

Changing Lives, Creating Futures

Monty Sullivan

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Craig Spohn

Student Members Jeremy Gray Raissa Oliveira Yantis

Vincent St. Blanc, III

Louisiana
Community
& Technical
College System

265 South Foster Drive Baton Rouge, LA 70806

Phone: 225-922-2800 Fax: 225-922-1185

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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan

LCTCS President

THROUGH: Dr. René Cintrón

Chief Academic Affairs Officer

FROM: Dr. Adrienne Fontenot

Director of Adult Learning and Educational Programs

SUBJECT: Program Requests at SOWELA Technical Community College

DATE: 05/27/2019

FOR BOARD ACTION:

Recommendation: Staff recommends the Board approve the following program requests listed below.

Program Additions

- 1. Career and Technical Certificate (CTC) General Apprentice: Plumbing Construction Technician (CIP 46.0503) with an IBC in OSHA 10 Construction from the Occupational Safety and Health Administration 5 STARS
- 2. Career and Technical Certificate (CTC) General Apprentice: Electrical Construction Technician, (CIP 46.0301) with an IBC in OSHA 10 Construction from the Occupational Safety and Health Administration 5 STARS
- 3. Career and Technical Certificate (CTC) Nurse Assistant, (CIP 51.3902) with an IBC in Certified Nurse Assistant from the Louisiana Department of Health 5 STARS
- 4. Career and Technical Certificate (CTC) Automotive Information Helper, (CIP 47.0600) with an IBC in Automotive Information Specialist from ALLDATA Automotive Intelligence 5 STARS
- 5. Career and Technical Certificate (CTC) General Clerk, (CIP 52.0401) with an IBC in Desktop Pro from TestOut- 5 STARS

Program Modifications

- Associate of Applied Science (AAS) From Graphic Art to Digital Communication, (CIP 50.0402) – 4 STARS
 - a. Technical Diploma (TD) From Graphic Art to Digital Communication, (CIP 50.0402) 4 STARS



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 i. Certificate of Technical Studies (CTS) From Graphic Designer to Graphic Assistant, (CIP 50.0402) – 4 STARS

Program Terminations

- 7. Technical Competency Area (TCA) General Apprentice: Plumbing Construction Technician (CIP 46.0503) 5 STARS
- 8. Technical Competency Area (TCA) Trade Helper Plumbing Construction (CIP 46.0503) 5 STARS
- 9. Technical Competency Area (TCA) General Apprentice: Electrical Construction Technician, (CIP 46.0301) 5 STARS
- 10. Technical Competency Area (TCA) Trade Helper Electrical Construction, (CIP 46.0301) 5 STARS
- 11. Technical Competency Area (TCA) Alignment Specialist, (CIP 47.0600) 5 STARS
- 12. Technical Competency Area (TCA) General Clerk, Office Systems Technology (CIP 52.0401) 5 STARS
- 13. Technical Competency Area (TCA) General Clerk, Accounting Technology (CIP 52.0302) 5 STARS
- 14. Technical Competency Area (TCA) General Criminal Justice Studies (CIP 43.0104) 4 STARS
- 15. Technical Competency Area (TCA) Chemical Laboratory Helper (CIP 41.0301) 4 STARS
- 16. Technical Competency Area (TCA) Entry Level Baker (CIP12.0503) 2 STARS
- 17. Technical Competency Area (TCA) Electrician Helper (CIP 46.0302) 5 STARS
- 18. Technical Competency Area (TCA) Electrician Helper I (CIP 15.0404) 5 STARS
- 19. Technical Competency Area (TCA) Medical Coding (CIP 52.0401) -4 STARS

Background: SOWELA Technical Community College is requesting to replace several Technical Competency Areas (TCA) with Career and Technical Certificates (CTC) per Board of Regents Policy 2.15. There are no changes to the credit or clock hours, unless otherwise noted.

SOWELA is requesting to repackage the existing AAS in Graphic Art to better align with industry and secondary needs. The name of the AAS would change to Digital Communication to better align with industry and Louisiana Department of Education Jump Start pathways. The existing credit and clock hours remain unchanged with the proposed changes.



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SOWELA proposes to terminate the existing CTS - Graphic Designer (32 credit hours), TD - Graphic Art (45 credit hours), and AAS Graphic Art (60 credit hours). They propose to adjust the existing CTS - Graphic Assistant from 23 credit hours to 17 credit hours. They propose to add a TD - Digital Communication (45 credit hours) and AAS Digital Communication (60 credit hours).

The repackaged degree would have the following exit points: CTS - Graphic Assistant (17 credit hours), TD -Digital Communication (45 credit hours), and AAS Digital Communication (60 credit hours). Students would choose from 1 of 2 possible concentrations: Graphic Design or Media Production (both 20 credit hours). A core curriculum will be taken by all students (25 credit hours). The Media Production Concentration includes 5 new courses (14 credit hours) and two existing courses.

Program faculty worked closely with their industry connections to develop the approved curriculum. The local television FOX and NBC stations, as well as the local Cumulus radio station, were brought in to help develop the Media Production Concentration with program faculty. High school partners are pleased with the proposed changes because of alignment with the Digital Media Jump Start Pathway.

Fiscal Impact: The administrative structure and allocation of departmental funds will be unchanged, unless otherwise noted.

History of Prior Actions: There is a history of modifying curriculum to meet student and industry needs.

Benefits to the System: The changes will ensure curriculum is aligned to industry needs and better able to prepare students for successful entry into the workforce.

Approved for Recommendation to the Board

Dr. Monty Sullivan

Date

6/12/19

SOWELA AAS Digital Communication - 05/13/2019

TYPE OF PROPOSED CHANGE: Curriculum Modification **PROGRAM NAME:** AAS Digital Communication AWARD LEVEL(S) For Board of Regents and LCTCS Review: Associate of Applied Science (A.A.S.) Name: Digital Communication For LCTCS Review: Technical Diploma (T.D.) Certificate of Technical Studies (C.T.S.) Career and Technical Certificate (C.T.C) TCA - For Archive Purpose Only NAME OF PROGRAM(S) and AWARD LEVEL(S) Stars: 4 Stars Name: Digital Communication Program Delivery Mode: Standard CIP: 500402 Credit Hours: 60.00 Contact Hours: 1350.00 Associate of Applied Science (A.A.S.) Stars: 4 Stars Name: Digital Communication Program Delivery Mode: Standard CIP: 500402 Credit Hours: 45.00 Contact Hours: 1125.00 Technical Diploma (T.D.) Stars: 4 Stars Name: Graphic Assistant Program Delivery Mode: Standard CIP: 500402 Credit Hours: 17.00 Contact Hours: 420.00 Certificate of Technical Studies (C.T.S.)

PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

We propose a repackaging of our existing AAS in Graphic Art to better align with industry and secondary needs. The name of the AAS would change to Digital Communication to better align with industry and Jump Start pathways. The existing credit and clock hours remain unchanged with the proposed changes.

We would terminate our existing CTS - Graphic Designer (32 credit hours), TD - Graphic Art (45 credit hours), and AAS Graphic Art (60 credit hours). We would adjust the existing CTS - Graphic Assistant from 23 credit hours to 17 credit hours. We would add a TD - Digital Communication (45 credit hours) and AAS Digital Communication (60 credit hours).

The repackaged degree would have the following exit points: CTS - Graphic Assistant (17 credit hours), TD -Digital Communication (45 credit hours), and AAS Digital Communication (60 credit hours). Students would choose from 1 of 2 possible concentrations: Graphic Design or Media Production (both 20 credit hours). The Graphic Design Concentration is the existing AAS in Graphic Art. A core curriculum will be taken by all students (25 credit hours). The Media Production Concentration includes 5 new courses (14 credit hours) and two existing courses.

ADMINISTRATION and IMPLEMENT	FATION COSTS
Department :	

How will this change affect the administrative structure and/or allocation of departmental funds in terms of:

Faculty:	Facilities:	Library Resources :				
All of these changes can be viewed in th	e attached documents.					
IMPLEMENTATION DATE (Semester and Year)	Fall 2019					
HISTORY OF PRIOR ACTIONS Provide an overview of changes to	this program.					
See above.						
JUSTIFICATION FOR THE PRO Include support such as four-year	POSED CHANGE university agreements, industry dema	nd, advisory board information, etc.				
Program faculty worked closely with the and NBC stations, as well as the local Cu with program faculty. Our high school p Jump Start Pathway.	ir industry connections to develop the appro imulus radio station, were brought in to help artners are pleased with the proposed change	ved curriculum. The local television FOX develop the Media Production Concentration es, because it aligns with the Digital Media				
SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus						
PROGRAM ACCREDITATION:						
Is Program Accreditation, Licensure or Certification Required?	Recommended					
	Accreditation status:	Approved				
Type/Name of Program Accreditation, Licensure or Certification Required:	The program is currently accredited by tand Applied Engineering (ATMAE).	he Association of Technology, Management,				
QUALIFIED FACULTY (Check al	l that apply)					
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No				
# - Full Time: 2	#-0	# - 0				
# - Part Time: 2						
DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)						

			23			
MINIMUM CRI	EDENTI <i>a</i>	LS REO	UIRED FOR FAC	CULTY		
Education: AAS Related Field			Experience: Prindustry experien	referred 2+ years	Certification: Certifications	Preferred Adobe
FISCAL IMPAC	CT: ADM	INISTRA	TION and IMPL	EMENTATION CO	OSTS	
Department : Sci	hool of Bus	iness and A	pplied Technology			
			the administrativ	ve structure and/or sources.	allocation of depar	tmental funds in
There would be no of the existing degree	changes ne	cessary to t	he administrative str	ucture or allocation of	departmental funds. I	t is a simple repackaging
ANTICIPATED	ENROLI	MENT:				
Students	Year C	ne	Year Two	Year Three	Year Four	Year Five
DAY	71		75	79	83	87
EVENING						
DISTANCE EDUCATION						
Describe Process for Attaining & Estimating Enrollment: I took the current enrollment of 71 students and projected a 5% annual increase in enrollment.						
PROGRAM CUI Use the template curriculum with	below or	insert sep	arate attachment ely noted so that	. All modifications s it is visually clear w	hould include the (OLD and NEW 1, deleted and/or

Related Fields:

Other:

Support:

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject	Course	Course Title	Lecture	Lab	Contact	Credit	Clinical
Code	Number		Hours	Hours	Hours	Hours	Hours

<u> </u>	
Program, Degree or Concentration:	Credit Hours: 0.00
BENEFITS TO THE SYSTEM	
Discuss how this change will benefit your students, your community,	, and the LCTCS.
The proposed repackaging of the existing degree should help SOWELA student that we have not been servicing - Media. It also better aligns with a Jump Start increased enrollment.	s to find gainful employment in a new career field pathway, so SOWELA should benefit by seeing
KEYWORDS	
Digital Communication; Media Production; Graphic Design	

SOWELA Technical Community College VEHICLE MAINTENANCE & REPAIR TECHNOLOGY

Diploma/Certificate Options

Course No.	Course Title	Lecture	Lab	Total Credit Hrs
VMRE 1002	Introduction to Transportation Technology	2	1	3
VMRE 1102	Brakes Systems	1	2	3
VMRE 1202	Steering & Suspension	1	2	3
	TCA Alignment Specialist (9)	4	5	9
	Automotive Concentration			
VMRE 1402	Engine Repair	2	2	4
VMRE 1502	Automatic Transmission & Transaxle	1	2	3
VMRE 1602	Fundamentals of Electricity	2	2	4
VMRE 1612	Advanced Electrical and Electronics	2	2	4
VMRE 1622	Manual Drive Train	1	2	3
VMRE 1802	Engine Performance I	1	2	3
VMRE 1812	Engine Performance II	1	2	3
VMRE 2822	Engine Performance III	1	2	3
	*CTS Automotive Apprentice Subtotal (27)	11	16	27
	CTS Automotive Apprentice Total Hours (30)	12	18	30
VMRE 1360	Light Diesel	2	1	3
VMRE 1702	HVAC	1	2	3

TD - VEHICLE MAINTENANCE & REPAIR Technology (52)				
VMRE 2402	Lube Tech G-1 Maintenance	1	2	3
VMRE 2012	Advanced Automatic and Manual Transmission	2	2	4
VMRE 2002	Advanced Suspension, Steering & Brakes	1	2	3

CIP Code: 470600 Total Clock Hrs: 1230

^{*} Automotive Apprentice CTS totaled 27 hours without pre-requisites.

VMRE 1402 has VMRE 1002 as a pre-requisite adding an additional 3 hours to the exit point.

_SOWELA Technical Community College (proposed) VEHICLE MAINTENANCE & REPAIR

TECHNOLOGY

Diploma/Certificate Options

Course No.	Course Title	Lecture	Lab	Total Credit Hrs
VMRE 1002	Introduction to Transportation Technology	2	1	3
VMRE 1102	Brakes Systems	1	2	3
VMRE 1202	Steering & Suspension	1	2	3
	CTC- Automotive Information Helper	4	5	9
	Automotive Concentration			
VMRE 1402	Engine Repair	2	2	4
VMRE 1502	Automatic Transmission & Transaxle	1	2	3
VMRE 1602	Fundamentals of Electricity	2	2	4
VMRE 1612	Advanced Electrical and Electronics	2	2	4
VMRE 1622	Manual Drive Train	1	2	3
VMRE 1802	Engine Performance I	1	2	3
VMRE 1812	Engine Performance II	1	2	3
VMRE 2822	Engine Performance III	Ī	2	3
	*CTS Automotive Apprentice Subtotal (27)	11	16	27
	CTS Automotive Apprentice Total Hours (30)	12	18	30
VMRE 1360	Light Diesel	2	1	3
VMRE 1702	HVAC	1	2	3

TD - VEHICLE MAINTENANCE & REPAIR Technology (52)				
VMRE 2402	Lube Tech G-1 Maintenance	1	2	3
VMRE 2012	Advanced Automatic and Manual Transmission	2	2	4
VMRE 2002	Advanced Suspension, Steering & Brakes	1	2	3

CIP Code: 470600 Total Clock Hrs: 1230

^{*} Automotive Apprentice CTS totaled 27 hours without pre-requisites. VMRE 1402 has VMRE 1002 as a pre-requisite adding an additional 3 hours to the exit point.

______ SOWELA Technical Community College _____

OFFICE SYSTEMS TECHNOLOGY

Diploma/Certificate Options

Course No.	Course Title	Lecture	t.ab	Total Credit Hrs
OADM 1150	Introduction to Software Applications or	3	0	3
ITEC 1000	Application Basics	3	0	3
OADM 1100	Keyboarding I	3	0	3
	CTC – General Clerk (6) (CIP 520401)			6
ACCT 1110	Fundementals of Accounting	3	0	3
	**Business Elective	3	0	3
OADM 1200	Keyboarding II	3	0	3
OADM 1330	Introduction to Spreadsheets	3	0	3
OADM 1450	Basic Word Processing	3	0	3
	CTS – Word Processor Operator (21)			15
BUSI 1080	Human Resource Management	3	0	3
BUSI 2300	Business Communications	3	0	3
ITEC 1320	Introduction to Database Management	3	0	3
OADM 1550	Advanced Word Processing	3	0	3
	CTS – Office Assistant (33)			12
OADM 1650	Desktop Publishing	3	0	3
OADM 2530	Office Procedures	3	0	3
	*Accounting Elective	3	0	3
	***Elective	3	0	3
	TD – Office Systems Technology (45)			12
MEDL 1300	Medical Terminology	3	0	3
MEDL 1340	General Body Structure	3	0	3
MEDL 1360	Medical Coding Part 1	3	0	3
MEDL 1370	Medical Coding Part 2	3	0	3
	TCA – Medical Coding (12)			12
MEDL 1400	Medical Billing	3	0	3
	CTS – Medical Billing (15)			3

(Continued on next page)

	SOWELA Technical Community	College _	···	
(Continued fro	om previous page)			
OADM 1150	Introduction to Software Applications	3	0	3
	or			
ITEC 1000	Application Basics	3	0	3
OADM 1100	Keyboarding I	3	0	3
OADM 1180	Records Management	3	0	3
OADM 1450	Basic Word Processing	3	0	3
OADM 1330	Introduction to Spreadsheets	3	0	3
	CTS - Medical Office Assistant (30)			15
			CIP	Code: 520401

SOWELA Technical Community College

ACCOUNTING TECHNOLOGY

Diploma/Certificate Options

Course No.	Course Title	Lecture	Lab	Total Credit Hrs
OADM 1150	Introduction to Software Applications or	3	0	3
ITEC 1000	Application Basics	3	0	3
ACCT 1110	Fundementals of Accounting	3	0	3
	CTC - General Clerk (6) (CIP 520401)			6
	Business Elective	3	0	3
OADM 1100	Keyboarding I	3	0	3
OADM 1330	Introduction to Spreadsheets	3	0	3
OADM 1450	Basic Word Processing	3	0	3
	Accounting Elective	3	0	3
	CTS - Accounting Assistant (21)			15
ACCT 2030	Financial Accounting	3	0	3
ACCT 2040	Managerial Accounting	3	0	3
	Accounting Elective	3	0	3
OADM 2640	Advanced Spreadsheet Applications	3	0	3
	CTS – Accounting Specialist (33)			12
BUSI 2300	Business Communications	3	0	3
	Elective	3	0	3
	Accounting Elective	3	0	3
ITEC 1320	Introduction to Database Management	3	0	3
	TD – Accounting Technology (45)			12

CIP Code: 520302

_____ SOWELA Technical Community College _____

BUSINESS ADMINISTRATION

Diploma/Certificate Options

Course No.	Course Title	Lecture	Lab	Total Credit Hours
ITEC 1000	Application Basics	3	0	3
	or			
OADM 1150	Introduction to Software Applications	3	0	3
BUSI 1030	Introduction to Business	3	0	3
	CTC - General Clerk (6) (CIP 520401	1)		6
ACCT 2030	Financial Accounting	3	0	3
ACCT 2040	Managerial Accounting	3	0	3
OADM 1330	Introduction to Spreadsheets	3	0	3
BUSI 1090	Personal Finance	3	0	3
	CTS - General Accounting Apprentic	ce (18)		12
BUSI 2320	Principles of Marketing	3	0	3
BUSI 1080	Human Resource Management	3	0	3
BUSI 2010	Legal Environment of Business	3	0	3
BUSI 2310	Principles of Management	3	0	3
	CTS - Office Manager (30)			12
	BUSI/ACCT/OADM Elective	3	0	3
ECON 2010	Macroeconomics	3	0	3
ECON 2020	Microeconomics	3	0	3
BUSI 2300	Business Communications	3	0	3
BUSI 2330	Business Ethics	3	0	3
	TD - Business Administration (45)			15

CIP Code: 520101

SOWELA Vehicle Maintenance & Repair Technology - 05/13/2019

TYPE OF PROI	POSED CHANGE	: Curriculum M	odification	<u> </u>		
PROGRAM NA	ME : Vehicle Maint	enance & Repa	ir Technology			
AWARD LEVE	L(S)				-	
	egents and LCTCS	Review:				
Name:			1			
			For L	CTCS Review:		
			Tech	nical Diploma (T.D.)	
				ficate of Technical S	•	
(4			1	er and Technical Cer		
				- For Archive Purpo	, ,	
				1 of Attonition uspe	isc only	
NAME OF PR	OGRAM(S) and A	WARD LEV	EL(S)			
Stars: 5 Stars						
Name: CTC - A	automotive Informatio	n Helper		Pro	ogram Delivery	Mode: Standard
CIP: 470600	Cred	it Hours: 9.00	Con	tact Hours: 210.00	Career and Certificate	- 0.000
IBC: Automotive Information Specialist	Issuing C Body: All Data	Course Title:	Course Prefix:	Course Cro Awarded:	edits Number	T: IBC Awarded upon Completion? : No-Test is Required
and clock hours; Adoption, state	rams, state the pur c) For Program Te the college from w	ermination, standard which curricul	ate program : um is being a	and all award leve dopted and the da	els; d) For Curri ate it was appro	iculum ved by LCTCS.
	a CTC where there was e credit hours or clock	c hours.	There is an emb	edded IBC (Automo	tive Information S	pecialist). There
IMPLEMENTA (Semester and Y		Fall 2019				
1	PRIOR ACTIONS rview of changes to		•	-		

JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

This change provides an industry-accepted IBC (All Data Automotive Information Specialist) to the exit point. The IBC will benefit students with job placement upon program completion.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION:

QUALIFIED FACULTY (Check all	that apply)						
Use Existing Faculty: No	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No					
# - Full Time: 2	#-0	# - 0					
# - Part Time: 0							
ADMINISTRATION and IMPLEM	ENTATION COSTS	2. 1521					
Department :	75 A						
How will this change affect the admi	nistrative structure and/or allocatio	n of departmental funds in terms of:					
Faculty:	Facilities :	Library Resources :					
Support :	Related Fields :	Other:					
MINIMUM CREDENTIALS REQU	JIRED FOR FACULTY						
Education: Associate Degree	Experience: Minimum 5 years	Certification: ASE					
FISCAL IMPACT: ADMINISTRAT	TION and IMPLEMENTATION CO	OSTS					
Department :							
Describe how this change will affect terms of faculty, facilities, support, a		allocation of departmental funds in					
There is no impact by adding the CTC as the course and faculty already exist.							

ANTIC	IPATED EI	NROLLN	MENT:									
Studen	ts	Year (One	Year Two	Year Three	Year l	Year Four		ive			
DAY		43		50	50		50					
EVENI	ING							=				
DISTA EDUCA												
	oe Process fong & Estimatent:	_	capacit	y 60 student								
PROGR	RAM ACCR	REDITAT	TION:									
_	ram Accred ire or Certif ed?	•		Recommended								
				Accreditation	status:	Appr	oved					
Accredi	ame of Prog itation, Lice ation Requi	nsure or		National Autom	otive Technicians E	ducation Four	ndation (NAT	EF)				
DESCR	IBE IMPLE	EMENT <i>A</i>	ATION C	COSTS (Include	Faculty, Facilities	, Library R	esources, e	c.)				
Use the curricul changed IBCs. If	um with cha . Note if any you are add	low or in anges app y special	sert sepa propriate requiren rriculum	ely noted so that nents, such as in	. All modification it is visually clear ternships, are par d to complete this Lectur	what has b t of the curi section.	een added,	deleted a	nd/or			
Code	Course Number				Hours		Hours	Hours	Hours			
Progran	n, Degree or	r Concen	tration:				Credit H	ours: 0.00				
	тѕ то тн											
Discuss l	now this cha	inge will	benefit y	our students, yo	ur community, ar	d the LCT	CS.					
By adding accepted a	the CTC with	h the inclu d by the in	ded IBC (dustry nat	All Data Automoti- ionwide, giving the	ve Information Spec em greater access to	ialist), studen the workforce	ts will earn a	credential (that is			
KEYWO					-				Web			

SOWELA Nurse Assistant - 05/13/2019

TYPE OF PROF	POSED CHANC	EE: Curriculum M	odification			
PROGRAM NA	ME : Nurse Assis	tant				
AWARD LEVEI	L(S)					
For Board of Re		CS Review:	1			
Name:						
			For	LCTCS Review:		
			Tec	chnical Diploma (T.D) .)	
			Cer	tificate of Technical	Studies (C.T.	S.)
			Car	eer and Technical Co	ertificate (C.T	.C)
			TC	A - For Archive Purp	ose Only	, i
NAME OF PR	OGRAM(S) and	d AWARD LEVI	- 12	·		
Stars: 5 Stars	(1,7		(=)			
Name: CTC - N	lurse Assistant			Pr	ogram Deli	very Mode: Standard
CIP: 513902	Cı	redit Hours: 10.00	Co.	ntact Hours: 0.00		er and Technical Teate (C.T.C)
IBC: Certified Nurse Assistant	Issuing Body: La. Dept of Health	Course Title: Nursing Fundamentals	Course Prefix: ANUR	Course Ci Awarded: 1233	redits Nu	mber: IBC Awarded upon Completion? : No-Test is Required
and clock hours; Adoption, state	rams, state the pc) For Programe the college from the replace with CT TION DATE ear)	Termination, standard curricular C. The IBC after confail 2019	ate program um is being	and all award lev	els; d) For (late it was a	pproved by LCTCS.
Provide an over	rview of changes	to this program				

JUSTIFICATION FOR THE PRINCIPLE Support such as four-year		and, advisory board information, etc.
TCA is no longer utilized.		
SITE(S) OF NEW PROGRAM O	R CURRICULUM MODIFICATION	J: Main Campus, Sites (list below)
Morgan Smith Instructional Site (in Jen	nings)	
QUALIFIED FACULTY (Check	all that apply)	
Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 0	# - 0	#-0
# - Part Time: 3		
ADMINISTRATION and IMPLE	MENTATION COSTS	
Department :		
How will this change affect the add	ministrative structure and/or allocation	on of departmental funds in terms of:
Faculty:	Facilities:	Library Resources :
Support :	Related Fields:	Other:
MINIMUM CREDENTIALS REQ	QUIRED FOR FACULTY	
Education: ASN	Experience: 2 years	Certification: n/a
FISCAL IMPACT: ADMINISTRA	ATION and IMPLEMENTATION CO	OSTS
Department: School of Nursing and A	Allied Health	

Describe how this change will affect the administrative structure and/or allocation of departmental funds in
terms of faculty, facilities, support, and any other resources.

TCA becoming a CTC - there is no additional impact to the administrative structure.

Students	Year O	ne	Year Two	Year Three	Year Four	Year Five		
DAY	5	=	5	5	5	5		
EVENING	2.00							
DISTANCE EDUCATION					72			
Describe Process Attaining & Esti Enrollment:								
ROGRAM ACCE		ΓΙΟΝ:						
Licensure or Certi	-	Required?	? Mandatory					
			Accreditation :	status:	Approved			
Type/Name of Program Accreditation, Licensure or Certification Required:			La. Department of Health and Hospitals is the approving entity for the Nurse Assistant program - graduates may take the prometric test to earn the certification.					

PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours			
Program, Degree or Concentration:						Credit Hours: 0.00				
BENEFI	TS TO TE	HE SYSTEM								
Discuss l	now this cl	nange will benefit your students	s, your community, and th	e LCTC	S.					
n/a										
KEYW	VORDS				21					
nurse as	ssistant									

SOWELA General Apprenticeship: Plumbing Construction - 05/13/2019

TYPE OF PR	OPOSED CHANGI	E: New Progra	am			in
	NAME: General Appr			Struction		
	· · · · · · · · · · · · · · · · · · ·	omiocomp. The	mong con	si uction		-
AWARD LE						
For Board of	Regents and LCTC	S Review:				
Name:			Į.			
				For LCTCS Review:		
				Technical Diploma (T.I	D.)	
li.				Certificate of Technical	Studies (C.T.S.)
				Career and Technical C		
					•	·)
				TCA - For Archive Pur	pose Only	
NAME OF PI	ROGRAM(S) and A	WARD LEV	EL(S)			
Stars: 5 Stars						
Name: CTC - C	General Apprentice Plun	nbing Construc	tion Techni	cian Pro	ogram Delivei	y Mode: Standard
CIP: 460503	Credi	Hours: 10.0	0 0	Contact Hours: 150.00		d Technical e (C.T.C)
IBC: OSHA	•	ourse Title:	Course	Course	Credits	IBC
Construction	Body: Occupational		Prefix:	Number:	Awarded: 0.00	Awarded upon
	Safety and				0.00	Completion?
	Health					: No-Test is
	Administration					Required
credit and cloc	ograms, state the pu k hours; c) For Pros	gram Termir	ation, stat	For Curriculum Mode e program and all aw g adopted and the da	ard levels: d)	For Curriculum
	ng a CTC where there v	vas once a TC/		an embedded IBC (OSHA		
IMPLEMENT (Semester and	TATION DATE Year)	Fall 2019				
1	PRIOR ACTIONS rview of changes to	this program	l.			

JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The changes provide an industry-accepted IBC to the exit point. The IBC will benefit the students with job placement upon program completion.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION:

QUALIFIED FACULTY (Check	c all that apply)	
Use Existing Faculty: No	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 0	# - 0	# - 0
# - Part Time: 5		
ADMINISTRATION and IMPL	EMENTATION COSTS	
Department :		
How will this change affect the a	dministrative structure and/or allocation	on of departmental funds in terms of:
Faculty:	Facilities :	Library Resources :
Support :	Related Fields:	Other:
MINIMUM CREDENTIALS RE	QUIRED FOR FACULTY	
Education:	Experience: Minimum 5 years	Certification: Journeyman Level Plumber
FISCAL IMPACT: ADMINISTI	RATION and IMPLEMENTATION CO	OSTS
Department :		
Describe how this change will aff terms of faculty, facilities, suppor	ect the administrative structure and/or t, and any other resources.	allocation of departmental funds in
There is no impact to the budget by add	ling the CTC.	

ANTICIPATEI	D ENROL	LMENT	:					
Students	Year O	ne	Year Two	Year Three	Year Fou	ır	Year	Five
DAY								
EVENING	43		53	63	73		83	
DISTANCE EDUCATION			il.					
Describe Proce Attaining & Es Enrollment:					i i			
PROGRAM AC	CCREDIT	ATION:						
Is Program Acc Licensure or C Required?		•	No			,		
			Accreditation	status:	N/A			
Type/Name of Accreditation, Certification R	Licensure	or		10		7.27		
DESCRIBE IMPI	LEMENT	ATION (COSTS (Include Fa	culty, Facilities, Lib	rary Resourc	es, etc.))	
curriculum with c changed. Note if a	below or in hanges ap ny special	isert sepa propriat requirei	ely noted so that it ments, such as inter	All modifications sho is visually clear wha nships, are part of t plete this section.	it has been ad	lded, de	leted an	d/or
Subject Code Course Number	Course 7	g curriculum, you do not need to complete this section. Course Title Lecture Hours				ontact ours	Credit Hours	Clinical Hours
Program, Degree	or Concer	itration:			Cı	redit Ho	ours: 0.00)
BENEFITS TO T	HE SYSTI	<u> — </u>						
Discuss how this c	hange will	benefit :	your students, your	community, and th	e LCTCS.			
			· · · · · · · · · · · · · · · · · · ·					
ccess to the workfor		ıı ide, stu	ucins will eam a crede	ntial that is accepted by	industry nation	nwide, gi	iving then	n greater
KEYWORDS								

SOWELA General Apprenticeship: Electrical Construction - 05/13/2019

TWO OF PROPOSED OF AN AN AN			
TYPE OF PROPOSED CHANGE : Curriculum Modific	ation		
PROGRAM NAME: General Apprenticeship: Electrical C	onstruction		
			100
AWARD LEVEL(S)			
For Board of Regents and LCTCS Review:			
Name:			
	For LCTCS Review:		
	Technical Diploma (T.I	D.)	
	Certificate of Technical	·)
	Career and Technical C	,	ĺ
	TCA - For Archive Pur		-)
	TCA - FOI AICHIVE FUI	pose Only	-
NAME OF PROGRAM(S) and AWARD LEVEL(S)			
Stars: 5 Stars			
Name: CTC - General Apprentice: Electrical Construction Tec	hnician Pr	ogram Delivei	ry Mode: Standard
CIP: 460301 Credit Hours: 10.00	Contact Hours: 150.00	Curron an	d Technical e (C.T.C)
IBC: OSHA Issuing Course Title: Cours		Credits	IBC
10 Body: Prefix Construction Occupational	Number:	Awarded:	Awarded
Safety and		0.00	upon Completion?
Health			-
Administration			: No-Test is Required
PROPOSED CHANGE a) For New Programs, state the purpose and objective credit and clock hours; c) For Program Termination, s Adoption, state the college from which curriculum is b	tate program and all aw	vard levels: d)	ite previous For Curriculum
We propose adding a CTC where there was once a TCA. There credit hours, clock hours, etc.			·
IMDI EMENTATION DATE Fall 2019			
(Semester and Year)			

JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The changes provide an accepted IBC to the exit point. The IBC will benefit the student with job placement upon program completion.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus

Use Existing Faculty: Yes	Hire Adjunct Faculty: No	Hire Full-Time Faculty: No
# - Full Time: 0	#-0	#-0
# - Part Time: 10		
ADMINISTRATION and IMPLE	MENTATION COSTS	
Department :		
How will this change affect the ad	ministrative structure and/or allocation	on of departmental funds in terms of:
Faculty:	Facilities:	Library Resources :
Support :	Related Fields:	Other:
MINIMUM CREDENTIALS REC	QUIRED FOR FACULTY	
Education:	Experience:	Certification: Journeyman Level Electrician
FISCAL IMPACT: ADMINISTR	ATION and IMPLEMENTATION CO	OSTS
Department :		
Describe how this change will affecterms of faculty, facilities, support	et the administrative structure and/or, and any other resources.	allocation of departmental funds in
No impact.		<u> </u>

EVENING 58 65 70 75 80 DISTANCE EDUCATION Describe Process for Attaining & Estimating Enrollment: PROGRAM ACCREDITATION: Is Program Accreditation, Licensure or Certification Required? Accreditation status: N/A Type/Name of Program Accreditation, Licensure or Certification Required: ESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.) ROGRAM CURRICULUM se the template below or insert separate attachment. All modifications should include the OLD and NEW urriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or langed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded you are adopting curriculum, you do not need to complete this section. Light Contact Credit Cli	EVENING	 U	ne	Year Two	Year Three	Year F	our	Year	Five
EVENING 58 65 70 75 80 DISTANCE EDUCATION Describe Process for Attaining & Estimating Enrollment: PROGRAM ACCREDITATION: Is Program Accreditation, Licensure or Certification Required? Accreditation status: N/A Type/Name of Program Accreditation, Licensure or Certification Required: ESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.) ROGRAM CURRICULUM set template below or insert separate attachment. All modifications should include the OLD and NEW rriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or langed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded you are adopting curriculum, you do not need to complete this section. Lecture Lab Contact Credit Cli	EVENING			17	_	1		-	
DISTANCE EDUCATION Describe Process for Attaining & Estimating Enrollment: PROGRAM ACCREDITATION: Is Program Accreditation, Licensure or Certification Required? Accreditation status: No Type/Name of Program Accreditation, Licensure or Certification Required: ESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.) ROGRAM CURRICULUM set template below or insert separate attachment. All modifications should include the OLD and NEW principles are proprietly noted so that it is visually clear what has been added, deleted and/or larged. Note if any special requirements, such as internships, are part of the curriculum. List all embedded you are adopting curriculum, you do not need to complete this section. Bubject Course Title Lecture Lab Contact Credit Cli								N.	
Describe Process for Attaining & Estimating Enrollment: PROGRAM ACCREDITATION: Is Program Accreditation, Licensure or Certification Required? Accreditation status: N/A Type/Name of Program Accreditation, Licensure or Certification Required: ESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.) ROGRAM CURRICULUM see the template below or insert separate attachment. All modifications should include the OLD and NEW principulum with changes appropriately noted so that it is visually clear what has been added, deleted and/or langed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded you are adopting curriculum, you do not need to complete this section. Lecture Lab Contact Credit Cli	DICTANCE	58		65	70	75		80	
Attaining & Estimating Enrollment: PROGRAM ACCREDITATION: Is Program Accreditation, Licensure or Certification Required? Accreditation status: No Type/Name of Program Accreditation, Licensure or Certification Required: ESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.) ROGRAM CURRICULUM See the template below or insert separate attachment. All modifications should include the OLD and NEW intriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or langed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded you are adopting curriculum, you do not need to complete this section. Lecture Lab Contact Credit Cli									
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you are adopting curriculum, you do not need to complete this section. ubject Course Title Lecture Lab Contact Credit Cli	se the template be	anges app	ropriate	ely noted so that it	is visually clear wha	t has been	added, d	eleted an	d/or
ubject Course Title Lecture Lab Contact Credit Cli	ırriculum with ch					he curricu	lum. List	all embe	dded IB
ode Course Number Hours Hours Hours Hours Hours	ırriculum with ch nanged. Note if an	annuni andan		to not need to com	Lecture	1	1	1	Clinica Hours
rogram, Degree or Concentration: Credit Hours: 0.00	urriculum with che nanged. Note if an you are adopting ubject Course	The second secon							
ENEFITS TO THE SYSTEM	urriculum with ch nanged. Note if an you are adopting ubject ode Course Number	Course Ti	ration:				Credit H	ours: 0.00)
iscuss how this change will benefit your students, your community, and the LCTCS.	arriculum with ch nanged. Note if an you are adopting ubject ode Course Number	Course Ti					Credit H	ours: 0.00)
	arriculum with che is an anged. Note if an you are adopting ubject ode Course Number rogram, Degree of ENEFITS TO TH	Course Ti	M	our students, vous	community, and th		Credit H	ours: 0.00)
adding the CTC with the included IBC, students will earn a credential that is accepted and recognized by industry nationwich	arriculum with che is an anged. Note if an you are adopting ubject ode Course Number rogram, Degree of ENEFITS TO TH	Course Ti	M	our students, your	community, and th		Credit H	ours: 0.00)
ving them greater access to the workforce. KEYWORDS	rriculum with che is anged. Note if an you are adopting ubject ode Course Number rogram, Degree of ENEFITS TO THe iscuss how this che adding the CTC with angel in the course for the iscuss how the course adding the CTC with angel in the course for the iscuss how the course for the iscussion in th	r Concent E SYSTE! ange will be	M benefit y	students will earn a cr		e LCTCS.			