



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

*Changing Lives,
Creating Futures*

Monty Sullivan
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Louisiana
Community
& Technical
College System

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TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Joseph F. Marin *JFM*
Chief Operations Officer

FROM: Shannon Sedberry
Director of Fiscal Affairs

SUBJECT: FY 2017-2018 2nd Quarter Report on Contracts

DATE: February 21, 2018

FOR REVIEW AND ADVISEMENT

Each quarter a report of contracts for all LCTCS colleges and the Board office is presented to the Board. Attached are the 2nd Quarter Contract Reports for all LCTCS entities that reflect contracts \$2,000 to \$20,000 and \$20,001 to \$49,999 for the period October 1, 2018 through December 31, 2018.

Monty Sullivan

Approved for Distribution to the Board
Dr. Monty Sullivan, President

Date

**Louisiana Community & Technical College System
FY 2018 - 2nd Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	Alliance Safety Council	Provide Hazwoper 16 and Hazwoper 40 for Jacobs Field Services employees as per of an IWTP Grant	\$2,931	12/5/2017
Baton Rouge Community College	Chuck Monroe dba Gold Dust Publicity	Provide publicity services for the marketing of "Voices From the Bayou". Includes radio and television interviews, etc.	\$3,400	11/10/2017
Baton Rouge Community College	Labelle AFB Designs	Provide and install decorative enhancements for the SGA sponsored Winter Wonderland Social event.	\$3,900	12/1/2017
Baton Rouge Community College	Tracy Lyons	Provide Leadership Development and Team Building training	\$4,000	10/2/2017
Baton Rouge Community College	TAPPI	Provide course Chemical Recovery and Environmental Control; Paper Technology; Pulp Processing Clean & Screen to Hood Container employees as part of an IWTP grant.	\$10,920	12/1/2017
Baton Rouge Community College	John H Carter	Provide Lubrication Course for Hood Container in accordance with the IWTP Grant	\$12,680	10/18/2017
Baton Rouge Community College	Adult Literacy Advocates of Greater Baton Rouge	Provide specialized services to potential BRCC students in order to engage and encourage each student to increase the student's knowledge academically and/or in English language acquisition.	\$13,000	11/1/2017
Baton Rouge Community College	Tracy Lyons	Structure the PBI Program's marketing, assessment, monitoring and service delivery to participants.	\$15,999	11/20/2017
Baton Rouge Community College	Arnold and Associates	Provide professional design services for the renovated area of the Magnolia Library 3rd Floor.	\$19,000	12/15/2017
Baton Rouge Community College	Feigley Communication	Support and enhance recruitment and enrollment efforts for BRCC through precise digital audience targeting and traditional media placement.	\$19,539	11/20/2017
Baton Rouge Community College	Terrance George dba George Consulting	Provide executive consulting and coaching of PBI senior administrators	\$19,999	11/20/2017
Bossier Parish Community College	Crappie University	Community Education Class - teach Bass Fishing Techniques to students	\$19,620	1/25/18-2/15/18
Bossier Parish Community College	Glenda McCraw	Instructor for Community Education class - Real Estate 101	\$4,941	2/12/18-5/09/18
Bossier Parish Community College	Special Ops Entertainment	Provide entertainment to students for LSUS Day	\$3,000	9/27/17-9/27/17
Bossier Parish Community College	Moulage Concepts, Inc.	Training workshop. Participants will learn to create beginner, intermediate, advanced and accessory moulage as indicated by life events related to clinical, MCI, trauma, pediatric, CDC and prehospital	\$10,000	1/01/18-3/30/18

**Louisiana Community & Technical College System
FY 2018 - 2nd Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Bossier Parish Community College	National Alliance for Partnership	Professional Development Workshops to provide CTE instructors with knowledge, skills and tools to implement effective solutions for increasing student access and workforce diversity	\$19,650	1/01/18-5/15/18
Central Louisiana Technical College	James Hargrove	To provide Welding instructional services for AWS D1.5 classification.	\$8,000	12/4/2017
Central Louisiana Technical College	Steven Mitchell	Scripting, producing/directing, filming, and preparing film/digital media for use on social media and in TV commercials.	\$2,500	11/27/2017
Central Louisiana Technical College	Visual Communications Service, LLC	Provide an appropriately qualified interpreter and coordinate, supervise and compensate all interpreters who render services.	\$19,500	8/21/2017
Delgado Community College	Alford Safety Services, Inc.	IWTP Grant to provide instruction for dangerous liquids courses	\$7,500	9/1/2017
Delgado Community College	ESI Group - Employee Asst. Gr.	counseling and referral services	\$15,272	12/1/2017
Delgado Community College	Greater New Orleans Sports Officials	officiate basketball games	\$11,700	11/1/2017
Delgado Community College	Ochsner Clinic Foundation	provide athletic training services for baseball games	\$7,000	8/22/2017
Delgado Community College	Jamie Cavaliere	assessing technology strategic plan	\$13,000	2/1/2018
Fletcher Technical Community College	Advance Safety Training & Consultants, LLC	To provide training and certification for an IWTP grant.	\$19,665	10/2/2017
Fletcher Technical Community College	Alford Safety Services LLC dba Falck Safety Services	To provide training and certification for an IWTP grant.	\$15,620	10/2/2017
Fletcher Technical Community College	Alford Safety Services LLC dba Falck Safety Services	To provide training and certification for an IWTP grant.	\$9,680	10/2/2017
Fletcher Technical Community College	Alford Safety Services LLC dba Falck Safety Services	To provide training and certification for an IWTP grant.	\$3,520	10/2/2017
Fletcher Technical Community College	Coastal Safety Mgmt., LLC	To provide training and certification for an IWTP grant.	\$13,000	10/2/2017
Fletcher Technical Community College	J. Schneider & Assoc., Ltd	To provide training and certification for an IWTP grant.	\$12,000	10/2/2017
Fletcher Technical Community College	M & A Safety Services	To provide training and certification for an IWTP grant.	\$15,620	10/4/2017
Fletcher Technical Community College	M & A Safety Services	To provide training and certification for an IWTP grant.	\$18,770	10/2/2017
Fletcher Technical Community College	Out of the Box Creative Svcs	To provide creative design services for registration bulletins/schedule of classes	\$2,275	12/1/2017
Fletcher Technical Community College	Safety & Training Consultants	To provide training and certification for an IWTP grant.	\$19,550	10/2/2017
Fletcher Technical Community College	Source Production & Equipment Co., Inc.	To provide training and certification for an IWTP grant.	\$2,200	10/2/2017
Fletcher Technical Community College	State of LA Nicholls State University	To provide training and certification for an IWTP grant.	\$8,113	10/2/2017
LCTCS Board of Supervisors	Ellucian	Travel and Expense Implementation Services	\$19,980	1/1/2018
LCTCS Board of Supervisors	Grantsmanship Center	Essential Grant Skills Training	\$19,750	12/17/2017
LCTCSOnline	None			

**Louisiana Community & Technical College System
FY 2018 - 2nd Quarter Small Contracts Report**

\$2,000-\$20,000

College	Contractor	Purpose	Amount	Contract Date
Louisiana Delta Community College	Louisiana Deca	Provide training to secondary teachers to earn Customer Service Certification	\$3,375	9/28/2017
Louisiana Delta Community College	Flowstream Management, LLC	Grant Consultant - writing program descriptions, grant budgeting	\$5,000	10/16/2017
Louisiana Delta Community College	Plan B, LLC	Provide Spoken Word entertainment for students attending the Student Body President's meeting	\$2,500	9/15/2017
Nunez Community College	Jane Mc Guire	SACS Consultant	\$4,000	11/16/2017
Nunez Community College	Breazeale Sachse & Wilson	Legal Services for the College	\$4,285	10/4/2017
Nunez Community College	Louisiana School Equipment	Labor to move donated furniture	\$3,279	10/25/2017
Nunez Community College	AIMS Group	Asbestos Management Plan	\$4,800	7/25/2017
Northwest Louisiana Technical College	Southern Sky Media & Drone	Creation and design of advertising for Facebook and Instagram	\$4,500	12/01/17-3/01/18
Northshore Technical Community College	Maritime Pilots Institute	To prepare financial statement in accordance with GASB business type activity	\$8,000	8/6/2017
River Parishes Community College	Cajun Engineering Solutions, LLC	To provide all materials and labor to fabricate the Lock-Out Tag-Out training skid, including delivery.	\$16,850	11/1/2017
River Parishes Community College	Hymels Ornamental Iron, LLC	To provide mechanical training services for two, three week hands-on training sessions.	\$12,000	9/1/2017
South Central Louisiana Technical College	Star Tech, Inc.	To provide Instructional Services Safety for IWTP grant	\$2,400	8/7/2017
South Central Louisiana Technical College	Whitlow Enterprises	To provide Instructional Services Safety for IWTP grant	\$4,800	8/7/2017
South Central Louisiana Technical College	T. Barrileaux	To provide Instructional Services Safety for IWTP grant	\$3,200	8/7/2017
South Louisiana Community College	Robin Winston	Provide consulting services to the Financial Aid Office for items related to merger/consolidation, year round Pell, reorganization, loan cancellation process, and other financial aid related topics.	\$12,000	7/1/2017
South Louisiana Community College	The Brighton Group	Provide interior design services for Student Engagement areas on multiple SLCC campuses.	\$5,100	9/18/2017
South Louisiana Community College	Victoria Aubrey	Provide sales functions and business development services for Corporate College, attend meetings at the workforce offices, follow up on potential student leads, and work closely with the Director.	\$6,400	10/16/2017
SOWELA Technical Community College	None			

Louisiana Community & Technical College System FY 2018 - 2nd Quarter Small Contracts Report

\$20,001-\$49,999

College	Contractor	Purpose	Amount	Contract Date
Baton Rouge Community College	St. Paul Learning Center	Provide specialized services to potential BRCC students in order to engage and encourage each student to increase the student's knowledge academically and/or in English language acquisition.	\$24,544	11/1/2017
Baton Rouge Community College	Southeast Maintenance, Inc.	Provide Basic Hydraulic Training and Troubleshooting Papermill Hydraulics course for Hood Container in accordance with the IWTP Grant.	\$35,050	11/6/2017
Baton Rouge Community College	Chasm Architecture LLC	Provide professional architectural services for the renovations of the Governors Building at BRCC's Mid-City Campus.	\$49,000	11/15/2017
Baton Rouge Community College	Ring Publications dba MasteryPrep	Assist in the improvement of BRCC's student retention rate by reducing the need for Development Study courses for recently accepted non-traditional and high school students.	\$49,999	11/1/2017
Baton Rouge Community College	First Gen Solutions	Provide workshops, etc. to improve faculty and staff's ability to serve disabled students and students from various cultural backgrounds.	\$49,999	11/2/2017
Baton Rouge Community College	Minority Education Initiative (MEI)	Provide training and guidance to prepare PBI and ROAR Grant staff to fully provide services to students to meet grant goals specifically relating to improving retention rates, graduation rates, and to improve institutions success rates amongst the population that the grant is intended to target.	\$49,999	11/4/2017
Bossier Parish Community College	None			
Central Louisiana Technical Community College	None			
Delgado Community College	Crumb Engineering, LLC	design replacement of existing fuel systems at Maritime training center	\$23,423	7/15/2017
Fletcher Technical Community College	Coastal Safety Mgmt. LLC	To provide training and certification for an IWTP grant.	\$36,350	10/2/2017
LCTCS Board of Supervisors	Ellucian	Software license for travel and expense module	\$37,000	11/13/2017
LCTCS Board of Supervisors	inContact	Software for communications, reporting and analytics	\$47,488	1/1/2018

**Louisiana Community & Technical College System
FY 2018 - 2nd Quarter Small Contracts Report**

\$20,001-\$49,999

College	Contractor	Purpose	Amount	Contract Date
LTCSONline	None			
Louisiana Delta Community College	None			
Nunez Community College	None			
Northwest Louisiana Technical College	None			
Northshore Technical Community College	None			
River Parishes Community College	None			
South Central Louisiana Technical College	J. Schneier & Assoc	To provide Instructional Services Safety for IWTP grant	\$48,600	8/21/2017
South Central Louisiana Technical College	Shell Robert Trng Center	To provide Instructional Services Safety for IWTP grant	\$22,600	8/21/2017
South Louisiana Community College	Society of the Roman Catholic Diocese of Lafayette, Louisiana, DBA Deaf Action Center	Captioning Services for three Hearing Impaired students for the Lafayette Campus for the Spring 2018 semester. Amendment of \$26,150 is being added to original contract amount of \$27,950, to make new total contract amount \$54,100.	\$26,150	8/14/2017
SOWELA Technical Community College	None			