board voted to approve the new LCTCS Policy #6.501 - Faculty Workload.

8. New LCTCS Policy #6.502 – Faculty Performance Evaluation

On motion by Supervisor Price, seconded by Supervisor Jimenez, the Board voted to approve the attached Policy #6.502 - Faculty Performance Evaluation.

On motion by Supervisor Jimenez, seconded by Supervisor Smith, the Board voted to enter Executive Session to discuss Items J.9. and J.10.

Katie Waldrop conducted a roll call vote on the motion with the following results:

Yeas – 11			Nays - 0
Willie Mount	Jennifer Lee	Stephen Smith	
Ellis Bourque	Mickey Murphy	Matthew Durette	
Timothy W. Hardy	Paul Price, Jr.	Franchesca Jimenez	
Patrick T. Johnson	Stanton Salathe		

The motion carried.

The Board entered Executive Session at 11:23 a.m. following a unanimous roll call vote in its favor.

A roll call vote was taken to reestablish the quorum. The following Supervisors were in attendance:

Willie Mount	Jennifer Lee	Stephen Smith
Ellis Bourque	Mickey Murphy	Matthew Durette
Timothy W. Hardy	Paul Price, Jr.	Franchesca Jimenez
Patrick T. Johnson	Stanton Salathe	

The Board reconvened from Executive Session at 11:43 a.m. Chair Mount stated that no votes were taken, and no consensus was reached during the Executive Session.

Supervisor Tim Hardy continued to present the Personnel Action Items for consideration by the Board.

9. Pending and Potential Litigation

For Board Information

10. Appointment of Acting/Interim Chancellor at Northshore Technical Community College

On motion by Supervisor Murphy, seconded by Supervisor Lee, the Board voted to appoint Dr. Jim Carlson as acting chancellor of Northshore Technical Community College, effective May 10, 2023, until June 4, 2023, with a base annualized salary increase of \$22,054 resulting in a base annualized salary of \$169,080. Effective June 5, 2023, through December 31, 2023, or until a suitable candidate is found, he will assume the role of interim chancellor with above base annualized salary with additional compensation comprised of a \$25,000 housing allowance, a \$7,500 vehicle allowance (or the use of a state vehicle) and a \$2,500 civic organization allowance.

Chair Mount referenced the Updates and encouraged Board members to review the information provided.

K. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office

3. Status Report on Capital Projects
4. FY 2022-2023 3rd Quarter Financial Status Report
5. FY 2022-2023 3rd Quarter Report on Contracts
6. Report of Breazeale Sachse & Wilson, LLC Charges for Quarter Ending March 31, 2023

L. OTHER BUSINESS

No additional business was presented to the Board.

Katie Waldrop noted there were no requests for public comment via phone, email, or web submission.

M. ANNOUNCEMENTS

Chair Mount made the following announcements:

- 1. Please let Katie know if you plan to attend any of the LCTCS Spring 2023 Commencement Ceremonies.**
- 2. Reminder that Tier 2.1 financial disclosures are due May 15, 2023, and if you have not completed your training that was due March 31, please do so.**

N. ADJOURNMENT

On motion by Supervisor Smith, seconded by Supervisor T. Hardy, the meeting adjourned at 11:47 a.m.