



Changing Lives,
Creating Futures

Monty Sullivan
System President

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Vincent St. Blanc, III

Student Members:

Samantha Rushlow
Shanco "Shawn" Williams

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

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www.lctcs.edu

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. René Cintrón *RC*
Chief Education and Training Officer

FROM: Dr. Adrienne Fontenot *AF*
Director of Adult Learning and Educational Programs

SUBJECT: Program Requests at Fletcher Technical Community College

DATE: 07/26/2019

APPROVED
SK
8/14/19
LCTCS BOARD OF SUPERVISORS

FOR BOARD ACTION:

Recommendation: Staff recommends the Board approve the following program requests listed below.

Program Additions

1. Career and Technical Certificate (CTC), EKG Technician with an IBC in Certified EKG Tech from National Healthcareer Association (CIP 51.0902) – **4 STARS**
2. Career and Technical Certificate (CTC), Associates of Science in Nursing: Nurse Assistant with an IBC in Certified Nurse Assistant from Louisiana Department of Health (CIP 51.0902) – **2 STARS**
3. Career and Technical Certificate (CTC), Practical Nursing: Nurse Assistant with an IBC in Certified Nurse Assistant from Louisiana Department of Health (CIP 51.9301) – **2 STARS**

Program Terminations

4. Technical Competency Area (TCA), EKG Technician (CIP 51.2601) – **4 STARS**
5. Technical Competency Area (TCA), Nursing Assistant (CIP 51.1614) – **2 STARS**
6. Technical Competency Area (TCA), Nursing Assistant (CIP 51.9301) – **2 STARS**

Background: Fletcher Technical Community College is requesting to delete several Technical Competency Areas (TCA) per LCTCS Policy 1.024 and Louisiana Board of Regents' Academic Affairs Policy 2.15. Technical Competency Areas aligned with workforce needs are being combined with Industry Based Certifications (IBC) to maximize student learning and time to completion creating new Career and Technical Certificates (CTC). New CTCs will be proposed in areas of need.

Both the Practical Nursing and the Registered Nursing programs had TCAs in nurse assistant composed of different courses to prepare students for the nurse assistant exam. These two certificates have been converted to CTCs in each as viable exit points within each program's curriculum.



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Fiscal Impact: The administrative structure and allocation of departmental funds will be unchanged, unless otherwise noted.

History of Prior Actions: There is a history of modifying curriculum to meet student and industry needs.

Benefits to the System: The changes will ensure curriculum is aligned to industry needs and better able to prepare students for successful entry into the workforce.


Approved for Recommendation to the Board
Dr. Monty Sullivan

8-14-19
Date



LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

Requests for Programs: New, Modification, and Adoption

TYPE OF PROPOSED CHANGE		
<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Curriculum Modification	<input type="checkbox"/> Curriculum Adoption
Program Name: Practical Nursing: Nurse Assistant		

AWARD LEVEL(S)	
For Board of Regents and LCTCS Review: <input type="checkbox"/> Associate of Applied Science (A.A.S.) <input type="checkbox"/> Associate of Science (A.S.) <input type="checkbox"/> Associate of Arts (A.A.) <input type="checkbox"/> Other Associate Degree Name: <input type="checkbox"/> Certificate of Applied Science (C.A.S.) <input type="checkbox"/> Certificate of General Studies (C.G.S.)	For LCTCS Review: <input type="checkbox"/> Technical Diploma (T.D.) <input checked="" type="checkbox"/> Career and Technical Certificate (C.T.C.) <input type="checkbox"/> Certificate of Technical Studies (C.T.S.)

CIP: 51.3901	Credit Hours: 6	Contact Hours: 135	Award Level: CTC
Name: Practical Nursing: Nurse Assistant Exit Point			

IBC	Issuing Body	Course Title	Course Prefix	Course Number	Credits Awarded
CNA	LDH	Nursing Fundamentals I & Basic Nutrition	HNUR	1211 & 1152	8

<p>PROPOSED CHANGE</p> <p>a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.</p>
Replace TCA with CTC

IMPLEMENTATION DATE (Semester and Year)	Fall 2019
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HISTORY OF PRIOR ACTIONS Provide an overview of changes to this program.
March 2014- Revision to Clock and credit hours based on ACEN recs.

JUSTIFICATION FOR THE PROPOSED CHANGE Include support such as four-year university agreements, industry demand, advisory board information, etc.
Industry demand exists
LOUISIANA WORKFORCE COMMISSION STAR LEVEL (http://www.laworks.net/Stars/)
<input type="checkbox"/> 5 Stars <input type="checkbox"/> 4 Stars <input type="checkbox"/> 3 Stars <input checked="" type="checkbox"/> 2 Stars <input type="checkbox"/> 1 Star

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION			
<input checked="" type="checkbox"/> Main Campus	<input type="checkbox"/> All Campuses	<input checked="" type="checkbox"/> Sites (list below)	<input type="checkbox"/> Distance Education
Site 1: Schriever			
QUALIFIED FACULTY (Check all that apply)			
<input checked="" type="checkbox"/> Use Existing Faculty #: 2	<input type="checkbox"/> Hire Adjunct Faculty #:	<input type="checkbox"/> Hire Full-Time Faculty #: _____	
MINIMUM CREDENTIALS REQUIRED FOR FACULTY			
Education: BSN	Experience: 4 years in Medical Surgical Nursing	Certification: PN	

FISCAL IMPACT: ADMINISTRATION and IMPLEMENTATION COSTS
Department: Nursing
Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.
No change to current administrative structure

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
<u>DAY</u>	<u>24</u>	<u>24</u>	<u>24</u>	<u>24</u>	<u>24</u>
<u>EVENING</u>					
<u>DISTANCE EDUCATION</u>					
Describe Process for Attaining & Estimating Enrollment:	Industry demands				

PROGRAM ACCREDITATION: LSBPNE, ACEN	
Is Program Accreditation, Licensure or Certification Required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If YES, please provide projected accreditation/licensure/certification date:
Type/Name of Program Accreditation, Licensure or Certification Required:	LSBPNE (current 2018/2019), ACEN Feb. 2010-next site visit Spring 2023

PROGRAM CURRICULUM						
Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.						
Subject Code	Course Number	Course Title	Lecture Hours	Lab/Clinical Hours	Contact Hours	Credit Hours

First Semester						
HNUR	1211	Nursing Fundamentals I	45	30/45	120	5
HNUR	1152	Basic Nutrition	15	0/0	15	1
					Total	6

BENEFITS TO THE SYSTEM
Discuss how this change will benefit your students, your community, and the LCTCS.
Students who are unsuccessful in the PN program can exit in the first semester by passing only 6 credits and earn gainful employment

SIGNATURES:

Regina C. Verdini, Ed.D.

College Chief Academic Officer

Date

College Chief Executive Officer

Date



LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

Requests for Programs: New, Modification, and Adoption

TYPE OF PROPOSED CHANGE		
<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Curriculum Modification	<input type="checkbox"/> Curriculum Adoption
Program Name: EKG Technician		

AWARD LEVEL(S)	
For Board of Regents and LCTCS Review: <input type="checkbox"/> Associate of Applied Science (A.A.S.) <input type="checkbox"/> Associate of Science (A.S.) <input type="checkbox"/> Associate of Arts (A.A.) <input type="checkbox"/> Other Associate Degree Name: <input type="checkbox"/> Certificate of Applied Science (C.A.S.) <input type="checkbox"/> Certificate of General Studies (C.G.S.)	For LCTCS Review: <input type="checkbox"/> Technical Diploma (T.D.) <input checked="" type="checkbox"/> Career and Technical Certificate (C.T.C.) <input type="checkbox"/> Certificate of Technical Studies (C.T.S.)

CIP: 51.0902	Credit Hours: 6	Contact Hours: 135	Award Level: CTC
Name: Electrocardiograph Technician			

IBC	Issuing Body	Course Title	Course Prefix	Course Number	Credits Awarded
Certified Electrocardiograph Technician (CET)	National Healthcareer Association (NHA)	EKG Principles and Procedures	HEKG	1011	6

<p>PROPOSED CHANGE</p> <p>a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.</p>
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Replace TCA with CTC

IMPLEMENTATION DATE (Semester and Year)	Fall 2019
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HISTORY OF PRIOR ACTIONS

Provide an overview of changes to this program.

Program approval by LCTCS in May 2014

JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

Industry demand exists

LOUISIANA WORKFORCE COMMISSION STAR LEVEL (<http://www.laworks.net/Stars/>)

5 Stars
 4 Stars
 3 Stars
 2 Stars
 1 Star

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION

<input checked="" type="checkbox"/> Main Campus	<input type="checkbox"/> All Campuses	<input checked="" type="checkbox"/> Sites (list below)	<input type="checkbox"/> Distance Education
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Site 1: Schriever

QUALIFIED FACULTY (Check all that apply)

<input checked="" type="checkbox"/> Use Existing Faculty #: <u>1</u>	<input type="checkbox"/> Hire Adjunct Faculty #: _____	<input type="checkbox"/> Hire Full-Time Faculty #: _____
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MINIMUM CREDENTIALS REQUIRED FOR FACULTY		
Education: Bachelors	Experience: in ECG	Certification: RN, LPN or CET

FISCAL IMPACT: ADMINISTRATION and IMPLEMENTATION COSTS
Department: Allied Health
Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.
No change to current administrative structure

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
<u>DAY</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>
<u>EVENING</u>					
<u>DISTANCE EDUCATION</u>					
Describe Process for Attaining & Estimating Enrollment:	Previous semesters with the TCA				

PROGRAM ACCREDITATION: N/A	
Is Program Accreditation, Licensure or Certification Required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If YES, please provide projected accreditation/licensure/certification date: NA
Type/Name of Program Accreditation, Licensure or Certification Required:	N/A

PROGRAM CURRICULUM
Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the

curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.						
Subject Code	Course Number	Course Title	Lecture Hours	Lab/Clinical Hours	Contact Hours	Credit Hours
First Semester						
HEKG	1011	EKG Principles and Procedures	30	30/45	105	6

BENEFITS TO THE SYSTEM
Discuss how this change will benefit your students, your community, and the LCTCS.
The EKG certification prepares students for entry-level work as an EKG tech.

SIGNATURES:

Regina C. Kerdin, Ed.D. _____

College Chief Academic Officer

_____ Date

_____ College Chief Executive Officer

_____ Date



LOUISIANA'S COMMUNITY & TECHNICAL COLLEGE SYSTEM

Requests for Programs: New, Modification, and Adoption

TYPE OF PROPOSED CHANGE

New Program Curriculum Modification Curriculum Adoption
 Program Name: ASN: Nurse Assistant

AWARD LEVEL(S)

For Board of Regents and LCTCS Review:

- Associate of Applied Science (A.A.S.)
- Associate of Science (A.S.)
- Associate of Arts (A.A.)
- Other Associate Degree
- Name: _____
- Certificate of Applied Science (C.A.S.)
- Certificate of General Studies (C.G.S.)

For LCTCS Review:

- Technical Diploma (T.D.)
- Career and Technical Certificate (C.T.C.)
- Certificate of Technical Studies (C.T.S.)

CIP: 51.3801	Credit Hours: 8	Contact Hours: 180	Award Level: CTC
Name: Nurse Assistant (ASN)			

IBC	Issuing Body	Course Title	Course Prefix	Course Number	Credits Awarded
CNA	LDH	Basic Nursing & Health Assessment	NURS	1000 & 1080	8

PROPOSED CHANGE

b) For Curriculum Modifications, state previous credit and clock hours;

TCA-Nurse Assistant removed. CTC creation

IMPLEMENTATION DATE (Semester and Year)	Fall 2019
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Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.

No additional physical resources necessary.

ANTICIPATED ENROLLMENT:

Students	Year One	Year Two	Year Three	Year Four	Year Five
<u>DAY</u>	<u>22</u>	<u>24</u>	<u>24</u>	<u>24</u>	<u>24</u>
<u>EVENING</u>					
<u>DISTANCE EDUCATION</u>					
Describe Process for Attaining & Estimating Enrollment:	Historical Data				

PROGRAM ACCREDITATION: LSBN, ACEN

Is Program Accreditation, Licensure or Certification Required?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If YES, please provide projected accreditation/licensure/certification date: Spring 2016	
Type/Name of Program Accreditation, Licensure or Certification Required:	ACEN accredited in spring 2016 LSBN continued full approval in spring 2019	

PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours
First Semester						
NURS	1000	Basic Nursing	2	2	120	4

NURS	1080	Health Assessment for Nurses	3	1	75	4
Second Semester						
Third Semester						
Fourth Semester						

BENEFITS TO THE SYSTEM
Discuss how this change will benefit your students, your community, and the LCTCS.
Students will be able to become CNAs after the first semester of clinical.

SIGNATURES:

Regina C. Verdini, Ed.D.

College Chief Academic Officer

Date

College Chief Executive Officer

Date

