

#### Changing Lives, Creating Futures

Monty Sullivan System President

Officers. Stephen Toups Chair

Paul Price, Jr. First Vice Chair

Willie L. Mount Second Vice Chair

Members: Tari T. Bradford Helen Bridges Carter Timothy W. Hardy Alterman L. "Chip" Jackson Erika McConduit Michael J. Murphy Joe Potts Stanton W. Salathe Stephen C. Smith Mark D. Spears, Jr. Craig Spohn Vincent St. Blanc, III

Student Members Jeremy Gray Raissa Oliveira Yantis

> Louisiana Community & Technical College System

265 South Foster Drive Baton Rouge, LA 70806

Phone: 225-922-2800 Fax: 225-922-1185

www.lctcs.edu

#### LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO:

Dr. Monty Sullivan

LCTCS President

THROUGH: Dr. René Cintrón

Chief Academic Affairs Officer

FROM:

Dr. Adrienne Fontenot

APPROVED

R (/12/19
BOARD OF SUPERVISORS Director of Adult Learning and Educational Programs

**SUBJECT:** 

Program Requests at Bossier Parish Community College

DATE:

05/27/2019

#### **FOR BOARD ACTION:**

Recommendation: Staff recommends the Board approve the following program requests listed below.

#### Program Additions

- 1. Associate of Applied Science (AAS), Culinary Arts (CIP 12.0503) = 5 STARS
  - a. Technical Diploma (TD), Culinary Arts (CIP 12.0503) 5 STARS
- 2. Associate of Applied Science (AAS), Fire Science (CIP 43.0202) 4 STARS
- a. Certificate of Technical Studies (CTS), Fire Science (CIP 43.0202) = 4 **STARS**
- 3. Technical Diploma (TD), Medicolegal Death Investigation (CIP 43.011) 4 STARS
- 4. Technical Diploma (TD), Multimedia Specialist (CIP 50.0401) 4 STARS
  - a. Certificate of Technical Studies (CTS), Multimedia Specialist (CIP 50.0401) = 4 **STARS**
- 5. Certificate of Technical Studies (CTS), Scene Design (CIP 50.0599) 5 STARS
- 6. Certificate of Technical Studies (CTS), Lighting Design, (CIP 50.0599) 5 STARS
- 7. Certificate of Technical Studies (CTS), Directing, (CIP 50.0599) 5 STARS
- 8. Certificate of Technical Studies (CTS), Theatre Technician, (CIP 50.0599) 5 STARS
- 9. Certificate of Technical Studies (CTS), Costume Design, (CIP 50.0599) 5 STARS
- 10. Certificate of Technical Studies (CTS), Acting, (CIP 50.0599) 5 STARS



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- 11. Certificate of Technical Studies (CTS) Video Production (CIP 10.0201) 4 STARS
- 12. Certificate of Technical Studies (CTS), Digital Photography (CIP 50.0605) 4 STARS
- 13. Certificate of Technical Studies (CTS), Computer Animation (CIP 50.0102) = 4 STARS
- 14. Certificate of Technical Studies (CTS), Audio Technology (CIP 10.0203) 4 STARS
- 15. Certificate of Technical Studies (CTS), Graphic Design (CIP 50.0409) -4 STARS
- 16. Career and Technical Certificate (CTC) Video Editing, (CIP 10.0201) with an IBC in Adobe Certified Associate (ACA) in Premiere Pro from Adobe and Certiport 4 STARS
- 17. Career and Technical Certificate (CTC) Network Security (CIP 11.1001) with IBCs in A+, Network +, and Security+ from CompTIA 5 STARS

#### **Program Modifications**

18. Associate of Applied Science (AAS), Engineering Technology with concentrations in Engineering Graphics, Automation and Controls, Advanced Manufacturing and Mechatronics, and newly proposed Industrial Maintenance (CIP 15.0612) – 4 STARS

Background: Bossier Parish Community College (BPCC) is requesting to add a new Associate of Applied Science (AAS) and Technical Diploma (TD) in Culinary Arts. BPCC currently offers the Certificate of Technical Studies (CTS) in Culinary Arts. While the purpose of the CTS is to prepare graduates for entry-level positions in the restaurant industry, a new AAS and TD will provide knowledge and skills to build upon and qualify for more advanced positions in the culinary industry. The proposed expansion will support regional opportunities, industry scale, and culinary-centric job growth.

Bossier Parish Community College (BPCC) is requesting to add a new Associate of Applied Science (AAS) and Certificate of Technical Studies (CTS) in Fire Science. The proposed expansion will provide a structured program of college-level education based on the Fire and Emergency Services Higher Education (FESHE) national model curriculum. The original investigation into the feasibility of BPCC offering an associate degree in Fire Science was based upon a request from local fire departments.

Bossier Parish Community College (BPCC) is requesting to add a Technical Diploma (TD) in Medicolegal Death Investigation. This specialized training is relevant to criminal investigation with an emphasis on forensic skills necessary for death scene investigation.

Bossier Parish Community College (BPCC) is requesting to add several certificates within the Performing Arts program to prepare students with relevant course work and practical experience in theatre. Similarly, the proposed certificates and diploma in Communication Media will prepare students for various roles by providing targeted training and short term certificates within a larger program.

Bossier Parish Community College (BPCC) is requesting to add a Career and Technical Certificate (CTC) in Network Security within the current Cyber Technology curriculum



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allowing students to earn a several IBCs while continuing to work towards an Associate of Applied Science degree.

Bossier Parish Community College (BPCC) is requesting to change the name of the Associate of Applied Science (AAS) in Industrial Technology to Engineering Technology to stay current with industry language and for marketing and recruiting purposes. The Advisory Board agreed to the name change.

**Fiscal Impact:** Two new Part-Time Lab Techs will be added to help facilitate the full-time faculty/chefs' directed instruction and students' skills-mastery-progression in the Culinary Arts program.

A full-time Program Director will be hired for the Fire Science program. Following the standard practice for BPCC Program Directors, the Program Director of the Fire Science program will concurrently direct the program while teaching classes.

As the other programs have been in place for a number of years, only changes in the credential designations are being requested. The administrative structure and allocation of departmental funds will be unchanged, unless otherwise noted.

**History of Prior Actions:** There is a history of modifying curriculum to meet student and industry needs.

Benefits to the System: The changes will ensure curriculum is aligned to industry needs and better able to prepare students for successful entry into the workforce.

Approved for Recommendation to the Board

Dr. Monty Sullivan

Date

6-12-19

# Digital Photography - 04/24/2019

TYPE OF PRO	POSED CHANG	GE: New Program				
PROGRAM NA	.ME: Photograph	у				
AWARD LEVE	L(S)				<del></del>	
For Board of R		CS Review:	6			
Name:			1			
			For L	CTCS Review:		
			Tech	nical Diploma (T.D.)		
			Certi	ficate of Technical St	tudies (C.T.S.)	
			Care	er and Technical Cert	ificate (C.T.C)	
			TCA	- For Archive Purpos	se Only	
NAME OF PR	OGRAM(S) an	d AWARD LEV	EL(S)			
Stars: 4 Stars				<u> </u>		
Name: Photogr	apny			Pro	gram Delivery	Mode: Standard
CIP: 50.0605	C	redit Hours: 24.0	0 Cont	act Hours: 360.00	Certificate Studies (C	e of Technical C.T.S.)
IBC: Adobe Certified Associate (ACA) in Photoshop	Issuing Body: Adobe and Certiport	Course Title: Adobe Photoshop	Course Prefix: COMM	Course Number: 216	Credits Awarded: 3.00	IBC Awarded upon Completion? : No-Test is Required
Adoption, state The Certificate of Torofessionals in median public through p	rams, state the p c) For Program e the college from echnical Studies (dia-related services promotional material dential (IBC) and in	n Which curricul  CTS) in Photograph  Both non-profit as  als, online content,	ate program a um is being ac y focuses on spend for-profit emitting video, and other	Curriculum Modified all award level dopted and the date of the dat	is; d) For Cur te it was appr prepares studer graphy skills to de a Photography in	oved by LCTCS.  Its to be creative communicate with includes one

SITE(S) OF NEW PROGRAM	M OR CURRICULUM MODIFICATION	N: Main Campus
JUSTIFICATION FOR THE Include support such as four-	PROPOSED CHANGE year university agreements, industry den	nand, advisory board information, etc.
of the continued development of m that local employers are needing ar of the students while still being "st	ultimedia communication globally. The objective of requesting. The CTS in Photography will reconctable to the Associate of Applied Science (A oard, local and regional media-related professions).	onse to advisory board recommendations because is to create a program that provides job skills ognize the specialized training and job readiness (AS) in Communication media. Members of the onals, voted to approve this CTS in Photography
HISTORY OF PRIOR ACTION ACTION OF CHANGE		
None		
QUALIFIED FACULTY (Che	eck all that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 3	# - 0	#-0
# - Part Time: 0		
ADMINISTRATION and IMI	PLEMENTATION COSTS	
Department :		
Iow will this change affect the	administrative structure and/or allocati	on of departmental funds in terms of:
Faculty:	Facilities :	Library Resources :
Support :	Related Fields:	Other:
INIMUM CREDENTIALS I	REQUIRED FOR FACULTY	

		affect the administrate pport, and any other re		allocation of depar	tmental funds
These courses are c structure and/or allo	urrently taught	on a regular rotation and remental funds in terms of	with established faculty. faculty, facilities, suppo	There are no changes rt, and any other resou	to the administrurces.
ANTICIPATED	ENROLLM	ENT:			
Students	Year One	Year Two	Year Three	Year Four	Year Fiv
DAY	80	88	97	107	118
EVENING					
DISTANCE EDUCATION					
Describe Process Attaining & Esti Enrollment:		The current year's enrollme	ent was used with a 10%	increase each year.	
PROGRAM ACC	CREDITATI	ON:			
Is Program Accr Licensure or Cer Required?	•	No			
		Accreditation	status:		
Type/Name of Pr Accreditation, Li	_				

Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media Arts: Filmmaking, Communication, Communication Studies, Media Studies, Digital Media, New Media Journalism, Mass Communication, Animation & Digital Arts, Media Arts, Advertising & Public Relations, and Graphic Design or Bachelor's Degree with alternate credential based on professional experience	Experience: No Requirement	Certification: No Requirement	
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#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinica Hours
Progran	, Degree or	Concentration: Photography			Credit H	ours: 24.0	0
COMM	170	Introduction to Mass Media	3.00	0.00	3.00	3.00	0.00
COMM	135	Design for Media	3.00	0.00	3.00	3.00	0.00
СОММ	216	Adobe Photoshop	3.00	0.00	3.00	3.00	0.00
СОММ	160	Photography	3.00	0.00	3.00	3.00	0.00
Semester	:: Second		1		Credit H	ours: 12.0	0
COMM	171	Business of Visual Artistry	3.00	0.00	3.00	3.00	0.00
СОММ	220	Photoshop Compositing	3.00	0.00	3.00	3.00	0.00
COMM	162 OR 163	Fine-Art Photography OR Techniques of the Masters	3.00	0.00	3.00	3.00	0.00

COMM	267 OR 270	Photography II OR Commercial Photography	3.00	0.00	3.00	3.00	0.00
BENEF	ТЅ ТО ТН	E SYSTEM			<u> </u>		
Discuss 1	iow this ch	ange will benefit your students, your comm	unity. an	d the LCT	CCS.		
work appl	icable to the	in place, Bossier Parish Community College will field of photography. The multimedia employers f Advisory Board (as well as trends in the industry	rom North	west Louisia	ana that con	prise the Bl	PCC
skilled mu	ltimedia con	tent creators with photography skills. This certificationing they have completed.					

### BPCC CTS Scene Design - 05/06/2019

TYPE OF PROPOSED	CHANGE: New Program		
PROGRAM NAME: So	eene Design		
AWARD LEVEL(S)			
For Board of Regents a	nd LCTCS Review:		
Name:		2	
Transc.			
		For LCTCS Review:	
		Technical Diploma (T.D.)	
		Certificate of Technical Stud	dies (C.T.S.)
		Career and Technical Certifi	cate (C.T.C)
		TCA - For Archive Purpose	Only
Stars: 5 Stars		D	D. M. D. C. J.
Name: Scene Design		Prog	ram Delivery Mode: Standard
CIP: 50.0599	Credit Hours: 16.00	Contact Hours: 240.00	Certificate of Technical Studies (C.T.S.)
and clock hours; c) For I	Program Termination, state p	e; b) For Curriculum Modific program and all award levels; is being adopted and the date	d) For Curriculum
credit hours to the coursewor		the skills needed for entry-level po cene Design that will be retired ne n Performing Arts.	
IMPLEMENTATION I (Semester and Year)	PATE Fall 2019		
HISTORY OF PRIOR A Provide an overview of c	ACTIONS changes to this program.		
a skill set and experience lev appropriately classified as a	el attained by students that is valu Certificate of Technical Studies (C	cal Competency Area (TCA) on Ju lable to theatres and other venues in CTS). Four credit hours (an approphour TCA, Otherwise, the program	n the area, it is more riate three-hour course and a 1

unchanged, as the program classification is being modified.

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The Scene Design program is a viable program that, as determined in its original development, approval, and implementation stages as a TCA, continues to respond to the needs of the community. Because it verifies an attained skill set and experience level for our students that has proven invaluable to theatres and other venues in the community as demonstrated by the attached "BPCC CTS Response 2019 PDF," in accordance with the Louisiana Board of Regents Academic Affairs Policy 2.15, it is more appropriately classified as a Certificate of Technical Studies. Four credit hours (an appropriate three-hour course and a 1-hour production lab class) have been added to the original 12-hour TCA. Otherwise, the program curriculum remains unchanged, as the program classification is being modified. It will continue to "stack" along with other CTS's to comprise a core of Performing Arts courses necessary for the Certificate of Technical Studies in Theatre, which feeds into the AA in Performing Arts (Theatre Concentration).

Additional Information and Justification for the Certificate of Technical Studies in Acting, Costume Design, Directing, Lighting Design, Scene Design, and Theatre Technician for Bossier Parish Community College

- 1. Each of these Certificates of Technical Studies (Acting, Costume Design, Directing, Lighting Design, Scene Design, and Theater Technician) were designed to replace existing TCAs (approved by the Board of Regents 6/08) that will be deleted from the system in the summer of 2019. We tried earlier this year to modify the existing TCAs into 12-hour CTCs with the same courses, but we were encouraged to develop CTSs instead because no IBC exists in these areas. We have done this by adding an additional 4 credit hours of appropriate coursework to support each of the six discipline-specific Certificates.
- 2. The enrollment numbers that are indicated in each application are historical (from the past 5 years) showing the number of students who were enrolled in the Associate of Arts in Performing Arts with a Theatre Concentration. These students were awarded the indicated TCAs at the same time they were scheduled to earn the Associate of Arts in Performing Arts degree. This year we have begun awarding the TCAs (and will do so with the CTSs, hopefully) as they are earned. The student may then stack them toward the general CTS in Theatre and eventually the AA in Performing Arts, if the student desires the additional education, training, and experience. This spring, for example, we will award 7 Acting TCAs to performance students who will not receive their AAs until spring of next year.
- 3. This semester we had 53 Performing Arts students—20 Music and 33 Theatre. If the CTSs in Theatre are approved, then we could expect the following results. Of the Theatre majors about 8 are primarily Technical Theatre students who will earn the 16hour CTSs in the technical areas (Costume Design, Scene Design, Lighting Design, and/or Theatre Technician), the rest will earn 16-hour CTSs in the Performance and Directing areas (Acting or Directing). A number of students will earn CTSs in both performance and technical areas. All of these CTSs will "stack" to the 32-credit hour general CTS in Theatre and to the 61-hour AA in Performing Arts (Theatre Concentration).
- 4. There are a number of shared courses (Elements of Theatre, Introduction to Theatre, Stagecraft, Theatre Lab) and, with our current course rotation, a number of theatre courses are offered each semester, each year, or every other year. Most all students could earn one or two of the new CTSs in the first year. There are only a few courses in the Technical areas that are offered every other year. Everything else is offered every year or twice a year. They could potentially earn more CTSs in their third, fourth, and beyond semesters. Our goal is to have all students earning one or more credentials rather than studying for a number of semesters and then leaving without a credential.
- 5. Our students who are successful in completing these "clusters" of discipline-specific courses (which would be recognized as awarded CTSs if they are approved) have been trained to perform entry level work in the performing arts and industrial presentation fields. Local theatres, churches, Mardi Gras organizations, museums, and other events venues in need of performers or scenic elements or technicians hire our students and our graduates at various levels of their education. We want to award our students with the credentials that they have earned as they complete the requirements so that their local or regional part-time or summer paid work, and their eventual full-time work in the performing arts and entertainment fields will be supported with an institutional acknowledgement of their training and experience in each of the areas appropriate to their specific theatre disciplines. These certificates will help to reassure employers of our students' value and skill set.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

Has Enisting Essen	14 \$7		TT: A 3:	37 IA NT	*** ** ** ** **	T 1/2
Use Existing Facul	ity: Yes		Hire Adjunct	Faculty: No	Hire Full-Time	e Faculty: No
# - Full Time: 1			#-0		# - 0	
# - Part Time: 1						
411 42						
ADMINISTRATIO	ON and II	MPLEMI	ENTATION CO	STS		
Department :						
How will this chang	ge affect	the admir	nistrative struct	ure and/or allocatio	on of departmental	funds in terms of:
Faculty:			Facilities:		Library Resou	
Support :			Related Field	s:	Other:	
MINIMUM CRED	ENTIAL	S REQU	IRED FOR FAC	CULTY		
Education: Master's least 18 graduate seme combination of the quartee, Drama, Direct Studies, Theatre Design Technical Theatre	ester hours alifying fic ting, Perfe	s in any elds: ormance	Experience: N	No Requirement	Certification: N	No Requirement
FISCAL IMPACT:	ADMIN	ISTRAT	ION and IMPL	EMENTATION CO	OSTS	
Department : Comn	nunication	and Perfor	ming Arts Division	n		
Describe how this c terms of faculty, fac	_				allocation of depar	tmental funds in
These courses are currestructure and/or allocate	tion of dep	artmental t				
ANTICIPATED EN	1		1	T	1	T.
Students	Year (	One	Year Two	Year Three	Year Four	Year Five
DAY	14		7	10	14	18
EVENING						
DISTANCE EDUCATION						
Describe Process for Attaining & Estima Enrollment:		program		ne number of students	rollment for the most re who enrolled in the pr	ecent five years of the ogram in fall 2018 and
PROGRAM ACCR	EDITAT	ION:				

Performing Arts, Theatre, Scene Design		
Is Program Accreditation,	No	
Licensure or Certification	70.713	i
Required?		
	Accreditation status:	
Type/Name of Program		
Accreditation, Licensure or		
Certification Required:		

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinic al Hours
Program	, Degree o	Concentration: Scene Design			Credit H	ours: 16.0	0
THTR	131	Elements of Theatre	3.00	0.00	3.00	3.00	0.00
THTR	112	Stagecraft	3.00	0.00	3.00	3.00	0.00
THTR	114	Drawing for the Theatre	3.00	0.00	3.00	3.00	0.00
THTR	214	Scene Design	3.00	0.00	3.00	3.00	0.00
THTR	255	Directing Fundamentals	3.00	0.00	3.00	3.00	0.00
THTR	105	Theatre Lab Production	0.00	2.00	2.00	1.00	0.00

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

Because it verifies in our students an attained skill set and experience level that is valuable to theatres and other venues in the community, it is more appropriately classified as a Certificate of Technical Studies (CTS).

#### KEYWORDS

### BPCC CTS Lighting Design - 05/06/2019

TYPE OF PROPOSED C	HANGE : New Program		
PROGRAM NAME: Ligh	ting Design		
AWARD LEVEL(S)			
For Board of Regents and	LCTCS Review:		
Name:			
		For LCTCS Review:	
		Technical Diploma (T.D.)	
		Certificate of Technical Stud	dies (C.T.S.)
		Career and Technical Certifi	icate (C.T.C)
•		TCA - For Archive Purpose	Only
NAME OF PROGRAM	(S) and AWARD LEVEL(S	)	
Stars: 5 Stars			
Name: Lighting Design		Prog	gram Delivery Mode: Standard
CIP: 50.0599	Credit Hours: 16.00	Contact Hours: 240.00	Certificate of Technical Studies (C.T.S.)
and clock hours; c) For Pr Adoption, state the colle The Lighting Design program p	ogram Termination, state p ge from which curriculum is provides training that emphasizes	rogram and all award levels s being adopted and the date s the skills needed for entry-level	e it was approved by LCTCS.  positions. This certificate adds 4
credit hours to the course-work	of the viable 12-hour TCA in L S in Theatre and the 61-hour AA	ighting Design that will be retired	d next semester. This CTS will
IMPLEMENTATION DA (Semester and Year)	TE Fall 2019		
HISTORY OF PRIOR AC Provide an overview of cha			
The Lighting Design program verifies a skill set and experience appropriately classified as a Ce	was initially approved as a Techroce level attained by students that rtificate of Technical Studies (C	nical Competency Area (TCA) on is valuable to theatres and other TS). Four credit hours (an approp nour TCA. Otherwise, the program	venues in the area, it is more briate three-hour course and a 1

unchanged, as the program classification is being modified.

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The Lighting Design program is a viable program that, as determined in its original development, approval, and implementation stages as a TCA, continues to respond to the needs of the community. Because it verifies an attained skill set and experience level for our students that has proven invaluable to theatres and other venues in the community as demonstrated by the attached "BPCC CTS Response 2019 PDF," in accordance with the Louisiana Board of Regents Academic Affairs Policy 2.15, it is more appropriately classified as a Certificate of Technical Studies. Four credit hours (an appropriate three-hour course and a 1-hour production lab class) have been added to the original 12-hour TCA. Otherwise, the program curriculum remains unchanged, as the program classification is being modified. It will continue to "stack" along with other CTS's to comprise a core of Performing Arts courses necessary for the Certificate of Technical Studies in Theatre, which feeds into the AA in Performing Arts (Theatre Concentration).

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- 2. The enrollment numbers that are indicated in each application are historical (from the past 5 years) showing the number of students who were enrolled in the Associate of Arts in Performing Arts with a Theatre Concentration. These students were awarded the indicated TCAs at the same time they were scheduled to earn the Associate of Arts in Performing Arts degree. This year we have begun awarding the TCAs (and will do so with the CTSs, hopefully) as they are earned. The student may then stack them toward the general CTS in Theatre and eventually the AA in Performing Arts, if the student desires the additional education, training, and experience. This spring, for example, we will award 7 Acting TCAs to performance students who will not receive their AAs until spring of next year.
- 3. This semester we had 53 Performing Arts students—20 Music and 33 Theatre. If the CTSs in Theatre are approved, then we could expect the following results. Of the Theatre majors about 8 are primarily Technical Theatre students who will earn the 16hour CTSs in the technical areas (Costume Design, Scene Design, Lighting Design, and/or Theatre Technician), the rest will earn 16-hour CTSs in the Performance and Directing areas (Acting or Directing). A number of students will earn CTSs in both performance and technical areas. All of these CTSs will "stack" to the 32-credit hour general CTS in Theatre and to the 61-hour AA in Performing Arts (Theatre Concentration).
- 4. There are a number of shared courses (Elements of Theatre, Introduction to Theatre, Stagecraft, Theatre Lab) and, with our current course rotation, a number of theatre courses are offered each semester, each year, or every other year. Most all students could earn one or two of the new CTSs in the first year. There are only a few courses in the Technical areas that are offered every other year. Everything else is offered every year or twice a year. They could potentially earn more CTSs in their third, fourth, and beyond semesters. Our goal is to have all students earning one or more credentials rather than studying for a number of semesters and then leaving without a credential.
- 5. Our students who are successful in completing these "clusters" of discipline-specific courses (which would be recognized as awarded CTSs if they are approved) have been trained to perform entry level work in the performing arts and industrial presentation fields. Local theatres, churches, Mardi Gras organizations, museums, and other events venues in need of performers or scenic elements or technicians hire our students and our graduates at various levels of their education. We want to award our students with the credentials that they have earned as they complete the requirements so that their local or regional part-time or summer paid work, and their eventual full-time work in the performing arts and entertainment fields will be supported with an institutional acknowledgement of their training and experience in each of the areas appropriate to their specific theatre disciplines. These certificates will help to reassure employers of our students' value and skill set.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

# - Full Time: 1	ılty: Yes	Hire	Adjunct Faculty: No	Hire Full-Tim	e Faculty: No
wii allie. I		#-	0	# - 0	
# - Part Time: 2	2				
ADMINISTRATIO	ON and IM	PLEMENTAT	TION COSTS		
Department :					
How will this chan	nge affect th	ne administrati	ve structure and/or allo	cation of departmenta	ıl funds in terms of:
Faculty:		Facil	ities :	Library Resou	irces:
Support :	The second secon	Relat	ted Fields :	Other:	
MINIMUM CREI	DENTIALS	REQUIRED F	FOR FACULTY		
Education: Master' least 18 graduate sem combination of the qu	Master's Degree with at late semester hours in any of the qualifying fields: na, Directing, Performance tre Design (various),		rience: No Requirement	Certification:	No Requirement
FISCAL IMPACT	: ADMINI	STRATION an	d IMPLEMENTATIO	N COSTS	
155					
Department : Com	munication a	nd Performing Ar	ts Division		
Describe how this	change will	affect the adm	inistrative structure an	d/or allocation of dep	artmental funds in
These courses are curr	change will acilities, sup	affect the adm port, and any	inistrative structure an	culty. There are no chang	es to the administrative
Describe how this erms of faculty, fa	change will acilities, sup rently taught ation of depar	affect the adm oport, and any on a regular rotat rtmental funds in	inistrative structure another resources.	culty. There are no chang	es to the administrative
Describe how this earms of faculty, far hese courses are current tructure and/or allocated the course of the cours	change will acilities, sup rently taught ation of depar	affect the admoport, and any on a regular rotate remental funds in	inistrative structure and other resources.  ion and with established faterms of faculty, facilities,	culty. There are no chang support, and any other res	es to the administrative
Describe how this cerms of faculty, factorises courses are current ructure and/or allocated ANTICIPATED E	change will acilities, superently taught ation of departments	affect the admoport, and any on a regular rotate remental funds in	inistrative structure and other resources.  ion and with established faterms of faculty, facilities,	culty. There are no chang support, and any other res	es to the administrative cources.
Describe how this derms of faculty, factorises courses are current tructure and/or allocative and/or a	change will acilities, superently taught ation of departments.  NROLLM Year Or	on a regular rotate timental funds in ENT:	inistrative structure another resources.  ion and with established faterms of faculty, facilities,  Two Year Three	culty. There are no chang support, and any other res	es to the administrative sources.  Year Five
Describe how this erms of faculty, fa	change will acilities, superently taught ation of departments.  NROLLM Year Or	on a regular rotate timental funds in ENT:	inistrative structure another resources.  ion and with established faterms of faculty, facilities,  Two Year Three	culty. There are no chang support, and any other res	es to the administrative sources.  Year Five

Performing Arts, Theatre, Lighting De	sign	
Is Program Accreditation,	No	
Licensure or Certification		
Required?		
	Accreditation status:	
Type/Name of Program		
Accreditation, Licensure or		
Certification Required:		
corumenton required:		

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours
Progran	Program, Degree or Concentration: Lighting Design					ours: 16.0	0
THTR	131	Elements of Theatre	3.00	0.00	3.00	3.00	0.00
THTR	112	Stagecraft	3.00	0.00	3.00	3.00	0.00
THTR	113	Stage Lighting Fundamentals	3.00	0.00	3.00	3.00	0.00
THTR	213 OR 214 OR 215	Special Problems in Stage Lighting OR Scene Design OR Scene Painting	3.00	0.00	3.00	3.00	0.00
THTR	101	Introduction to Theatre	3.00	0.00	3.00	3.00	0.00
THTR	105	Theatre Lab Production	0.00	2.00	2.00	1.00	0.00

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

Because it verifies in our students an attained skill set and experience level that is valuable to theatres and other venues in the community, it is more appropriately classified as a Certificate of Technical Studies (CTS).

#### KEYWORDS

# BPCC CTS Directing - 05/06/2019

TYPE OF PROPOSED CHANGE: New Program						
PROGRAM NAME: Directing	-					
AWARD LEVEL(S)	<del></del>					
For Board of Regents and LCTCS Review:						
Name:						
	For LCTCS Review:					
	Technical Diploma (T.D.)					
	Certificate of Technical Stud	lies (C.T.S.)				
	Career and Technical Certifi	cate (C.T.C)				
	TCA - For Archive Purpose Only					
NAME OF PROGRAM(S) and AWARD LEVEL(S	S)					
Stars: 5 Stars						
Name: Directing	Prog	ram Delivery Mode: Standard				
CIP: 50.0599 Credit Hours: 16.00	Contact Hours: 240.00	Certificate of Technical Studies (C.T.S.)				
PROPOSED CHANGE  a) For New Programs, state the purpose and objective and clock hours; c) For Program Termination, state particulum Adoption, state the college from which curriculum	program and all award levels; is being adopted and the date	d) For Curriculum it was approved by LCTCS.				
The Directing program provides training that emphasizes the s hours to the coursework of the viable 12-hour TCA in Directir the 32-hour CTS in Theatre and the 61-hour AA in Performing	ng that will be retired next semester	ons. This certificate adds 4 credit r. This CTS will be stackable to				
IMPLEMENTATION DATE (Semester and Year)						
HISTORY OF PRIOR ACTIONS Provide an overview of changes to this program.						
The Directing program was initially approved as a Technical Caskill set and experience level attained by students that is valual appropriately classified as a Certificate of Technical Studies hour production lab class) have been added to the original 12-unchanged, as the program classification is being modified.	ble to theatres and other venues in s (CTS). Four credit hours (an appr	the area, it is more opriate three-hour course and a 1				

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The Directing program is a viable program that, as determined in its original development, approval, and implementation stages as a TCA, continues to respond to the needs of the community. Because it is an attained skill set and experience level for our students that has proven invaluable to theatres and other venues in the community as demonstrated by the attached "BPCC CTS Response 2019 PDF," in accordance with the Louisiana Board of Regents Academic Affairs Policy 2.15, it is more appropriately classified as a Certificate of Technical Studies. Four credit hours (an appropriate three-hour course and a 1-hour production lab class) have been added to the original 12-hour TCA. Otherwise, the program curriculum remains unchanged, as the program classification is being modified. It will continue to "stack" along with other CTS's to comprise a core of Performing Arts courses necessary for the Certificate of Technical Studies in Theatre, which feeds into the AA in Performing Arts (Theatre Concentration).

Additional Information and Justification for the Certificate of Technical Studies in Acting, Costume Design, Directing, Lighting Design, Scene Design, and Theatre Technician for Bossier Parish Community College

- 1. Each of these Certificates of Technical Studies (Acting, Costume Design, Directing, Lighting Design, Scene Design, and Theatre Technician) were designed to replace existing TCAs (approved by the Board of Regents 6/08) that will be deleted from the system in the summer of 2019. We tried earlier this year to modify the existing TCAs into 12-hour CTCs with the same courses, but we were encouraged to develop CTSs instead because no IBC exists in these areas. We have done this by adding an additional 4 credit hours of appropriate coursework to support each of the six discipline-specific Certificates.
- 2. The enrollment numbers that are indicated in each application are historical (from the past 5 years) showing the number of students who were enrolled in the Associate of Arts in Performing Arts with a Theatre Concentration. These students were awarded the indicated TCAs at the same time they were scheduled to earn the Associate of Arts in Performing Arts degree. This year we have begun awarding the TCAs (and will do so with the CTSs, hopefully) as they are earned. The student may then stack them toward the general CTS in Theatre and eventually the AA in Performing Arts, if the student desires the additional education, training, and experience. This spring, for example, we will award 7 Acting TCAs to performance students who will not receive their AAs until spring of next year.
- 3. This semester we had 53 Performing Arts students—20 Music and 33 Theatre. If the CTSs in Theatre are approved, then we could expect the following results. Of the Theatre majors about 8 are primarily Technical Theatre students who will earn the 16hour CTSs in the technical areas (Costume Design, Scene Design, Lighting Design, and/or Theatre Technician), the rest will earn 16-hour CTSs in the Performance and Directing areas (Acting or Directing). A number of students will earn CTSs in both performance and technical areas. All of these CTSs will "stack" to the 32-credit hour general CTS in Theatre and to the 61-hour AA in Performing Arts (Theatre Concentration).
- 4. There are a number of shared courses (Elements of Theatre, Introduction to Theatre, Stagecraft, Theatre Lab) and, with our current course rotation, a number of theatre courses are offered each semester, each year, or every other year. Most all students could earn one or two of the new CTSs in the first year. There are only a few courses in the Technical areas that are offered every other year. Everything else is offered every year or twice a year. They could potentially earn more CTSs in their third, fourth, and beyond semesters. Our goal is to have all students earning one or more credentials rather than studying for a number of semesters and then leaving without a credential.
- 5. Our students who are successful in completing these "clusters" of discipline-specific courses (which would be recognized as awarded CTSs if they are approved) have been trained to perform entry level work in the performing arts and industrial presentation fields. Local theatres, churches, Mardi Gras organizations, museums, and other events venues in need of performers or scenic elements or technicians hire our students and our graduates at various levels of their education. We want to award our students with the credentials that they have earned as they complete the requirements so that their local or regional part-time or summer paid work, and their eventual full-time work in the performing arts and entertainment fields will be supported with an institutional acknowledgement of their training and experience in each of the areas appropriate to their specific theatre disciplines. These certificates will help to reassure employers of our students' value and skill set.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

Use Existing I	Faculty: Yes	Hire Adjunct	Faculty: No	Hire Full-Ti	me Faculty: No
# - Full Tim	ne: 1	# - 0		#-0	¥
# - Part Tin	ne: 1			l <sub>1</sub>	
,, , , , , , , , , , , , , , , , , , , ,				1	
		li .			
ADMINISTRAT	TION and IMPLEM	IENTATION COS	ГS		
Department :					
How will this cha	ange affect the adm	inistrative structur	e and/or allocation	of departmental fi	unds in terms of:
Faculty:		Facilities:		Library Resour	rces :
Support :		Related Fields :		Other:	
MINIMUM CRE	EDENTIALS REQU	JIRED FOR FACU	ЛТҮ		
least 18 graduate se combination of the Theatre, Drama, Di	Education: Master's Degree with at least 18 graduate semester hours in any combination of the qualifying fields: Theatre, Drama, Directing, Performance Studies, Theatre Design (various), Technical Theatre  Experience: No Requirement  Certification: No Requirement  Certification: No Requirement				
FISCAL IMPAC	T: ADMINISTRA	ΓΙΟΝ and IMPLE	MENTATION COS	STS	
Department : Cor	nmunication and Perfo	orming Arts Division			
	s change will affect facilities, support, a			llocation of departi	mental funds in
These courses are cu structure and/or allo	urrently taught on a reg	gular rotation and with funds in terms of fact	established faculty. T alty, facilities, support	here are no changes to , and any other resour	the administrative ces.
ANTICIPATED	ENROLLMENT:				
Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	11	4	7	4	9

EVENING		
DISTANCE EDUCATION		
Describe Process for Attaining & Estimating Enrollment:	The numbers listed above represent program en program. Year 5 reflects the number of students those currently enrolled in spring 2019.	

#### PROGRAM ACCREDITATION:

Is Program Accreditation, Licensure or Certification Required?	No
	Accreditation status:
Type/Name of Program Accreditation, Licensure or Certification Required:	

### DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours	
Program	Program, Degree or Concentration: Directing				Credit Hours: 16.00			
THTR	131	Elements of Theatre	3.00	0.00	3.00	3.00	0.00	
THTR	153	Acting I	3.00	0.00	3.00	3.00	0.00	
THTR	255	Directing Fundamentals	3.00	0.00	3.00	3.00	0.00	
THTR	256	Directing Styles	3.00	0.00	3.00	3.00	0.00	
THTR	101	Introduction to Theatre	3.00	0.00	3.00	3.00	0.00	
THTR	105	Theatre Lab Production	0.00	2.00	2.00	1.00	0.00	

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

Because it verifies in our students an attained skill set and experience level that is valuable to theatres and other venues in the community, it is more appropriately classified as a Certificate of Technical Studies (CTS).

### **KEYWORDS**

Performing Arts, Theatre, Directing

### **BPCC CTS Theatre Technician - 05/06/2019**

TYPE OF PROPOSED	CHANGE : New Program				
PROGRAM NAME : T	Cheatre Technician		_22		
		8.4			
AWARD LEVEL(S)					
For Board of Regents a	and LCTCS Review:				
Name:					
		For LCTCS Review:			
		Technical Diploma (T.D.)			
		Certificate of Technical Stud	dies (C.T.S.)		
		Career and Technical Certifi	cate (C.T.C)		
	TCA - For Archive Purpose Only				
NAME OF BROCK	A BALCO J. A SULA DATA II DESUDE CO				
NAME OF PROGRA	AM(S) and AWARD LEVEL(S	<u> </u>			
Stars: 5 Stars					
Name: Theatre Technic	zian	Prog	gram Delivery Mode: Standard		
CIP: 50.0599	Credit Hours: 16.00	Contact Hours: 240.00	Certificate of Technical Studies (C.T.S.)		
and clock hours; c) For Adoption, state the co	state the purpose and objective Program Termination, state pollege from which curriculum in ogram provides training that emphas	rogram and all award levels; is being adopted and the date sizes the skills needed for entry-le	d) For Curriculum it was approved by LCTCS. vel positions. This certificate		
	oursework of the viable 12-hour TC e 32-hour CTS in Theatre and the 6		be retired next semester. This		
IMPLEMENTATION (Semester and Year)	Eall 2010				
HISTORY OF PRIOR . Provide an overview of	ACTIONS changes to this program.				
verifies a skill set and exper appropriately classified as a hour production lab class) h	ogram was initially approved as a Terience level attained by students that Certificate of Technical Studies (Chave been added to the original 12-h TCA, and the program classification	t is valuable to theatres and other TS). Four credit hours (an approp our TCA. The program curriculur	venues in the area, it is more riate three-hour course and a 1 -		

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The Theatre Technician program is a viable program that, as determined in its original development, approval, and implementation stages as a TCA, continues to respond to the needs of the community. Because it verifies an attained skill set and experience level for our students that has proven invaluable to theatres and other venues in the community as demonstrated by the attached "BPCC CTS Response 2019 PDF," in accordance with the Louisiana Board of Regents Academic Affairs Policy 2.15, it is more appropriately classified as a Certificate of Technical Studies. Four credit hours (an appropriate three-hour course and a 1-hour production lab class) have been added to the original 12-hour TCA. The program curriculum offers a few different course choices not in the original TCA, and the program classification is being modified. It will continue to "stack" along with other CTS's to comprise a core of Performing Arts courses necessary for the Certificate of Technical Studies in Theatre, which feeds into the AA in Performing Arts (Theatre Concentration).

Additional Information and Justification for the Certificate of Technical Studies in Acting, Costume Design, Directing, Lighting Design, Scene Design, and Theatre Technician for Bossier Parish Community College

- 1. Each of these Certificates of Technical Studies (Acting, Costume Design, Directing, Lighting Design, Scene Design, and heatre Technician) were designed to replace existing TCAs (approved by the Board of Regents 6/08) that will be deleted from the system in the summer of 2019. We tried earlier this year to modify the existing TCAs into 12-hour CTCs with the same courses, but we were encouraged to develop CTSs instead because no IBC exists in these areas. We have done this by adding an additional 4 credit hours of appropriate coursework to support each of the six discipline-specific Certificates.
- 2. The enrollment numbers that are indicated in each application are historical (from the past 5 years) showing the number of students who were enrolled in the Associate of Arts in Performing Arts with a Theatre Concentration. These students were awarded the indicated TCAs at the same time they were scheduled to earn the Associate of Arts in Performing Arts degree. This year we have begun awarding the TCAs (and will do so with the CTSs, hopefully) as they are earned. The student may then stack them toward the general CTS in Theatre and eventually the AA in Performing Arts, if the student desires the additional education, training, and experience. This spring, for example, we will award 7 Acting TCAs to performance students who will not receive their AAs until spring of next year.
- 3. This semester we had 53 Performing Arts students—20 Music and 33 Theatre. If the CTSs in Theatre are approved, then we could expect the following results. Of the Theatre majors about 8 are primarily Technical Theatre students who will earn the 16hour CTSs in the technical areas (Costume Design, Scene Design, Lighting Design, and/or Theatre Technician), the rest will earn 16-hour CTSs in the Performance and Directing areas (Acting or Directing). A number of students will earn CTSs in both performance and technical areas. All of these CTSs will "stack" to the 32-credit hour general CTS in Theatre and to the 61-hour AA in Performing Arts (Theatre Concentration).
- 4. There are a number of shared courses (Elements of Theatre, Introduction to Theatre, Stagecraft, Theatre Lab) and, with our current course rotation, a number of theatre courses are offered each semester, each year, or every other year. Most all students could earn one or two of the new CTSs in the first year. There are only a few courses in the Technical areas that are offered every other year. Everything else is offered every year or twice a year. They could potentially earn more CTSs in their third, fourth, and beyond semesters. Our goal is to have all students earning one or more credentials rather than studying for a number of semesters and then leaving without a credential.
- 5. Our students who are successful in completing these "clusters" of discipline-specific courses (which would be recognized as awarded CTSs if they are approved) have been trained to perform entry level work in the performing arts and industrial presentation fields. Local theatres, churches, Mardi Gras organizations, museums, and other events venues in need of performers or scenic elements or technicians hire our students and our graduates at various levels of their education. We want to award our students with the credentials that they have earned as they complete the requirements so that their local or regional part-time or summer paid work, and their eventual full-time work in the performing arts and entertainment fields will be supported with an institutional acknowledgement of their training and experience in each of the areas appropriate to their specific theatre disciplines. These certificates will help to reassure employers of our students' value and skill set.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

						7.1	
Use Existing Fac	culty: Yes		Hire Adjunct	Faculty: No	Hire Full-Tim	e Faculty: No	
# - Full Time:	1		# - 0		#-0		
# - Part Time:	1						
					1		
		17					
ADMINISTRAT	ION and	IMPLEM	ENTATION CO	STS		- 80.3	
Department :							
Бератиневи.				- S	-		
How will this cha	nge affec	t the admi	nistrative struct	ıre and/or allocatio	n of departmental i	funds in terms of:	
Faculty:			Facilities:		Library Resou	irces:	
Support :		8.0	Related Fields	:	Other:		
MINIMUM CRE	DENTIA	LS REOU	IIRED FOR FAC	TILTV	**		
Education: Maste	_		Experience: N		Certification:	No Requirement	
least 18 graduate se combination of the	mester hou	rs in any	_			-	
Theatre, Drama, Di	recting, Pe	rformance					
Studies, Theatre De Technical Theatre	sign (vario	us),					
FISCAL IMPAC	T: ADMI	NISTRAT	TION and IMPL	EMENTATION CO	STS		
Department : Cor	nmunicatio	on and Perfo	orming Arts Division	1			
		411 00					
terms of faculty,				/e structure and/or : ources.	allocation of depar	tmental funds in	
				th established faculty. aculty, facilities, suppo			
on actain and or ano	cutton of a	cpur micinai	Tundo in terms of it	icuity, facilities, suppo-	it, and any other resor	nees.	
ANTICIPATED	ENROLI	MENT:					
Students	Year O	ne	Year Two	Year Three	Year Four	Year Five	
DAY	14		7	10	14	18	
EVENING							
DISTANCE						+	
EDUCATION							
Describe Process				-		rs listed above represent	
Attaining & Estin	mating			nost recent five years on the color of the color of the program in the program in			
~ V44334V41U		spring 20		Problem M		Junion of III	

PROGRAM ACCREDITATION	[:
Is Program Accreditation, Licensure or Certification	No
Required?	
	Accreditation status:
Type/Name of Program	
Accreditation, Licensure or Certification Required:	

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours
Program	, Degree oi	Concentration: Theatre Technician			Credit H	ours: 16.0	0
THTR	112	Stagecraft	3.00	0.00	3.00	3.00	0.00
THTR	105	Theatre Lab Production	0.00	2.00	2.00	1.00	0.00
		Choose any 4 of the following:	0.00	0.00	0.00	0.00	0.00
THTR	113	Stage Lighting Fundamentals	3.00	0.00	3.00	3.00	0.00
THTR	116	Stage Management	3.00	0.00	3.00	3.00	0.00
THTR	212	Props and Special Effects	3.00	0.00	3.00	3.00	0.00
THTR	215	Scene Painting	3.00	0.00	3.00	3.00	0.00
THTR	220	Costume Construction Techniques	3.00	0.00	3.00	3.00	0.00

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

Because it verifies in our students an attained skill set and experience level that is valuable to theatres and other venues in the community, it is more appropriately classified as a Certificate of Technical Studies (CTS).

#### **KEYWORDS**

Performing Arts, Theatre, Theatre Technician

### BPCC CTS Costume Design - 05/06/2019

TYPE OF PROPOSED CHANGE: New Program		
PROGRAM NAME : Costume Design		
AWARD LEVEL(S)		
For Board of Regents and LCTCS Review:		
Name:		
	For LCTCS Review:	
	Technical Diploma (T.D.)	
	Certificate of Technical Stud	lies (C.T.S.)
	Career and Technical Certific	cate (C.T.C)
	TCA - For Archive Purpose	Only
NAME OF PROGRAM(S) and AWARD LEVEL(S	5)	
Stars: 5 Stars	30	
Name: Costume Design	Prog	ram Delivery Mode: Standard
CIP: 50.0599 Credit Hours: 16.00	Contact Hours: 240.00	Certificate of Technical Studies (C.T.S.)
PROPOSED CHANGE  a) For New Programs, state the purpose and objective and clock hours; c) For Program Termination, state p  Adoption, state the college from which curriculum	program and all award levels;	d) For Curriculum
The Costume Design program provides training that emphasiz credit hours to the coursework of the viable 12-hour TCA in Cope stackable to the 32-hour CTS in Theatre and the 61-hour A.	ostume Design that will be retired	
IMPLEMENTATION DATE (Semester and Year)		
HISTORY OF PRIOR ACTIONS Provide an overview of changes to this program.		
The Costume Design program was initially approved as a Techverifies a skill set and experience level attained by students that appropriately classified as a Certificate of Technical Studies (Chour production lab class) have been added to the original 12-unchanged, as the program classification is being modified.	it is valuable to theatres and other v CTS). Four credit hours (an approp	venues in the area, it is more riate three-hour course and a 1

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The Costume Design program is a viable program that, as determined in its original development, approval, and implementation stages as a TCA, continues to respond to the needs of the community. Because it verifies an attained skill set and experience level for students that has proven invaluable to theatres and other venues in the community as demonstrated by the attached "BPCC CTS Response 2019 PDF," in accordance with the Louisiana Board of Regents Academic Affairs Policy 2.15, it is more appropriately classified as a Certificate of Technical Studies. Four credit hours (an appropriate three-hour course and a 1-hour production lab class) have been added to the original 12-hour TCA. Otherwise, the program curriculum remains unchanged, as the program classification is being modified. It will continue to "stack" along with other CTSs to comprise a core of Performing Arts courses necessary for the Certificate of Technical Studies in Theatre, which feeds into the AA in Performing Arts (Theatre Concentration).

Additional Information and Justification for the Certificate of Technical Studies in Acting, Costume Design, Directing, Lighting Design, Scene Design, and Theatre Technician for Bossier Parish Community College

- 1. Each of these Certificates of Technical Studies (Acting, Costume Design, Directing, Lighting Design, Scene Design, and Theatre Technician) were designed to replace existing TCAs (approved by the Board of Regents 6/08) that will be deleted from the system in the summer of 2019. We tried earlier this year to modify the existing TCAs into 12-hour CTCs with the same courses, but we were encouraged to develop CTSs instead because no IBC exists in these areas. We have done this by adding an additional 4 credit hours of appropriate coursework to support each of the six discipline-specific Certificates.
- 2. The enrollment numbers that are indicated in each application are historical (from the past 5 years) showing the number of students who were enrolled in the Associate of Arts in Performing Arts with a Theatre Concentration. These students were awarded the indicated TCAs at the same time they were scheduled to earn the Associate of Arts in Performing Arts degree. This year we have begun awarding the TCAs (and will do so with the CTSs, hopefully) as they are earned. The student may then stack them toward the general CTS in Theatre and eventually the AA in Performing Arts, if the student desires the additional education, training, and experience. This spring, for example, we will award 7 Acting TCAs to performance students who will not receive their AAs until spring of next year.
- 3. This semester we had 53 Performing Arts students—20 Music and 33 Theatre. If the CTSs in Theatre are approved, then we could expect the following results. Of the Theatre majors about 8 are primarily Technical Theatre students who will earn the 16hour CTSs in the technical areas (Costume Design, Scene Design, Lighting Design, and/or Theatre Technician), the rest will earn 16-hour CTSs in the Performance and Directing areas (Acting or Directing). A number of students will earn CTSs in both performance and technical areas. All of these CTSs will "stack" to the 32-credit hour general CTS in Theatre and to the 61-hour AA in Performing Arts (Theatre Concentration).
- 4. There are a number of shared courses (Elements of Theatre, Introduction to Theatre, Stagecraft, Theatre Lab) and, with our current course rotation, a number of theatre courses are offered each semester, each year, or every other year. Most all students could earn one or two of the new CTSs in the first year. There are only a few courses in the Technical areas that are offered every other year. Everything else is offered every year or twice a year. They could potentially earn more CTSs in their third, fourth, and beyond semesters. Our goal is to have all students earning one or more credentials rather than studying for a number of semesters and then leaving without a credential.
- 5. Our students who are successful in completing these "clusters" of discipline-specific courses (which would be recognized as awarded CTSs if they are approved) have been trained to perform entry level work in the performing arts and industrial presentation fields. Local theatres, churches, Mardi Gras organizations, museums, and other events venues in need of performers or scenic elements or technicians hire our students and our graduates at various levels of their education. We want to award our students with the credentials that they have earned as they complete the requirements so that their local or regional part-time or summer paid work, and their eventual full-time work in the performing arts and entertainment fields will be supported with an institutional acknowledgement of their training and experience in each of the areas appropriate to their specific theatre disciplines. These certificates will help to reassure employers of our students' value and skill set.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

Use Existing I	Faculty: Yes	Hire Adjunc	t Faculty: No	Hire Full-Time Faculty: No				
# - Full Tim	e: 1	#-0		#-0				
# - Part Tim	ne: 1							
ADMINISTRAT	TION and IMPLEM	ENTATION CO	STS					
Department :								
How will this cha	ange affect the adm	inistrative structı	re and/or allocation	of departmental i	funds in terms of:			
Faculty:		Facilities:		Library Resou	rces:			
Support :		Related Fields	:	Other:				
MINIMUM CRE	CDENTIALS REQU	JIRED FOR FAC	CULTY					
least 18 graduate se combination of the Theatre, Drama, Di	Education: Master's Degree with at least 18 graduate semester hours in any combination of the qualifying fields: Theatre, Drama, Directing, Performance Studies, Theatre Design (various), Technical Theatre							
FISCAL IMPAC	T: ADMINISTRAT	ΓΙΟΝ and IMPLI	EMENTATION COS	STS				
Department : Cor	mmunication and Perfo	orming Arts Division	1					
	s change will affect facilities, support, a		e structure and/or al ources.	llocation of depart	tmental funds in			
			th established faculty. T culty, facilities, support					
ANTICIPATED	ENROLLMENT:				1			
Students	Year One	Year Two	Year Three	Year Four	Year Five			
DAY	11	10	13	11	7			

EVENING						
DISTANCE EDUCATION	4233					
Describe Process for Attaining & Estima Enrollment:	ting progra	m enrollment for er of students who	the most recent five	years of the progra	he numbers listed above m as a TCA. Year 5 refle d those currently enrolle	ects the
PROGRAM ACCRE	EDITATION:					8 - 32 -

Is Program Accreditation, Licensure or Certification Required?	No Accreditation status:
Type/Name of Program Accreditation, Licensure or Certification Required:	

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours
Program, Degree or Concentration: Costume Design					Credit H	ours: 16.0	10
THTR	112	Stagecraft	3.00	0.00	3.00	3.00	0.00
THTR	131	Elements of Theatre	3.00	0.00	3.00	3.00	0.00
THTR	120	Makeup for Stage	3.00	0.00	3.00	3.00	0.00
THTR	220	Costume Construction Techniques	3.00	0.00	3.00	3.00	0.00
THTR	221	Costume Design	3.00	0.00	3.00	3.00	0.00
THTR	105	Theatre Lab Production	0.00	2.00	2.00	1.00	0.00

#### BENEFITS TO THE SYSTEM

### Discuss how this change will benefit your students, your community, and the LCTCS.

Because it verifies in our students an attained skill set and experience level that is valuable to theatres and other venues in the community, it is more appropriately classified as a Certificate of Technical Studies (CTS).

#### KEYWORDS

Performing Arts, Theatre, Costume Design

## **BPCC CTS Acting - 05/06/2019**

TYPE OF PROPOSE	D CHANGE : New Program		
PROGRAM NAME :	Acting		
AWARD LEVEL(S)			
For Board of Regents	and LCTCS Review:		
Name:			
1141114		D. LOTGO D.	
		For LCTCS Review:	
		Technical Diploma (T.D.)	
		Certificate of Technical Stu	dies (C.T.S.)
		Career and Technical Certif	icate (C.T.C)
		TCA - For Archive Purpose	Only
NAME OF PROGR	AM(S) and AWARD LEVEL(S	5)	
Stars: 5 Stars			
Name: Acting		Prog	gram Delivery Mode: Standard
CIP: 50.0599	Credit Hours: 16,00	Contact Hours: 240.00	Certificate of Technical Studies (C.T.S.)
and clock hours; c) Fo	E state the purpose and objective r Program Termination, state p college from which curriculum	program and all award levels	; d) For Curriculum
hours to the coursework o	des training that emphasizes the skil f the viable 12-hour TCA in Acting t and the 61-hour AA in Performing Ar	that will be retired next semester.	
IMPLEMENTATION (Semester and Year)	Fall 2019	12 (7 (2 / 1))	
HISTORY OF PRIOR Provide an overview o	ACTIONS f changes to this program.		
The Acting program was i skill set and experience le appropriately classified	nitially approved as a Technical Corvel attained by students that is valual as a Certificate of Technical Studies) have been added to the original 12-	ble to theatres and other venues in s (CTS). Four credit hours (an app	the area, it is more ropriate three-hour course and a 1

unchanged, as the program classification is being modified.

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The Acting program is a viable program that, as determined in its original development, approval, and implementation stages as a TCA, continues to respond to the needs of the community. Because it verifies an attained skill set and experience level for our students that has proven invaluable to theatres and other venues in the community as demonstrated by the attached "BPCC CTS Response 2019 PDF" and "BPCC Theatre CTS Survey 2019," in accordance with the Louisiana Board of Regents Academic Affairs Policy 2.15, it is more appropriately classified as a Certificate of Technical Studies. Four credit hours (an appropriate three-hour course and a 1-hour production lab class) have been added to the original 12-hour TCA. Otherwise, the program curriculum remains unchanged, as the program classification is being modified. It will continue to "stack" along with other CTS's to comprise a core of Performing Arts courses necessary for the Certificate of Technical Studies in Theatre, which feeds into the AA in Performing Arts (Theatre Concentration).

Additional Information and Justification for the Certificate of Technical Studies in Acting, Costume Design, Directing, Lighting Design, Scene Design, and Theatre Technician for Bossier Parish Community College

- 1. Each of these Certificates of Technical Studies (Acting, Costume Design, Directing, Lighting Design, Scene Design, and Theatre Technician) were designed to replace existing TCAs (approved by the Board of Regents 6/08) that will be deleted from the system in the summer of 2019. We tried earlier this year to modify the existing TCAs into 12-hour CTCs with the same courses, but we were encouraged to develop CTSs instead because no IBC exists in these areas. We have done this by adding an additional 4 credit hours of appropriate coursework to support each of the six discipline-specific Certificates.
- 2. The enrollment numbers that are indicated in each application are historical (from the past 5 years) showing the number of students who were enrolled in the Associate of Arts in Performing Arts with a Theatre Concentration. These students were awarded the indicated TCAs at the same time they were scheduled to earn the Associate of Arts in Performing Arts degree. This year we have begun awarding the TCAs (and will do so with the CTSs, hopefully) as they are earned. The student may then stack them toward the general CTS in Theatre and eventually the AA in Performing Arts, if the student desires the additional education, training, and experience. This spring, for example, we will award 7 Acting TCAs to performance students who will not receive their AAs until spring of next year.
- 3. This semester we had 53 Performing Arts students—20 Music and 33 Theatre. If the CTSs in Theatre are approved, then we could expect the following results. Of the Theatre majors about 8 are primarily Technical Theatre students who will earn the 16hour CTSs in the technical areas (Costume Design, Scene Design, Lighting Design, and/or Theatre Technician), the rest will earn 16-hour CTSs in the Performance and Directing areas (Acting or Directing). A number of students will earn CTSs in both performance and technical areas. All of these CTSs will "stack" to the 32-credit hour general CTS in Theatre and to the 61-hour AA in Performing Arts (Theatre Concentration).
- 4. There are a number of shared courses (Elements of Theatre, Introduction to Theatre, Stagecraft, Theatre Lab) and, with our current course rotation, a number of theatre courses are offered each semester, each year, or every other year. Most all students could earn one or two of the new CTSs in the first year. There are only a few courses in the Technical areas that are offered every other year. Everything else is offered every year or twice a year. They could potentially earn more CTSs in their third, fourth, and beyond semesters. Our goal is to have all students earning one or more credentials rather than studying for a number of semesters and then leaving without a credential.
- 5. Our students who are successful in completing these "clusters" of discipline-specific courses (which would be recognized as awarded CTSs if they are approved) have been trained to perform entry level work in the performing arts and industrial presentation fields. Local theatres, churches, Mardi Gras organizations, museums, and other events venues in need of performers or scenic elements or technicians hire our students and our graduates at various levels of their education. We want to award our students with the credentials that they have earned as they complete the requirements so that their local or regional part-time or summer paid work, and their eventual full-time work in the performing arts and entertainment fields will be supported with an institutional acknowledgement of their training and experience in each of the areas appropriate to their specific theatre disciplines. These certificates will help to reassure employers of our students' value and skill set.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

	ılty: Yes	Hire Adjunct	Faculty: No	Hire Full-Time	Faculty: No	
# - Full Time: 1		# - 0	#-0			
# - Part Time: 1						
	ON and IMPLI	EMENTATION CO	STS	1		
Department :	-				10	
	ge affect the ad	ministrative structu	ire and/or allocatio			
Faculty:		Facilities :		Library Resou	rces :	
Support :		Related Fields	S:	Other:		
MINIMUM CREI	ENTIALS RE	OURED FOR FAC	ПЛТУ			
Education: Master's Degree with at least 18 graduate semester hours in any combination of the qualifying fields: Theatre, Drama, Directing, Performance Studies, Theatre Design (various), Technical Theatre		Experience: N	Experience: No Requirement		Certification: No Requirement	
FISCAL IMPACT	: ADMINISTR	ATION and IMPLI	EMENTATION CO	OSTS		
		40 000 A S 50 00				
Department : Com	munication and Po	erforming Arts Division				
Describe how this	change will affe	ect the administrative, and any other rese	e structure and/or	allocation of depar	tmental funds in	
terms of faculty, fa	change will affe cilities, suppor	ect the administrativ	e structure and/or ources. th established faculty.	There are no changes	to the administrative	
Describe how this derms of faculty, fa	change will affe cilities, suppor rently taught on a ation of departmen	ect the administrative t, and any other resource regular rotation and wintal funds in terms of fa	e structure and/or ources. th established faculty.	There are no changes	to the administrative	
Describe how this of erms of faculty, far These courses are current tructure and/or allocated the extracture and the extracture	change will affectives, supportently taught on a ation of department of the NROLLMENT Year One	regular rotation and wintal funds in terms of fa	re structure and/or ources. th established faculty. culty, facilities, support	There are no changes	to the administrative urces.	
Describe how this cerms of faculty, fac	change will affectives, supportently taught on a ation of department of the change of	ect the administrative t, and any other reserve regular rotation and wintal funds in terms of fa	re structure and/or ources. th established faculty, culty, facilities, suppo	There are no changes ort, and any other resor	to the administrative urces.	
Describe how this derms of faculty, factorial faculty, factorial f	change will affectives, supportently taught on a ation of department of the NROLLMENT Year One	regular rotation and wintal funds in terms of fa	re structure and/or ources. th established faculty. culty, facilities, support	There are no changes ort, and any other reson	to the administrative urces.	
Describe how this cerms of faculty, faculty, faculty, faculty, faculty, faculty, faculty, faculty and/or allocations and/or allocations.	change will affectives, supportently taught on a ation of department of the NROLLMENT Year One	regular rotation and wintal funds in terms of fa	re structure and/or ources. th established faculty. culty, facilities, support	There are no changes ort, and any other reson	to the administrative urces.	

Performing Arts, Theatre, Directing	
Is Program Accreditation,	No
Licensure or Certification	- 25
Required?	
	Accreditation status:
Type/Name of Program	
Accreditation, Licensure or	
Certification Required:	

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinic al Hours
Program	ı, Degree oı	Concentration: Acting			Credit H	ours: 16.0	0
THTR	131	Elements of Theatre	3.00	0.00	3.00	3.00	0.00
THTR	153	Acting I	3.00	0.00	3.00	3.00	0.00
THTR	154	Acting II	3.00	0.00	3.00	3.00	0.00
THTR	156	Voice for the Stage	3.00	0.00	3.00	3.00	0.00
THTR	101	Introduction to Theatre	3.00	0.00	3.00	3.00	0.00
THTR	105	Theatre Lab Production	0.00	2.00	2.00	1.00	0.00

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

Because it verifies an attained skill set and experience level for our students that is valuable to theatres and other venues in the community, it is more appropriately classified as a Certificate of Technical Studies (CTS).

#### KEYWORDS

# **BPCC AAS Culinary Arts - 05/13/2019**

TYPE OF PRO	POSED CHAI	NGE: New Program				
PROGRAM NA	ME: Culinary	Arts		,,,,		
AWARD LEVE	L(S)		_			
For Board of Re	gents and LC	TCS Review:		74.		
Associate of Ap	plied Science (A	A.A.S.)				
Name:			1	r remean		
				For LCTCS Review:		
				Technical Diploma (T.D.)		
				Certificate of Technical St		
				Career and Technical Cert	ificate (C.T.C)	
		W-66		TCA - For Archive Purpos	se Only	
NAME OF PR	OGRAM(S)	and AWARD LEV	EL(S)			
Stars: 5 Stars						
Name: Culinary	Arts			Prog	gram Delivery	Mode: Standard
<b>CIP:</b> 12.0503		Credit Hours: 60.0	00	Contact Hours: 1033.00	Associate Science (A	of Applied A.A.S.)
IBC: ServSafe	Issuing Body: National Restaurant Association	Course Title: Sanitation	Course Prefix: CULA		Credits Awarded: 3.00	IBC Awarded upon Completion? : No-Test is Required
IBC: Nutrition	Issuing Body: National Restaurant Association	Course Title: Nutrition	Course Prefix: CULA		Credits Awarded: 3.00	IBC Awarded upon Completion? : No-Test is Required
IBC: Hospitality Management	Issuing Body: National Restaurant Association	Course Title: The Hospitality Industry	Course Prefix: CULA	Course Number: 130	Credits Awarded: 1.00	IBC Awarded upon Completion? : No-Test is Required

IBC: Hospitality, Human Resource Management and Supervision	Issuing Body: National Restaurant Association	Course Title: Supervisory Management	Course Prefix: CULA	Course Number: 170	Credits Awarded: 3.00	IBC Awarded upon Completion?: No-Test is Required
IBC: Profit and Loss	Issuing Body: National Restaurant Association	Course Title: Purchasing and Cost Control	Course Prefix: CULA	Course Number: 235	Credits Awarded: 3.00	IBC Awarded upon Completion?: No-Test is Required

#### PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

BPCC currently offers the Certificate of Technical Studies in Culinary Arts, which prepares graduates for entry-level positions in the restaurant industry. A new Technical Diploma program has been submitted to provide intermediate knowledge and skills to qualify for more advanced culinary positions in the industry. However, further studies resulting in the completion of an A.A.S. in Culinary Arts will give graduates even more opportunity, as the curriculum is designed for obtaining a higher position in the restaurant industry as an Executive Chef. The A.A.S. degree program provides more advanced, intermediate skills for preparing graduates, as it includes not only substantial culinary study but also mastery of oral, written, mathematical, critical thinking, research, and technological skills that are required for the most advanced positions within the industry.

#### The proposed A.A.S. in Culinary Arts will

- Provide prospective culinary arts students with an advanced level of training and development;
- Provide prospective culinary arts students an academic work-ready foundation; and Offer prospective culinary arts students the opportunity to earn an associate's degree.

Further, our objectives for implementation are to

- Establish the only available American Culinary Federation (ACF) approved and accredited A.A.S. program in Northern Louisiana; and
- Achieve recognition as the Louisiana center of culinary excellence.

By using the current faculty and classroom-lab spaces and kitchen equipment, the A.A.S. can be cost-effectively rolled out, and offering the program provides BPCC with the opportunity to serve BPCC's Culinary legacy graduates and qualified Prior Learning Assessment (PLA) culinary applicants. In support of the OLA2020 goals to increase the number of students served and the number of graduates, we are proposing this degree program to help us achieve that goal.

#### Learning Outcomes

Program learning outcomes of the A.A.S. degree program reflect standards set forth by the American Culinary Federation (ACF) and are as follows:

- a. knowledge and applied skills to practice effectively as a professional chef in an advanced intermediate position in the foodservice industry;
- b. comprehension of the fundamental of mathematics as related to the Culinary Arts profession;
- c. application of food preparation principles, including the fundamentals of food preparation, sanitation, menu planning, and dining room service;
- ability to develop an in-depth personal nutrient analysis;
- e. knowledge of the hospitality industry;
- f. knowledge of advanced intermediate supervisory management skills;
- g. knowledge and applied skills to practice effectively as a kitchen manager;
- h. comprehension of the fundamental of profit and loss as related to the restaurant industry;
- i. comprehension of information by reading college-level material across the curriculum;
- j. ability to communicate effectively in written English across the curriculum;
- k. proficiency in oral communication skills across the curriculum;
- 1. ability to comprehend and perform course-specific mathematical problems;
- m. development of critical thinking skills across the curriculum;
- n. ability to use library resources to research topics across the curriculum; and

<b>IMPLEMENT</b>	ATION	DATE
(Semester and	Year)	

Fall 2019

o. ability to utilize and apply current computer technology across the curriculum.

#### JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

Justification for the proposed program is based upon data and feedback from several sources. The change will support needs for regional opportunities, industry scale and job growth, culinary-centric job growth, and current program expansion.

- Regional Opportunity- Currently, there are no ACF-accredited A.A.S. degree programs in the Caddo and Bossier Parishes, and Northern Louisiana. The closest approved and ACF- accredited program is at SOWELA in Lake Charles, Louisiana, which is 186 miles away from Caddo and Bossier Parishes.
- Industry Scale and Job Growth- According to the Louisiana Restaurant Association, and Bureau of Labor Statistics and the US Census Bureau in 2016, the number of Louisiana food & beverage establishments amounted to 8,762. Further, "By 2028 the number of restaurant and foodservice industry will grow 7.1%, creating 15,400 additional jobs" (www.lra.org).
- Culinary-Centric Jobs Growth According to the Louisiana Restaurant Association, "Employment of chefs and head cooks specifically represents 91% of the job growth at 14,100 jobs" (www.lra.org).
- Current Program Expansion The new A.A.S. degree program will augment, and conveniently stack on top of, the existing Certificate of Technical Studies (CTS) program in Culinary Arts. o By utilizing the existing classroom and lab spaces, we are able to promote growth through increased enrollment and tuition revenues, as well as capitalize on current space and equipment.
- Advisory Board and Regional Experts' Testimonials Testimony of Advisory Board members and those with expertise in the field evidences the need for expansion from a certificate program to a degree program.

  (See Exhibit 2 supporting data & Letters and Testimonials)

#### HISTORY OF PRIOR ACTIONS

Provide an overview of changes to this program.

- The Board of Regents approved the Certificate of Technical Studies in Culinary Arts, on January 27, 2000.
- This is the first time an A.A.S. degree program is being pursued by BPCC.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

$\cap$	Π	١T	IFIED	FACIII	TV	(Check all	that	annly
ш				PLANE III	. I I	II HEUK MII	111341	MILLIAN

Faculty:	Facilities :	Library Resources :
Support :	Related Fields:	Other:
	1	

#### FISCAL IMPACT: ADMINISTRATION and IMPLEMENTATION COSTS

**Department:** Division of Business

Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.

Impact on Administrative Structure

- No impact on administrative personnel and support
- No impact on the current CTS program; the new A.A.S. degree program will seamlessly integrate, augment, and stack on top of the proposed Technical Diploma and the existing CTS

#### Impact on Faculty

No increased need for new faculty

Impact on Culinary department structure and other staffing

Add two new Part-Time Lab Techs to help facilitate the full-time faculty/chefs' directed instruction and students' skills-mastery-progression

#### MINIMUM CREDENTIALS REQUIRED FOR FACULTY

•	Experience:	Experience: 1-3 years in industry		
se Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No		
# - Full Time: 3	#-0	#-0		
# - Part Time: 0				

#### ADMINISTRATION and IMPLEMENTATION COSTS

#### Department:

How will this change affect the administrative structure and/or allocation of departmental funds in terms of:

#### ANTICIPATED ENROLLMENT:

PROGRAM ACC	CREDITA	TION:						
Is Program Accr Licensure or Cer Required?	-		Optional					
			Accreditation sta	itus:				
Type/Name of Pi Accreditation, Li Certification Rec	icensure o	r	The American Culi	nary Federation	·			
DESCRIBE IMP	LEMENT	TATION (	COSTS (Include Fa	culty, Facilities, Lil	orary Resources, et	c.)		
DAY	15		30	35	40	45		
EVENING								
DISTANCE EDUCATION								
Describe Process Attaining & Esti Enrollment:		The enro enrolled assessme	e Process for Attaining ollment prediction is fo in the CTS Culinary A ents of current students 2019 BPCC Culinary earn the AAS – Culina	rmulated from several arts courses, historical s, and assessment of the Student Surveys: 28 of	sources: the number of patterns of completion e growth of similar professional for the research of the researc	of those courses, ograms.		
		we assur year 201 • Culinary Student of A.A.S. diversus con anticipat	ned a more conservatives.  Louisiana Culinary Sodata illustrating the groegree program in 2015 ompleters in 2016. This e that similar pattern o	we estimate, more consthool Historical Data: Towth of their culinary as Note their A.A.S. des is likely due to multiple for the second	The table below shows  rts program since the or  gree completers increa  ble cohorts in the prog-  year at BPCC with rol	recent SOWELA college revamped its sed by 75% in 2017 ram in 2016. We bust growth in year		
		represen	the subsequent years, we are assuming a diminishing marginal growth pattern as sted by our estimate.  Ched "SOWELA College Student Retention, Completion and Graduation Profile."					

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

SUBJECT		Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinica Hours
Program	, Degree	e or Concentration: Culinary Arts			Credit 1	Hours: 60	0.00
Semester	:: First Se	emester			Credit 1	Hours: 17	7.00
CULA	100	Sanitation	3.00	0.00	3.00	3.00	0.00
CULA	110	Nutrition	3.00	0.00	3.00	3.00	0.00
CULA	115	Culinary Math	2.00	0.00	2.00	2.00	0.00
CULA	120	Food Preparation Principles	0.00	18.00	18.00	6.00	0.00
CULA	125	Basic Skills Development	2.00	0.00	2.00	2.00	0.00
CULA	130	The Hospitality Industry	1.00	0.00	1.00	1.00	0.00
Semester	: Second	Semester	i i		Credit Hours: 16.00		
CULA	140	Food Preparation Fundamentals	0.00	21.00	21.00	7.00	0.00
CULA	150	Menu Planning	3.00	0.00	3.00	3.00	0.00
CULA	160	Dining Room Service	1.00	0.00	1.00	1.00	0.00
CULA	170	Supervisory Management	3.00	0.00	3.00	3.00	0.00
CULA	180	Culinary Arts Externship	2.00	0.00	2.00	2.00	0.00

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

Semest	er: Third S	Semester			Credit	Hours: 12	2.00
CULA	235	Purchasing and Cost Control	3.00	0.00	3.00	3.00	0.00
CULA	200	Regional Cuisine	3.00	0.00	3.00	3.00	0.00
CULA	210	International Cuisine	3.00	0.00	3.00	3.00	0.00
CULA	217	H.R. Development	3.00	0.00	3.00	3.00	0.00
Semeste	er: Fourth	Semester			Credit Hours: 15.00		.00
Math	101	Applied Algebra	3.00	0.00	3.00	3.00	0.00
ENGL	101	Composition & Rhetoric	3.00	0.00	3.00	3.00	0.00
		Humanities Elective	3.00	0.00	3.00	3.00	0.00
		Social/Behavioral Science Elective	3.00	0.00	3.00	3.00	0.00
		Natural Science Elective	3.00	0.00	3.00	3.00	0.00

#### Student Benefits

First and foremost, this program is being proposed to help students in north Louisiana find successful employment in the culinary industry. Specifically, the program's benefits for students are captured below:

- Jobs and Career Opportunities: The state forecasting data and a BPCC historical 96% initial hiring rate present an optimistic view of the prospects for our culinary students.
- The A.A.S. degree program will provide the opportunity for local veteran students to leverage their post 9/11 military financial benefits and enhance their potential job prospects in the culinary field.

#### Community Benefits

- With the projected growth of culinary jobs in Louisiana, the demand for educated culinary professionals, and historical industry turnover data (40 70% annually), employers are looking for trained individuals with the skills needed to make their establishments safe and successful.
- By retaining some of these local culinary graduates in Caddo and Bossier parish, the food and beverage industry helps these communities reap tax-base and socioeconomic benefits.

#### **LCTCS Benefits**

- The LCTCS will benefit from expanding its culinary A.A.S. footprint to include northern Louisiana, as currently the other LCTCS programs are only offered significantly south of our region.
- The approval of an A.A.S. in Culinary Arts helps retain citizens interested in the culinary arts field and decreases chances of moving out-of-state.
- As stated earlier, expansion of the CTS in Culinary Arts to a degree program will support achievement of LCTCS OLA 2020 goals and strategic planning goals to increase the number of students served in the State as well as increase credential attainment and increase graduate earnings. The A.A.S. in Culinary Arts is a program offered based upon sound data in the community that there is a workforce need and demand for graduates to earn a more advanced credential and thus potentially earn higher wages in their careers.

KEYW	OR	DS
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Associate Degree in Culinary Arts
Culinary Arts
BPCC
Menu Preparation
Food Preparation
Certification in Nutrition
ServSafe
ServSafe Manager
Hospitality Management
Protein Fabrication

Culinary Math ManageFirst nutrition

**Butchery and Fabrication** 

# BPCC CTC Network Security - 04/24/2019

TYPE OF PROPOSED CHANGI	E: New Program				
PROGRAM NAME : Network Section	urity			***	
AWARD LEVEL(S)					
For Board of Regents and LCTC	S Review:				
Name:					
		For Lo	CTCS Review:		
		Techi	nical Diploma (T.D	.)	
		Certif	ficate of Technical :	Studies (C.T.S.)	
			er and Technical Ce		
		TCA	- For Archive Purp	ose Only	
NAME OF PROGRAM(S) and A	WARD LEVEL(	S)	_		
IBC: Issuing Body: Security+ CompTIA	Course Title: Network Security Design	Course Prefix: CTEC	Course Number: 287	Credits Awarded: 3.00	IBC Awarded upon Completion?: No-Student must Request it
PROPOSED CHANGE  a) For New Programs, state the puand clock hours; c) For Program Adoption, state the college from we General Dynamics Information Techno short term credential that includes valuacertifications help an individual partiall	Termination, stand which curriculum logy (GDIT) has read the industry certification.	te program and is being adopte quested the creatio cations (CompTIA	all award levels; d and the date it n of the CTC in Ne 's A+, Network+, a	d) For Curric was approved twork Security to nd Security+). T	by LCTCS.  help develop a ogether, these three
process and when submitting proposals Technology (Network Security) curricu Applied Science degree.	to secure governme lum, allowing stude	ent contract work.	This CTC is contai	ned within our cu	irrent Cyber
IMPLEMENTATION DATE (Semester and Year)	Fall 2019				
HISTORY OF PRIOR ACTIONS  Provide an overview of changes to					

N/A Stars: 5 Stars						47			
Name: Network Security Program Delivery Mode: St									
<b>CIP:</b> 11.1001		Credit Hours: 12.00 Contact Hours: 180.00			Career and Technical Certificate (C.T.C)				
IBC: A+	Issuing Body: CompTIA	Course Title: IT Hardware Support	Course Prefix: CTEC	Course Number: 112	Credits Awarded: 3.00	IBC Awarded upon Completion : No-Student must Reques it			
IBC: A+	Issuing Body: CompTIA	Course Title: IT Software Support	Course Prefix: CTEC	Course Number: 114	Credits Awarded: 3.00	IBC Awarded upon Completion : No-Student must Reques it			
IBC: Network+	Issuing Body: CompTIA	Course Title: Network Essentials	Course Prefix: CTEC	Course Number: 155	Credits Awarded: 3.00	IBC Awarded upon Completion : No-Student must Request it			

# SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

QUALIFIED FACULTY (Check all	that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 4	# - 0	# - 0
# - Part Time: 0		
ADMINISTRATION and IMPLEM	ENTATION COSTS	
Department :		
How will this change affect the admi	inistrative structure and/or allocation (	of departmental funds in terms of:
Faculty:	Facilities:	Library Resources :
Support :	Related Fields:	Other:
MINIMUM CREDENTIALS REQU	JIRED FOR FACULTY	
Education: Masters with 18 graduate hours in computer science/computer technology	Experience: 3 years' work experience in subject area specialized training/professional development in subject area	Certification: Related Industry Based Certification
FISCAL IMPACT: ADMINISTRAT	FION and IMPLEMENTATION COS	rs
Department: TEM (Technology, Engin	eering, and Mathematics)	
Describe how this change will affect terms of faculty, facilities, support, a	the administrative structure and/or all and any other resources.	ocation of departmental funds in
Technology Network Security program. V	Iministrative structure. All four courses are a very estimate that an additional section of each ing faculty and will need to be offered once the section of the course of	class (CTEC 112, CTEC 114, CTEC 155,
ANTICIPATED ENROLLMENT:		

Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	15	18	21	23	25
EVENING					
DISTANCE EDUCATION					
Describe Proces Attaining & Est Enrollment:	3 101	The enrollment prediction identified courses and base			
PROGRAM ACC Is Program Acc Licensure or Ce	reditation,	No			
Required?		1			
Required?		Accreditation	n status:		

## DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinic al Hours
Program	ı, Degree oı		Credit H	ours: 12.0	0		
CTEC	112	IT Hardware Support	3.00	0.00	3.00	3.00	0.00
CTEC	114	IT Software Support	3.00	0.00	3.00	3.00	0.00

Semester: Second					Credit Hours: 6.00		
CTEC	155	Network Essentials	3.00	0.00	3.00	3.00	0.00
CTEC	287	Network Security Design	3.00	0.00	3.00	3.00	0.00

#### BENEFITS TO THE SYSTEM

### Discuss how this change will benefit your students, your community, and the LCTCS.

Students - Adding the CTC in Network Security helps our students by providing a short-term path that includes industry-relevant industry based certifications (CompTIA A+, Network+, and Security+). The pathway stacks into the AAS in Cyber Technology (Network Security), giving students options to exit after obtaining their CTC in Network Security and begin working in IT or continue their education to obtain their AAS in Cyber Technology (Network Security).

Community – Adding the CTC in Network Security helps our community because individuals in our community can gain the credentials to allow them to obtain IT jobs in our region more quickly. Additionally, our employers benefit because they are gaining qualified individuals who partially meet 8570 requirements, which is important when hiring and submitting proposals to secure government contract work.

LCTCS - Adding the CTC in Network Security helps LCTCS because of the potential for an increase in completers who can both gain the short term credentials (certifications) and then a CTC in Network Security in their first year and later obtain an AAS degree (Cyber Technology – Network Security). This program is also endorsed by one of the region and the state's top industry partners, GDIT.

#### **KEYWORDS**

Network Security, Computer Network Support Specialists, CompTIA A+, CompTIA Network+, CompTIA Security+, A+, Network+, Security+, 8570

# BPCC CTC Help Desk - 03/22/2019

TYPE OF PE	ROPOSED C	HANGE: New Progr	ram			
PROGRAM	NAME : Help	Desk				
AWARD LE	VEL(S)					
For Board of	Regents and	LCTCS Review:				
Name:						
	•		For 1	LCTCS Review:		
			Tec	hnical Diploma (T.I	D.)	
			Cer	tificate of Technical	Studies (C.T.S.	)
			Car	eer and Technical C	ertificate (C.T.C	C)
			TC	A - For Archive Pur	pose Only	•
Name: Help De	esk			Pro	gram Deliver	y Mode: Standard
<b>CIP:</b> 11.9999		Credit Hours: 12.0	00 Conta	act Hours: 180.00	Career and	d Technical e (C.T.C)
IBC: IT Fundamentals	Issuing Body: CompTIA	Course Title: IT Principles	Course Prefix: CIS	Course Number: 100	Credits Awarded: 3.00	IBC Awarded upon Completion? : No-Student must Request it
IBC: A+	Issuing Body: CompTIA	Course Title: IT Software Support	Course Prefix: CIS	Course Number: 114	Credits Awarded: 3.00	IBC Awarded upon Completion? : No-Student must Request it

PROPOSED CHANGE a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum

Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

General Dynamics Information Technology (GDIT) has requested the Help Desk CTC to educate its workforce. GDIT has created the Step Up program where their employees will enroll in this program, giving them the possibility to promote within the company. This program contains curricula that our other industry partners have indicated as crucial to the operations of their business. In addition, this pathway will allow students enrolled in the College Transitions Program to become employable in the IT industry. This CTC is contained within our current Computer Information Systems (CIS) curriculum, allowing students to earn a CTS and then continue to work towards an Associate of Applied Science degree. The core content knowledge is applicable to not only Help Desk operations but also to those working in a small business where these skills would be valuable.

IMPLEMENTATION DATE (Semester and Year)	Summer 2019	
HISTORY OF PRIOR ACTIONS Provide an overview of changes to the	ais program.	
This is a new program. N/A		
JUSTIFICATION FOR THE PROP Include support such as four-year un		and, advisory board information, etc.
N/A		
SITE(S) OF NEW PROGRAM OR O	CURRICULUM MODIFICATION	: Main Campus
QUALIFIED FACULTY (Check all	that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 4	# - 0	#-0
# - Part Time: 0		
ADMINISTRATION and IMPLEMI	ENTATION COSTS	
Department :		
How will this change affect the admir	nistrative structure and/or allocatio	n of departmental funds in terms of:

				- <u> </u>		
Faculty:			Facilities:		Library Reso	urces :
Support :			Related Fields :		Other:	
MINIMUM CRE	EDENTIA	LS REQU	IRED FOR FAC	CULTY		
Education: Masters with 18 graduate hours in computer science/computer technology			Experience: 3 years of work experience in subject area specialized training/professional development in subject area		Certification: Certification	Related Industry Based
FISCAL IMPAC	CT: ADM	INISTRA	FION and IMPL	EMENTATION CO	STS	
Department : Tec	chnology, I	Engineering,	and Mathematics			
Describe how thi terms of faculty,	s change facilities,	will affect support, a	the administration	ve structure and/or : ources.	allocation of depar	tmental funds in
These courses are courses are courses are courses.	urrently tau	ight on a reg ure and/or a	gular rotation and w	ith established faculty.	There will be no char faculty, facilities, sup	nge that will occur
ANTICIPATED	ENROLI	MENT:				
Students	Year C	ne	Year Two	Year Three	Year Four	Year Five
DAY	15		20	20	25	25
EVENING	15		25	25	30	30
DISTANCE EDUCATION						
Describe Process Attaining & Estin Enrollment:		The enro day offer Up progr	ings with a new coh	formulated from the nu nort of evening students	imber of students curi specifically from the	rently enrolled in the GDIT Call Center Step
PROGRAM ACC	DENIT A	TION.				
Is Program Accre Licensure or Cer Required?	editation,		No			
			Accreditation s	tatus:		

# DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinic al Hours
Progran	ı, Degree oı	r Concentration: Help Desk	11		Credit H	ours: 12.0	00
CIS	100	IT Principles	3.00	0.00	3.00	3.00	0.00
CIS	107	Skills for IT Success	3.00	0.00	3.00	3.00	0.00
CIS	114	IT Software Support	3.00	1.00	3.00	3.00	0.00
CIS	118	Help Desk Operations	3.00	0.00	3.00	3.00	0.00

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

This program will result in students receiving Industry Based Certification and is a stackable credential in the AAS for Computer Information Systems. This program is also endorsed by one of the region and the state's top industry partners, GDIT.

#### **KEYWORDS**

Help Desk, IT Fundamentals, A+, CompTIA A+, CompTIA IT Fundamentals, computer user support specialists

# BPCC CTC Video Editing - 04/22/2019

	<del></del>	
For LCTCS Review:		
Technical Diploma (T.D.)		
1	,	
	, ,	
TCA - For Archive Purpos	se Only	
Prop	gram Delivery	Mode: Standard
Contact Hours: 225.00		d Technical e (C.T.C)
	Credits	IBC
	Awarded: 3.00	Awarded upon
		Completion: No-Test is
		Required
	Technical Diploma (T.D.) Certificate of Technical St Career and Technical Cert TCA - For Archive Purpos  Prog  Contact Hours: 225.00	Technical Diploma (T.D.)  Certificate of Technical Studies (C.T.S.)  Career and Technical Certificate (C.T.C)  TCA - For Archive Purpose Only  Program Delivery  Contact Hours: 225.00 Career and Certificate  y: Course Credits  Number: 202 Awarded:

JUSTIFICATION FOR THE PRO Include support such as four-year		and, advisory board information, etc.
because of the continued development of job skills that local employers are needing job readiness of the students while still to of the Communication Media Advisory Editing Design as part of the Communication Media Region in the Communication in the C	ng and requesting. The CTC in Video Editing on the Property of the Associate of Applie Board, local and regional media-related propertion Media Program.	objective is to create a program that provides ng will recognize the specialized training and ed Science in Communication Media. Members of sessionals, voted to approve this CTC in Video
SITE(S) OF NEW PROGRAM OF	R CURRICULUM MODIFICATION	: Main Campus
QUALIFIED FACULTY (Check a	ill that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 1	#-0	# - 0
# - Part Time: 1		
ADMINISTRATION and IMPLE	MENTATION COSTS	
Department :		
How will this change affect the adn	ninistrative structure and/or allocatio	on of departmental funds in terms of:
Faculty:	Facilities:	Library Resources :
Support :	Related Fields :	Other:
MINIMUM CREDENTIALS REQ	UIRED FOR FACULTY	

HISTORY OF PRIOR ACTIONS

None

Provide an overview of changes to this program.

combination of the Film and Media, Film Profilm Professional Communication Professional Comprofessional Comprofessiona Comprofessiona Comprofessiona Comprofes	e semester hou he qualifying Production, D duction, Medi mmunication, Studies, Medi lew Media Jou cation or Bach mate credentia	fields: igital a Arts: a Studies, amalism, elor's	Experience:	No Requirement	Certification	: No Requirement
Department : (	Communicatio	n and Perfo	rming Arts	LEMENTATION C		rtmental funds in
These courses are	y, facilities, see currently taught	support, a	nd any other re	esources.	/. There are no change	s to the administrative
Students	Year (	One	Year Two	Year Three	Year Four	Year Five
DAY	80		88	97	107	118
DAY	80		88	97	107	118
	80		88	97	107	118
EVENING DISTANCE	ss for	The curr		97 ent was used with a 10		118
EVENING  DISTANCE EDUCATION  Describe Proce Attaining & Es	ss for timating					118
EVENING  DISTANCE EDUCATION  Describe Proce Attaining & Es Enrollment:	ss for timating  CCREDITA  creditation,					118

Type/Name of Program Accreditation, Licensure or Certification Required:		

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Course Course Title Numb er	Lecture La Hours Ho	ab Contact ours Hours	Credit Clinica Hours Hours	- 1
-------------------------------------	------------------------	--------------------------	-------------------------------	-----

Prograi	m, Degr	Credit Hours: 15.00					
СОММ	110	Introduction to Audio Editing	3.00	0.00	3.00	3.00	0.00
сомм	201	Video Post Production	3.00	0.00	3.00	3.00	0.00
сомм	202	Video Editing	3.00	0.00	3.00	3.00	0.00
сомм	216	Adobe Photoshop	3.00	0.00	3.00	3.00	0.00
COMM	280	Digital Cinema Production	3.00	0.00	3.00	3.00	0.00

#### **BENEFITS TO THE SYSTEM**

## Discuss how this change will benefit your students, your community, and the LCTCS.

When this certificate is in place, Bossier Parish Community College will lead colleges in Louisiana and beyond in offering course work applicable to the field of video editing. The multimedia employers from Northwest Louisiana that comprise the BPCC Communication Media Advisory Board (as well as trends in the industry nationwide) have demonstrated a need for diversely skilled multimedia content creators with video editing skills. This certificate will provide our students with verification of the qualifying specialized training they have completed.

#### **KEYWORDS**

Adobe, Adobe Certified Associate, Premiere Pro, Video Editing

# **BPCC CTS Multimedia Specialist - 04/24/2019**

YPE OF PRO	POSED CHANG	GE: New Program	ı			
ROGRAM NA	ME: Multimedia	Specialist				
WARD LEVE	L(S)					
or Board of R	egents and LCT	CS Review:				
Name:						
			1	For LCTCS Review:		
				Technical Diploma (T.D	.)	
			: 1	Certificate of Technical	Studies (C.T.S.)	
				Career and Technical Ce	rtificate (C.T.C)	
				TCA - For Archive Purp	ose Only	
Name: Multim	edia Specialist			Pro	ogram Delivery	Mode: Standard
CIP: 50.0401	Cı	redit Hours: 24.0	00	Contact Hours: 360.0	Certificate Studies (C	e of Technical C.T.S.)
IBC: Adobe Certified Associate (ACA) in Premiere Pro	Issuing Body: Adobe and Certiport	Course Title: Video Editing	Cours e Prefix: COMM	Course Number: 202	Credits Awarded: 3.00	IBC Awarded upon Completion : No-Test is Required
IBC: Adobe Certified Associate (ACA) in Photo shop	Issuing Body: Adobe and Certiport	Course Title: Adobe Photoshop	Cours e Prefix: COMM	Course Number: 216	Credits Awarded: 3.00	IBC Awarded upon Completion : No-Test is Required

IBC: Adobe Certified Associate (ACA) in Illustrator	Issuing Body: Adobe and Certiport	Course Title: Adobe Illustrator	Cours e Prefix: COMM	Course Number: 218	Credits Awarded: 3.00	IBC Awarded upon Completion? : No-Test is Required
PROPOSED C	HANGE					
a) For New Pro and clock hour Adoption, state The Certificate of creative profession with the public the includes two Indu	ograms, state the es; c) For Progra e the college from f Technical Studies onals in media-relat rough promotional	m Termination n which curricu s (CTS) in Multime ted services. Both materials, online	, state program lum is being a edia Specialist for non-profit and for content, video, a "stackable" with	m and all award le dopted and the da ocuses on specialized	evels; d) For Contente it was appropriate training that prestilize multimediate CTS in Multimediate.	pares students to be skills to communicate edia Specialist
(Semester and						
	PRIOR ACTIO		m			
	ON FOR THE I			dustry demand, ac	lvisory board i	nformation, etc.
recommendations program that prov the specialized tra Specialist. Memb approve this CTS	because of the convides job skills that sining and job read ers of the Communin Multimedia Sport	ntinued developme local employers a liness of the studen nication Media Ad ecialist as part of the	ent of multimedi re needing and i its while stlll bei visory Board, lo ne Communicati	ng "stackable" to the cal and regional med on Media Program.	bally. The object in Multimedia Sp Technical Diplor ia-related profess	ive is to create a ecialist will recognize ma (TD) in Multimedia
SITE(S) OF N	EW PROGRAM	OR CURRICU	LUM MODII	FICATION: Main	Campus	
QUALIFIED F	'ACULTY (Che	ck all that apply	")			
Use Existing	Faculty: Yes	Hire A	Adjunct Facul	ty: No	Hire Full-Tim	e Faculty: No
# - Full Ti	me: 3	# - (	)		#-0	
# - Part Ti	<b>me:</b> 0					
ADMINISTRA	TION and IMP	LEMENTATIO	N COSTS	I		
Denartment ·						

How will this change affect the administrative structure and/or allocation of departmental funds in terms of:

Faculty:		Facilities :	-	Library Resou	irces :	
Support :		Related Field	s:	Other:		
MINIMIM CRI	EDENTIALS	REQUIRED FOR FA	СПТУ			
Education: Mass least 18 graduate s combination of the Film and Media Pr Media, Film Produ Filmmaking, Com Communication St Digital Media, New Mass Communicat Digital Arts, Media Public Relations, a Bachelor's Degree credential based or experience	er's degree with emester hours a qualifying fiel oduction, Digitation, Media Amunication, audies, Media Journation, Animation a Arts, Advertind Graphic Dewith alternate	Experience: No state of the sta	No Requirement	Certification: No Requirement		
FISCAL IMPAC	CT: ADMINI	STRATION and IMPL	EMENTATION CO	OSTS	5, = '	
Describe how the	is change wil	nd Performing Arts  I affect the administration		allocation of depar	tmental funds in	
These courses are c	urrently taught	on a regular rotation and v	vith established faculty.			
Students	Year One		Year Three	Year Four	Year Five	
DAY	115	127	140	154	170	
EVENING						
DISTANCE EDUCATION						
Describe Process Attaining & Esti Enrollment:	, 101	The current year's enrollme	nt was used with a 10%	increase each year.		
PROGRAM AC	CREDITATI	ON:				
Is Program Acci Licensure or Cer Required?	reditation,	No			200	
		Accreditation	status:			

Type/Name of Program				
Accreditation, Licensure or				
Certification Required:				

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinica Hours
Program	, Degree or	· Concentration: Multimedia Specialist			Credit H	ours: 24.0	0
COMM	170	Introduction to Mass Media	3.00	0.00	3.00	3.00	0.00
СОММ	202	Video Editing	3.00	0.00	3.00	3.00	0.00
СОММ	210	Copywriting for Mass	3.00	0.00	3.00	3.00	0.00
COMM	216 or 218	Adobe Photoshop OR Adobe Illustrator	3.00	0.00	3.00	3.00	0.00
Semester	:: Second		,i,		Credit H	ours: 12.0	0
COMM	135	Design for Media	3.00	0.00	3.00	3.00	0.00
COMM	141	Social Media Marketing	3.00	0.00	3.00	3.00	0.00
COMM	211	Newswriting	3.00	0.00	3.00	3.00	0.00
СОММ	207 or 208	Electronic Field Production OR Digital Cinema Production	3.00	0.00	3.00	3.00	0.00

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

When this certificate is in place, Bossier Parish Community College will lead colleges in Louisiana and beyond in offering course work applicable to the field of multimedia specialist. The multimedia employers from Northwest Louisiana that comprise the BPCC Communication Media Advisory Board (as well as trends in the industry nationwide) have demonstrated a need for diversely-skilled multimedia content creators. This certificate will provide our students with verification of the qualifying specialized training they have completed.

#### **KEYWORDS**

Adobe, Adobe Certified Associate, Photoshop, Illustrator, Premiere Pro, Multimedia Specialist

# **BPCC CTS Video Production - 04/24/2019**

TYPE OF PROPOSED CHA	ANGE: New Program				
PROGRAM NAME: Video I	Production				
AWARD LEVEL(S)					
For Board of Regents and L	CTCS Review:				
Name:					
		For LC7	CS Review:		
			al Diploma (T.D.)		
			ate of Technical St	udies (CTS)	
			and Technical Cert		
		ICA - F	or Archive Purpos	e Only	
NAME OF PROGRAM(S)	and AWARD LEVEL(S)				
Stars: 4 Stars					
Name: Video Production			Prog	gram Delivery	Mode: Standard
<b>CIP:</b> 10.0201	Credit Hours: 24.00	Contac	t Hours: 360.00	Certificate Studies (C	e of Technical C.T.S.)
IBC: Adobe Issuing Course Adobe Video Editing Prefix: Associate and Certiport COMM	Title: Course Certified Body	<b>y:</b>	Course Number: 202	Credits Awarded: 3.00	IBC Awarded upon
(ACA) in Premiere Pro					Completion? : No-Test is Required
PROPOSED CHANGE a) For New Programs, state t and clock hours; c) For Prog Adoption, state the college	he purpose and objective; b ram Termination, state pro from which curriculum is b	gram and	l all award level	is; d) For Cur	riculum
The Certificate of Technical Studereative professionals in media-rewith the public through online concredential (IBC) and is "stackable	lated services. Both non-profit a ntent, video, and other projects. "with the Associate of Applied	ind for-pro The CTS is	fit employers utiliz n Video Production	ze video skills to n includes one li	communicate
IMPLEMENTATION DATA (Semester and Year)	Fall 2019				

HISTORY OF PRIOR ACTIONS Provide an overview of changes to the	nis program.	
None		
JUSTIFICATION FOR THE PROF Include support such as four-year u	POSED CHANGE niversity agreements, industry demand	d, advisory board information, etc.
because of the continued development of r job skills that local employers are needing and job readiness of the students while stil	) in Video Production is being created in responditional media communication globally. The objust and requesting. The CTS in Video Productional being "stackable" to the Associate of Applicational Advisory Board, local and regional media Advisory Media Program.	ective is to create a program that provides on will recognize the specialized training ed Science (AAS) in Communication
SITE(S) OF NEW PROGRAM OR	CURRICULUM MODIFICATION: M	ain Campus
QUALIFIED FACULTY (Check all	that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 3	#-0	# - 0
# - Part Time: 0	(*	
ADMINISTRATION and IMPLEM	ENTATION COSTS	
Department :		
How will this change affect the admi	nistrative structure and/or allocation o	of departmental funds in terms of:
Faculty:	Facilities :	Library Resources :
Support :	Related Fields :	Other:
MINIMUM CREDENTIALS REQU	IRED FOR FACULTY	
FISCAL IMPACT: ADMINISTRAT	TION and IMPLEMENTATION COST	гѕ
Department : Communication and Perfo	rming Arts	

least 18 graduate se combination of the Film and Media Pro Media, Film Production Studies of the Communication Studies Communication Studies Communication Studies Communication Digital Arts, Media Public Relations, and Bachelor's Degree of the Public Relations of the Communication	cation: Master's degree with at 18 graduate semester hours in any bination of the qualifying fields: and Media Production, Digital ia, Film Production, Media Arts: making, Communication. munication Studies, Media Studies, tal Media, New Media Journalism, a Communication, Animation & tal Arts, Media Arts, Advertising & ic Relations, and Graphic Design or telor's Degree with alternate ential based on professional rience			Requirement	Certification: N	o Requirement		
*			the administrativ	e structure and/or a ources.	llocation of departi	nental funds in		
				th established faculty. Culty, facilities, suppor				
ANTICIPATED	ENROLL	MENT:						
Students	Year O	ne	Year Two	Year Three	Year Four	Year Five		
DAY	80		88	97	107	118		
EVENING								
DISTANCE EDUCATION								
	Attaining & Estimating			t was used with a 10%	increase each year.			
PROGRAM ACC	PROGRAM ACCREDITATION:							
~	Is Program Accreditation, Licensure or Certification Required?			No				
			Accreditation s	tatus:				
Accreditation, Li	Type/Name of Program Accreditation, Licensure or Certification Required:							

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinica Hours
Program	, Degree or	Concentration: Video Production		:	Credit H	ours: 24.0	0
СОММ	170	Introduction to Mass Media	3.00	0.00	3.00	3.00	0.00
COMM	102 OR 130	Live Video Productions OR Film Pre- Production	3.00	0.00	3.00	3.00	0.00
сомм	150	Video Production Techniques	3.00	0.00	3.00	3.00	0.00
СОММ	202	Video Editing	3.00	0.00	3.00	3.00	0.00
Semester	: Second				Credit H	ours: 12.0	0
COMM	212 OR 213	Announcing OR Voice and Diction	3.00	0.00	3.00	3.00	0.00
COMM	211 OR 209	Newswriting OR Scriptwriting for Film and TV	3.00	0.00	3.00	3.00	0.00
сомм	281	Documentary Filmmaking	3.00	0.00	3.00	3.00	0.00
COMM	Elective*	*COMM Elective must be selected from the following: COMM 201, COMM 203, COMM 204, COMM 207, COMM 257, COMM 280, or COMM 299	3.00	0.00	3.00	3,00	0.00

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

When this certificate is in place, Bossier Parish Community College will lead colleges in Louisiana and beyond in offering course
work applicable to the field of video production. The multimedia employers from Northwest Louisiana that comprise the BPCC
Communication Media Advisory Board (as well as trends in the industry nationwide) have demonstrated a need for diversely
skilled multimedia content creators with video production skills. This certificate will provide our students with verification of the
qualifying specialized training they have completed.

## **KEYWORDS**

Adobe, Adobe Certified Associate, Premiere Pro, video editing, video production

## **BPCC CTS Computer Animation - 04/24/2019**

TYPE OF PRO	POSED CHANG	JE: New Program	n 			
PROGRAM NA	ME: Computer A	Animation				
AWARD LEVE	CL(S)					
For Board of R	egents and LCT	CS Review:				
Name:						
			For 1	LCTCS Review:		
			Tec	hnical Diploma (T.D.)		
			Cer	tificate of Technical St	tudies (C.T.S.)	
			Car	eer and Technical Cert	ificate (C.T.C)	
			TC	A - For Archive Purpos	se Only	
NAME OF PR	ROGRAM(S) an	d AWARD LEV	YEL(S)			
Stars: 4 Stars						
Name: Compu	ter Animation			Prog	gram Delivery	Mode: Standard
CIP: 50.0102	C	redit Hours: 24.0	OO Cor	ntact Hours: 360.00	Certificate Studies (C	of Technical C.T.S.)
IBC: Adobe Certified Associate (ACA) in Photoshop	Issuing Body: Adobe and Certiport	Course Title: Adobe Photoshop	Course Prefix: COMM	Course Number: 216	Credits Awarded: 3.00	IBC Awarded upon Completion? : No-Test is Required
IBC: Adobe Certified Associate (ACA) in Illustrator	Issuing Body: Adobe and Certiport	Course Title: Adobe Illustrator	Course Prefix: COMM	Course Number: 218	Credits Awarded: 3.00	IBC Awarded upon Completion? : No-Test is Required

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS. The Certificate of Technical Studies (CTS) in Computer Animation focuses on specialized training that prepares students to be creative professionals in media-related services. Both non-profit and for profit employers utilize computer animation to communicate with the public through online content, video, and other projects. The CTS in Computer Animation includes two Industry-Based Credentials (IBC) and is "stackable" with the Technical Diploma (TD) in Multimedia Specialist.

IMPLEMENTATION DATE (Semester and Year)	Fall 2019

## JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The Certificate of Technical Studies (CTS) in Computer Animation is being created in response to advisory board recommendations because of the continued development of multimedia communication globally. The objective is to create a program that provides job skills that local employers are needing and requesting. The CTS in Computer Animation will recognize the specialized training and job readiness of the students while still being "stackable" to the Technical Diploma (TD) in Multimedia Specialist. Members of the Communication Media Advisory Board, local and regional media-related professionals, voted to approve this CTS in Computer Animation as part of the Communication Media Program.

HISTORY OF PRIOR ACTIONS  Provide an overview of changes to this program.	
None	

# SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus MINIMUM CREDENTIALS REQUIRED FOR FACULTY

FISCAL IMPAC	CT: ADMINISTI	RATION and IMPL	EMENTATION CO	OSTS		
Department : Co	mmunication and F	erforming Arts				
Describe how the terms of faculty,	is change will aff facilities, suppor	ect the administrativ	ve structure and/or ources.	allocation of depar	tmental funds in	
These courses are c	urrently taught on a	regular rotation and wi	th established faculty.	There are no changes rt, and any other resou	to the administrative urces.	
ANTICIPATED	ENROLLMENT	Γ <b>:</b>				
Students	Year One	Year Two	Year Three	Year Four	Year Five	
DAY	60	66	73	80	88	
EVENING						
DISTANCE EDUCATION						
Describe Process Attaining & Esti	I .	urrent year's enrollment	was used with a 10%	increase each year.		
PROGRAM ACC	REDITATION:					
Is Program Accreditation, Licensure or Certification Required?		No				
		Accreditation st	atus:			
Type/Name of Pro Accreditation, Lie Certification Req	censure or					

Education: Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media Arts: Filmmaking, Communication, Communication Studies, Media Studies, Digital Media, New Media Journalism, Mass Communication, Animation & Digital Arts, Media Arts, Advertising & Public Relations, and Graphic Design or Bachelor's Degree with alternate credential based on professional experience	
---	--

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinica Hours
Program	ı, Degree oı	Concentration: Computer Animation			Credit H	ours: 24.0	0
СОММ	170	Introduction to Mass Media	3.00	0.00	3.00	3.00	0.00
ART	103	Drawing I	3.00	0.00	3.00	3.00	0.00
COMM	216	Adobe Photoshop	3.00	0.00	3.00	3.00	0.00
СОММ	218	Adobe Illustrator	3.00	0.00	3.00	3.00	0.00
Semester	r: Second				Credit Hours: 12.00		
COMM	246	Introduction to 2D Animation	3.00	0.00	3.00	3.00	0.00
СОММ	239	Motion Graphics	3.00	0.00	3.00	3.00	0.00
СОММ	236	3D Modeling	3.00	0.00	3.00	3.00	0.00
СОММ	251	3D Animation	3.00	0.00	3.00	3.00	0.00

#### **BENEFITS TO THE SYSTEM**

# Discuss how this change will benefit your students, your community, and the LCTCS.

When this certificate is in place, Bossier Parish Community College will lead colleges in Louisiana and beyond in offering course work applicable to the field of computer animation. The multimedia employers from Northwest Louisiana that comprise the BPCC Communication Media Advisory Board (as well as trends in the industry nationwide) have demonstrated a need for diversely skilled multimedia content creators with computer animation skills. This certificate will provide our students with verification of the qualifying specialized training they have completed.

#### **KEYWORDS**

Adobe, Adobe Certified Associate, Photoshop, Illustrator, Computer Animation

# BPCC CTS Audio Technology - 04/24/2019

TYPE OF PROPOSED CHA	ANGE: New Program		
PROGRAM NAME : Audio	Technology		
AWARD LEVEL(S)		-	
For Board of Regents and L	CTCS Review:		
Name:			95
		For LCTCS Review:	
		Technical Diploma (T.D.)	
		Certificate of Technical Stud	dies (C.T.S.)
		Career and Technical Certifi	icate (C.T.C)
		TCA - For Archive Purpose	Only
NAME OF PROCESSOR			
NAME OF PROGRAM(S)	and AWARD LEVEL(S	<u> </u>	
Stars: 4 Stars			
Name: Audio Technology		Prog	gram Delivery Mode: Standard
CIP: 10.0203	Credit Hours: 24.00	Contact Hours: 360.00	Certificate of Technical Studies (C.T.S.)
and clock hours; c) For Prog Adoption, state the college The Certificate of Technical Studi	ram Termination, state p from which curriculum i les (CTS) in Audio Technolog	rogram and all award levels:	it was approved by LCTCS. that prepares students to be
Audio Technology is "stackable"	with the Associate of Applied	Science (AAS) in Communication	on Media.
IMPLEMENTATION DATI (Semester and Year)	E Fall 2019		
HISTORY OF PRIOR ACTI Provide an overview of chang			
V/A			
JUSTIFICATION FOR TH Include support such as fou	_	E ents, industry demand, advis	sory board information, etc.

The Certificate of Technical Studies (CTS) in Audio Technology is being created in response to advisory board recommendations because of the continued development of multimedia communication globally. The objective is to create a program that provides. Job skills that local employers are needing and requesting. The CTS in Audio Technology will recognize the specialized training and job readiness of the students while still being "stackable" to the Associate of Applied Science (AAS) in communication media. Members of the communication Media Advisory Board, local and regional media-related professionals, voted to approve this CTS in Audio Technology as part of the Communication Media Program.

SITE(S) OF NEW PROGRAM OR	CORRICOLOM MODIFICATION	1. Mani Campus
QUALIFIED FACULTY (Check al	l that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 1	# - 0	#-0
# - Part Time: 2		
ADMINISTRATION and IMPLEM	IENTATION COSTS	
Department :		
How will this change affect the admi	inistrativa structura and/an allocati	on of departmental funds in towns -
		on of departmental funds in terms of
Faculty:	Facilities:	Library Resources:
Faculty:	Facilities:	Library Resources :
Faculty: Support:	Facilities : Related Fields :	Library Resources :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's	Facilities : Related Fields :	Library Resources :  Other :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's degree with at least 18 graduate semester hours in any combination of	Facilities:  Related Fields:  JIRED FOR FACULTY	Library Resources :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media	Facilities:  Related Fields:  JIRED FOR FACULTY	Library Resources :  Other :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media	Facilities:  Related Fields:  JIRED FOR FACULTY	Library Resources :  Other :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media Arts: Filmmaking, Communication,	Facilities:  Related Fields:  JIRED FOR FACULTY	Library Resources :  Other :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media Arts: Filmmaking, Communication, Communication Studies, Media Studies,	Facilities:  Related Fields:  JIRED FOR FACULTY	Library Resources :  Other :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media Arts: Filmmaking, Communication, Communication Studies, Media Studies, Digital Media, New Media Journalism, Mass Communication, Animation &	Facilities:  Related Fields:  JIRED FOR FACULTY	Library Resources :  Other :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media Arts: Filmmaking, Communication, Communication Studies, Media Studies, Digital Media, New Media Journalism, Mass Communication, Animation & Digital Arts, Media Arts, Advertising &	Facilities:  Related Fields:  JIRED FOR FACULTY	Library Resources :  Other :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media Arts: Filmmaking, Communication, Communication Studies, Media Studies, Digital Media, New Media Journalism, Mass Communication, Animation & Digital Arts, Media Arts, Advertising & Public Relations, and Graphic Design or	Facilities:  Related Fields:  JIRED FOR FACULTY	Library Resources :  Other :
Faculty:  Support:  MINIMUM CREDENTIALS REQUE  Education: Education: Master's degree with at least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media Arts: Filmmaking, Communication, Communication Studies, Media Studies, Digital Media, New Media Journalism, Mass Communication, Animation & Digital Arts, Media Arts, Advertising &	Facilities:  Related Fields:  JIRED FOR FACULTY	Library Resources :  Other :

Department : Com	munication and Pe	rforming Arts				
Describe how this terms of faculty, fa	change will affe acilities, support	ct the administrati , and any other re	ve structure and/o	r allocation of depa	ertmental funds in	
These courses are cur structure and/or alloc	rently taught on a r ation of department	egular rotation and watal funds in terms of f	rith established faculty faculty, facilities, supp	v. There are no change ort, and any other reso	s to the administrative purces.	
ANTICIPATED E	CNROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five	
DAY	50	55	61	68	75	
EVENING						
DISTANCE EDUCATION						
Describe Process f Attaining & Estim Enrollment:	*"	current year's enrollm	ent was used with a I	0% increase each year		
PROGRAM ACCI	REDITATION:					
Is Program Accreditation, Licensure or Certification Required?		No				
		Accreditation	status:			
Type/Name of Prop Accreditation, Lice Certification Requ	ensure or					

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours
Progran	n, Degree o	or Concentration: Audio Technology			Credit H	ours: 24.0	00
COMM	170	Introduction to Mass Media	3.00	0.00	3.00	3.00	0.00
MUSC	100	Music Fundamentals	3.00	0.00	3.00	3.00	0.00
СОММ	110	Introduction to Audio Editing	3.00	0.00	3.00	3.00	0.00
СОММ	225	Audio Production in Media	3.00	0.00	3.00	3.00	0.00
Semest	er: Second				Credit	Hours: 12	.00
СОММ	107	Sound Reinforcement	3.00	0.00	3.00	3.00	0.00
СОММ	111	Engineering for Communication Media	3.00	0.00	3.00	3.00	0.00
СОММ	290	Pro Tools	3.00	0.00	3.00	3.00	0.00
COMM	Elective*	*COMM Elective must be selected from the following: COMM 105, COMM 108, COMM 294 or COMM 299	0.00	0.00	0.00	0.00	0.00

#### BENEFITS TO THE SYSTEM

# Discuss how this change will benefit your students, your community, and the LCTCS.

When this certificate is in place, Bossier Parish Community College will lead colleges in Louisiana and beyond in offering course work applicable to the field of audio technology. The multimedia employers from Northwest Louisiana that comprise the BPCC Communication Media Advisory Board (as well as trends in the industry nationwide) have demonstrated a need for diversely skilled multimedia content creators with audio technology skills. This certificate will provide our students with verification of the qualifying specialized training they have completed.

#### **KEYWORDS**

Pro Tools, Audio Technology

# **BPCC CTS Graphic Design - 04/24/2019**

TYPE OF PI						
PROGRAM	NAME : Graphic	Design				
AWARD LE	VEL(S)					
For Board of	f Regents and L(	CTCS Review:				
Name:						
- 1				E. KOTOO D		
				For LCTCS Review:		
				Technical Diploma (T.1	D.)	
				Certificate of Technical	l Studies (C.T.S.	)
				Career and Technical C	Certificate (C.T.C	C)
				TCA - For Archive Pur	pose Only	
					-	
			-			
NAME OF P	ROGRAM(S) an	d AWARD LEV	EL(S)			
	ROGRAM(S) an	d AWARD LEV	EL(S)			-
Stars: 4 Stars		d AWARD LEV	EL(S)	Pro	ogram Deliver	y <b>Mode:</b> Standard
NAME OF Pl Stars: 4 Stars Name: Graphic CIP: 50.0409	: Design	d AWARD LEV		Pro Contact Hours: 450.00		e of Technical
Stars: 4 Stars Name: Graphic	: Design				Certificate	e of Technical C.T.S.)  IBC  Awarded  upon  Completion?
Stars: 4 Stars  Name: Graphic  CIP: 50.0409  IBC: Adobe Certified Associate (ACA) in Photoshop	Control of the contro	Course Title: Adobe Photoshop	Course Prefix:	Contact Hours: 450.00	Certificate Studies (C Credits Awarded:	e of Technical C.T.S.)  IBC  Awarded  upon
Stars: 4 Stars  Name: Graphic  CIP: 50.0409  IBC: Adobe Certified Associate (ACA) in	Design Classing Body: Adobe	redit Hours: 30.0  Course Title: Adobe	Course Prefix:	Contact Hours: 450.00	Certificate Studies (C Credits Awarded:	in the state of th

IBC: Adobe Certified Associate (ACA) in InDesign	Issuing Body: Adobe and Certiport	Course Title: Publication Design	Course Prefix: COMM	Course Number: 223	Credits Awarded: 3.00	IBC Awarded upon Completion? : No-Test is Required
Name:				Pro	gram Delivery	Mode:
CIP:	Cı	redit Hours: 0.00	Cor	tact Hours: 0.00	Certificate Studies (C	e of Technical
Adoption, stat  The Certificate of professionals in	rograms, state the rs; c) For Prograte the college from of Technical Studies media-related services.	m Termination, n which curricul s (CTS) in Graphic l ces. Both non-profit	state progra um is being and Design focuses and for-profit	employers utilize gra	vels; d) For Cu te it was appro- ng that prepares s phic design to co	urriculum  oved by LCTCS.  tudents to be creative
public through p Credentials (IBC	romotional material  C) and is "stackable"	with the Technical	nd other project Diploma (TD	ts. The CTS in Graph in Multimedia Speci	ic Design include alist.	es three Industry-Base
IMPLEMENT (Semester and	FATION DATE I Year)	Fall 2019				
	PRIOR ACTIO		I.			
None						
	ION FOR THE I			iustry demand, ad	visory board i	nformation, etc.
The Certificate o	f Technical Studies	(CTS) in Graphic I	Design is being	created in response to	advisory board	recommendations

The Certificate of Technical Studies (CTS) in Graphic Design is being created in response to advisory board recommendations because of the continued development of multimedia communication globally. The objective is to create a program that provides job skills that local employers are needing and requesting. The CTS in Graphic Design will recognize the specialized training and job readiness of the students while still being "stackable" to the Technical Diploma (TD) in Multimedia Specialist. Members of the Communication Media Advisory Board, local and regional media-related professionals, voted to approve this CTS in Graphic Design as part of the Communication Media Program.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

# QUALIFIED FACULTY (Check all that apply) Use Existing Faculty: Yes Hire Adjunct Faculty: No # - Full Time: 3 # - 0 # - 0 # - Part Time: 0

ADMINIS	TRATION and IMP	LEMENTATION	COSTS			
Departmer	nt :					
How will tl	nis change affect the	administrative stru	ucture and/or alloca	tion of department	al funds in terms of:	
Faculty:		Facilities :		Library Re	sources:	
Support :		Related Fie	lds:	Other:		
MINIMUM (	CREDENTIALS RE	QUIRED FOR FA	CULTY			
18 graduate ser combination of and Media Production Film Production Filmmaking, Communication Digital Media, Mass Commun Digital Arts, Magual Public Relation Bachelor's Degi		s, , & or	No Requirement	Certification: No Requirement		
FISCAL IMP	ACT: ADMINISTR	ATION and IMPL	EMENTATION CO	OSTS		
Department :	Communication and Pe	erforming Arts				
Describe how If faculty, faci	this change will affe ilities, support, and a	ct the administration	ve structure and/or s.	allocation of depar	tmental funds in terms	
hese courses ar	re currently taught on a allocation of departmen	regular rotation and watal funds in terms of fa	ith established faculty. aculty, facilities, suppor	There are no changes rt, and any other resou	to the administrative arces.	
NTICIPATE	ED ENROLLMENT	<b>:</b>				
Students	Year One	Year Two	Year Three	Year Four	Year Five	
DAY	60	66	73	80	88	

EVENING					
DISTANCE EDUCATION	5 <u></u> -				
Describe Process for Attaining & Estimati Enrollment:		nt year's enrollment was used v	with a 10% increase each	h year.	
PROGRAM ACCR	REDITATION:				
Is Program Accred Licensure or Certif Required?		Mandatory			
		Accreditation status:	Appro	ved	
Type/Name of Prog Accreditation, Lice Certification Requi	nsure or				
		<del></del>			

# DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours
Program	ı, Degree oı	* Concentration: Graphic Design			Credit H	ours: 30.0	0
СОММ	170	Introduction to Mass Media	3.00	0.00	3.00	3.00	0.00
СОММ	135	Design for Media	3.00	0.00	3.00	3.00	0.00
COMM	216	Adobe Photoshop	3.00	0.00	3.00	3.00	0.00
сомм	218	Adobe Illustrator	3.00	0.00	3.00	3.00	0.00

ART	103	Drawing I	3.00	0.00	3.00	3.00	0.00	
Semester: Second						Credit Hours: 15.00		
ART	104	Drawing II	3.00	0.00	3.00	3.00	0.00	
СОММ	219	Applied Graphic Design	3.00	0.00	3.00	3.00	0.00	
СОММ	223	Publication Design	3.00	0.00	3.00	3.00	0.00	
COMM	Elective*	*COMM Elective must be selected from: COMM 160, COMM 220, COMM 228, COMM 236, or COMM 239	3.00	0.00	3.00	3.00	0.00	
ART	Elective*	*ART Elective must be selected from: ART 101, ART 202, ART 203, ART 204, ART 228, or ART 250	3.00	0.00	3.00	3.00	0.00	

#### BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

When this certificate is in place, Bossier Parish Community College will lead colleges in Louisiana and beyond in offering course work applicable to the field of graphic design. The multimedia employers from Northwest Louisiana that comprise the BPCC Communication Media Advisory Board (as well as trends in the industry nationwide) have demonstrated a need for diversely skilled multimedia content creators with graphic design skills. This certificate will provide our students with verification of the qualifying specialized training they have completed.

#### **KEYWORDS**

Adobe, Adobe Certified Associate, Photoshop, Illustrator, InDesign, Graphic Design

#### **BPCC TD Fire Science - 05/09/2019**

TYPE OF PROPOSED	CHANGE: New Program	
PROGRAM NAME : Fir	e Science	
AWARD LEVEL(S)		
For Board of Regents ar	nd LCTCS Review:	***
Name:		
		For LCTCS Review:
		Technical Diploma (T.D.)
		Certificate of Technical Studies (C.T.S.)
		Career and Technical Certificate (C.T.C)
		TCA - For Archive Purpose Only
NAME OF PROGRAM	M(S) and AWARD LEVEL(S	)
Stars: 4 Stars		
Name: Fire Science	1 <del>/1</del>	Program Delivery Mode: Online
CIP: 43.0202	Credit Hours: 30.00	Contact Hours: 450.00 Certificate of Technical Studies (C.T.S.)
DRODOSED CHANCI		

#### PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

The purpose of the proposed certificate of technical studies in Fire Science is to provide a structured program of college-level education based on the Fire and Emergency Services Higher Education (FESHE) national model curriculum. The objectives of the program are to

- (1) Provide an avenue of continued education for firefighting personnel. Firefighters receive a basic training on the techniques of fighting fires, rescuing, etc., and the use of the equipment associated with their profession. This degree will deepen their knowledge of fire (physical properties, causes, etc.); fire prevention; emergency planning and response; and management of hazardous waste including accidents, as well as help prepare individuals for management positions within their departments. The program will be offered completely online to accommodate the widely varying work schedules of firefighters and Emergency Medical Services (EMS) personnel (e.g., 24 hours on, 24 hours off);
- (2) Provide an avenue for persons interested in fire science, including those serving on volunteer fire departments, with access to online education and thus become citizens who are more knowledgeable of fire safety and prevention; and
- (3) Provide industry personnel who work in areas of high fire risk and hazardous materials transport with an online education focusing on hazardous materials response, fire response, and knowledge necessary to minimizing fire risk and enhancing safety.

#### Learning Outcomes

Upon completion of the program, the graduate will be able to demonstrate

- (1) Knowledge of the fire protection and emergency services profession;
- (2) An understanding of building construction and fire alarm and suppression systems to promote and enhance safety and fire prevention;
- (3) The ability to apply scientific principles to predict the behavior of fires; and
- (4) Knowledge of selected advanced principle of fire science selected from concepts to include federal, state, and local laws to provide ethical leadership in fire and EMS services; knowledge of advanced principles of firefighting techniques, including hydraulics and water supply and principles of ground control; occupational health and safety risks and hazards, including recognition and response to hazardous materials; and/or foundational and advanced fire investigation.

# IMPLEMENTATION DATE (Semester and Year)

Fall 2019

#### HISTORY OF PRIOR ACTIONS

#### Provide an overview of changes to this program.

- Bossier Parish Community College was contacted by local fire departments requesting the development of Fire Science degrees.
- BPCC conducted an initial survey of fire department leadership in Northwest Louisiana to determine the level of interest. (Results are presented in the following section.)
- A Fire Science Advisory Board was formed and met to discuss many of the aspects of the degree such as proposed curriculum,

Program Director Qualifications, course content, course delivery, etc. (Attachment 4: Appendix A: Advisory Board minutes)

- A needs survey of firefighter personnel was conducted to determine their level of interest in the program. (Results are presented in the following section.)
- Master syllabi for each Fire Science course were developed based on the FESHE National Curriculum. (Attachment 2: Academic Course Development sheets/ Master Syllabi)
- A course design template developed by the BPCC Division of Educational Technology to address consistency and promote
  compliance with Quality Matters standards was completed for two courses, and two others are currently in progress.

#### JUSTIFICATION FOR THE PROPOSED CHANGE

#### Include support such as four-year university agreements, industry demand, advisory board information, etc.

The original investigation into the feasibility of BPCC offering an associate degree in Fire Science was based upon a request from local fire departments. The departments identified a need to offer fire personnel access to college-level education based on a national based curriculum in order to provide opportunities for advancement of the profession and development of personnel. In response, BPCC conducted an initial survey of fire department leadership in North Louisiana. See attached "Results of Initial Survey of Northwest Louisiana Fire Chiefs/Fire Department Supervisors" in Additional Attachments.

Based on the results of the survey, BPCC held a meeting of the Fire Science Advisory Board, composed of persons in positions of leadership with area fire departments. The committee reviewed the results of the survey, made recommendations on the curriculum, discussed the qualifications of the proposed faculty, and advised BPCC on the steps to move forward. (Attachment 4: Appendix A: Advisory Board minutes)

A needs survey was then distributed to area fire department personnel within the departments where leadership had agreed to allow the distribution of the survey. Eighty-five individuals responded to the survey. See attached "Needs Survey" located in the Additional Attachments section.

The surveys clearly reflect a desire by fire department leadership to provide access to their firefighter and EMS personnel with an avenue of meaningful, college-level professional development. Input from these leaders recognizes the ongoing level of sophistication and complexity involved in fire and emergency response, and a need to provide ongoing training to empower their personnel to increase their knowledge in order to respond safely and effectively. Additionally, the leadership has expressed a need for the development of leadership skills in their personnel and to advance the image and competency of their profession.

The surveys indicate that area firefighter and EMS personnel also recognize the need for continued college-level education to advance their own professional goals and to enhance the firefighter and EMS profession. They indicate a strong desire to pursue this advanced education if offered in a format (online) which they can access while continuing to work in fire service.

According to the occupational projections in Louisiana for 2016 – 2026, there is an expected increase of 610 positions (greater than 9% increase) of firefighters within that ten-year timespan (www.louisianaworks.net). Firefighters will require a broader scope of knowledge in their profession as the state sees a greater diversity of industries such as oil and gas production and transportation and chemical production and transportation (https://www.newsmax.com/fastfeatures/industries-

louisianaeconomy/2015/04/08/id/637289/). As these and other industries grow in the state, firefighters will encounter more diverse situations that will require expertise beyond their current training. By providing courses directly geared for these more varied circumstances, firefighters will have a familiarity with the most current techniques and equipment.

The FESHE national curriculum is designed to promote a structured, organized curriculum that will enhance firefighter and EMS personnel knowledge, thus promoting increased safety and efficiency. National professional organizations such as the National Fire Academy have recognized that the profession of Fire Science has become increasingly complex with advancements in technology, construction, and personal protection devices. In Louisiana, the abundance of petrochemical industries dictates the need for an increased knowledge of underlying scientific principles to enhance the safety and efficiency of firefighter personnel, the citizens and protection of property.

The proposed BPCC program differs from existing programs offered at LSU Eunice and Delgado Community College in that the BPCC program is

- (1) Designed primarily to provide instruction of advanced level concepts to persons who already possess entry-level knowledge and competency;
- (2) Based on a national model curriculum; and
- (3) Offered entirely in an online format.

As evidenced by the letters of support from firefighter departments/ fire chiefs (Attachment 4: Appendix B: Letters of Support) and the results of needs surveys, the offering of this proposed program is needed to promote and enhance the profession and promote the safety of the citizens.

#### SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Distance Education

QUALIFIED FACULTY (Check	all that apply)	
Use Existing Faculty: No	Hire Adjunct Faculty: No	Hire Full-Time Faculty: Yes
# - Full Time: 0	#-0	#-1
# - Part Time: 0		
ADMINISTRATION and IMPLE	MENTATION COSTS	
Department :		
How will this change affect the ad	ministrative structure and/or allocatio	on of departmental funds in terms of:
Faculty:	Facilities :	Library Resources :

	<del>-</del>	
Support :	Related Fields:	Other:
MINIMUM CREDENTIALS REC	QUIRED FOR FACULTY	
Education: BS in Fire Science	Experience: 5 years in Fire Service	Certification: Fire Instructor II, EMT Instructor, Louisiana-licensed EMT
FISCAL IMPACT: ADMINISTR	ATION and IMPLEMENTATION COS	STS
Department: Science, Nursing, and A	Allied Health	
Describe how this change will affe terms of faculty, facilities, support	ct the administrative structure and/or a , and any other resources.	llocation of departmental funds in
The Fire Science program will be house a Program Director who will report to the	d in the Division of Science, Nursing, and Alline Dean of that division.	ed Health of BPCC under the supervision of
practice for BPCC Program Directors, the teaching classes. During initial develop working with the BPCC team and the pready to be offered, the Fire Science Procontinuing the development of the progresponsibilities will include instruction and administration of the Fire Science progresponsibilities.	gram Director will be hired. This will constitute the Program Director of the Fire Science programment of the program, the full-time responsibility or an Advisory Board to develop the program Director will initially provide online instrum. Following initial development of the courand other responsibilities of full-time faculty (cam (comprising 30% of the full-time workload acculty will be hired to instruct these courses.	am will concurrently direct the program while ties of the Program Director will involve a courses. Once the Fire Science courses are truction for two courses per semester while resework, the Program Director's comprising 70% of the workload) and
Program Director will be provided with Appropriate office space is currently ava	ffered online, there are no additional classroom an office large enough to allow the instruction ailable on the BPCC campus in the Science, Ne propriate technology and office furniture and s	al design consultant to comfortably assist. ursing, and Allied Health building (Building
Technician program faculty, will serve in the courses. Additionally, the Division	r from Science disciplines, Construction Technon a consultative role during the development of Educational Technology has the equipment of additional expenditures will be necessary with	f the curriculum and the ongoing offering of and personnel necessary to provide support

of the Fire Science program.

The BPCC Department of Institutional Advancement will pursue grants to support the Fire Science degree program. Given that First-Line Supervisors of Fire Fighting and Prevention Workers (33-1021) and Firefighters (33-2011) are four-star jobs as defined by the Louisiana Workforce Commission, this program qualifies for the Louisiana Community and Technical College System Rapid Response Grant Program with fund start-up projects and programs. This new program is an ideal candidate for this grant opportunity.

#### ANTICIPATED ENROLLMENT:

Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY					
EVENING					

DISTA EDUCA		100		140 180	)	220		260	
	oe Process ing & Estiment:		enrollm Nursing courses summe	rs are based on data obtain tent of past semesters of past, and Allied Health. We join the initial semester the trs), the number is projected mately 300 students who	rograms that were project that appr program begins d to increase by	re initiated oximately . For each an addition	within the D 100 students subsequent s al 20 studen	ivision of S will enroll emester (ex ts to a max	Science, in the core xcept
PROGE	RAM ACCI	REDITAT		L				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Is Prog	ram Accre	ditation,		No	,				
				Accreditation status	:				
Accredi	ame of Pro itation, Lic eation Requ	ensure or							
DESCR	IBE IMPL	EMENTA	TION C	OSTS (Include Facult	y, Facilities, L	ibrary Re	esources, et	c.)	
Use the curricul changed	um with ch l. Note if ar you are ad	elow or instanges app nanges app ny special no course Course	sert sepa propriate requirem rriculum	rate attachment. All maly noted so that it is vinents, such as internship, you do not need to co	sually clear w ips, are part o	hat has be f the curr	een added,	deleted a	nd/or
Progran	n, Degree o	or Concent	ration: l						
				rire Science			Credit H	ours: 30.0	0
FRSC	100	Core Fir	e Science	***	0.00	0.00	Credit H	ours: 30.0	0.00
	100	-		***	0.00	0.00		1	
FRSC	110	Principle	es of Emer	Courses			0.00	0.00	0.00
FRSC FRSC	_	Principle Building	es of Emer	Courses	1.00	0.00	0.00	0.00	0.00
	110	Principle Building Fire Beh	es of Emer	Courses rgency Services tion for Fire Protection	3.00	0.00	0.00 15.00 45.00	0.00 1.00 3.00	0.00
FRSC	110	Principle Building Fire Beh	es of Emer Construction avior and es of Fire a	Courses  rgency Services  tion for Fire Protection  Combustion	3.00 3.00	0.00	0.00 15.00 45.00 45.00	0.00 1.00 3.00 3.00	0.00 0.00 0.00
FRSC	110 120 130	Principle Building Fire Beh Principle Safety &	es of Emer Construction and es of Fire accuration	Courses  rgency Services  tion for Fire Protection  Combustion  and Emergency Services	3.00 3.00 3.00	0.00 0.00 0.00 0.00	0.00 15.00 45.00 45.00 45.00	0.00 1.00 3.00 3.00 3.00	0.00 0.00 0.00 0.00

		the second secon					
FRSC	200	Legal Aspects of Emergency Services	3.00	0.00	45.00	3.00	0.00
FRSC	210	Principles of Fire and Emergency Services Administration	3.00	0.00	45.00	3.00	0.00
FRSC	220	Fire Protection Hydraulics and Water Supply	3.00	0.00	45.00	3.00	0.00
FRSC	230	Occupational Safety and Health for Emergency Services	3.00	0.00	45.00	3.00	0.00
FRSC	240	Strategy and Tactics	3.00	0.00	45.00	3.00	0.00
FRSC	250	Hazardous Materials Chemistry	3.00	0.00	45.00	3.00	0.00
FRSC	260	Fire Investigation I	3.00	0.00	45.00	3.00	0.00
FRSC	270	Fire Investigation II	3.00	0.00	45.00	3.00	0.00

#### BENEFITS TO THE SYSTEM

#### Discuss how this change will benefit your students, your community, and the LCTCS.

The benefits of the proposed Fire Science program include

- Providing an avenue of continued education for firefighting personnel to deepen their knowledge in many areas related to firefighting such as fire prevention, emergency planning and response, fire investigation, and hazardous waste management; Preparing individuals for management positions within fire departments by providing education in areas such as budgeting, human resource management, supervision methods and procedures, and ethics;
- Providing industry personnel who work in areas of high fire risk and hazardous materials transport with an online education focusing on hazardous materials response, fire response, and knowledge necessary to minimizing fire risk and enhancing safety; and
- Possibly reducing insurance rates of Louisiana businesses and homeowners by providing additional training to firefighting personnel.

#### **KEYWORDS**

Fire Science, Certificate of Technical Studies, Fire Protection, Emergency Services, Fire Safety, Building Fire Codes, Fire Behavior, Fire Prevention, Fire Protection Systems, Hydraulics and Water Supply Related to Firefighting, Handling Hazardous Materials, Fire Investigation, Fire and Emergency Service Administration

#### **BPCC TD Culinary Arts - 05/13/2019**

TYPE OF PROPOSED

CHANGE : New Program PROGRAM NAME: Culinary Arts AWARD LEVEL(S) For Board of Regents and LCTCS Review: Name: For LCTCS Review: Technical Diploma (T.D.) Certificate of Technical Studies (C.T.S.) Career and Technical Certificate (C.T.C) TCA - For Archive Purpose Only NAME OF PROGRAM(S) and AWARD LEVEL(S) Stars: 5 Stars Name: Culinary Arts Program Delivery Mode: Standard **Contact Hours:** Technical Diploma (T.D.) Credit Hours: 45.00 **CIP:** 12.0503 775.00 Issuing IBC: ServSafe Course Title: Cours Course Credits **Body:** Sanitation Number: 100 Awarded: National IBC Awarded upon Prefix: 3.00 Completion? CULA Restaurant : No-Test is Required Association Issuing IBC: Course Title: Cours Course **Credits** Body: Nutrition Nutrition Number: 110 Awarded: IBC Awarded upon National Prefix: 3.00 Completion? **CULA** Restaurant : No-Test is Required Association

IBC: Issuing Course Title: Cours Course Credits Body: Hospitality The Number: 130 Awarded: IBC Awarded upon National **Prefix:** Management Hospitality 1.00 Completion? CULA Restaurant Industry : No-Test is Required Association Issuing Course Title: Cours IBC Awarded upon Course Credits **IBC:** Body: Completion? Supervisory Hospitality, Number: 170 Awarded: National Prefix: Management Human 3.00 **CULA** Restaurant Resource Association Management and Supervision IBC: Profit and Loss Issuing Body: **Course Title:** Course Course Credits **IBC** National Purchasing and Prefix: CULA Number: 235 Awarded: Awarded Restaurant Cost Control 3.00 upon Association Completion?:

#### PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

BPCC currently offers the Certificate of Technical Studies in Culinary Arts. While the purpose of the Certificate of Technical Studies is to prepare graduates for entry-level positions in the restaurant industry, a new Technical Diploma provides more intermediate knowledge and skills to build upon and qualify for more advanced positions in the culinary industry.

The purpose of the proposed Technical Diploma in Culinary Arts is to

- Provide prospective culinary arts students with an advanced level of training and development;
- Provide prospective culinary arts students an academic work-ready foundation; and Offer prospective culinary arts students the opportunity to earn a technical diploma.

Further, our objectives for implementation are to

- Establish the only available American Culinary Federation (ACF) approved and accredited Technical Diploma program in Northern Louisiana; and
- Achieve recognition as the Louisiana center of culinary excellence.

By using the current faculty and classroom-lab spaces and kitchen equipment, the Technical Diploma can be cost-effectively rolled out, and offering the program provides BPCC with the opportunity to serve BPCC's Culinary legacy graduates and qualified Prior Learning Assessment (PLA) culinary applicants. In support of the OLA2020 goals to increase the number of students served and the number of graduates, we are proposing this program to help us achieve that goal.

#### Learning Outcomes

Program learning outcomes of the Technical Diploma in Culinary Arts program reflect standards set forth by the American Culinary Federation (ACF). Recipients will have demonstrated

- Knowledge and applied skills to practice effectively as a professional chef in an intermediate position in the food industry;
- Comprehension of the fundamentals of mathematics as related to the culinary arts profession;
- Application of food preparation principles, including the fundamentals of food preparation, sanitation, menu planning, and dining room service;
  - Ability to develop an in-depth personal nutrient analysis;
  - Knowledge of the hospitality industry;
    - Knowledge of intermediate supervisory skills;
    - Knowledge and applied skills to practice effectively as a kitchen manager; and
  - Comprehension of the fundamentals of profit and loss as related to the restaurant industry.

# IMPLEMENTATION DATE (Semester and Year) Fall 2019

#### HISTORY OF PRIOR ACTIONS

Provide an overview of changes to this program.

The Board of Regents approved the Certificate of Technical Studies in Culinary Arts, on January 27, 2000.

This is the first time a Culinary Arts Technical Diploma program is being pursued by BPCC.

#### JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

Justification for the proposed program is based upon data and feedback from several sources. The change will support needs for regional opportunities, industry scale and job growth, culinary-centric job growth, and current program expansion.

- Regional Opportunity Currently there are no ACF-accredited TD programs in Northern Louisiana. The closest ACF-accredited TD program is in Lafayette, Louisiana, which is 220 miles away from Caddo and Bossier Parishes.
- Industry Scale and Job Growth According to the Louisiana Restaurant Association, and Bureau of Labor Statistics and the US Census Bureau in 2016, the number of Louisiana food and beverage establishments amounted to 8,762. Further, "By 2028 the number of restaurant and foodservice industry will grow 7.1%, creating 15,400 additional jobs" (www.lra.org).
- Culinary-Centric Jobs Growth According to the Louisiana Restaurant Association, "Employment of chefs and head cooks specifically represents 91% of the job growth at 14,100 jobs" (www.lra.org).
- Current Program Expansion The new TD degree program will augment, and conveniently stack on top of, the existing Certificate of Technical Studies (CTS) program.
- o By utilizing the existing classroom and lab spaces, we are able to drive new enrollment and promote growth through increased tuition revenues as well as capitalize on current space and equipment.
- Advisory Board and Regional Experts Testimonials o Testimony of Advisory Board members and those with expertise in the field evidences the need for expansion from a certificate program to a technical diploma program.

  (See Exhibit 2 supporting data & Letters and Testimonials)

SITE(S) OF NEW PROGRAM OR CURRICULLIM MODIFICATION: Main Campus

QUALIFIED FACULTY (Check	k all that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 3	# - 0	# - 0
# - Part Time: 0		
	EMENTATION COSTS	
ADMINISTRATION and IMPL Department: How will this change affect the a	EMENTATION COSTS  dministrative structure and/or allocation	on of departmental funds in terms o
Department :		on of departmental funds in terms of Library Resources :

Education: Assoc	iate Degree	Experience: 1-3	years in industry	Certification: Ser	rvSafe Manager
FISCAL IMPAC	T: ADMINISTR	ATION and IMPLE	MENTATION COS	TS	
Department : Div	ision of Business				
	=	ct the administrative , and any other reso	e structure and/or al ources.	location of departm	nental funds in
<ul> <li>No impact of CTS.</li> <li>Impact on Faculty</li> <li>No increase</li> <li>Impact on Culinary of Culinary</li></ul>	on administrative pe on the current CTS p ed need for new facu department structure ew Part-Time Lab Te	orogram; the new T.D. porogram; the new T.D.	program will seamlessly		
ANTICIPATED 1	ENROLLMENT:				
Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	15	30	35	40	45
EVENING					
DISTANCE EDUCATION					
Describe Process Attaining & Estin Enrollment:	mating  The en enrolle assess   desire enroll, cohort during  Culinal Studen A.A.S. versus anticipatwo. In represe A.A.S.	rollment prediction is fed in the CTS Culinary aments of current student  2019 BPCC Culinary to earn the AAS – Culin we assumed a more corin year 2015, with the cotheir culinary studies.  Louisiana Culinary Stry t data illustrating the grangere program in 201 completers in 2016. Thate that similar pattern of the subsequent years, wented by our estimate, an curriculum.	g & Estimating Enrollm formulated from several Arts courses, historical pts, and assessment of the y Student Surveys: 28 of nary Arts Degree, if avanservative estimate, more confidence that those where the several Data: Towth of their culinary at 15. Note their A.A.S. denis is likely due to multipof growth in the second we are assuming a diminant correlating such growlege Student Retention,	sources: the number of patterns of completion e growth of similar professional procession of the resultable. While this implies consistent of that with the would earn the AAS. The table below shows arts program since the original growth with a TD credential procession of the program at BPCC with rolumining marginal growth with a TD credential growth	of those courses, ograms.  sponders indicated a lies all intend to ith SOWELA first S would earn the TD recent SOWELA  college revamped its sed by 75% in 2017 ram in 2016. We bust growth in year th pattern as ial that stacks into the

PROGRAM ACCREDITATION:	
Is Program Accreditation, Licensure or Certification Required?	Optional
	Accreditation status:
Type/Name of Program Accreditation, Licensure or Certification Required:	The American Culinary Federation
DESCRIBE IMPLEMENTATION	COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours
Prograi	m, Degree	e or Concentration: Culinary Arts			Credit	Hours: 45	5.00
Semeste	er: First Se	emester			Credit		.00
CULA	100	Sanitation	3.00	0.00	3.00	3.00	0.00
CULA	110	Nutrition	3.00	0.00	3.00	3.00	0.00
CULA	115	Culinary Math	2.00	0.00	2.00	2.00	0.00
CULA	120	Food Preparation Principles	0.00	18.00	18.00	6.00	0.00
CULA	125	Basic Skills Development	2.00	0.00	2.00	2.00	0.00
CULA	130	The Hospitality Industry	1.00	0.00	1.00	1.00	0.00
Semeste	er: Second	Semester			Credit I	Hours: 16	.00
CULA	140	Food Preparation Fundamentals	0.00	21.00	21.00	7.00	0.00

CULA	150	Menu Planning	3.00	0.00	3.00	3.00	0.00
CULA	160	Dining Room Service	1.00	0.00	1.00	1.00	0.00
CULA	170	Supervisory Management	3.00	0.00	3.00	3.00	0.00
CULA	180	Culinary Arts Externship	2.00	0.00	2.00	2.00	0.00
Semest	er: Third S	iemester			Credit	Hours: 12	2.00
CULA	235	Purchasing and Cost Control	3.00	0.00	3.00	3.00	0.00
CULA	200	Regional Cuisine	3.00	0.00	3.00	3.00	0.00
CULA	210	International Cuisine	3.00	0.00	3.00	3.00	0.00
CULA	217	H.R. Development	3.00	0.00	3.00	3.00	0.00
		I			1		L

#### BENEFITS TO THE SYSTEM

#### Discuss how this change will benefit your students, your community, and the LCTCS.

This program is being proposed to help students in north Louisiana find successful employment in the culinary industry and earn higher wages. Specifically, the program's benefits for students are captured below:

Jobs and Career Opportunities: The state forecasting data and a BPCC historical 96% initial hiring rate present an

optimistic view of the prospects for our culinary students.

• The Technical Diploma program will offer graduates who have earned the Certificate in Technical Studies the opportunity to further their education while working in the industry. Through the T.D. curriculum, students can develop additional culinary skills and knowledge to prepare them for more advanced positions in the industry.

#### Community Benefits

- With the projected growth of culinary jobs in Louisiana, the demand for educated culinary professionals, and historical industry turnover data (40-70% annually), employers are looking for trained individuals with the skills needed to make their establishments safe and successful.
- By retaining some of these local culinary graduates in Caddo and Bossier parish, the food and beverage industry helps these communities reap tax-base and socioeconomic benefits.

#### LCTCS Benefits

• The LCTCS will benefit from expanding its culinary TD program footprint to include northern Louisiana, as currently the other LCTCS programs are only offered significantly south of our region.

• This proposed expansion of the CTS in Culinary Arts to a Technical Diploma program will support achievement of LCTCS OLA2020 goals and strategic planning goals to increase the number of students served in the State as well as increase credential attainment and increase graduate earnings.

While the CTS program requires 33 credit hours and 480 contact hours, the Culinary Arts Technical Diploma will require
 45credit hours and 775 contact hours. These additional hours will produce citizens who can make a greater economic impact and contributions to the communities we serve.

#### KEYWORDS

Technical Diploma in Culinary Arts
Culinary Arts
BPCC
Menu Preparation
Food Preparation
Certification in Nutrition
ServSafe
ServSafe Manager
Hospitality Management
Protein Fabrication
Butchery and Fabrication
Culinary Math

ManageFirst Nutrition

# **BPCC TD Medicolegal Death Investigation - 04/30/2019**

TVPF OF PR	OPOSED CHAN	ICF • New Progra	am			
THEOTIK	OI OSED CHAI	GE . New Flogra	3411	**		
PROGRAM N	NAME: Medicole	gal Death Investiga	ation	ale =		
4357 A D.D. 7 D.S.	(E) F (C)			-		
AWARD LEV	EL(S) Regents and LC	ICS Review				
	regents and De	ics acrew.				
Name:						
			For L	CTCS Review:		
			Tech	nical Diploma (T.I	D.)	
			Cert	ificate of Technical	Studies (C.T.S.	)
					•	
				er and Technical C	-	.)
			TCA	- For Archive Purp	pose Only	
NAME OF PR	ROGRAM(S) and	IAWARDIEV	FL(S)			
TORNING OF TE	COTE INICO, and	NVAICE LEV	EE(0)			
Stars: 4 Stars						
Name: Medicol	egal Death Investig	ation		Prog	gram Delivery	Mode: Online
CIP: 43.011	Cr	edit Hours: 45.0	0 Conta	ct Hours: 675.00	Technical	Diploma (T.D.)
IBC: Registry	Issuing	Course Title:	Course	Course	Credits	IBC
Examination	Body: American	Medicolegal Death	Prefix: CJUS	Number: 294	Awarded:	Awarded
	Board of	Investigation			3.00	upon Completion?
	Medicolegal	J				: No-Test is
	Death					Required
	Investigators					
credit and clo	ograms, state the k hours; c) For l	Program Termin	nation, state pro	gram and all aw	ard levels; d)	ite previous For Curriculum oved by LCTCS.
The Technical D with an emphasis requires 9 credit will complement	iploma in Medicole s on forensic skills r hours (CJUS 101, C the Criminal Justic th Investigation col	gal Death Investig lecessary for death CJUS 201, CJUS 2 e AAS program ar	ation focuses on s scene investigation (91) of core Crimin	pecialized training on whether by natural Justice course of	related to crimin al or unnatural of ferings. The Teo	al investigation causes. This TD chnical Diploma
IMPLEMENT	TATION DATE Year)	Fall 2019		***		

#### HISTORY OF PRIOR ACTIONS

Provide an overview of changes to this program.

CJUS 298 was added as a CJUS elective option, which is an internship offering in response to local and regional police, probation and parole agency's requests. This addition was unanimously approved by the CJUS Program's Criminal Justice Advisory Board and the BPCC Curriculum Committee in spring 2018.

#### JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

Students graduating with the Medicolegal Death Investigation concentration in Criminal Justice do not currently have any recognition of the concentration by diploma. When they earn the Associate of Applied Science in Criminal Justice degree, it is without any notation on the diploma of their very different degree requirements. This Technical Diploma will recognize students 'specialized training following the Medicolegal Death Investigation curriculum while still stackable into the AAS of Criminal Justice Medicolegal Death Investigation concentration. The CJUS Advisory Board, made up of local, State and Federal law enforcement personnel, as well as partner 4-year college representatives, such as Northwester State University with whom BPCC has a strong articulation for a seamless transition to the Bachelor's Degree, voted and unanimously approved this Technical Diploma in Medicolegal Death Investigation as a needed part of the CJUS offerings.

#### SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

QUALIFIED FACULTY (Check	all that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 3	# - 0	#-0
# - Part Time: 3		
ADMINISTRATION and IMPLE	EMENTATION COSTS	
Department :		
How will this change affect the ad	ministrative structure and/or allocati	on of departmental funds in terms of:
Faculty:	Facilities :	Library Resources :
Support :	Related Fields:	Other:
MINIMUM CREDENTIALS RE	QUIRED FOR FACULTY	
Education: Master's Degree in Criminal Justice	Experience: 5 years policing experience	Certification:
		1

Department : Beh	avioral and Social S	Sciences					
	-	ct the administrati		r allocation of depa	rtmental funds in		
		ackable within existin					
FISCAL IMPACT	T: ADMINISTRA	ATION and IMPL	EMENTATION C	OSTS			
ANTICIPATED I	ENROLLMENT	:					
Students	Year One	Year Two	Year Three	Year Four	Year Five		
DAY							
EVENING							
DISTANCE EDUCATION	70	77	85	94	104		
Describe Process Attaining & Estin Enrollment:	101	ent enrollment X 10%	6 growth.				
PROGRAM ACC	REDITATION:						
Is Program Accre Licensure or Cert Required?	-	No	No				
		Accreditation	Accreditation status:				
Type/Name of Pro Accreditation, Lic Certification Req	ensure or						
DESCRIBE IMPI	EMENTATION	COSTS (Include	Faculty, Facilities,	Library Resources	, etc.)		
		,-					

#### PROGRAM CURRICULUM

Course

BENEFITS TO THE SYSTEM

**Course Title** 

Subject

Code

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Lecture

Hours

Lab

Hours

Contact

Hours

Credit

Hours

Clinical

Hours

	Numbe	er					
Program	m, Degree	or Concentration: Medicolegal Death Investigation	on		Credit I	<b>L</b> <b>Hours: 4</b> 5.	00
CJUS	101	Introduction to Criminal Justice	3.00	0.00	3.00	3.00	0.00
CJUS	291	Evidence & Procedure	3.00	0.00	3.00	3.00	0.00
BLGY	120	Intro to Human Anatomy & Physiology	3.00	0.00	3.00	3.00	0.00
CJUS	201	Criminal Law	3.00	0.00	3.00	3.00	0.00
SLGY	Elective		3.00	0.00	3.00	3.00	0.00
Semeste	er: Second				Credit	Hours: 1	5.00
ALHT	105	Medical Ethics & Law	3.00	0.00	3.00	3.00	0.00
CJUS	202	Criminal Investigation	3.00	0.00	3.00	3.00	0.00
CJUS	295	Criminalistics	3.00	0.00	3.00	3.00	0.00
PSYC	225	Loss & Death	3.00	0.00	3.00	3.00	0.00
Humani ties	Elective		3.00	0.00	3.00	3.00	0.00
Semeste	er: Third				Credit	Hours: 1	5.00
ALHT	206	Pathophysiology	3.00	0.00	3.00	3.00	0.00
CJUS	204	Accident Investigation	3.00	0.00	3.00	3.00	0.00
CJUS	294	Medicolegal Death Investigation	3.00	0.00	3.00	3.00	0.00
CJUS	299 OR 298	Juvenile Justice or Internship in Criminal Justice	3.00	0.00	3.00	3.00	0.00

Discuss how this change will benefit your students, your community, and the LCTCS.

Bossier Parish Community College is one of only a few colleges to offer Medicolegal Death Investigation in the U.S. Students who
have successfully completed this difficult program can now be academically recognized as completing a specialized curriculum
focused on death scene investigation. Coroner's offices needing applicants with this unique training will now have better
documentation of the applicant's specialized medicolegal death investigation academic college level training. It is important to all
communities to have quality-level field death investigators.

#### **KEYWORDS**

Medicolegal, death scene investigation, Registry Exam

# **BPCC TD Multimedia Specialist - 04/22/2019**

	POSED CHAN	GE: New Program	n ———			
PROGRAM'N	AME : Multimedi	a Specialist				·
AWARD LEVI	EL(S)					
For Board of F	Regents and LCT	CS Review:			<u> </u>	
Name:						
			I	For LCTCS Review:		
				Technical Diploma (T.D.)	)	
				Certificate of Technical S	tudies (C.T.S.)	
				Career and Technical Cer		
				TCA - For Archive Purpo	se Only	
Stars: 4 Stars Name: Multim		redit Hours: 60.0	00	Pro Contact Hours: 900.00		Mode: Standard
Name: Multim		redit Hours: 60.0  Course Title:  Video Editing	Cours e Prefix: COMM			Mode: Standard Diploma (T.D.)  IBC Awarded upon Completion? : No-Test is Required
Name: Multim CIP: 50.0401 IBC: Adobe Certified Associate (ACA) in	Constitution of the Issuing Body: Adobe	Course Title:	Cours e Prefix:	Course	Technical Credits Awarded:	IBC Awarded upon Completion: : No-Test is

Issuing IBC: Adobe Course Title: Cours Course Credits **IBC** Body: Adobe Certified Publication e Number: 223 Awarded: Awarded and Certiport Prefix: Associate Design 3.00 upon COMM (ACA) in Completion? **InDesign** : No-Test is Required

#### PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

The Technical Diploma (TD) in Multimedia Specialist focuses on specialized training that prepares students to be creative professionals in media-related services. Both non-profit and for-profit employers utilize Multimedia Specialists to communicate with the public using a variety of media skills to create promotional materials, online content, video, and other projects. The TD in Multimedia Specialist includes four Industry-Based Credentials (IBC) and is a "stackable" diploma with the Associate of Applied Science in Communication Media.

<b>IMPLEMENTATION</b>	DATE
(Semester and Vear)	

Fall 2019

#### HISTORY OF PRIOR ACTIONS

Provide an overview of changes to this program.

None

#### JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The Technical Diploma (TD) in Multimedia Specialist is being created in response to advisory board recommendations because of the continued development of multimedia communication globally. The objective is to create a program that provides job skills that local employers are needing and requesting. The TD in Multimedia Specialist will recognize the specialized training and job readiness of the students while still being "stackable" to the Associate of Applied Science in Communication Media. Members of the Communication Media Advisory Board, local and regional media-related professionals, voted to approve this TD in Multimedia Specialist as part of the Communication Media Program.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 4	# - 0	#-0
# - Part Time: 0		
OMINISTRATION and IMPL	EMENTATION COSTS	

Support :	Related Fields:	Other:
How will this change af	fect the administrative structure and/or a	allocation of departmental funds in terms of:
this change at	reet the administrative structure and/or a	mocation di dedal imental iunus in terms al:

#### MINIMUM CREDENTIALS REQUIRED FOR FACULTY Education: Master's degree with at Experience: No Requirement Certification: No Requirement least 18 graduate semester hours in any combination of the qualifying fields: Film and Media Production, Digital Media, Film Production, Media Arts: Filmmaking, Communication, Communication Studies, Media Studies, Digital Media, New Media Journalism, Mass Communication, Animation & Digital Arts, Media Arts, Advertising & Public Relations, and Graphic Design or Bachelor's Degree with alternate credential based on professional experience

#### FISCAL IMPACT: ADMINISTRATION and IMPLEMENTATION COSTS

**Department:** Communication and Performing Arts

Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.

These courses are currently taught on a regular rotation and with established faculty. There are no changes to the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.

#### ANTICIPATED ENROLLMENT:

Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	115	127	140	154	170
EVENING					
DISTANCE EDUCATION					

The current year's enrollment was used with a 10% increase each year.				
TION:				
Accreditation status:				

Type/Name of Program
Accreditation, Licensure or
Certification Required:

## DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

#### PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinic al Hours
Progran	ı, Degree oı	r Concentration: Multimedia Specialist			Credit H	<b>lours:</b> 60.0	00
СОММ	170	Introduction to Mass Media	3.00	0.00	3.00	3.00	0.00
СОММ	135	Design for Media	3.00	0.00	3.00	3.00	0.00
СОММ	160	Photography	3.00	0.00	3.00	3.00	0.00
СОММ	202	Video Editing	3.00	0.00	3.00	3.00	0.00
сомм	216	Adobe Photoshop	3.00	0.00	3.00	3.00	0.00
Semester	r: Second				Credit H	ours: 15.0	0
СОММ	141	Social Media Marketing	3.00	0.00	3.00	3.00	0.00
СОММ	201	Video Post-Production	3.00	0.00	3.00	3.00	0.00
СОММ	210	Copywriting for Mass Media	3.00	0.00	3.00	3.00	0.00
СОММ	218	Adobe Illustrator	3.00	0.00	3.00	3.00	0.00

СОММ	223	Publication Design	3.00	0.00	3.00	3.00	0.00
Semeste	r: Third				Credit	Hours: 15	.00
СОММ	110	Introduction to Audio Editing	3.00	0.00	3.00	3.00	0.00
СОММ	211	Newswriting	3.00	0.00	3.00	3.00	0.00
СОММ	256	Introduction to Multimedia Journalism	3.00	0.00	3.00	3.00	0.00
СОММ	270	Commercial Photography	3.00	0.00	3.00	3.00	0.00
сомм	280	Digital Cinema Production	3.00	0.00	3.00	3.00	0.00
Semestei	: Fourth				Credit	<b>Hours:</b> 15.	00

Program	n, Degree o	or Concentration:			Credit	Hours: 0.	,00
сомм	258	Media Portfolio	3.00	0.00	3.00	3.00	0.00
СОММ	230	Communication Internship	3.00	0.00	3.00	3.00	0.00
COMM	Elective*	*Any COMM Course	3.00	0.00	3.00	3.00	0.00
COMM	Elective*	*Any COMM Course	3.00	0.00	3.00	3.00	0.00
COMM	Elective*	*Any COMM Course	3.00	0.00	3.00	3.00	0.00

#### BENEFITS TO THE SYSTEM

## Discuss how this change will benefit your students, your community, and the LCTCS.

When this diploma is in place, Bossier Parish Community College will lead colleges in Louisiana and beyond in offering course work applicable to the field of multimedia specialist. The multimedia employers from Northwest Louisiana that comprise the BPCC Communication Media Advisory Board (as well as trends in the industry nationwide) have demonstrated a need for diversely-skilled multimedia content creators. This diploma will provide our students with verification of the qualifying specialized training they have completed.

#### **KEYWORDS**

Adobe, Adobe Certified Associate, Premiere Pro, Illustrator, Photoshop, InDesign, Multimedia specialist

#### BPCC AAS Fire Science - 05/09/2019

TYPE OF PROPOSE	D CHANGE: New Program		
PROGRAM NAME :	Fire Science		
AWARD LEVEL(S)	W.S.		
For Board of Regents Associate of Applied S			1 9 3 4 1
Name:		For LCTCS Review:  Technical Diploma (T.D.)  Certificate of Technical Students  Career and Technical Certificate of Techn	cate (C.T.C)
NAME OF PROGR	AM(S) and AWARD LEVEL(S	8)	
Stars: 4 Stars			
Name: Fire Science	<u> </u>	Pro	gram Delivery Mode: Online
CIP: 43.0202	Credit Hours: 60.00	Contact Hours: 900.00	Associate of Applied Science (A.A.S.)

#### PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

The purpose of the proposed Associate of Applied Science in Fire Science is to provide a structured program of college-level education based on the Fire and Emergency Services Higher Education (FESHE) national model curriculum. The objectives of the program are to

- (1) Provide an avenue of continued education for firefighting personnel. Firefighters receive a basic training on the techniques of fighting fires, rescuing, etc., and the use of the equipment associated with their profession. This degree will deepen their knowledge of fire (physical properties, causes, etc.); fire prevention; emergency planning and response; and management of hazardous waste, including accidents, as well as help prepare individuals for management positions within their departments. The program will be offered completely online to accommodate the widely varying work schedules of firefighters and Emergency Medical Services (EMS) personnel (e.g., 24 hours on, 24 hours off).
- (2) Provide an avenue for persons interested in fire science, including those serving on volunteer fire departments, with access to online education and thus become citizens who are more knowledgeable of fire safety and prevention, and
- (3) Provide industry personnel who work in areas of high fire risk and hazardous materials transport with an online education focusing hazardous materials response, fire response, and knowledge necessary to minimizing fire risk and enhancing safety.

#### Learning Outcomes

Upon completion of the program, the graduate will be able to demonstrate

- (1) Knowledge of the fire protection and emergency services profession;
- (2) An understanding of building construction and fire alarm and suppression systems to promote and enhance safety and fire prevention;
- (3) The ability to apply scientific principles to predict the behavior of fires;
- (4) Application of federal, state, and local laws to provide ethical leadership in fire and EMS services:
- (5) Knowledge of advanced principles of firefighting techniques, including hydraulics and water supply and principles of ground control:
- (6) The ability to analyze occupational health and safety risks and hazards, including recognition and response to hazardous materials;
- (7) Knowledge of foundational and advanced fire investigation; and
- (8) Proficiency in general education competencies, including reading, written communication, oral communication, mathematical computation, critical thinking, research skills, and computer literacy.

# IMPLEMENTATION DATE (Semester and Year)

Fall 2019

#### HISTORY OF PRIOR ACTIONS

#### Provide an overview of changes to this program.

- Bossier Parish Community College was contacted by local fire departments requesting the development of Fire Science degrees.
- BPCC conducted an initial survey of fire department leadership in Northwest Louisiana to determine the level of interest. (Results are presented in the following section.)
- A Fire Science Advisory Board was formed and met to discuss many of the aspects of the degree such as proposed curriculum, program director qualifications, course content, course delivery, etc. (Attachment 4: Appendix A: Advisory Board minutes)
- A needs survey of firefighter personnel was conducted to determine their level of interest in the program. (Results are presented in the following section.)
- Master syllabi for each Fire Science course were developed based on the FESHE National Curriculum. (Attachment 2: Academic Course Development sheets/ Master Syllabi)
- A course design template developed by the BPCC Division of Educational Technology to address consistency and promote compliance with Quality Matters standards were completed for two courses, and two others are currently in progress.

#### JUSTIFICATION FOR THE PROPOSED CHANGE

#### Include support such as four-year university agreements, industry demand, advisory board information, etc.

The original investigation into the feasibility of BPCC offering an associate degree in Fire Science was based upon a request from local fire departments. The departments identified a need to offer fire personnel access to college-level education based on a national based curriculum in order to provide opportunities for advancement of the profession and development of personnel. In response, BPCC conducted an initial survey of fire department leadership in North Louisiana. See attached "Results of Initial Survey of Northwest Louisiana Fire Chiefs/Fire Department Supervisors" in Additional Attachments.

Based on the results of the survey, BPCC held a meeting of the Fire Science Advisory Board, composed of persons in positions of leadership with area fire departments. The committee reviewed the results of the survey, made recommendations on the curriculum, discussed the qualifications of the proposed faculty, and advised BPCC on the steps to move forward. (Attachment 4: Appendix A: Advisory Board minutes)

A needs survey was then distributed to area fire department personnel within the departments where leadership had agreed to allow the distribution of the survey. Eighty-five individuals responded to the survey. See attached "Needs Survey" located in the Additional Attachments section.

The surveys clearly reflect a desire by fire department leadership to provide access to their firefighter and EMS personnel with an avenue of meaningful, college-level professional development. Input from these leaders recognizes the ongoing level of sophistication and complexity involved in fire and emergency response, and a need to provide ongoing training to empower their personnel to increase their knowledge in order to respond safely and effectively. Additionally, the leadership has expressed a need for the development of leadership skills in their personnel and to advance the image and competency of their profession.

The surveys indicate that area firefighter and EMS personnel also recognize the need for continued college-level education to advance their own professional goals and to enhance the firefighter and EMS profession. They indicate a strong desire to pursue this advanced education if offered in a format (online) which they can access while continuing to work in fire service.

According to the occupational projections in Louisiana for 2016 – 2026, there is an expected increase of 610 positions (greater than 9% increase) of firefighters within that ten-year timespan (www.louisianaworks.net). Firefighters will require a broader scope of knowledge in their profession as the state sees a greater diversity of industries such as oil and gas production and transportation and chemical production and transportation (https://www.newsmax.com/fastfeatures/industries-

louisianaeconomy/2015/04/08/id/637289/). As these and other industries grow in the state, firefighters will encounter more diverse situations that will require expertise beyond their current training. By providing courses directly geared for these more varied circumstances, firefighters will have a familiarity with the most current techniques and equipment.

The FESHE national curriculum is designed to promote a structured, organized curriculum that will enhance firefighter and EMS personnel knowledge, thus promoting increased safety and efficiency. National professional organizations such as the National Fire Academy have recognized that the profession of Fire Science has become increasingly complex with advancements in technology, construction, and personal protection devices. In Louisiana, the abundance of petrochemical industries dictates the need for an increased knowledge of underlying scientific principles to enhance the safety and efficiency of firefighter personnel, the citizens and protection of property.

The proposed BPCC program differs from existing programs offered at LSU Eunice and Delgado Community College in that the BPCC program is

- (1) Designed primarily to provide instruction of advanced level concepts to persons who already possess entry-level knowledge and competency;
- (2) Based on a national model curriculum; and
- (3) Offered entirely in an online format.

As evidenced by the letters of support from firefighter departments/ fire chiefs (Attachment 4: Appendix B: Letters of Support) and the results of needs surveys, the offering of this proposed program is needed to promote and enhance the profession and promote the safety of the citizens.

#### SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Distance Education

Use Existing Faculty: No	Hire Adjunct Faculty: No	Hire Full-Time Faculty: Ye
# - Full Time: 0	#-0	#-1
# - Part Time: 0		
DMINISTRATION and IMPLE	MENTATION COSTS	-1
Department :		

Faculty:	Facilities:	Library Resources :
Support :	Related Fields :	Other:
MINIMUM CREDENTIALS REQU	JIRED FOR FACULTY	
Education: BS in Fire Science	Experience: 5 years in Fire Service	Certification: Fire Instructor II, EMT Instructor, Louisiana-licensed EMT
FISCAL IMPACT: ADMINISTRAT	FION and IMPLEMENTATION COS	TTS
Department: Science, Nursing, and All	ied Health	
Describe how this change will affect terms of faculty, facilities, support, a	the administrative structure and/or al and any other resources.	location of departmental funds in

The Fire Science program will be housed in the Division of Science, Nursing, and Allied Health of BPCC under the supervision of a Program Director who will report to the Dean of that division.

To initiate the program, a full-time Program Director will be hired. This will constitute a new position. Following the standard practice for BPCC Program Directors, the Program Director of the Fire Science program will concurrently direct the program while teaching classes. During initial development of the program, the full-time responsibilities of the Program Director will involve working with the BPCC team and the program Advisory Board to develop the program courses. Once the Fire Science courses are ready to be offered, the Fire Science Program Director will initially provide online instruction for two courses per semester while continuing the development of the program. Following initial development of the coursework, the Program Director's responsibilities will include instruction and other responsibilities of full-time faculty (comprising 70% of the workload) and administration of the Fire Science program (comprising 30% of the full-time workload). If program enrollment dictates the expansion of course offerings, adjunct faculty will be hired to instruct these courses.

As the Fire Science courses will all be offered online, there are no additional classrooms or laboratory rooms required. The Program Director will be provided with an office large enough to allow the instructional design consultant to comfortably assist. Appropriate office space is currently available on the BPCC campus in the Science, Nursing, and Allied Health building (Building B). The office will be furnished with appropriate technology and office furniture and supplies to support the Program Director and support persons.

Current BPCC faculty, including faculty from Science disciplines, Construction Technology faculty, and Emergency Medical Technician program faculty, will serve in a consultative role during the development of the curriculum and the ongoing offering of the courses. Additionally, the Division of Educational Technology has the equipment and personnel necessary to provide support for the development of the program. No additional expenditures will be necessary within that division to support the development of the Fire Science program.

The BPCC Department of Institutional Advancement will pursue grants to support the Fire Science degree program. Given that First-Line Supervisors of Fire Fighting and Prevention Workers (33-1021) and Firefighters (33-2011) are four-star jobs as defined by the Louisiana Workforce Commission, this program qualifies for the Louisiana Community and Technical College System Rapid Response Grant Program with fund start-up projects and programs. This new program is an ideal candidate for this grant opportunity.

#### ANTICIPATED ENROLLMENT:

Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY					
EVENING					

DISTA	NCE	100		140	180	220		260	
EDUCA									
Describ	e Process	for	Numbe	rs are based on data	obtained from needs a	ssessment s	urveys and c	n the prior	-201
Attaini	ng & Estin	nating		•	s of programs that wer				,
Enrolln	nent:	_	_		We project that appro	•			
					er the program begins. ejected to increase by		•	•	-
					who will be declared				mum or
PROGR	RAM ACC	REDITAT	ION:						
Is Progr	ram Accre	ditation,		No	-37				
	ire or Cert	ification	ĺ						
Require	ed?								
				Accreditation s	tatus:				
Type/N	ame of Pro	ogram	-	- 3-					
	itation, Lie	_							
Certific	ation Req	uired:	:						
							•		
DESCR	IBE IMPI	EMENTA	TION C	OSTS (Include Fa	aculty, Facilities, Li	ibrary Re	sources, etc	e.)	
111001		RICULUM	L						
Use the curricul changed	um with c	elow or ins hanges app ny special i	sert sepa propriate requirem	ly noted so that it ents, such as inte	All modifications sl is visually clear wh rnships, are part of to complete this se	hat has be f the curri	en added, o	deleted an	ıd/or
Use the curricul changed	um with c l. Note if a you are a	elow or ins hanges app ny special i	sert sepa propriate requirem rriculum	ly noted so that it ents, such as inte	is visually clear wl	hat has be f the curri	en added, o	deleted an	ıd/or
Use the curricul changed IBCs. If	um with c l. Note if a you are a	elow or ins hanges app ny special i dopting cur	sert sepa propriate requirem rriculum	ly noted so that it ents, such as inte	is visually clear when the constitution of the constitution of the complete this section is section.	hat has be f the curri ction.	en added, o culum. Lis	deleted and tall embe	nd/or edded Clinic al
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Use the curricul changed IBCs. If Subject Code	um with c  I. Note if a  you are ac  Course  Numbe	hanges app ny special i dopting cui Course r	sert sepa propriate requirem rriculum Title	ly noted so that it ients, such as inte , you do not need	is visually clear when the complete this seem lecture	hat has be f the curri ction. Lab	en added, oculum. List  Contact Hours  Credit H	deleted and tall embe	cd/or edded Clinic al Hours
Use the curricul changed IBCs. If Subject Code	Lum with control in the control in t	pelow or instance appropriate the control of the co	sert sepa propriate requirem rriculum Title	ly noted so that it tents, such as inter , you do not need Fire Science	is visually clear when the complete this seem lecture	hat has be f the curri ction. Lab	en added, oculum. List  Contact Hours  Credit H	Credit Hours	cd/or edded Clinic al Hours
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Use the curricul changed IBCs. If Subject Code  Program Semeste ENGL	Course Number: First Sen	celow or instance appropriate	sert sepa propriate requirem rriculum Title tration: I	ly noted so that it tents, such as inter , you do not need Fire Science	is visually clear wirnships, are part of to complete this see Lecture Hours	hat has be I the curri ction.  Lab Hours	en added, oculum. List  Contact Hours  Credit H  Credit H	Credit Hours Ours: 60.0	Clinic al Hours
Use the curricul changed IBCs. If Subject Code  Program Semeste ENGL MATH	Course Number: First Sen	celow or instance appropriate	sert sepa propriate requirem rriculum Title tration: I	ly noted so that it tents, such as interest, you do not need  Fire Science  netoric I	is visually clear wirnships, are part of to complete this see  Lecture Hours  3.00 or  1.00	the curriction.  Lab Hours  0.00  0.00	culum. List Contact Hours  Credit H  Credit H  45.00	Credit Hours  ours: 60.0  3.00  3.00	Clinic al Hours  0 0 0 0 0.00
Use the curricul changed IBCs. If Subject Code  Program Semeste ENGL MATH	Course Numbe  The property of the course of	celow or instance appropriate	sert sepa propriate requirem rriculum Title tration: I	ly noted so that it tents, such as interest, you do not need  Fire Science  The or College Students of the gency Services	is visually clear wirnships, are part of to complete this see  Lecture Hours  3.00 or  1.00	hat has be f the curriction.  Lab Hours  0.00  0.00	Credit H  45.00  45.00	Credit Hours  ours: 60.0  3.00  1.00	Clinic al Hours  0 0 0.00 0.00
Use the curricul changed IBCs. If Subject Code  Program Semeste ENGL MATH	Course Numbe  The property of the course of	celow or instance appropriate	sert sepa propriate requirem rriculum Title tration: I	ly noted so that it tents, such as interest, such as interest, you do not need.  Fire Science  The or College Students of the control of the	is visually clear wirnships, are part of to complete this see  Lecture Hours  3.00 or  1.00	hat has be f the curriction.  Lab Hours  0.00  0.00	Credit H  45.00  45.00	Credit Hours  ours: 60.0  3.00  1.00	Clinic al Hours  0 0 0.00 0.00
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FRSC	130	Principles of Fire and Emergency Services Safety & Survival	3.00	0.00	45.00	3.00	0.00	
FRSC	140	Fire Prevention	3.00	0.00	45.00	3.00	0.00	
FRSC	150	Fire Protection Systems	3.00	0.00	45.00	3.00	0.00	
		Approved Science Elective	3.00	0.00	45.00	3.00	0.00	
Semeste	er: Third S	emester			Credit	Credit Hours: 18.00		
SPCH	110 or 115	Public Speaking or Interpersonal Communication	3.00	0.00	45.00	3.00	0.00	
		Humanities Elective	3.00	0.00	45.00	3.00	0.00	
FRSC	200	Legal Aspects of Emergency Services	3.00	0.00	45.00	3.00	0.00	
FRSC	210	Principles of Fire and Emergency Services Administration	3.00	0.00	45.00	3.00	0.00	
FRSC	220	Fire Protection Hydraulics and Water Supply	3.00	0.00	45.00	3.00	0.00	
FRSC	230	Occupational Safety and Health for Emergency Services	3.00	0.00	45.00	3.00	0.00	
Semeste	er: Fourth	Semester			Credit	Hours: 15	5.00	
		Social / Behavioral Science Elective	3.00	0.00	45.00	3.00	0.00	
FRSC	240	Strategy and Tactics	3.00	0.00	45.00	3.00	0.00	
FRSC	250	Hazardous Materials Chemistry	3.00	0.00	45.00	3.00	0.00	
FRSC	260	Fire Investigation I	3.00	0.00	45.00	3.00	0.00	
FRSC	270	Fire Investigation II	3.00	0.00	45.00	3.00	0.00	

#### BENEFITS TO THE SYSTEM

#### Discuss how this change will benefit your students, your community, and the LCTCS.

The benefits of the proposed Fire Science degree include

- Providing an avenue of continued education for firefighting personnel to deepen their knowledge in many areas related to firefighting such as fire prevention, emergency planning and response, fire investigation, and hazardous waste management; Preparing individuals for management positions within fire departments by providing education in areas such as budgeting, human resource management, supervision methods and procedures, and ethics;
- Providing industry personnel who work in areas of high fire risk and hazardous materials transport with an online education focusing on hazardous materials response, fire response, and knowledge necessary to minimizing fire risk and enhancing safety, and
- Possibly reducing insurance rates of Louisiana businesses and homeowners by providing additional training to firefighting personnel.

#### **KEYWORDS**

Fire Science, Associate of Applied Science, Fire Protection, Emergency Services, Fire Safety, Building Fire Codes, Fire Behavior, Fire Prevention, Fire Protection Systems, Hydraulics and Water Supply Related to Firefighting, Handling Hazardous Materials, Fire Investigation, Fire and Emergency Service Administration

# BPCC AAS Engineering Technology - 04/26/2019

TYPE OF PROPOSED CHANGE: Curriculum Modi	fication
PROGRAM NAME: Engineering Technology	
AWARD LEVEL(S)	
For Board of Regents and LCTCS Review:	
Associate of Applied Science (A.A.S.)	
Name:	For LCTCS Review:
	Technical Diploma (T.D.)
	Certificate of Technical Studies (C.T.S.)
	Career and Technical Certificate (C.T.C)
	TCA - For Archive Purpose Only
NAME OF PROGRAM(S) and AWARD LEVEL(S	5)
Stars: 4 Stars	
Name: Engineering Technology with concentrations in Eng Automation and Controls, Advanced Manufacturing and Mo Industrial Maintenance	
CIP: 15.0612 Credit Hours: 63.00	Contact Hours: 945.00 Associate of Applied Science (A.A.S.)
credit and clock hours; c) For Program Termination Adoption, state the college from which curriculum i  To stay current with industry language and for marketing and	ive; b) For Curriculum Modifications, state previous n, state program and all award levels; d) For Curriculum is being adopted and the date it was approved by LCTCS.  d recruiting purposes, the program director and faculty presented a tering Technology to be voted on at the Advisory Board meeting the change was unanimous.
IMPLEMENTATION DATE (Semester and Year)  Fall 2019	
HISTORY OF PRIOR ACTIONS Provide an overview of changes to this program.	

The Industrial Technology program was approved in June 2011. This program has continued to expand with programmatic focus on automation and controls, engineering graphics, advanced manufacturing and mechatronics, and industrial maintenance. We continue to update coursework through advisory board meetings, industry outreach/support, and requests from local industry. The name change to Engineering Technology supports the program that has evolved from the original in 2011.

MINIMUM CREDENTIALS REQU	JIRED FOR FACULTY	
Education: Associate degree, bachelor's or master's preferred	Experience: At least 5 years of work experience in the subject area or 3 years of work experience in subject area with IBCs	Certification: Any IBC related to Engineering Graphics, Industrial Technology, Manufacturing, or Architecture
FISCAL IMPACT: ADMINISTRAT	FION and IMPLEMENTATION COS	TS
Department: Division of Technology, E	Engineering, and Mathematics	
Describe how this change will affect terms of faculty, facilities, support, a	the administrative structure and/or al and any other resources.	location of departmental funds in
ADMINISTRATION and IMPLEM	ENTATION COSTS	
Department :		
How will this change affect the admi	nistrative structure and/or allocation o	of departmental funds in terms of:
Faculty:	Facilities :	Library Resources :
Support :	Related Fields :	Other:
QUALIFIED FACULTY (Check all	that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 2	# - 0	# - 0
# - Part Time: 3		

#### JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

In a quick survey of similar programs in 4-year schools in the state and other 2-year institutions in- and out-of-state, most programs with similar descriptions and learning outcomes had moved to or are moving to Engineering Technology rather than Industrial Technology. This item was a discussion item at the 2018 advisory board, with the charge left to BPCC faculty and staff to research other programs. With presenting the findings this year, the board agreed in support of changing the name.

iere will be	no change.							
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ROGRA	M ACCREI	DITATION:				- 10		
s Progran	n Accredita	tion						
_		tion, Required?	No					
			Accreditation	status:				
'ype/Nam	e of Progra	m	1					
	•	ure or Certification	o.					
Required:								
PROGR.	AM CURR	CULUM						
		ow or insert separate at	tachment. All modi	fications sh	ould incl	ude the OL	D and NE	E <b>W</b>
		nges appropriately not		•				
_	•	special requirements,	• '	-		culum. List	t all embe	dded
IBCs. II	you are ado	pting curriculum, you o	io not need to comp	lete this sec	ction.			
Subject		Course Title	7	Lecture	Lab	Contact	Credit	Clini
Code	Course			Hours	Hours	Hours	Hours	al
	Number							Hour
Progran	ı, Degree or	Concentration: Engineer	ering Technology			Credit H	ours: 63.0	0
		<del>-</del>			- 1			

Students	Year O	ne	Year Two	Year Three	Year Four	Year Five
DAY	L					
EVENING	61		71	85	90	100
DISTANCE EDUCATION	L					
Describe Process Attaining & Esti Enrollment:		Classes a	re currently offered	in afternoon or eveni	ng. Numbers are based	d on current enrollr

This change will allow us to market the true knowledge and skills gained through these programs. The programs are rigorous and prepare the student for the workforce in numerous sectors. We have full support from our advisory board to make the change to Engineering Technology.

#### **KEYWORDS**

Engineering Technology, Engineering Graphics, Advanced Manufacturing