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Creating Futures***

Monty Sullivan  
***System President***

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***Chair***

Paul Price, Jr.  
***First Vice Chair***

Willie L. Mount  
***Second Vice Chair***

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Helen Bridges Carter  
Timothy W. Hardy  
Alterman L. "Chip" Jackson  
Erika McConduit  
Michael J. Murphy  
Joe Potts  
Stanton W. Salathe  
Stephen C. Smith  
Mark D. Spears, Jr.  
Craig Spohn  
Vincent St. Blanc, III

Student Members:  
Jeremy Gray  
Raissa Oliveira Yantis

Louisiana  
Community  
& Technical  
College System

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## **LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM**

### **MINUTES**

**Wednesday, September 12, 2018  
10:00 a.m.**

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

**\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.**

#### **A. CALL TO ORDER**

**Chair Toups called the September 12, 2018, LCTCS Board of Supervisors monthly meeting to order at 10:02 am.**

#### **B. PLEDGE OF ALLEGIANCE**

**Supervisor Hardy led the assembly in reciting the Pledge of Allegiance.**

#### **C. SWEARING IN OF NEW BOARD MEMBER: STANTON SALATHE**

**Mr. Leo Hamilton, General Counsel for the Board, conducted the swearing in of the new board member Stanton Salathe.**

Following the Oath of Office, Chair Toups read Mr. Salathe's bio:

Stanton W. Salathe is the Owner-President and CEO of Salathe Companies. He's owned Salathe Oil Company since 1998. Salathe Oil Company is a 93-year-old family owned wholesale petroleum business. Salathe Gas Company LLC is a propane exchange business operating throughout Louisiana and Mississippi since 2001, and Affordable Memorial of LA LLC was founded in 2017. Mr. Salathe is a graduate of The University of Southern Mississippi and involved in many associations. He is an active member of St. Cletus Catholic Church, a member or board member of the Jefferson Business Council, The Fore!Kids Foundation, Chateau De Notre Dame/Wynhoven Health Care, Westbank Business & Industry Association, and the Jefferson Chamber. He is the past president of the Louisiana Oil Marketers, past chairman of the West Jefferson Medical Center and the Jefferson Parish Economic Development Commission and has previously served on the boards of the Catholic Foundation, Chamber/New Orleans and River Region, USM Small Business Council, Cafe Hope, National Association of Shell Marketers, Legatus, Southport Inc., and Stonebridge Property Owners Association. He is the past president of the New Orleans Chapter USM Alumni Association and ambassador for Our Lady of Holy Cross College.

Stan is married to Judy Hallenus Salathe. They live Harvey, Louisiana and have three sons.

Mr. Salathe was appointed by Governor John Bel Edwards to serve as a representative of the 2nd congressional district for a term that expires July 1, 2019.

#### **D. ROLL CALL**

Sara Kleinpeter called roll with the following results:

##### **Members Present**

Stephen Toups  
Paul Price, Jr  
Willie Mount  
Helen Carter  
Jeremy Gray  
Timothy W. Hardy  
Chip Jackson  
Erika McConduit  
Joe Potts  
Stanton Salathe  
Stevie Smith  
Vincent St. Blanc, III  
Raissa Yantis

##### **Absent**

Tari Bradford  
Mickey Murphy  
Mark D. Spears, Jr.  
Craig Spohn

##### **Staff Present**

Monty Sullivan  
Sara L. Kleinpeter  
Chris Broadwater  
Emily Campbell  
Tarie Roberson  
Michael Redmond  
Gina Doucet  
Adrienne Fontenot  
Tommy Williams  
Anthony Brown  
Katie Waldrop  
Joe Marin  
Quintin Taylor  
Willie Smith  
Erica Hughes  
Joel Watkins  
René Cintron  
Missy Lacour

#### **E. APPROVAL OF MEETING AGENDA FOR SEPTEMBER 12, 2018**

**On motion by Supervisor Price, seconded by Supervisor Carter, the Board voted to approve the September 12, 2018, meeting agenda. The motion carried.**

#### **F. APPROVAL OF MEETING MINUTES FROM JUNE 13, 2018**

**On motion by Supervisor Hardy, seconded by Supervisor Mount, the Board voted to approve the June 13, 2018, meeting minutes. The motion carried.**

#### **G. REPORTS**

##### **1. Chair of the Board Report**

Chair Toups provided the following report:

- ❖ Welcomed the Commissioner of Higher Education, Dr. Kim Hunter Reed and invited her to address the board.

Dr. Reed thanked the Board for allowing her time to address them and noted her pleasure in seeing so many friends on the Board. She noted the valuable and remarkable student board members on the Board. Reed thanked the Board for their dedication to the work being done to develop talent in the State of Louisiana. She is grateful for the 20-year commitment by LCTCS and its colleges for training and graduating students into the economy.

Regents is “committed to be strong partners with you” and that they see “honor in all pathways” and know the “value that technical and community colleges serve.” Dr. Reed is committed to the mission of LCTCS and she looks forward to sharing a new vision of the Board of Regents soon.

Supervisor Mount congratulated Dr. Reed on her appointment as Commissioner of Higher Education and noted that she is ready to support Dr. Reed’s efforts.

Chairman Toups thanked Dr. Reed for her support of LCTCS and welcomed her back to Louisiana.

- ❖ Wished Supervisor Helen Carter a blessed and happy birthday. The Board and audience sang the Happy Birthday Song to Supervisor Carter.
- ❖ Congratulated the colleges who have made announcements, broken ground or celebrated openings of new facilities:
  - Delgado Health/Culinary Facility & Westbank Campus
  - SOWELA Technical Community College Culinary Arts and Hospitality Project
  - Louisiana Delta Community College Ruston Campus
  - Delgado River City Campus in Westwego and dedication of the NJ “Woody” Oge Atrium
  - SOWELA Oakdale Campus Open House Celebration
  - SOWELA Technical Community College Jennings Campus Ribbon Cutting (9/13)
  - NTCC Livingston Campus Ground Breaking (9/17)
  - BRCC Collision Center Ribbon Cutting (9/19)
  - LDCC Tallulah Campus Ground Breaking (9/20)

He noted that Sara will provide details of upcoming events via email.

- ❖ Informed the Board that a draft version of the standing committees is placed at each member’s station. A final version will be shared soon via email. If you have any feedback on the proposed committee makeup, please let the Chairman know.
- ❖ Invited Quintin Taylor and Tarie Roberson to address the Board related to the LCTCS Annual Conference.

Mr. Taylor noted the many events, including the OER Preconference as well as the luncheon panel of the three former System Presidents: Dr. Wayne Brown, Dr. Walter Bumphus, & Dr. Joe May. The excitement is building, and he hopes to see the Board members there. Ms. Roberson highlighted the LCTCS Foundation Impact Awards and Bowling for a Cause. She encouraged all members to attend.

The LCTCS Annual Conference takes place in New Orleans September 26-28, 2018. Encourage members to attend all or part of the conference and confirm hotel needs with Sara. Remind members of the 9/26 Foundation Impact Awards and the 9/27 CAUW Bowling for a Cause.

- ❖ Asked the Board to remember Mr. Murphy and his family during this time. His mother is ill.
- ❖ As is protocol for open meetings, there is an opportunity for public comment at the end of the meeting. If you wish to make comments to the board, please fill out a comment card and turn it into Sara Kleinpeter, Board Coordinator.

## 2. President's Report

Dr. Sullivan provided the following report:

- ❖ Invited Chancellor Jimmy Sawtelle, Joe Rosier, CEO of the Rapides Foundation, and Jim Clinton, President and CEO of the Central Louisiana Economic Development Alliance (CLEDA) to address the Board.

Chancellor Sawtelle noted that the Rapides Foundation and CLEDA have a rich history of support for Central Louisiana Technical Community College throughout the years.

Dr. Sullivan noted that discussions began many years ago following a report that highlighted the need for college services in central Louisiana. The details of the report were not ignored and in time, CLTCC was created. At that time CLEDA and the Rapides Foundation promised to invest in a community and technical college in central Louisiana.

Mr. Clinton noted that ten years ago, the first draft of the report "Beyond High School" was issued, beginning the conversation of addressing the workforce gap in central Louisiana. It was determined that the way to address the gap was providing education that extended beyond high school but was not a four-year degree. CLTCC has held up their part of the agreement and a new campus is on the horizon. Mr. Clinton is thankful for the commitment by the Board and CLTCC to develop the workforce in the central area of Louisiana.

Mr. Rosier announced that after many years of working with the community college system, the Rapides Foundation is awarding a \$2 million-dollar grant to CLTCC. The Rapides Foundation works to improve the health status of the citizens in the central region of Louisiana. Education and income help to drive the health or well being of citizens in central Louisiana. Through its footprint on the area, CLTCC, is a vital part of the mission of the Rapides Foundation. He noted that they envision a "comprehensive community college for central Louisiana" through CLTCC.

Chancellor Sawtelle noted that this has truly been a team effort that is now coming to fruition. The funds will be used to create a center of excellence in training for manufacturing in central Louisiana.

Additionally, Chancellor Sawtelle announced a \$250 thousand investment at CLTCC from the Coughlin Saunders Foundation, for manufacturing, welding, allied health, and drafting initiatives.

Supervisor Smith noted that this is another example of a long-term partnership that remains intact and strong for our college.

Supervisor St. Blanc recalled that the late former Supervisor Barham was passionate about the advances of community and technical college education in central Louisiana and knows this was part of his vision.

Supervisor Gray, on behalf of the students of CLTCC, thanked Mr. Rosier and Mr. Clinton for helping grow the education experience of the students.

- ❖ Honored the passing of CLTCC's welding instructor and lead faculty member of the Alexandria Campus, Mr. Thomas Coutee, Jr. with a moment of silence.
- ❖ Invited SLCC Chancellor Harder to address the Board. She noted the growing number of partnerships with industry in the area. There are over \$200 thousand dollars in contributions related to naming rights at SLCC.
- ❖ Called attention to the NTCC publication, *Navigator*, at each member's station. NTCC Chancellor Wainwright noted that over the summer, the owner of Weeks Marine, Mr. Richard Weeks, visited the college to see the result of the investment from Weeks Marine. Mr. Weeks personally contributed \$250 thousand to the college and that contribution was matched by leaders of Weeks Marine, resulting in a \$500 thousand donation.
- ❖ A date will soon be determined for an event by Nunez Community College related to a rocket donation from NASA & Boeing to develop a manufacturing related curriculum at Nunez.
- ❖ Reminded the Board that LCTCS is celebrating its 20 years of operation. The impact our institutions have had over the last 20 years is unfathomable. In August, BRCC celebrated their 20<sup>th</sup> year on campus, and congratulated Chancellor Steib for a wonderful celebration.
- ❖ Provided a budget update. The budget is at a point of stability, at last year's number. Dr. Sullivan reminded the Board that last year's number is not our goal. We have to look forward to advancing our mission and cannot continue to operate on last year's number.

## **H. GENERAL ACTION ITEMS\*\***

**Chairman Toups presented the Committee of the Whole Action items for consideration by the Board.**

### **COMMITTEE OF THE WHOLE**

1. Strategic Sustainability and Growth Plan Status Update
  - a. Initiative 1A – Lessen Financial Burden for Students
  - b. Initiative 1D – Enhancing Apprenticeship Offerings
  - c. Initiative 3A – Faculty Expertise and Technology

#### **For Board Information**

2. Board Evaluation Summary of Results

Staff recommends that the Board receive the summary of results for the Board of Supervisor's 2018 Board Self Evaluation.

**No action was taken.**

**Supervisor Price presented the Academic and Student Affairs Action items for consideration by the Board.**

### **ACADEMIC AND STUDENT AFFAIRS**

3. Review and Advisement: Revisions to LCTCS Policy #1.020, "Academic Status."

**No action was taken.**

4. Revisions to combine LCTCS Policy #1.014 "Assessment" and LCTCS Policy #1.010 "Program Assessment"

**On motion by Supervisor Mount, seconded by Supervisor Gray, the Board voted to approve the attached revisions to LCTCS Policy #1.014 "Assessment" to include Policy #1.010. The motion carried.**

5. Review and Advisement: Revisions to LCTCS Policy #2.003 "Campus Safety and Hazing"

**No action was taken.**

6. Review and Advisement: LCTCS Policy #2.018 "Campus Free Expression"

**No action was taken.**

7. Request for Endorsement of U.S. Department of Education Pathways

**On motion by Supervisor Potts, seconded by Supervisor Jackson, the Board voted to approve the endorsement of the US Department of Education Pathways application of the COE Letter of Acknowledgement. The motion carried.**

8. Bossier Parish Community College's Center for Excellence in Cyber Technology

**On motion by Supervisor Yantis, seconded by Supervisor McConduit, the Board voted to approve the request for continued designation of Bossier Parish Community College's Center for Excellence in Cyber Technology. The motion carried.**

**Supervisor Jackson presented the Facilities Action items for consideration by the Board.**

**FACILITIES**

9. Capital Outlay Requests for FY 2019-2020

**On motion by Supervisor Carter, seconded by Supervisor Potts, the Board voted to approve the 2019-2020 Capital Outlay list of recommended projects. The motion carried.**

10. Demolition of Buildings at the Baton Rouge Community College Acadian Campus

**On motion by Supervisor Toups, seconded by Supervisor Mount, the Board voted to approve the demolition of three buildings at the Baton Rouge Community College Acadian Campus. In accordance with R.S. 38:2212.1, the disposal of these buildings requires the approval of Facility Planning and Control and the notification of appropriate legislators. The motion carried.**

11. Disposal of the Fletcher Technical Community College Houma Site

**On motion by Supervisor Gray, seconded by Supervisor Smith, the Board voted to approve the disposal of the Fletcher Technical Community College Houma Campus located at 310 St Charles Street in Houma, and authorize the President and Chancellor to negotiate an agreement and execute all documents necessary to dispose of the site. In accordance with R.S. 38:2212.1, the disposal of this site requires the approval of Facility Planning and Control and the notification of appropriate legislators. The motion carried.**

12. Disposal of a Modular Building at the Louisiana Delta Community College Tallulah Campus

**On motion by Supervisor Price, seconded by Supervisor Yantis, the Board voted to approve the disposal of a modular building at the Louisiana Delta Community College Tallulah Campus. In accordance with R.S. 38:2212.1, the disposal of this building requires the approval of Facility Planning and Control and the notification of appropriate legislators. The motion carried.**

13. Modification of Ground Lease and Facilities Lease at Louisiana Delta Community College Monroe

**On motion by Supervisor Smith, seconded by Supervisor St. Blanc, the Board voted to authorize the President to negotiate and execute all documents necessary to modify the Ground Lease and Facilities Lease Agreements at the Louisiana Delta Community College Monroe Campus to allow the construction of an addition to the Advanced Technology Building using Act 360 Funds. The LCTCS Facilities Corporation and the Delta Facilities Corporation Boards must approve these agreements. The motion carried.**

14. Cooperative Endeavor Agreement between St. Bernard Parish Government and LCTCS on behalf of Nunez Community College

**On motion by Supervisor Toups, seconded by Supervisor Yantis, the Board voted to authorize the President and Chancellor of Nunez Community College to negotiate and execute a Cooperative Endeavor Agreement with the St. Bernard Parish Government to accept a facility from the parish to house its Aerospace Manufacturing Technology Program. The motion carried.**

15. Cooperative Endeavor Agreement for the use of additional funds for the Delgado Charity School of Nursing Act 360 Project

**On motion by Supervisor Potts, seconded by Supervisor St. Blanc, the Board voted to authorize the system president to enter into a Cooperative Endeavor Agreement with the LCTCS Facilities Corporation and the State of Louisiana Division of Administration for the use of funds from the Statutory Dedicated Orleans Parish Excellence Fund and funds from the Louisiana Department of Economic Development for the design and construction of the Delgado Community College's Charity School of Nursing facility as authorized by Act 360. The motion carried.**

On personal privilege, Supervisor McConduit requested a report on small and minority business involvement in the building program. She also suggested that students in construction disciplines be involved in some way for facility projects.



16. Donation of Property to Louisiana Delta Community College

Dr. Sullivan thanked Senator Mike Walsworth for his support of LCTCS. Senator Walsworth addressed the board by greeting the former Senator, now Supervisor Mount and wishing Supervisor Carter a happy birthday. He thanked Chancellor Dennis Epps for his leadership at Louisiana Delta Community College. He vowed to work with LDCC and LTCC to continue to promote community and technical training in the Louisiana delta area.

**On motion by Supervisor Price, seconded by Supervisor Salathe, the Board voted to authorize the President and the Chancellor of the Louisiana Delta Community College to accept the donation of property located at 300 Anthony Street, Farmerville LA, and to negotiate and execute all documents related to this donation. The transfer of this property to the LCTCS must be recorded with the State Land Office and the local Clerk of Court. The motion carried.**

17. Naming Opportunities at South Louisiana Community College

**On motion by Supervisor St. Blanc, seconded by Supervisor Mount, the Board voted to authorize South Louisiana Community College naming opportunities at South Louisiana Community College Lacombe Health and Science Building.**

- **Compass Health Serenity Point**

This naming right is made possible by a \$30,000 commitment from Compass Health.

- **Oceans Healthcare Adjunct Work Station**

This naming right is made possible by a \$15,000 commitment from Oceans Healthcare.

- **Nursing Specialties Classroom**

This naming right is made possible by a \$50,000 investment from Nursing Specialties Incorporated.

- **ACS Computer and Technology Lab**

This naming right is made possible by a \$50,000 investment from Acadiana Computer Systems.

- **Architects Southwest Legacy Tree**

This naming right is made possible by a \$10,000 investment from Architects Southwest.

**The motion carried.**

\*\* Upon review of the motion, it was determined that there is a technical error in the language of the motion which will be properly approved at a subsequent meeting.

**Supervisor Hardy presented the Finance agenda items for consideration by the Board.**

**FINANCE**

**18. FY 2018-19 Operating Budget for LCTCS Entities**

**On motion by Supervisor Mount, seconded by Supervisor Smith, the Board voted to approve the FY 2018-19 Operating Budgets of the LCTCS Colleges and the Board office. The motion carried.**

**19. Professional Services Contract between Fletcher Technical Community College and Duplantis Design Group, PC**

**On motion by Supervisor Smith, seconded by Supervisor Yantis, the Board voted to approve a professional services contract between Fletcher Technical Community College and Duplantis Design Group, PC, effective July 1, 2018 through June 30, 2019. This contract is subject to the approval of the Office of State Procurement. The motion carried.**

**20. Social Services Contract between Louisiana Delta Community College and Opportunities Industrialization Center of Ouachita, Inc.**

**On motion by Supervisor Price, seconded by Supervisor McConduit, the Board voted to approve a social services contract between Louisiana Delta Community College and Opportunities Industrialization Center of Ouachita, Inc., effective July 1, 2018 through June 30, 2019. This contract is subject to the approval of the Office of State Procurement. The motion carried.**

**21. Memorandum of Understanding between LCTCS and the Board of Elementary and Secondary Education Career and Technical College Education Programs**

**On motion by Supervisor Carter, seconded by Supervisor Potts, the Board voted to approve the Memorandum of Understanding (MOU) between the LCTCS Board of Elementary and Secondary Education (BESE) for administration of the secondary career and technical education portion of the Carl D. Perkins funds for the fiscal year beginning July 1, 2018 and ending June 30, 2019. The BESE approved and signed the MOU at their July Board Meeting. The motion carried.**

**Supervisor Smith presented the personnel agenda items for consideration by the Board.**

**On motion by Supervisor St. Blanc, seconded by Supervisor Potts, the Board voted to enter Executive Session for the purpose discussing the Performance Evaluations for Chancellors and Directors and the LCTCS President and the Appointment of the Interim Chancellor at Delgado Community College. The motion carried.**

Supervisor Mount exited the meeting prior to the roll call for executive session.

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote with the following results:

Yeas - 12	Nays - 0
Stephen Toups	Erika McConduit
Paul Price, Jr	Joe Potts
Helen Carter	Stanton Salathe
Jeremy Gray	Stevie Smith
Timothy W. Hardy	Vincent St. Blanc, III
Chip Jackson	Raissa Yantis

**The Board entered Executive Session at 11:52 a.m., following a unanimous vote.**

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Stephen Toups	Erika McConduit
Paul Price, Jr	Joe Potts
Helen Carter	Stanton Salathe
Jeremy Gray	Stevie Smith
Timothy W. Hardy	Vincent St. Blanc, III
Chip Jackson	Raissa Yantis

**The Board reconvened from Executive Session at 2:03 p.m.**

**Chair Toups stated that no votes were taken, and no consensus was reached during the Executive Session.**

### **PERSONNEL**

22. Performance Evaluations of LCTCS Chancellors and Directors

**No action was taken.**

23. Performance Evaluation of LCTCS President

**No action was taken.**

24. Appointment of Interim Chancellor at Delgado Community College

**On motion by Supervisor Jackson, seconded by Supervisor Potts, the Board voted to appoint Dr. William Wainwright as the Interim Chancellor of Delgado Community College with an annualized additional duty compensation of \$26,372 (\$1,014.31 per pay period), effective September 13, 2018 and not later than December 31, 2019. Additionally, approving the system president be given the authority to provisionally appoint an acting chancellor of Northshore Technical Community College pending board ratification.**

**Supervisor Toups presented the Consent Agenda items for consideration by the Board.**

**I. CONSENT AGENDA**

**On motion by Supervisor St. Blanc, seconded by Supervisor Price, the Board voted to approve the Consent Agenda which consists of agenda items I.1 through I.3.**

**ACADEMIC AND STUDENT AFFAIRS**

**1. Central Louisiana Technical Community College**

**i. Program Additions**

- a. Certificate of Technical Studies (CTS) – Welding I (CIP 48.0508) - **5 STARS**
- b. Certificate of Technical Studies (CTS) – Welding II (CIP 48.0508) - **5 STARS**
- c. Certificate of Technical Studies (CTS) – Production Line Welder 1 (CIP 48.0508) - **5 STARS**
- d. Career and Technical Certificate (CTC) –Thermal Cutter (CIP 48.0508) with an Industry Based Credential (IBC) in NCCER Core (CIP 48.0508) – **4 STARS**
- e. Career and Technical Certificate (CTC) –Tack Welder/Fitter Helper with an Industry Based Credential (IBC) in NCCER Core (CIP 48.0508) – **4 STARS**
- f. Career and Technical Certificate (CTC) – Construction Specialist (CIP 46.0401) with an Industry Based Credential (IBC) in NCCER Carpentry Level 1 - **4 STARS**
- g. Career and Technical Certificate (CTC) – Plumbing Specialist (CIP 46.0401) with an Industry Based Credential (IBC) in NCCER Plumbing Level 2 - **4 STARS**
- h. Career and Technical Certificate (CTC) – Pharmacy Clerk (CIP 51.0805) with an Industry Based Credential (IBC) in Customer Service 1 - **3 STARS**

ii. Program Revisions

- a. Certificate of Technical Studies (CTS) – Welding: ARC Welder SMAW (CIP 48.0508) – **4 STARS**
- b. Certificate of Technical Studies (CTS) – Welding: ARC Welder FCAW (CIP 48.0508) – **4 STARS**
- c. Certificate of Technical Studies (CTS) – Welding: ARC Welder GMAW (CIP 48.0508) – **4 STARS**
- d. Certificate of Technical Studies (CTS) – Welding: ARC Welder GTAW (CIP 48.0508) – **4 STARS**
- e. Certificate of Technical Studies (CTS) – Pharmacy Technician (CIP 51.0805) - **3 STARS**

iii. Program Terminations

- a. Certificate of Technical Studies (CTS) -PRODUCTION LINE WELDER-SHIPBUILDING (CIP 48.0508) - **5 STARS**
- b. Technical Competency Area (TCA)-WELDER HELPER (CIP 48.0508) - **5 STARS**
  - 1) Technical Competency Area (TCA)-Thermal Cutter (CIP 48.0508) - **5 STARS**
  - 2) Technical Competency Area (TCA)-ARC Cutter (CIP 48.0508) - **5 STARS**
  - 3) Technical Competency Area (TCA)-ARC Welder Skills Upgrade (CIP 48.0508) - **5 STARS**
- c. Technical Competency Area (TCA)-Construction Specialist (CIP 46.0401) - **4 STARS**
- d. Technical Competency Area (TCA)-Plumbing Specialist (CIP 46.0401) - **4 STARS**

2. Northshore Technical Community College

i. Program Additions

- a. Career and Technical Certificate (CTC) in Nurse Assistant (CIP 51.3901) with an Industry Based Credential (IBC) in Certified Nurse Assistant – **4 STARS**
- b. Career and Technical Certificate (CTC) in EMT-Basic (CIP 51.0904) with an Industry Based Credential (IBC) in EMT Certification – **4 STARS**
- c. Career and Technical Certificate (CTC) in HVAC Helper I (CIP 47.0201) with an Industry Based Credential (IBC) in HVAC Excellence Certification – **5 STARS**
- d. Career and Technical Certificate (CTC) in Infant/Toddler/Preschool CDA (CIP 19.0709) with an Industry Based Credential (IBC) in CDA Certification – **1 STAR**
- e. Career and Technical Certificate (CTC) in Phlebotomy Skills (CIP 51.2601) with an Industry Based Credential (IBC) in Phlebotomy Certification– **2 STARS**
- f. Career and Technical Certificate (CTC) in EKG Skills (CIP 51.2601) with an Industry Based Credential (IBC) in EKG Technician Certification– **2 STARS**
- g. Career and Technical Certificate (CTC) in Automotive Electrical Systems Technician (CIP 47.0604) with an Industry Based Credential (IBC) in ASE Certification – **3 STARS**
- h. Career and Technical Certificate (CTC) in Brake Systems (CIP 47.0604) with an Industry Based Credential (IBC) in ASE Certification – **3 STARS**
- i. Career and Technical Certificate (CTC) in Suspension and Steering Systems (CIP 47.0604) with an Industry Based Credential (IBC) in ASE Certification – **3 STARS**

- j. Career and Technical Certificate (CTC) in Brakes, Alignment, Suspension & Steering Technician (CIP 47.0604) with an Industry Based Credential (IBC) in ASE Certification – **3 STARS**
  - k. Career and Technical Certificate (CTC) in Engine Performance & Diagnosis Technician (CIP 47.0604) with an Industry Based Credential (IBC) in ASE Certification – **3 STARS**
  - l. Career and Technical Certificate (CTC) in Transmissions and Power Trains Technician (CIP 47.0604) with an Industry Based Credential (IBC) in ASE Certification – **3 STARS**
  - m. Career and Technical Certificate (CTC) in Entry Level Prep Cook (CIP 12.0503) with an Industry Based Credential (IBC) in ServSafe Certification – **4 STARS**
  - n. Career and Technical Certificate (CTC) in General Clerk (CIP 52.0401) with an Industry Based Credential (IBC) in Customer Service Certification – **4 STARS**
  - o. Career and Technical Certificate (CTC) in Plumbing Helper (CIP 46.0401) with an Industry Based Credential (IBC) in NCCER Certification – **5 STARS**
  - p. Career and Technical Certificate (CTC) in Wiring Helper (CIP 46.0302) with an Industry Based Credential (IBC) in NCCER Certification – **5 STARS**
  - q. Career and Technical Certificate (CTC) in Control Helper (CIP 46.0302) with an Industry Based Credential (IBC) in NCCER Certification – **5 STARS**
  - r. Career and Technical Certificate (CTC) in Electric Line Helper I (CIP 46.0301) with an Industry Based Credential (IBC) in NCCER Certification – **5 STARS**
  - s. Career and Technical Certificate (CTC) in Electric Line Maintenance (CIP 46.0301) with an Industry Based Credential (IBC) in NCCER Certification – **5 STARS**
  - t. Career and Technical Certificate (CTC) in Electric Line Crew Leader (CIP 46.0301) with an Industry Based Credential (IBC) in NCCER Certification – **5 STARS**
  - u. Career and Technical Certificate (CTC) in Networking (CIP 11.0901) with an Industry Based Credential (IBC) in CompTIA Network Certification – **4 STARS**
  - v. Career and Technical Certificate (CTC) in Welder Helper (CIP 48.0508) with an Industry Based Credential (IBC) in NCCER Certification – **4 STARS**
  - w. Career and Technical Certificate (CTC) in Welder Fundamentals (CIP 48.0508) with an Industry Based Credential (IBC) in NCCER Certification – **4 STARS**
  - x. Career and Technical Certificate (CTC) in Diesel A\C Technician (CIP 47.0605) with an Industry Based Credential (IBC) in Mobile Air Conditioning Society (MACS) Certification – **5 STARS**
- ii. Program Terminations
- a. Technical Competency Area (TCA) in Basic Caregiver (CIP 19.0709) – **1 STAR**
  - b. Technical Competency Area (TCA) in Construction Helper (CIP 46.0401) – **5 STARS**
  - c. Technical Competency Area (TCA) in Electric Line Fundamentals (CIP 46.0301) – **5 STARS**
  - d. Technical Competency Area (TCA) in Welder Helper (CIP 48.0508) – **4 STARS**
  - e. Technical Competency Area (TCA) in Thermal Cutter

(CIP 48.0508) – **4 STARS**

- f. Technical Competency Area (TCA) in Arc Cutter  
(CIP 48.0508) – **4 STARS**
- g. Technical Competency Area (TCA) in Tack Welder/Fitter Helper  
(CIP 48.0508) – **4 STARS**
- h. Technical Competency Area (TCA) in Computer Operator (CIP  
11.0901) – **4 STARS**
- i. Technical Competency Area (TCA) in System Administrator (CIP  
11.0901) 11.0901 – **4 STARS**
- j. Technical Competency Area (TCA) in Software Application  
Specialist (CIP 11.0901) – **4 STARS**
- k. Technical Competency Area (TCA) in Wide Area Network  
Technician (CIP 11.0901) – **4 STARS**

3. SOWELA Technical Community College

- i. Program Revision: Concentration in Hospitality Management under:
  - a. Associate of Applied Science (AAS) – Business Administration (CIP  
52.010) - **5 STARS**
    - 1) Technical Diploma (TD) - Business Administration (CIP  
52.010)
    - i. Certificate of Technical Studies (CTS) -  
Management Trainee (CIP 52.010)
- ii. Program Revisions to be Delivered 100% through Distance Education  
Technology: Associate of Applied Science (AAS) Culinary Arts  
(CIP 12.0503) - **5 STARS**
  - a. Technical Diploma (TD) Culinary Arts (CIP 12.0503)
    - 1) Certificate of Technical Studies (CTS) Production Cook  
(CIP 12.0503)
    - 2) Certificate of Technical Studies (CTS) Entry Level Prep  
Cook (CIP 12.0503)
    - 3) Technical Competency Area (TCA) Entry Level Cook (CIP  
12.0503)

**Chair Toups referenced the Updates and encouraged Board members to review the information provided.**

**J. UPDATES**

- 1. Alternative Financing Projects
- 2. Fourth Quarter Contracts Report
- 3. Report of Breazeale Sachse & Wilson for Quarter Ending June 30, 2018
- 4. Report on General Personnel Actions for LCTCS Colleges and System Office
- 5. Status Report on Capital Projects
- 6. Tuition Waiver and Discount Information
- 7. Report on the Usage of Policies #6.037, Tuition and Fee Exemption for Full Time Employees, #6.038, Tuition Assistance for Full Time Employees, and #6.039, Employee, Child or Dependent, and Spouse Tuition Reduction
- 8. Report on Program Adoptions at Fletcher Technical Community College (FTCC) and Northshore Technical Community College (NTCC)

**K. OTHER BUSINESS**

**1. Approval of Proposed 2019 Meeting Schedule**

**On motion by Supervisor Hardy, seconded by Supervisor Carter, the Board voted to approve the 2019 Meeting Schedule as presented. Meetings are scheduled on the second Wednesday of the month, with no meetings held in January, March, May, July, September or November. The motion carried.**

**L. ANNOUNCEMENTS AND PUBLIC COMMENT**

**René Cintron informed the Board that four colleges will be participating in a SACSCOC review. The colleges are Baton Rouge Community College, River Parishes Community College, South Louisiana Community College, and SOWELA Technical Community College. During the visits from SACSCOC, board members will be asked to attend. Please make an effort to participate if you are available.**

**Chair Toups recognized the impending hurricane headed to the coastal United States and ask the Board to pray for the safety of our neighbors.**

**Chair Toups acknowledged the anniversary of the Attacks of 9/11 and reminded the Board and audience to hug your loved ones.**

**M. ADJOURNMENT**

**On motion by Supervisor Hardy, seconded by Supervisor Salathe, the Board voted to adjourn the meeting at 2:09 p.m.**