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Changing Lives,
Creating Futures

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TO: Dr. Monty Sullivan
LCTCS President
THROUGH: Joseph F. Marin
Chief Operations Officer
FROM: Joel Watkins
Director of Budget and Planning
DATE: May 29, 2019
RE: Legal Services Contract for LCTCS

APPROVED
LCTCS BOARD OF SUPERVISORS
6-12-19

FOR BOARD ACTION

Recommendation: Staff recommends that the Board amend the current legal services contract with Breazeale, Sachse & Wilson, LLP (BSW), extending the termination date to December 31, 2019, with an option for an additional extension to February 29, 2020, and an additional \$55,000, for a total of \$355,000. This contract amendment is subject to the approval of the Office of State Procurement.

Background: Since the inception of the Louisiana Community and Technical College System, the firm of Breazeale, Sachse & Wilson, LLP has served as Board Counsel for the system on a contractual basis. Per Louisiana Attorney General's guidelines, legal contracts are allowed for an amount not to exceed three years, with hourly reimbursement rates set by the Attorney General's office, which are lower than what is charged in the private market. This extension will allow sufficient time for the LCTCS to negotiate a new contract for legal services.

The proposed contract amendment provides that BSW serve as the legal representative for the Board, to include all colleges of the system. A single contract for legal services for the system provides for more cost efficiency and also provides for comprehensive Board legal representation and oversight, addressing all legal issues across the system.

Fiscal Impact: Not to exceed an additional \$55,000, for a total of \$355,000.

History of Prior Board Action: The Board approved the current legal services contract with Breazeale, Sachse & Wilson, LLP at the March 2016 board meeting.

Benefits to the System: Approval of this item will allow for continued centralized legal representation of the Board for LCTCS legal issues that may occur across the system.

Approved for Recommendation to the Board
Dr. Monty Sullivan, President

6/12/19
Date