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Creating Futures*

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Stanton W. Salathe  
Stephen C. Smith  
Mark D. Spears, Jr.  
Craig Spohn  
Vincent St. Blanc, III

Student Members:  
Samantha Rushlow  
Shanco Williams

Louisiana  
Community  
& Technical  
College System

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*Minutes as approved on August 14, 2019*

## LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

### LCTCS BOARD OF SUPERVISORS MINUTES

Wednesday, June 12, 2019  
10:00 a.m.

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.

#### A. CALL TO ORDER

Chair Toups called the June 12, 2019, LCTCS Board of Supervisors monthly meeting to order at 10:00 a.m.

#### B. PLEDGE OF ALLEGIANCE

**The Honorable Governor John Bel Edwards led the assembly in reciting the Pledge of Allegiance.**

#### C. SWEARING IN OF NEW BOARD MEMBERS: SAMANTHA RUSHLOW AND SHANCO WILLIAMS

Chair Toups invited to the front of the room Sr. Airman Michael Delvin, III, to administer the oath of office to his sister, Supervisor Samantha Rushlow, and Mr. Leo Hamilton, General Counsel for the Board, to administer the oath of office to Supervisor Shanco "Shawn" Williams. Following the respective oaths of office and a photo opportunity, Chair Toups read the biographies of both new student Board members.

##### **Samantha Rushlow**

Samantha Rushlow was born in Caro, Michigan and moved to New Orleans when she was six years old. She is a graduate from Alfred Bonnabel High School and has made Lafayette, LA her home since 2005. She attended Remington College and graduated from the Medical Assistant program. During her time at Remington, she graduated in 2006 with Honors and served as the president of the Nightingale Honor Society. In 2011, Samantha made a career change to the oil and gas industry. She was employed by Stone Energy for 7 years. With the rumor of the company closing, Samantha enrolled at South Louisiana Community College as a part time student. She wasn't sure what the future held but knew this was an opportunity calling her. With the medical field still a priority, she is currently working towards the Registered Nurse program at SLCC.

When first enrolled at SLCC, being a nontraditional student and a single mother of two children - one with special needs - her focus was purely on her classes. She soon learned that her narrow focus caused her to miss out on campus information. She was appointed the Associate Vice President of Special Initiatives for the 2018-2019 academic year, leading to a victorious SLCC SGA President campaign in 2019. Ms. Rushlow will be applying for the Registered Nurse program spring of 2020 to obtain her ASN. Upon completion of the degree, she plans to obtain Bachelor of Science in Nursing (BSN) and Nurse Practitioner (NP) degrees. Her focus will be on mental health which has a national shortage in the health care field. Samantha hopes to open her own medical office in the future.

When not at school, Samantha is active in her community. She has been a Girl Scout leader for the last 7 years. She enjoys engaging with the youth in the area. Samantha has also hosted summer camp for Girl Scouts. She is also an active member within the children's ministry at her local church. She believes that the future begins with our youth and is committed to pave the way of the future for our children.

Ms. Rushlow was appointed by the Board of Regents effective June 1, 2019 for a one-year term on the Board of Supervisors. Ms. Rushlow will serve as the community college student representative to the LCTCS Board of Supervisors.

**Shanco "Shawn" Williams**

Shanco "Shawn" Williams is a native of New Orleans, LA. He graduated with a Bachelor's degree in Management from Wayland Baptist University in Wichita Falls, TX and is currently enrolled in the Drafting & Design program at Central Louisiana Technical Community College, Alexandria campus. He is the father of three (22 yrs.) Mesha, (20 yrs.) Malik & (15 yrs.) Kyla.

Mr. Williams spent his entire professional career enlisted in the USAF and retired February 2019 after 20 years of service. After basic training, he went into the Heating, Ventilation & Air Conditioning/ Refrigeration (HVAC/R) career-field. After course completion in September 1999 he was stationed at Charleston, AFB, in SC. During his time on station he was one of only 3 of 25 shop members that was certified to do contractor service work for commercial and residential AC. In August 2003, he submitted his package to become a USAF HVAC/R school house instructor. Over the next 5 years Mr. Williams was instrumental in benchmarking a paperless testing program, taking testing from paper based to computer. As a course requirement he completed 3 associate degrees from Community College of the Air Force (CCAF). From there he continued his off duty education to become only 1 of 25 instructors to complete a B.A. In September 2008, he then transferred to 2d Combat Communications Squadron (2d CCS), Midwest City, OK, where he served as Subject Matter Expert in Tactical Air Conditioning. During that time he pinpointed various flaws in the tactical unit of choice allowing for the purchase of additional equipment needed for heating needs in extremely frigid climates. After several deployments to Afghanistan, he spent a brief time as a Non-Commissioned Officer In Charge of decommissioning the Civil Engineering HVAC section of 2d CCS before moving on to 2d Civil Engineering Squadron (2d CES) in Barksdale AFB, Bossier City, LA. in August 2012. There he served as the assistant to HVAC/R operations and supervised the preventative maintenance HVAC/R crew servicing the Barksdale AFB community. Mr. Williams then spent the remaining 5 years of his career between vehicle Logistic and Contract specialist managing CE's \$12.5M vehicle fleet; some collateral duties included: Air Field trainer for CE personnel and civilian contractors, as well as safety and heavy equipment trainer/certifier. Shawn has received several awards and recognitions and has been active in the community by serving on numerous boards including African Am Heritage Committee Executive Board as Communication Director in Barksdale, LA, and Tinker AFB, OK.

Shawn is the SGA President of the Alexandria Campus and serves as the Executive President over all CLTCC campuses for the 2019-2020 term. Shawn plans on using his Drafting & Design degree in pursuing a job with the Army Corps of Engineers.

Mr. Williams was appointed by the Board of Regents effective June 1, 2019 for a one-year term on the Board of Supervisors. Mr. Williams will serve as the technical college student representative to the LCTCS Board of Supervisors.

**D. ROLL CALL**

Sara Kleinpeter called roll with the following results:

**Members Present**

Stephen Toups  
Paul Price, Jr  
Tari Bradford  
Helen Carter  
Chip Jackson  
Mickey Murphy  
Joe Potts  
Samantha Rushlow  
Stanton Salathe  
Stevie Smith  
Mark D. Spears, Jr. (arrived  
10:22 am)  
Craig Spohn  
Vincent St. Blanc, III  
Shanco Williams

**Absent**

Willie Mount  
Timothy W. Hardy  
Erika McConduit

**Staff Present**

Monty Sullivan  
Sara L. Kleinpeter  
Joseph Marin  
Chris Broadwater  
Emily Campbell  
Tarie Roberson  
Michael Redmond  
Joel Watkins  
Trish Felder  
Katie Waldrop  
Quintin Taylor  
René Cintron  
Amber Blair  
Joan Davis  
Willie Smith  
Anthony Brown  
Landon Corbin  
Melissa Lacour

**E. APPROVAL OF MEETING AGENDA FOR JUNE 12, 2019**

**On motion by Supervisor Spohn, seconded by Supervisor Bradford, the Board voted to amend the agenda and remove “for review and advisement” on Item I.4. Adoption of LCTCS WorkReady U Policy #1.121. The motion carried.**

**On motion by Supervisor Carter, seconded by Supervisor Potts, the Board voted to approve the June 12, 2019, meeting agenda as amended. The motion carried.**

**F. APPROVAL OF MEETING MINUTES FROM APRIL 10, 2019**

**On motion by Supervisor Price, seconded by Supervisor St. Blanc, the Board voted to approve the April 10, 2019, meeting minutes as presented. The motion carried.**

**G. REPORTS**

1. Chair of the Board Report

Chair Toups provided the following report:

- ❖ Dr. Sullivan introduced the importance and function of House Bill 89, which creates a new NLTC, moving it from a technical college to a technical community college. The northwest Louisiana community and businesses lobbied for and led the charge to create legislation to transient Northwest Louisiana Technical College to Northwest Louisiana Technical Community College. He thanked Representative McMahan for gracefully carrying House Bill 89 and former Senator Robert and Regent Claudia Adley for their support of this effort.

Chair Toups invited the 56<sup>th</sup> Governor of Louisiana, John Bel Edwards, to make remarks and sign House Bill 89.

Governor Edwards thanked Rep. McMahan for carrying the bill. In 2011, former Senator Robert Adley sponsored a bill that asked the Board of Regents to gather

information and conduct a feasibility study for offering community college services to the greater north and north central Louisiana area and determine how the state can best meet the education needs of students and the economic and workforce development needs of the State. The Board of Regents submitted a response to the study in January 2012 asking college leaders at Northwest Louisiana Technical College and Bossier Parish Community College to consider how to expand colleges' services being offered, assess facility usage and bolster workforce development services across the region. House Bill 89 is a direct result of that effort. The legislation is extremely significant in access of education in the area; by adding the word "community" to the name of this college it provides immediate changes to the education footprint in northwest Louisiana where it did not exist before. Governor Edwards stated, "Education is synonymous with opportunity and prosperity." The name change will offer new educational pathways and contributions to workforce training in north Louisiana and throughout the state. An amendment to the bill allows for the final passage of bonds for the remaining Act 360 projects at Delgado Community College, Fletcher Technical Community College and Nunez Community College. Governor Edwards recognized that Senator Adley authored the bill that created Act 360. The Governor also thanked Board of Regents Member Marty Chabert for his work in advocating for higher education in Louisiana.

Chair Toups invited Representative Wayne McMahan, businessman James Madden, former Senator Robert Adley, and Regent Marty Chabert to join the LCTCS Board while Governor Edwards signed House Bill 89 into law.

Mr. Madden and Representative McMahan addressed the Board sharing their delight that this bill will become law and help to broaden higher education in north Louisiana. Senator Adley congratulated Dr. Sullivan for successfully accepting a challenge that benefits the citizens and industry leaders of Louisiana. Regent Chabert congratulated the Board and System for their work, alongside business and legislative leaders, on the passage of this bill.

Chair Toups noted that Senator Adley, Representative Wayne McMahan and James Madden were each given a resolution from the Board for their support of our colleges, specifically for the passage of House Bill 89.

- ❖ Chair Toups invited Dennis Epps, Kristine Strickland and Quintin Taylor, along with guest, Philip May, President and CEO, Entergy Louisiana, LLC and Patty Riddlebarger, Entergy Vice President of Corporate Social Responsibility, to present to the Board.

Mr. May noted that the partnership between Entergy and the community colleges in Louisiana are a direct reflection of how business and industry can aid in providing quality education while enhancing economic development. In 2016, Entergy announced a \$5 million five-year workforce development initiative focused on creating a competitive advantage for the communities it serves. Their research resulted in finding skilled workers who are qualified for the jobs that are available today. At Louisiana Delta Community College (LDCC), Entergy recognized the need for certified manufacturers for entry level manufacturing jobs. At Fletcher Technical Community College (FTCC), Entergy found the need for the next generation of line workers and developed a program to meet this need. River Parishes Community College (RPCC) is aiding in the training of Entergy's workforce of power plant operators and future operators. At Baton Rouge Community College (BRCC), young women are provided access to non-traditional high-wage careers such as process technology. Entergy

continues to work with the community and technical colleges across the state to develop programs that will result in economic development across the state.

Dr. Sullivan thanked Mr. May for Entergy's efforts to not only develop a workforce for Entergy, but also for other industries across the state.

FTCC Chancellor, Dr. Kristine Strickland, discussed the Line Worker Program. FTCC successfully graduated three cohorts in the Line Workers Program. Thirty-eight students have graduated the program and 100% of them were employed. Of the thirty-eight students who completed the program, twenty-one of them were hired by Entergy.

LDCC Chancellor, Dennis Epps noted that the partnership with Entergy has resulted in advanced training for people of the state as well as an increase in other industry partners working with and investing in the college.

Ms. Riddlebarger thanked the Board and the Chancellors for allowing Entergy to work with the colleges and as a result, helping to build the local economies. She noted that the work is not complete, and Entergy looks forward to continuing this partnership.

LCTCS Chief External Affairs Officer, Quintin Taylor, announced that Entergy has given more than one million dollars across six of the LCTCS Colleges. In addition to the four previously discussed, Entergy also works with Delgado Community College and Bossier Parish Community College. Mr. Taylor thanked Entergy for the investment in LCTCS.

- ❖ Chair Toups invited representatives from Northshore Technical Community College (NTCC) and Ochsner Health System to discuss the MA (Medical Assistant) to PN (Practical Nurse) apprenticeship programs. Participating in the presentation was:
  - Daniel Roberts, Acting Chancellor, Northshore Technical Community College
  - Christi Marceaux, Associate Provost of Health Sciences & Nursing, Northshore Technical Community College
  - Lori Sterling, Lead Instructor of Health Sciences & Nursing, Northshore Technical Community College
  - Shannon Joseph, Director of Talent Management Workforce Development, Ochsner Health System

Ms. Joseph thanked the Board for allowing Ochsner the opportunity to work with the community and technical college system. As a recipient of a million-dollar grant, Ochsner was able to develop a program with NTCC that trains students as practical nurses in the Ochsner philosophies. As a result of the program at NTCC, Ochsner is now working with six other LCTCS colleges. The pass rate of the cohort at NTCC is 100% and they are grateful for the partnership with LCTCS.

Ms. Marceaux highlighted the benefits of creating this program directly with Ochsner and noted that a third cohort is approved. The first cohort consisted of sixteen students of which twelve completed the program and are all employed by the Ochsner Hospital System.

- ❖ Chair Toups reported that on May 8th, Governor John Bel Edwards, in conjunction with Greater New Orleans, Inc. (GNO, Inc.) and the LCTCS, announced a collaboration with Amazon Web Services (AWS) for new opportunities in cloud computing across the state of Louisiana. As part of the collaboration, each of the twelve LCTCS colleges will

implement AWS Educate, Amazon's global effort to support cloud learning for students and faculty across the world. Governor Edwards also announced that LCTCS will collaborate with AWS Educate to create an Associate Degree in Cloud Computing. The two-year Cloud Computing degree program is built to address the growing number of technical employees needed throughout Louisiana and the demand for employees with cloud computing skills.

Dr. Sullivan noted the significance of the partnership with Amazon and that the partnership was achieved in a way that Amazon had not seen before. Dr. René Cintron and Dr. William Wainwright were critical in fostering the relationship between Amazon and the leadership team at LCTCS. Dr. Sullivan noted that Amazon's Vice President Mike Burman recently stated, "LCTCS threw down the gauntlet on other states demonstrating systematic innovation in the Amazon Web Service Cloud Computing space" in reference to this announcement.

Supervisors Smith and Price and Chair Toups requested an information session related to cloud computing in the future. Dr. Sullivan informed the Board that a full briefing on Cloud Computing programs will be forthcoming to the Board.

- ❖ Announced that Delgado's Westbank Campus Advanced Technology Center Groundbreaking took place May 31st representing a significant expansion of the footprint of the college in Algiers. This center will house all academic STEM programs, labs, and faculty to serve academic and workforce programs for Algiers and the Westbank area of New Orleans, specifically the healthcare, petrochemical, digital media, and transportation logistics industries.
- ❖ Reported that the Westbank Business & Industry Association recently presented its 2019 Legacy Award to Stan Salathe, owner of Affordable Memorial and former owner of Salathe Oil and Gas. This lifetime achievement award recognizes his involvement in the community and the organization, where he is a past president, dedication to its mission and improvements of the Harvey Canal Corridor and neighboring communities, and leadership, integrity and professionalism.
- ❖ Reported that the Honorable President Donald J. Trump visited a Cameron LNG Facility in May. During that visit, he introduced a SOWELA student. A video of the moment was shown to the Board.
- ❖ Congratulated Supervisor Helen Carter and her husband Burl on the recent celebration of their 60<sup>th</sup> Wedding Anniversary.
- ❖ Announced that as is protocol for open meetings, there is an opportunity for public comment prior to an item being considered on the agenda. If you wish to make comments to the board, please fill out a comment card and turn it into Sara Kleinpeter, Board Coordinator.

## 2. President's Report

### **Dr. Sullivan provided the following report:**

- ❖ Noted that the Louisiana Legislature ended recently and that for the first time in a decade new revenue was recognized.
- ❖ The following colleges are pursuing SACSCOC Accreditation
  - Central Louisiana Technical Community College
  - Northshore Technical Community CollegeBoth colleges received funding from the Louisiana Board of Regents to pursue accreditation.
- ❖ Reported that five elements of the Capital Outlay process have been dedicated to projects at LCTCS.
- ❖ There is a great deal of support in the Federal legislature for Workforce Pell funding for non-credit programs and adult students.
- ❖ Provided the following college updates:
  - Summer enrollment numbers are up by 2.5% in head count and up by 4.5% in credit hour for the summer term.
  - BRCC received a \$100,000 donation from the Reilly Family Foundation to enhance the Division of Liberal Arts program, giving students a wider range of course offerings; including, but not limited to, intaglio, letterpress printmaking and expansion into lithography.
  - BPCC received a \$300,000 anonymous gift to support the start up of BPCC's Cavalier Care Center. The Center will open in the fall and house a collection of services intended to address issues of poverty that are barriers to student success.
  - Also, BPCC is the first college or university in the State to earn the Military Friendly Spouse Designation which recognizes a premier level of support offered to military spouses.
  - Congratulated Dr. Daniel Roberts for being named the Southeastern Louisiana University's 2019 Young Alumnus of the Year.
- ❖ As follow-up to the last board development session at the April board meeting regarding reaching the minority population, this fall we will launch the Minorities in STEM campaign. The campaign is a collaboration between system-wide faculty and staff from STEM, workforce development, and public relations areas. Vendors have been selected for this year-long campaign and results will be shared around this time next year. The programs that this campaign will spotlight are Allied Health, Coastal Restoration, Industrial Technology, Information & Cyber Technology, Engineering & Manufacturing.
- ❖ Thanked the Board and Leadership team for their support and prayers for his recovery from surgery.

**Dr. Sullivan presented the Board Development Item on the Agenda.**

Dr. Sullivan noted that staff will continue to present board development sessions during each meeting to better equip the Board with knowledge of the work that is being done across the system.

**H. BOARD DEVELOPMENT**

1. Our Louisiana 2020 Goal #3: Student Success Part II

Dr. René Cintron provided a report on transfer students from LCTCS colleges to four-year institutions, as well as students who transfer from other institutions to LCTCS colleges. Two students shared their stories of transfer and the impact LCTCS colleges have had on each of them.

Dr. Cintron highlighted the agreements related to transfer scholarships between institutions, which include reverse transfer, an area that is becoming more common.

Dr. Cintron noted the wonderful partnerships with the other public higher education systems as well as the Louisiana Association of Independent Colleges and Universities in the transfer effort.

**I. GENERAL ACTION ITEMS \*\***

Board Coordinator, Sara Landreneau Kleinpeter noted for the record that Supervisor Spears arrived after the roll call vote and is present at the start of the general action items.

**Supervisor Price presented the Academic and Student Affairs Action Items for consideration by the Board.**

**ACADEMIC AND STUDENT AFFAIRS**

1. Review and Advisement: Revisions to LCTCS Policy #2.008, Residency

**No action was taken.**

2. Revisions to LCTCS Policy #5.025, Tuition Discounts and Waivers

**On motion by Supervisor Jackson, seconded by Supervisor Bradford, the Board voted to approve the attached revisions to Policy #5.025, "Tuition Discounts and Waivers." The motion carried.**

3. Amendment of LCTCS WorkReady U Policies #1.104, #1.105, #1.106, #1.108, #1.115, #1.119 & #1.120 and the deletion of #1.107, #1.109.

**On motion by Supervisor St. Blanc, seconded by Supervisor Spohn, the Board voted to approve the revisions to LCTCS WorkReady U Policies #1.104, #1.105, #1.106, #1.108, #1.115, #1.119 & #1.120 and the deletion of Policies #1.107, #1.109. The motion carried.**

4. ~~Review and Advisement:~~ Adoption of LCTCS WorkReady U Policy #1.121

**On motion by Supervisor St. Blanc, seconded by Supervisor Salathe, the Board voted to approve the LCTCS WorkReady U Policy #1.121. The motion carried.**



Supervisor Spears departed the meeting at this time (10:45 a.m.). A quorum of the Board was still intact.

5. Northwest Louisiana Technical Community College Mission Statement

**On motion by Supervisor St. Blanc, seconded by Supervisor Spohn, the Board voted to ratify the new mission statement as requested by Northwest Louisiana Technical Community College to read:**

**Northwest Louisiana Technical Community College is committed to providing quality workforce training and transfer opportunities to students seeking a competitive edge in today's global economy.**

**The motion carried.**

**Supervisor Jackson presented the Facilities Action Items for consideration by the Board.**

**FACILITIES**

6. Review and Advisement: Preliminary Capital Outlay Requests for FY 20-21

**No action was taken.**

7. Act 959 Project for Nunez Community College

**On motion by Supervisor Price, seconded by Supervisor Salathe, the Board voted to authorize the System President and Chancellor of Nunez Community College to complete all of the requirements and execute all documents necessary to complete the renovation of the Aerospace Manufacturing Program Building using the Act 959 process. Approvals from the Board of Regents, Facility Planning and Control, and the Joint Legislative Committee on the Budget are required for this process. The motion carried.**

8. Act 959 Project for River Parishes Community College

**On motion by Supervisor Smith, seconded by Supervisor Bradford, the Board voted to authorize the System President and the Chancellor of River Parishes Community College to complete all of the requirements and execute all documents necessary to construct a Process Equipment Trainer (PET) using the Act 959 process. Approvals from the Board of Regents, Facility Planning and Control, and the Joint Legislative Committee on the Budget are required for this process. The motion carried.**

**Supervisor Bradford presented the Finance Action Items for consideration by the Board.**

**FINANCE \*\***

**9. Tuition and Mandatory Fees for Academic Year 2019-2020**

**On motion by Supervisor Murphy, seconded by Supervisor Carter, the Board voted to continue the past practice and not increase tuition and mandatory fees at LCTCS colleges for Academic Year 2019-2020; and furthermore the Board extended the authority granted in Academic Year 2018-19 to the LCTCS President to negotiate and enter into any agreements necessary to reduce tuition should other resources be identified to offset lost revenues from such reductions with a subsequent report of such actions provided to the Board for Academic Year 2019-20.**

**The motion continued to include that contingent upon enactment of House Bill 89 of the 2019 Regular Session of the Louisiana Legislature into law, the Northwest Louisiana Technical Community College shall assess students at the technical community college tuition and mandatory fee rates effective with the spring 2020 semester. Additionally, staff recommends that students enrolled at Northwest Louisiana Technical Community College during the fall 2019 semester will continue to be assessed at the current technical college tuition and mandatory fee rate through the fall 2021 semester, provided these students maintain continuous enrollment at the college, excluding summer semester enrollment. The motion carried.**

Supervisor Potts departed the meeting at this time (12:01 p.m.). A quorum of the Board was still intact.

**10. Resolution Regarding Athletic Programs**

**On motion by Supervisor Smith, seconded by Supervisor Price, the Board voted to approve the resolution as follows:**

**“Given the financial stability of LCTCS colleges, the expansion of athletic programs and the long-term financial and programmatic obligations that athletic programs place on a college, the Board directs the President and board staff, in conjunction with college chancellors, to develop a comprehensive policy to address a review process for the establishment, expansion and operation of athletic programs at LCTCS colleges.”**

**The motion carried.**

**11. Personal Services Contract between South Louisiana Community College and Roman Catholic Diocese of Lafayette, LA, dba Deaf Action Center**

**On motion by Supervisor Rushlow, seconded by Supervisor St. Blanc, the Board voted to approve an amended personal services contract between the South Louisiana Community College and the Society of the Roman Catholic Diocese of Lafayette, LA DBA Deaf Action Center, effective April 22, 2019, to August 12, 2019. This contract is subject to the approval of the Office of State Procurement, Professional Contracts. The motion carried.**

**On motion by Supervisor Spohn, seconded by Supervisor Smith, the Board voted to enter into Executive Session to discuss Items I.12 Pending and Potential Litigation, I.13 Legal Services Contract for LCTCS, I.14 Baton Rouge Community College Chancellor Search,**

**I.15 Interim Chancellor at Baton Rouge Community College, I.16 Contract Amendment for Chancellor at Northshore Technical Community College, I.17 Contract for Chancellor at Northwest Louisiana Technical Community College, and I.18 Contract Amendment for Chancellor at South Louisiana Community College. The motion carried.**

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote on the motion with the following results:

Yeas - 12		Nays - 0
Stephen Toups	Samantha Rushlow	
Paul Price, Jr	Stanton Salathe	
Tari Bradford	Stevie Smith	
Helen Carter	Craig Spohn	
Chip Jackson	Vincent St. Blanc, III	
Mickey Murphy	Shanco Williams	

She noted on record that Supervisors Potts and Spears were not included in the roll call because both had to depart the meeting early.

**The Board entered Executive Session at 12:08 p.m., following a unanimous vote.**

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Stephen Toups	Samantha Rushlow
Paul Price, Jr	Stanton Salathe
Tari Bradford	Stevie Smith
Helen Carter	Craig Spohn
Chip Jackson	Vincent St. Blanc, III
Mickey Murphy	Shanco Williams

**The Board reconvened from Executive Session at 1:35 p.m.**

**Chair Toups stated that no votes were taken, and no consensus was reached during the Executive Session.**

**Supervisor Bradford continued to present the Finance Action Items for consideration by the Board.**

12. Potential or Pending Litigation

**No action was taken.**

13. Legal Services Contract for LCTCS

**On motion by Supervisor Spohn, seconded by Supervisor Smith, the Board voted to amend the current legal services contract with Breazeale, Sachse & Wilson, LLP (BSW), extending the termination date to December 31, 2019, with an option for an additional extension to February 29, 2020, and an additional \$55,000, for a total of \$355,000. This contract amendment is subject to the approval of the Office of State Procurement. The motion carried.**

**Supervisor Spohn presented the Personnel Action Items for consideration by the Board.**

**PERSONNEL \*\***

14. Baton Rouge Community College Chancellor Search

**No action was taken.**

15. Interim Chancellor at Baton Rouge Community College

**On motion by Supervisor Bradford, seconded by Supervisor Murphy, the Board voted to appoint Dr. Willie Smith, Sr. as acting chancellor of Baton Rouge Community College, effective June 17, 2019, and as the interim chancellor of the college, effective July 1, 2019, with an annual base salary of \$172,499, a housing allowance of \$20,000, a vehicle allowance of \$5,000 (or the use of a college vehicle) and a civic organization allowance of \$2,500 effective June 17, 2019 until such time a permanent chancellor assumes the chancellorship. The motion carried.**

Dr. Smith thanked Dr. Sullivan and the Board for their confidence in selecting him to lead Baton Rouge Community College.

16. Contract Amendment for Chancellor at Northshore Technical Community College

**On motion by Supervisor Carter, seconded by Supervisor Murphy, the Board voted to amend the current compensation contract provided to Dr. William Wainwright to continue his current compensation and provide for a compensation package consisting of an annual base salary of \$202,183, a housing allowance of \$20,000, a car allowance of \$5,000 or the use of a state vehicle, a \$2,500 civic organization allowance and an employer sponsored qualified deferred compensation package of \$10,000, effective July 1, 2019 through June 30, 2021. The motion carried.**

17. Contract for Chancellor at Northwest Louisiana Technical Community College

**On motion by Supervisor Bradford, seconded by Supervisor Williams, the Board voted to provide a chancellor compensation contract to Mr. Earl Meador, effective July 1, 2019 through June 30, 2022, to provide for an annual base salary of \$144,084, a housing allowance of \$20,000, a vehicle allowance of \$5,000 (or the use of a college vehicle), a civic organization allowance of \$2,500 and an employer sponsored qualified deferred compensation package of \$10,000 to account for additional duties required to transition the college from a technical college to a technical community college. The motion carried.**

Chancellor Meador thanked the Board for their support in him and Northwest Louisiana Technical Community College. He acknowledged the community of Northwest Louisiana, and specifically James Madden and Claudia Adley, for their unwavering support of the college. He thanked and recognized the leadership team at Northwest Louisiana Technical Community College (NLTCC) for the important role the team played in supporting the college. He thanked the Board for allowing him to be the first Chancellor of NLTCC and considers it “an honor and privilege to lead this college and serve the great people of northwest Louisiana.” Finally, he thanked his wife Lori.

18. Contract Amendment for Chancellor at South Louisiana Community College

**On motion by Supervisor St. Blanc, seconded by Supervisor Salathe, the Board voted to amend the current compensation contract provided to Dr. Natalie Harder to provide for a compensation package consisting of an annual base salary of \$217,895, a housing allowance of \$20,000, a car allowance of \$5,000 or the use of a state vehicle, a \$2,500 civic organization allowance and an employer sponsored qualified deferred compensation package of \$10,000, effective July 1, 2019 through June 30, 2020. The motion carried.**

19. Review and Advisement: Revisions to LCTCS Policy #6.003, Leave Policy for Unclassified, Non-Civil Service Employees

**No action was taken.**

20. Review and Advisement: Revisions to LCTCS Policy #6.011, Harassment, Discrimination and Retaliation

**No action was taken.**

21. Revisions to the LCTCS Board By-Laws: Duties of the President Regarding Interim College Leaders

**On motion by Supervisor St. Blanc, seconded by Supervisor Jackson, the Board voted to approve the attached revised Board Bylaws, Article IV, Section 2, A. titled "Duties of the President". This section is revised to delegate authority to the President to appoint an interim college leader until formal action by the Board of Supervisors. The motion carried.**

22. Revisions to LCTCS Policy #6.013, Policy Regarding Chancellor/Director Evaluation

**On motion by Supervisor Salathe, seconded by Supervisor Bradford, the Board voted to approve the attached revised Policy #6.013, Chancellor Evaluation Process. The motion carried.**

23. Revisions to LCTCS Policy #6.005, Evaluation for LCTCS President

**On motion by Supervisor Price, seconded by Supervisor St. Blanc, the Board voted to approve the attached revised Policy #6.005, Evaluation for LCTCS President. The motion carried.**

24. Emeritus Division Dean of Communication Status for Dr. Lester Adelsberg

**On motion by Supervisor Salathe, seconded by Supervisor Price, the Board voted to, under policy #1.030 "Emeritus Title," grant the title of Dean Emeritus of Delgado Community College to Dr. Lester Adelsberg. Dr. Adelsberg retired in January 2017 after spending a significant portion of his professional career serving the students and faculty of Delgado. The motion carried.**

On personal privilege, Supervisor Murphy, in reference to the compliments of Chancellor Meador to his staff, noted the importance of a strong leadership team. He asked the Board to remember that a college is only as good as the entire team of those it employs. Supervisor Murphy challenged the Board and LCTCS leadership team to formulate a plan to accurately compensate its employees in an effort to retain the outstanding leadership on the ground.

**Chair Toups presented the Consent Agenda Items for consideration by the Board.**

**On motion by Supervisor Spohn, seconded by Supervisor St. Blanc, the Board voted to approve the Consent Agenda which consists of agenda items J.1. through J.9. The motion carried.**

**J. CONSENT AGENDA**

**1. BATON ROUGE COMMUNITY COLLEGE**

**i. Program Additions**

1. Concentrations in Associate of Applied Science (AAS), Vehicle Maintenance and Repair Technology (CIP 47.0600) – **4 STARS**
  - a. Automotive Technology Concentration
  - b. Diesel Heavy Truck Technology

**ii. Program Deletions**

1. Associate of Applied Science (AAS), Automotive Technology (CIP 47.0604) – **5 STARS**
2. Associate of Applied Science (AAS), Diesel Heavy Truck Technology (CIP 47.0613) – **5 STARS**
3. Concentrations in Associate of Arts (AA), Liberal Arts (CIP 24.0101)
  - a. African American Studies
  - b. International Studies
  - c. Studio Arts

**2. BOSSIER PARISH COMMUNITY COLLEGE**

**i. Program Additions**

1. Associate of Applied Science (AAS), Culinary Arts (CIP 12.0503) – **5 STARS**
  - a. Technical Diploma (TD), Culinary Arts (CIP 12.0503) – **5 STARS**
2. Associate of Applied Science (AAS), Fire Science (CIP 43.0202) – **4 STARS**
  - a. Certificate of Technical Studies (CTS), Fire Science (CIP 43.0202) – **4 STARS**
3. Technical Diploma (TD), Medicolegal Death Investigation (CIP 43.011) – **4 STARS**
4. Technical Diploma (TD), Multimedia Specialist (CIP 50.0401) – **4 STARS**
  - a. Certificate of Technical Studies (CTS), Multimedia Specialist (CIP 50.0401) – **4 STARS**
5. Certificate of Technical Studies (CTS), Scene Design (CIP 50.0599) – **5 STARS**
6. Certificate of Technical Studies (CTS), Lighting Design, (CIP 50.0599) – **5 STARS**
7. Certificate of Technical Studies (CTS), Directing, (CIP 50.0599) – **5 STARS**
8. Certificate of Technical Studies (CTS), Theatre Technician, (CIP 50.0599) – **5 STARS**
9. Certificate of Technical Studies (CTS), Costume Design, (CIP 50.0599) – **5 STARS**
10. Certificate of Technical Studies (CTS), Acting, (CIP 50.0599) – **5 STARS**
11. Certificate of Technical Studies (CTS) Video Production (CIP 10.0201) – **4 STARS**

12. Certificate of Technical Studies (CTS), Digital Photography (CIP 50.0605) – **4 STARS**
  13. Certificate of Technical Studies (CTS), Computer Animation (CIP 50.0102) – **4 STARS**
  14. Certificate of Technical Studies (CTS), Audio Technology (CIP 10.0203) – **4 STARS**
  15. Certificate of Technical Studies (CTS), Graphic Design (CIP 50.0409) – **4 STARS**
  16. Career and Technical Certificate (CTC) Video Editing, (CIP 10.0201) with an IBC in Adobe Certified Associate (ACA) in Premiere Pro from Adobe and Certiport – **4 STARS**
  17. Career and Technical Certificate (CTC) Network Security (CIP 11.1001) with IBCs in A+, Network +, and Security+ from CompTIA – **5 STARS**
  - ii. **Program Modifications**
    1. Associate of Applied Science (AAS), from Industrial Technology to Engineering Technology with concentrations in Engineering Graphics, Automation and Controls, Advanced Manufacturing and Mechatronics, and newly proposed Industrial Maintenance (CIP 15.0612) – **4 STARS**
3. **DELGADO COMMUNITY COLLEGE**
- i. **Program Additions**
    1. Associate of Applied Science (AAS), Cloud Computing (CIP 11.0101) – **5 STARS**
      - a. Career and Technical Certificate (CTC), Cloud Computing (CIP 11.0101) with an IBC in Cloud Foundations from Amazon Web Service – **5 STARS**
    2. Associate of Applied Science (AAS), Paralegal Studies (CIP 22.0302) – **5 STARS**
    3. Certificate of Technical Studies (CTS) Veterinary Assistant (CIP 51.0808) – **3 STARS**
    4. Career and Technical Certificate (CTC), Entry-level Pharmacy Technician (CIP 51.0805) with an IBC in Entry-level Pharmacy Technician from the Louisiana State Board of Pharmacy – **3 STARS**
  - ii. **Program Modifications**
    1. Certificate of Technical Studies (CTS) Advanced-Practice Pharmacy Technician (CIP 51.0805) – **3 STARS**
4. **FLETCHER TECHNICAL COMMUNITY COLLEGE**
- i. **Program Additions**
    1. Certificate of Technical Studies (CTS), HVAC Helper II (CIP 47.0201) with an IBC in EPA Section 608 HVAC Excellence Type II from HVAC Excellence/ESCO – **5 STARS**
      - a. Career and Technical Certificate (CTC), HVAC Helper I (CIP 47.0201) with an IBC in HVAC Excellence Type I from HVAC Excellence/ESCO – **5 STARS**
    2. Career and Technical Certificate (CTC), Integrated Production Technologies (CIP 15.0903) with an IBC in OSHA 10 General Industry from the Occupational Safety and Health Administration – **4 STARS**
    3. Career and Technical Certificate (CTC), Apprentice Electrician (CIP 46.0302) with an IBC in NCCER Core from the National Center for Construction Education and Research – **4 STARS**

4. Career and Technical Certificate (CTC), SMAW 3G-4G Pipe Welder (CIP 48.508) with an IBC in SMAW 4G Plate from American Welding Society (AWS) – **5 STARS**
  5. Career and Technical Certificate (CTC), SMAW Pipe Welder (CIP 48.508) with an IBC in SMAW 6G Pipe from American Welding Society (AWS) – **5 STARS**
  6. Career and Technical Certificate (CTC), FCAW Pipe Welder (CIP 48.508) with an IBC in FCAW Pipe 6G from American Welding Society (AWS) – **5 STARS**
  7. Career and Technical Certificate (CTC), TIG Pipe Welder (CIP 48.508) with an IBC in GTAW 6G Pipe from American Welding Society (AWS) – **5 STARS**
  8. Career and Technical Certificate (CTC), 3G-4G FCAW Welder (CIP 48.508) with an IBC in FCAW 4G Plate from American Welding Society (AWS) – **5 STARS**
  9. Career and Technical Certificate (CTC), Engine Repair Technician (CIP 47.0604) with an IBC in Engine Repair from Automotive Service Excellence (ASE) – **4 STARS**
  10. Career and Technical Certificate (CTC), Engine Performance Technician (CIP 47.0604) with an IBC in Engine Performance Technician from Automotive Service Excellence (ASE) – **4 STARS**
  11. Career and Technical Certificate (CTC), Electrical Technician (CIP 47.0604) with an IBC in Electrical Technician from Automotive Service Excellence (ASE) – **4 STARS**
  12. Career and Technical Certificate (CTC), Transmission Technician (CIP 47.0604) with an IBC in Automatic Transmission and Transaxle from Automotive Service Excellence (ASE) – **4 STARS**
  13. Career and Technical Certificate (CTC), Heating and Air Conditioning Technician (CIP 47.0604) with an IBC in Heating and Air Conditioning Technician from Automotive Service Excellence (ASE) – **4 STARS**
  14. Career and Technical Certificate (CTC), Steering and Brakes Technician (CIP 47.0604) with an IBC in Steering and Suspension from Automotive Service Excellence (ASE) – **4 STARS**
  15. Career and Technical Certificate (CTC) in Medical Clinical Assistant (CIP 51.0801) with an IBC in Certified Medical Assistant from National Healthcare Association – **3 STARS**
  16. Career and Technical Certificate (CTC) in Nurse Assistant (CIP 51.3902) with an IBC in Certified Nurse Assistant from the Louisiana Department of Health – **2 STARS**
- ii. **Program Modifications**
1. Associate of Applied Science (AAS) Drafting and Design Technology (CIP 15.1301) – **5 STARS**
  2. Associate of Applied Arts (AAS) Business Administration (CIP 22.0302) – **5 STARS**
    - a. Entrepreneurship concentration
- iii. **Program Deletions**
1. Technical Competency Area (TCA) Medical Coding Specialist (CIP 51.0707) – **4 STARS**
  2. Technical Competency Area (TCA) General Clerk, Office Systems Technology (CIP 52.0401) – **4 STARS**



3. Technical Competency Area (TCA) Integrated Production Technologies (CIP 15.0903) – **4 STARS**
  4. Technical Competency Area (TCA) Engineering Aide I (CIP 15.1301) – **5 STARS**
  5. Technical Competency Area (TCA) Apprentice Electrician (CIP 46.0302) – **5 STARS**
  6. Technical Competency Area (TCA) Helper, Automotive (CIP 47.0604) – **4 STARS**
  7. Technical Competency Area (TCA) Engine Repair Technician (CIP 47.0604) – **4 STARS**
  8. Technical Competency Area (TCA) Automatic Transmission and Transaxle Technician (CIP 47.0604) – **4 STARS**
  9. Technical Competency Area (TCA) Manual Drive Train Technician (CIP 47.0604) – **4 STARS**
  10. Technical Competency Area (TCA) (CIP 47.0604) Steering and Suspension Technician – **4 STARS**
  11. Technical Competency Area (TCA) Brake Technician (CIP 47.0604) – **4 STARS**
  12. Technical Competency Area (TCA) Electrical Technician (CIP 47.0604) – **4 STARS**
  13. Technical Competency Area (TCA) A/C & Heating Technician (CIP 47.0604) – **4 STARS**
  14. Technical Competency Area (TCA) Engine Performance Technician (CIP 47.0604) – **4 STARS**
  15. Technical Competency Area (TCA) Helper, Marine Diesel (CIP 47.0605) – **4 STARS**
  16. Technical Competency Area (TCA) Shop Hand (CIP 48.0501) – **5 STARS**
  17. Technical Competency Area (TCA) Thermal Cutter (CIP 48.0508) – **5 STARS**
  18. Technical Competency Area (TCA) SMAW Pipe Welder (CIP 48.0508) – **5 STARS**
  19. Technical Competency Area (TCA) 3G-4G FCAW Welder (CIP 48.0508) – **5 STARS**
  20. Technical Competency Area (TCA) FCAW Pipe Welder (CIP 48.0508) – **5 STARS**
  21. Technical Competency Area (TCA) TIG Pipe Welder (CIP 48.0508) – **5 STARS**
  22. Technical Competency Area (TCA) 3G-4G SMAW Welder (CIP 48.0508) – **5 STARS**
  23. Technical Competency Area (TCA) EKG Technician (CIP 51.0902) – **5 STARS**
  24. Technical Competency Area (TCA) Cardiovascular Clinical Medical Assistant (CIP 51.0901) – **4 STARS**
  25. Technical Competency Area (TCA) Nurse Assistant (CIP 51.3901) – **5 STARS**
  26. Technical Competency Area (TCA) General Clerk, Accounting (CIP 52.0302) – **5 STARS**
  27. Technical Competency Area (TCA) General Clerk, Business (CIP 52.0401) – **5 STARS**
  28. Technical Competency Area (TCA) Nurse Assistant (CIP 51.3902) – **2 STARS**
5. **LOUISIANA COMMUNITY AND TECHNICAL COLLEGE SYSTEM**
    - i. Foundation Reimbursement to or on Behalf of Employees
  6. **LOUISIANA DELTA COMMUNITY COLLEGE**

- i. **Program Modifications**
    1. Career and Technical Certificate (CTC), Emergency Medical Technician (CIP 51.0904) with an IBC in Emergency Medical Technician from the National Registry of Emergency Medical Technicians; Louisiana Bureau of EMS – **2 STARS**
  - ii. **Program Deletions**
    1. Technical Competency Area (TCA), Emergency Medical Technician (CIP 51.0904) – **2 STARS**
7. **NUNEZ COMMUNITY COLLEGE**
- i. **Program Additions**
    1. Technical Diploma (TD) Certified Combo Welder, (CIP 48.0508) – **5 STARS**
      - a. Certificate of Technical Studies (CTS) Welding, (CIP 48.0508) – **5 STARS**
        - i. Career and Technical Certificate (CTC) Shielded Metal Arc Welding, (CIP 48.0508) with IBCs in SMAW 1G Plate, SMAW 2G Plate, and SMAW 3G Plate from the American Welding Society – **5 STARS**
    2. Career and Technical Certificate (CTC), Hotel, Restaurant, & Tourism Administration (CIP 52.0101) with IBCs in Certified Guest Service Professional and Certified Front Desk Representative from the American Hotel and Lodging Educational Institute – **3 STARS**
    3. Career and Technical Certificate (CTC) Baker, (CIP 12.0501) with an IBC in ServSafe Manager from the National Restaurant Association – **2 STARS**
    4. Career and Technical Certificate (CTC) Cook, (CIP 12.0503) with an IBC in ServSafe Manager from the National Restaurant Association – **2 STARS**
    5. Career and Technical Certificate (CTC) Food Service Manager, (CIP 12.0504) with IBCs in ServSafe Manager, Purchasing, Cost Control, and Hospitality and Restaurant Manager from the National Restaurant Association – **3 STARS**
  - ii. **Program Modifications**
    1. Certificate of Technical Studies (CTS), Heating Ventilation and Air Conditioning (CIP 47.0201) – **5 STARS**
    2. Certificate of Technical Studies (CTS) Electrical Construction, (CIP 46.0302) – **5 STARS**
  - iii. **Program Terminations**
    1. Technical Competency Area (TCA) Shielded Metal Arc Welding, (CIP 48.0508) – **5 STARS**
    2. Technical Competency Area (TCA), Hotel, Restaurant, & Tourism Administration (CIP 52.0101) – **3 STARS**
    3. Technical Competency Area (TCA) Baker, (CIP 12.0501) – **2 STARS**
    4. Technical Competency Area (TCA) Cook, (CIP 12.0503) – **2 STARS**
    5. Technical Competency Area (TCA) Food Service Manager, (CIP 12.0504) – **3 STARS**

**8. SOUTH LOUISIANA COMMUNITY COLLEGE**

**i. Program Modifications**

1. Career and Technical Certificate (CTC), Nursing Assistant (CIP 51.3902) with an IBC in Certified Nurse Assistant from the Louisiana Department of Health – **2 STARS**

**ii. Program Deletions**

1. Technical Competency Area (TCA), Nursing Assistant (CIP 51.3902) – **2 STARS**

**9. SOWELA TECHNICAL COMMUNITY COLLEGE**

**i. Program Additions**

1. Career and Technical Certificate (CTC) General Apprentice: Plumbing Construction Technician (CIP 46.0503) with an IBC in OSHA 10 Construction from the Occupational Safety and Health Administration – **5 STARS**
2. Career and Technical Certificate (CTC) General Apprentice: Electrical Construction Technician, (CIP 46.0301) with an IBC in OSHA 10 Construction from the Occupational Safety and Health Administration – **5 STARS**
3. Career and Technical Certificate (CTC) Nurse Assistant, (CIP 51.3902) with an IBC in Certified Nurse Assistant from the Louisiana Department of Health – **5 STARS**
4. Career and Technical Certificate (CTC) Automotive Information Helper, (CIP 47.0600) with an IBC in Automotive Information Specialist from ALLDATA Automotive Intelligence – **5 STARS**
5. Career and Technical Certificate (CTC) General Clerk, (CIP 52.0401) with an IBC in Desktop Pro from TestOut – **5 STARS**

**ii. Program Modifications**

1. Associate of Applied Science (AAS) From Graphic Art to Digital Communication, (CIP 50.0402) – **4 STARS**
  - a. Technical Diploma (TD) From Graphic Art to Digital Communication, (CIP 50.0402) – **4 STARS**
    - i. Certificate of Technical Studies (CTS) From Graphic Designer to Graphic Assistant, (CIP 50.0402) – **4 STARS**

**iii. Program Terminations**

1. Technical Competency Area (TCA) General Apprentice: Plumbing Construction Technician (CIP 46.0503) – **5 STARS**
2. Technical Competency Area (TCA) Trade Helper Plumbing Construction (CIP 46.0503) – **5 STARS**
3. Technical Competency Area (TCA) General Apprentice: Electrical Construction Technician, (CIP 46.0301) – **5 STARS**
4. Technical Competency Area (TCA) Trade Helper Electrical Construction, (CIP 46.0301) – **5 STARS**
5. Technical Competency Area (TCA) Alignment Specialist, (CIP 47.0600) – **5 STARS**
6. Technical Competency Area (TCA) General Clerk, Office Systems Technology (CIP 52.0401) – **5 STARS**
7. Technical Competency Area (TCA) General Clerk, Accounting Technology (CIP 52.0302) – **5 STARS**
8. Technical Competency Area (TCA) General Criminal Justice Studies (CIP 43.0104) – **4 STARS**

9. Technical Competency Area (TCA) Chemical Laboratory Helper (CIP 41.0301) – **4 STARS**
10. Technical Competency Area (TCA) Entry Level Baker (CIP12.0503) – **2 STARS**
11. Technical Competency Area (TCA) Electrician Helper (CIP 46.0302) – **5 STARS**
12. Technical Competency Area (TCA) Electrician Helper I (CIP 15.0404) – **5 STARS**
13. Technical Competency Area (TCA) Medical Coding (CIP 52.0401) – **4 STARS**

**Chair Toups referenced the Updates and encouraged Board members to review the information provided.**

**K. UPDATES**

1. Alternative Financing Projects
2. FY 2018-2019 3rd Quarter Financial Status Report
3. Report of Breazeale Sachse & Wilson, LLC Charges for Quarter Ending March 31, 2019
4. Report on General Personnel Actions for LCTCS Colleges and System Office
5. FY 2018-2019 3rd Quarter Report on Contracts
6. Status Report on Capital Projects
7. Student Technology Fee Survey

**L. OTHER BUSINESS**

There was no further business to come before the Board.

**M. ANNOUNCEMENTS AND PUBLIC COMMENT**

There were no requests for public comment to come before the Board.

Chair Toups thanked the outstanding staff across the system for moving LCTCS forward in extraordinary ways.

**N. ADJOURNMENT**

**On motion by Supervisor Carter, seconded by Supervisor Smith, the Board adjourned the meeting at 1:59 p.m.**