



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

MINUTES

Wednesday, December 12, 2018
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:
Stephen Toups
Chair

Paul Price, Jr.
First Vice Chair

Willie L. Mount
Second Vice Chair

Members:
Tari T. Bradford
Helen Bridges Carter
Timothy W. Hardy
Alterman L. "Chip" Jackson
Erika McConduit
Michael J. Murphy
Joe Potts
Stanton W. Salathe
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III

Student Members:
Jeremy Gray
Raissa Oliveira Yantis

Louisiana
Community
& Technical
College System

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Baton Rouge, LA 70806

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** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.

A separate Audit Committee meeting was held on Wednesday, December 12, 2018, at 9:00 a.m.

A. CALL TO ORDER

Chair Toups called the December 12, 2018, LCTCS Board of Supervisors monthly meeting to order at 10:05 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor St. Blanc led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Sara Kleinpeter called roll with the following results:

Members Present

Stephen Toups
Paul Price, Jr
Helen Carter
Timothy W. Hardy
Chip Jackson
Erika McConduit
Joe Potts
Stanton Salathe
Stevie Smith
Craig Spohn
Vincent St. Blanc, III
Raissa Yantis

Absent

Tari Bradford
Willie Mount
Jeremy Gray
Mickey Murphy
Mark D. Spears, Jr.

Staff Present

Monty Sullivan
Sara L. Kleinpeter
Quintin Taylor
Tommy Williams
Gena Doucet
Tarie Roberson
Emily Campbell
Katie Waldrop
Joe Marin
Joan Davis
Willie Smith
René Cintron
Michael Redmond
Amber Blair

D. APPROVAL OF MEETING AGENDA FOR DECEMBER 12, 2018

On motion by Supervisor Carter, seconded by Supervisor Salathe, the Board voted to approve the December 12, 2018, meeting agenda. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM SEPTEMBER 12, 2018 AND NOVEMBER 14, 2018

On motion by Supervisor Spohn, seconded by Supervisor Potts, the Board voted to approve the September 12, 2018, and November 14, 2018, meeting minutes as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Toups provides the following report:

- ❖ Reminded members that fall commencement ceremonies are ongoing. At the end of December, LCTCS Colleges will host a total of 10 ceremonies throughout the state. He encouraged Board members to attend if possible.

Supervisor McConduit encouraged members to attend and noted that she is the Commencement Speaker at Delgado Community College's commencement.

Supervisor St. Blanc announced that SLCC will graduate 800 this fall and estimates that 600 graduates will walk across the stage at commencement.

- ❖ Thanked Georgia Scobee and the other Christmas fairies for beautifully decorating the Board Room for the Holidays.
- ❖ Congratulated Chancellor Jimmy Sawtelle and his wife Laura on celebrating their 25th wedding anniversary, along with Paul and Lindy Price on their 26th anniversary.
- ❖ Extended Christmas and New Year Wishes to the Board and audience.
- ❖ Reminded Board members to complete their annual ethics training by December 31st if they have not done so already.
- ❖ As is protocol for open meetings, there is an opportunity for public comment at the end of the meeting. If you wish to make comments to the board, please fill out a comment card and turn it into Sara Kleinpeter, Board Coordinator.
- ❖ Thanked Delgado Community College for their recent hospitality. He arrived early for a meeting and they rolled out all the stops for him without warning and he greatly enjoyed the visit to Delgado.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ Noted that, in addition to SLCC, BPCC will graduate over 500 students this fall, and celebrates its 50th year in existence. These are two colleges that are having record fall semesters.
- ❖ Introduced Beth Aucoin and Sarah Walsh from IBM and BRCC Chancellor Larissa Littleton-Steib to address the Board. They discussed the great relationship with BRCC and IBM. Ms. Walsh shared with the Board the IBM P-TECH program. Their program, Pathways in Technology Early College High Schools (P-TECH), finds innovative ways to put together the best elements of high school, college and career. BRCC is adding a program that will support this IBM P-TECH Program.

- ❖ Announced that Healthy Blue recently donated five industrial size refrigerators to colleges within the System to put into collegiate food pantries around the state. We are grateful for this donation and know they will be put to good use on campus.
- ❖ Bonds for Phase III of ACT 360 were sold on December 11, 2018. The projects in this phase are at Delgado Community College, SOWELA, and Louisiana Delta Community College. Additionally, the process recently began for the selection of architects for these projects.
- ❖ Governor John Bel Edwards was at River Parishes Community College to announce that VEGA Americas will create 120 manufacturing jobs in Ascension Parish. RPCC hosted the announcement that shared with the community that VEGA will create a \$22.4 million capital investment at the Ascension Commerce Center in Geismar.
- ❖ Shared with the Board that the initial draft of the Delgado Community College Chancellor Search Brochure was at their station. He asked for their feedback on the brochure to be sent to him or Quintin Taylor.
- ❖ Southern Association of Colleges and Schools held its annual meeting in New Orleans. During the meeting, Bossier Parish Community College was reaffirmed for a 10-year period. He congratulated Chancellor Bateman and his team at BPCC. SACS also held authorized visits at four institutions.

Louisiana Delta Community College Chancellor Epps discussed the effort by LDCC to become compliant with SACS. Chancellor Epps has worked closely with SACS with a promise to bring LDCC to compliance with the student learning outcomes standard. SACS team will visit March 5-7, 2019, to review the Student Learning Outcomes and Financial Standards. Chancellor Epps feels confident that LDCC will be in a good place.

G. GENERAL ACTION ITEMS**

Supervisor Price presented the Academic and Student Affairs Action items for consideration by the Board.

ACADEMIC AND STUDENT AFFAIRS

1. Approval of Revisions to LCTCS Policy #1.011, “Institutional Accreditation”

On motion by Supervisor Spohn, seconded by Supervisor Smith, the Board voted to approve the revisions to LCTCS Policy #1.011 “Institutional Accreditation.” The motion carried.

2. Approval of Revisions to LCTCS Policy #1.013, “Accreditation Visits”

On motion by Supervisor Carter, seconded by Supervisor Spohn, the Board voted to approve the revisions to LCTCS Policy #1.013 “Accreditation Visits.” The motion carried.

Dr. Emily Campbell introduced Dr. Amber Blair to the Board. Dr. Blair serves at the System Director of Student Engagement and began her role about a year and a half ago. During her time at the System Office, Dr. Blair has played “a key role in (the) double digit increase in Phi Theta Kappa membership at our colleges, spearheaded several Title IX and student mental health professional development initiatives for college staff, and recently co-authored a grant and received funding for a system initiative to remove barriers for adult learners.” She also serves at the advisor for SGA activities and oversees student academic appeals.

3. Approval of Revisions to LCTCS Policy #2.004, “Student Conduct and Appeal Procedures”

On motion by Supervisor Jackson, seconded by Supervisor Smith, the Board voted to approve the revisions to Policy #2.004, “Student Conduct and Appeal Procedures.” The motion carried.

4. LCTCS College Free Expression Policies, Staff Training, and SGA Engagement

Information Item. No action was taken.

5. Delgado Community College’s Advanced Manufacturing and Technology Center

On motion by Supervisor Potts, seconded by Supervisor McConduit, the Board voted to approve the request for continued designation as a Center for Workforce Excellence from Delgado Community College’s Advanced Manufacturing and Technology Center. The motion carried.

Dr. Sullivan noted that BPCC and BRCC are offering opportunities for students impacted by the closure of Virginia Colleges. The colleges closed in the Shreveport and Baton Rouge market that left a few hundred students the inability to finish their educational aspirations. BPCC, BRCC, RPCC and other colleges are offering help for these students to get enrolled and complete their degrees.

Supervisor Potts presented the Audit agenda item for consideration by the Board.

AUDIT

6. Update to the Charter of the Audit Committee of the Board of Supervisors

On motion by Supervisor Potts, seconded by Supervisor Salathe, the Board voted to approve the update to the Charter of the Audit Committee of the Board of Supervisors to require at least three meetings of the committee annually and as many times as that committee may deem necessary. The motion carried.

Supervisor Jackson presented the Facilities agenda item for consideration by the Board.

FACILITIES

7. Naming Opportunities at South Louisiana Community College

On motion by Supervisor Price, seconded by Supervisor Yantis, the Board voted to authorize South Louisiana Community College naming opportunities at South Louisiana Community College Health and Science Building.

• Compass Health Serenity Point

This naming right is made possible by a \$30,000 commitment from Compass Health.

• Oceans Healthcare Adjunct Work Station

This naming right is made possible by a \$15,000 commitment from Oceans Healthcare.

• Nursing Specialties Classroom

This naming right is made possible by a \$50,000 investment from Nursing Specialties Incorporated.

• ACS Computer and Technology Lab

This naming right is made possible by a \$50,000 investment from Acadiana Computer Systems.

• Architects Southwest Legacy Tree

This naming right is made possible by a \$10,000 investment from Architects Southwest.

The motion carried.

Supervisor Salathe presented the Finance agenda item for consideration by the Board.

FINANCE

8. Board of Regents Matched Endowments

On motion by Supervisor Hardy, seconded by Supervisor St. Blanc, the Board voted to approve the endowed scholarships below:

Bossier Parish Community College

Citizens National Bank / John N. McConathy – Curt Eysink Memorial Endowed Two-year Workforce Scholarship in Business

\$120,000 total endowment (\$90,000 private: \$30,000 public)

Citizens National Bank / John N. McConathy Endowed Professorship in Business

\$100,000 total endowment (\$60,000 private: \$40,000 public)

Bossier Healthcare Foundation Endowed Professorship in Allied Health

\$100,000 total endowment (\$60,000 private: \$40,000 public)

Fletcher Technical Community College

Fletcher Foundation – Curt Eysink Memorial Endowed Two-Year Workforce Scholarship in Electrical

\$40,000 total endowment (\$30,000 private: \$10,000 public)

Northshore Technical Community College

Weeks Marine Endowed Professorship in Maritime Technology
\$100,000 total endowment (\$60,000 private: \$40,000 public)

Weeks Marine Endowed Professorship in Welding
\$100,000 total endowment (\$60,000 private: \$40,000 public)

Weeks Marine – Curt Eysink Memorial Endowed Two-Year Student Workforce
Scholarship in Welding
\$120,000 total endowment (\$90,000 private: \$30,000 public)

Weeks Marine – Curt Eysink Memorial Endowed Two-Year Student Workforce
Scholarship in Electrician
\$120,000 total endowment (\$90,000 private: \$30,000 public)

Nunez Community College

Thomas Warner – Curt Eysink Memorial Two-year Endowed Workforce Scholarship
in Process Technology
\$40,000 total endowment (\$30,000 private: \$10,000 public)

SOWELA Technical Community College

Anna Landry Endowed Scholarship-Wade Shaddock - Curt Eysink Memorial Endowed
Two-Year Student Workforce Scholarship in Nursing
\$20,000 total endowment (\$10,000 private: \$10,000 public)

The motion carried.

Supervisor Hardy presented the Personnel agenda item for consideration by the Board.

PERSONNEL

9. Approval of Revisions to the Compensatory Leave section of Policy #6.003,
Leave Record Establishment and Regulations for all Unclassified, Non-Civil
Service Employees

**On motion by Supervisor Smith, seconded by Supervisor Potts, the Board voted to
approve the revisions to the compensatory leave section of Policy #6.003, Leave Record
Establishment and Regulations for all Unclassified, Non-Civil Service Employees. The
motion carried.**

Supervisor Toups presented the Consent Agenda items for consideration by the Board.

H. CONSENT AGENDA

On motion by Supervisor St. Blanc, seconded by Supervisor Jackson, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.3. The motion carried.

ACADEMIC AND STUDENT AFFAIRS

1. Baton Rouge Community College
Program Addition
 - i. Associate of Applied Science (AAS) –Computing and Information Technology (CIP 11.0201) - **5 STARS**

2. Central Louisiana Technical Community College
Program Additions
 - i. Career and Technical Certificate (CTC) – OPET Technician I (CIP 47.0606) with an IBC in Four Stroke Engine from the Equipment and Engine Training Council (EETC) - **3 STARS**
 - ii. Career and Technical Certificate (CTC) – Masonry Helper (CIP 46.0101) with an IBC in NCCER Core from the National Center for Construction Education and Research- **5 STARS**
 - iii. Certificate of Technical Studies (CTS) – Carpentry Technician II (CIP 46.0201) - **4 STARS**
 - a. Certificate of Technical Studies (CTS) – Carpentry Technician I (CIP 46.0201) - **4 STARS**
 - 1) Career and Technical Certificate (CTC) –Carpenter’s Helper (CIP 46.0201) with an IBC in NCCER Core from the National Center for Construction Education and Research
4 STARS

- Program Revisions**
 - iv. Technical Diploma (TD) – Outdoor Power Equipment Technician (CIP 47.0606) - **3 STARS**
 - a. Certificate of Technical Studies (CTS) -OPET Technician II (CIP 47.0606) - **3 STARS**
 - v. Technical Diploma (TD) –Mason, Two-Year Apprentice (CIP 46.0101) – **5 STARS**
 - a. Certificate of Technical Studies (CTS) – Mason Apprentice (CIP 46.0101) - **5 STARS**
 - vi. Technical Diploma (TD) – Carpentry Technician II (CIP 46.0201) – **4 STARS**

- Program Terminations**
 - vii. Technical Competency Area (TCA) -OPET Technician I (CIP 47.0606) – **3 STARS**
 - viii. Technical Competency Area (TCA) – Masonry Helper (CIP 46.0101) – **5 STARS**
 - ix. Technical Competency Area (TCA) –Carpenter’s Helper (CIP 46.0201) – **4 STARS**
 - x. Technical Competency Area (TCA) –Carpentry Technician I (CIP 46.0201) – **4 STARS**
 - xi. Certificate of Technical Studies (CTS) - HACR Energy Systems Technician (CIP 47.0201) - **5 STARS**
 - xii. Technical Competency Area (TCA)-Solar Systems Installer (CIP 47.0201) - **5 STARS**

3. South Louisiana Community College

Program Revisions

- i. Associate of Applied Science (AAS) – Digital Media Design (CIP 11.0801) - **4 STARS**
 - a. Technical Diploma (TD) – Digital Media Design (CIP 11.0801) – **4 STARS**
- ii. Associate of Applied Science (AAS) – Medical Laboratory Science (CIP 51.1004) - **4 STARS**
- iii. Technical Diploma (TD) in Industrial Electronics Technician to Industrial Electronics Technology (CIP 47.0105) - **4 STARS**
- iv. Technical Diploma (TD) Civil, Surveying and Mapping Technician to Civil, Surveying and Mapping Technology (CIP 15.1102) - **4 STARS**
- v. Technical Diploma (TD) in Airframe Structure Mechanic to Aviation Maintenance Technology (CIP 47.0608) - **5 STARS**

Chair Toups referenced the Updates and encouraged Board members to review the information provided.

I. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Update on COE and SACSCOC Accreditation Action

J. OTHER BUSINESS

1. Approval of Revised 2019 Meeting Schedule

On motion by Supervisor Potts, seconded by Supervisor Spohn, the Board voted to approve the revised 2019 Meeting Schedule as presented. Meetings are scheduled on the second Wednesday of the month, with no meetings held in January, March, May, July, September or November. The motion carried.

There was no additional business presented to the Board.

K. ANNOUNCEMENTS AND PUBLIC COMMENT

There was no request for public comment to come before the Board.

L. ADJOURNMENT

On motion by Supervisor Price, seconded by Supervisor McConduit, the Board voted to adjourn the meeting at 10:55 a.m.