



LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

Changing Lives,
Creating Futures

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Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

TO: Dr. Monty Sullivan
LCTCS President
THROUGH: Joseph F. Marin
Chief Operations Officer
FROM: Shannon Sedberry
Director of Fiscal Affairs
SUBJECT: FY 2018-2019 3rd Quarter Report on Contracts
DATE: May 20, 2019

Received
APPROVED

6/12/19
LCTCS BOARD OF SUPERVISORS

FOR REVIEW AND ADVISEMENT

Each quarter a report of contracts for all LCTCS colleges and the Board office is presented to the Board. Attached are the 3rd Quarter Contract Reports for all LCTCS entities that reflect contracts \$2,000 to \$20,000 and \$20,001 to \$49,999 for the period January 1, 2019 through March 31, 2019.

Approved for Distribution to the Board
Dr. Monty Sullivan, President

Date

Monty Sullivan signature

6/12/19

**Louisiana Community & Technical College System  
FY 2019 - 3rd Quarter Small Contracts Report**

\$2,000-\$20,000

| College                              | Contractor                         | Purpose  | Amount   | Contract Date   |
|--------------------------------------|------------------------------------|--|----------|-----------------|
| Baton Rouge Community College        | Matrix Entertainment               | Perform 90 minute show showcasing a variety of music and dance influenced by African culture.  | \$2,250  | 2/18/2019       |
| Baton Rouge Community College        | Jean Gatz                          | Provide keynote address for Spring 2019 Faculty and Staff Convocation  | \$4,500  | 1/7/2019        |
| Baton Rouge Community College        | Craig Hebert Engineering           | Provide professional engineering services as required pertaining to BRCC Fire Alarm Replacement at Acadian Location  | \$9,023  | 3/11/2019       |
| Bossier Parish Community College     | DeFatta & Assoc.                   | Community Workforce class - Private Investigator Pre-Licensing Education   | \$2,000  | 2/27/19-3/08/19 |
| Bossier Parish Community College     | Unite Corporation                  | Educational entertainment for students provided by SGA during Alcohol Awareness Month  | \$2,250  | 4/01/19-4/01/19 |
| Bossier Parish Community College     | S.F. & Wellness Inc.               | Community Workforce class - Hybrid Blended Personal Fitness Trainer Certification  | \$8,010  | 4/06/19-5/18/19 |
| Bossier Parish Community College     | Black Rocket Productions, LLC      | Community Workforce classes for summer programs. Provide curriculum, training, support and materials for BPCC's digital arts and creative sciences summer programs for children and teens. | \$9,750  | 2/18/19-7/18/19 |
| Bossier Parish Community College     | AeroPro Videos, LLC                | Community Workforce class - Provide Drone Pilot FAA Part 107 Exam Prep   | \$2,000  | 3/30/19-5/11/19 |
| Central Louisiana Technical College  | None                               |  |          |                 |
| Delgado Community College            | Pierre Principal Communication LLC | planning & curriculum development - DXC workshops  | \$2,000  | 10/8/2018       |
| Delgado Community College            | Linda Blakely                      | responsible for connecting students in the YOST program with suitable mentors  | \$11,500 | 10/8/2018       |
| Delgado Community College            | Creative Engineering Group, LLC    | amend date and amount to include installation of generator and circuitry design  | \$14,890 | 10/5/2017       |
| Delgado Community College            | Pat Garin Photographer, LLC        | photographic services for various College events   | \$4,950  | 7/1/2018        |
| Delgado Community College            | John M. Snyder, Jr.                | provide expertise and lead instruction for IMTT - Firefighting refresher classes   | \$4,400  | 11/5/2018       |
| Delgado Community College            | Katherine Lenihan                  | 10 modules for Start-Up U  | \$2,000  | 10/2/2018       |
| Delgado Community College            | Percy Gasery                       | planning & curriculum development - River City   | \$19,800 | 10/22/2018      |
| Delgado Community College            | ESI Group                          | provide counseling to employees and their families - work/life benefits and resources  | \$12,489 | 12/1/2018       |
| Fletcher Technical Community College | None                               |  |          |                 |
| LCTCS Board of Supervisors           | Surtman & Associates               | 1.5 day training workshop to assist LCTCS workforce development leaders with strategic planning  | \$9,300  | 2/1/2019        |
| LCTCS Board of Supervisors           | Edfinancial Services               | Creation of benchmarking performance metrics for Enrollment Management   | \$17,866 | 1/14/2019       |
| LCTCS Board of Supervisors           | Herrick Consulting Group, Inc.     | Half day workshop for CWD class on March 15, 2019  | \$3,510  | 3/1/2019        |

**Louisiana Community & Technical College System  
FY 2019 - 3rd Quarter Small Contracts Report**

\$2,000-\$20,000

| College                                | Contractor                  | Purpose   | Amount   | Contract Date    |
|--|-----------------------------|---|----------|------------------|
| LCTCSOnline                            | None                        |   |          |                  |
| Louisiana Delta Community College      | Consulting, Etc.            | Provide technical assistance in meeting the goals and objectives of the LDCC-HEP program.   | \$15,000 | 10/01/18-6/30/19 |
| Louisiana Delta Community College      | LA Mktg Group, LLC          | Produce a series of short videos to attract, capture and nurture both clients and stakeholders of LDCC  | \$6,000  | 1/15/19-5/31/19  |
| Nunez Community College                | None                        |   |          |                  |
| Northwest Louisiana Technical College  | None                        |   |          |                  |
| Northshore Technical Community College | Hilker Enterprizes, Inc.    | To provide notary public preparatory course   | \$2,965  | 3/18/2019        |
| River Parishes Community College       | None                        |   |          |                  |
| South Louisiana Community College      | Matsuda & Associates, LLC   | Sales & Marketing Executive of the Department of Labor Contract, in charge of expanding and developing new apprenticeships nationwide within sectors designated by the DOL. | \$12,000 | 7/1/2018         |
| South Louisiana Community College      | Ronkartz-Oestricher         | Provide topographic survey for the existing parking lot within the Ardoin Building.   | \$4,400  | 1/31/2019        |
| SOWELA Technical Community College     | CMA Technology Solutions    | Design, implement, maintain, and troubleshoot the networking infrastructure.  | \$6,000  | 12/11/2018       |
| SOWELA Technical Community College     | JCH Training Solutions, LLC | Facilitate training for industrial technology operations maintenance-related topics.  | \$19,000 | 2/11/2019        |
| SOWELA Technical Community College     | Andrews Consulting, LLC     | Training on leadership, communication, team building and professional development.  | \$1,000  | 1/16/2019        |
| SOWELA Technical Community College     | Jeffery Hopper              | Curriculum design and development.<br>Customized training facilitation.   | \$19,000 | 2/27/2019        |
| SOWELA Technical Community College     | Tamika Randle               | Curriculum design and development.<br>Customized training facilitation.   | \$19,000 | 2/26/2019        |
| SOWELA Technical Community College     | Cabana Media                | Videography services for Workforce Solutions  | \$19,000 | 2/25/2019        |

## Louisiana Community & Technical College System FY 2019 - 3rd Quarter Small Contracts Report

\$20,001-\$49,999

| College                                       | Contractor                                    | Purpose  | Amount    | Contract Date |
|---|---|--|-----------|---------------|
| Baton Rouge Community College                 | None  |  |           |               |
| Bossier Parish Community College              | None  |  |           |               |
| Central Louisiana Technical Community College | None  |  |           |               |
| Delgado Community College                     | Association of Community College Trustees     | create a diverse pool of applicants for DCC Chancellor position  | \$35,000  | 11/30/2018    |
| Delgado Community College                     | Gasery & Associates, LLC                      | consultant for Talent Acquisition & Dev Advisor for River City   | \$38,900  | 1/22/2019     |
| Delgado Community College                     | Lighthouse for the Blind in N.O., Inc.        | amend contract to increase interpreting services for students with disabilities  | \$160,000 | 7/1/2018      |
| Delgado Community College                     | Holly Smith Architects                        | amended - repairs to bldg. 1 - termite damage due to no bids   | \$40,000  | 10/15/2018    |
| Fletcher Technical Community College          | Complete Safety Solutions LLC (IWTP contract) | provide EPIC Diving & Marine employees w/training/cert-amendment to add addtl training \$50,800; original contract amount \$40,600 = total contract \$91,400 | \$50,800  | 8/13/2018     |
| LCTCS Board of Supervisors                    | NCHEMS  | Analyze and report on trends in higher education in Louisiana  | \$49,900  | 12/1/2018     |
| LCTCS Board of Supervisors                    | NCHERM Group                                  | Level 1 Title IX investigator certification training for 25 attendees  | \$25,000  | 6/13/2019     |
| LCTCSOnline                                   | None  |  |           |               |
| Louisiana Delta Community College             | None  |  |           |               |
| Nunez Community College                       | None  |  |           |               |
| Northwest Louisiana Technical College         | None  |  |           |               |
| Northshore Technical Community College        | None  |  |           |               |
| River Parishes Community College              | Duplantis Design Group, PC                    | Architectural Design Services  | \$43,321  | 11/1/2018     |
| South Louisiana Community College             | None  |  |           |               |
| SOWELA Technical Community College            | None  |  |           |               |