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Creating Futures*

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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. René Cintrón *RC*
Chief Academic Affairs Officer

FROM: Erica Hughes, MPA
Manager of Educational Programs and Assessment

SUBJECT: Revision of LCTCS Policy #1.013 "Accreditation Visits"

DATE: November 26, 2018

FOR BOARD APPROVAL:

Recommendation: Staff recommends that the Board approve the attached revisions to LCTCS Policy #1.013 "Accreditation Visits."

Background: The Accreditation Liaison Peer Group, a sub-group of the Chief Academic Officers Functional Committee, reviewed and updated LCTCS Policy #1.013 "Accreditation Visits" to "Accreditation Visits & Actions". The two-part policy addresses; (1) accreditation visits to ensure Board of Supervisors are provided ample time to prepare for regional accreditation visits and (2) for institutions to report disciplinary actions once official notification from the accrediting body is received.

Fiscal Impact: N/A

History of Prior Action: The original policy was approved March 14, 2001.

Benefits to the System: If approved, revisions to Policy #1.013 will ensure the presence of requested Board of Supervisors for on-site visits as well as provide support in addressing any disciplinary actions in order to maintain good accreditation status.

Monty Sullivan
Approved for Recommendation to the Board
Dr. Monty Sullivan

12-12-18
Date

She **APPROVED**
12/12/18
LCTCS BOARD OF SUPERVISORS

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM
Policy # 1.013

Title: ACCREDITATION VISITS & ACTIONS

Authority: Board Action

Original Adoption: 11/14/2001

Effective Date: 11/14/2001

Last Revision: Initial

~~Each institution shall inform and invite Board members and System staff to observe in accreditation team visits (Southern Association for Colleges and Schools Commission on Colleges, Commission on Occupational Education). Copies of all reports shall be sent to the LCTCS President immediately upon receipt by the institutions. The System office shall also be sent copies of the institutional responses to these reports. The System office will respect the confidentiality of such report to the extent provided by law.~~

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Accreditation Visits

Each institution shall report scheduled accreditation visits that require Board of Supervisors attendance to the System Board Coordinator as soon as the visit is scheduled, however no later than thirty days prior to scheduled visit to ensure the Board of Supervisor's participation.

Accreditation **Actions**

An institution must report all disciplinary actions, such as warning, probation, or withdrawal of accredited status, and a brief explanation of the conditions and/or deficiencies that resulted in the action to LCTCS upon receipt of the official notification of the action by the agency. The institution must submit a copy of the institution's response to the report regarding disciplinary action of an accrediting agency, along with a copy of the original report of the agency.

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Policy # 1.013

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