



**Changing Lives,
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Louisiana
Community
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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. René Cintrón *RC*
Chief Education and Training Officer

FROM: Dr. Adrienne Fontenot *A*
Director of Adult Learning and Educational Programs

SUBJECT: Program Requests at Central Louisiana Technical Community College

DATE: 07/26/2019

APPROVED
SK 8/14/19
LCTCS BOARD OF SUPERVISORS

FOR BOARD ACTION:

Recommendation: Staff recommends the Board approve the following program requests listed below.

Program Additions

1. Career and Technical Certificate (CTC), Shampoo Assistant (CIP 12.0401) with a Special Permit for Shampoo Assistants from the Louisiana Board of Cosmetology– 2 STARS

Program Modifications

2. Technical Diploma (TD), A/C & Refrigeration: Residential A/C & Refrigeration Technician (CIP 47.0201) – 5 STARS

Program Terminations

3. Technical Competency Areas (TCA), Shampoo Assistant (CIP 12.0401) – 2 STARS
4. Technical Diploma (TD), A/C & Refrigeration: Commercial A/C (CIP 47.0201) – 5 STARS
5. Technical Diploma (TD), A/C & Refrigeration: Commercial Refrigeration (CIP 47.0201) – 5 STARS

Background: Central Louisiana Technical Community College (CLTCC) is requesting to convert a Technical Competency Area (TCA) to a Career and Technical Certificate (CTC) per LCTCS Policy 1.024 and Louisiana Board of Regents' Academic Affairs Policy 2.15. TCAs aligned with workforce needs are being combined with Industry Based Certifications (IBC) to maximize student learning and time to completion creating new Career and Technical Certificates (CTC). New CTCs will be proposed in areas of need.

Central Louisiana Technical Community College is requesting to delete two TDs from the A/C & Refrigeration program that no longer have students enrolled and change the name of the current A/C & Refrigeration: Residential A/C & Refrigeration Technician TD to Air Conditioning and Refrigeration Technician.



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Fiscal Impact: The administrative structure and allocation of departmental funds will be unchanged, unless otherwise noted.

History of Prior Actions: There is a history of modifying curriculum to meet student and industry needs.

Benefits to the System: The changes will ensure curriculum is aligned to industry needs and better able to prepare students for successful entry into the workforce.


Approved for Recommendation to the Board
Dr. Monty Sullivan

8-14-19

Date



Where Your Future Is Waiting

July 31, 2019

René Cintrón, PhD
Chief Academic Affairs Officer
Louisiana Community and Technical College System
265 S. Foster Drive
Baton Rouge, LA 70810

Dear Dr. Cintrón,

Central Louisiana Technical Community College is requesting LCTCS Board approval for the following program changes.

Deletion of two credentials from the A/C & Refrigeration program (CIP 47.0201):
TD - A/C & REFRIG:COMMERCIAL A/C (45 credit hours)
TD - A/C & REFRIG:COMMERCIAL REFRIG (45 credit hours)

Award name change:

Change the Technical Diploma currently titled A/C & REFRIG:RESIDENTIAL A/C & REFRIGERATION TECNICIAN (CIP 470201, 45 credit hours) to AIR CONDITIONING AND REFRIGERATION TECHNICIAN.

Sincerely,

A handwritten signature in black ink, appearing to read 'William Tulak'.

William Tulak
Vice Chancellor of Academic Affairs
Central Louisiana Technical Community College

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Alexandria, LA 71319

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2100 E.E. Wallace Blvd
PO Box 1465
Ferriday, LA 71334

HUEY P. LONG
CAMPUS
5960 Hwy 167 North
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LAMAR SALTER
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NATCHITOCHE
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COSMETOLOGY (12.0401)

DIVISION: Academics & Health Programs

DEPARTMENT: Personal Services

DIPLOMA/CERTIFICATE OPTIONS

CTC – SHAMPOO ASSISTANT

TD – COSMETOLOGY

CURRICULUM

Course No.	Course Title	Lecture	Lab	Total Credit Hrs.	Total Clock Hrs.
ORNT 1000	Freshman Seminar	1	0	1	15
COSM 1110	Intro., Decontamination, and Infection Control	1	3	4	105
COSM 1121	Properties of Skin, Scalp, and Hair	0	2	2	90
COSM 1130	Shampooing, Rinsing, and Conditioning	1	2	3	105
	CTC – SHAMPOO ASSISTANT			10	315
COSM 1211	Cells, Anatomy, and Physiology	0	2	2	60
COSM 1220	Manicuring and Pedicuring	0	3	3	135
COSM 1230	Wet Hair Styling	1	3	4	150
COSM 1311	Hair Cutting	0	3	3	135
COSM 1321	Permanent Waving	0	5	5	150
COSM 1411	Chemical Hair Relaxing	0	2	2	60
COSM 1420	Thermal Services	1	1	2	45
COSM 1430	Hair Coloring	1	4	5	195
COSM 2510	Facial Services, Massage, and Make-up	1	2	3	75
COSM 2520	Artistry of Artificial Hair	1	1	2	45
COSM 2540	Salon Management	3	1	4	75
COSM 2530	Electricity and Light Therapy	1	1	2	45
CPTR 1000	Introduction to Computers	1	1	2	45
JOBS 2450	Job Seeking Skills	2	0	2	30
	TD – COSMETOLOGY			51	1560

Fall 2019

This would be the only exit point in the curriculum. If they complete the CTC they could be employed as a shampoo assistant. There is actually a permit from the cosmetology board that they the CTC would make them eligible to receive (I was just informed).

§1109. Special Permit for Shampoo Assistants

A. Shampoo Assistants. A special permit authorizing the performance of shampooing shall be issued to any person who successfully completed at least 40 hours of training in shampooing, draping and rinsing at a cosmetology school approved by the board.

William Tulak

*Vice Chancellor of Academic Affairs and Institutional Effectiveness
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