



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

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Stephen Toups
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Paul Price, Jr.
First Vice Chair

Willie L. Mount
Second Vice Chair

Members:

Tari T. Bradford
Helen Bridges Carter
Timothy W. Hardy
Alterman L. "Chip" Jackson
Erika McConduit
Michael J. Murphy
Joe Potts
Stanton W. Salathe
Stephen C. Smith
Mark D. Spears, Jr.
Craig Spohn
Vincent St. Blanc, III

Student Members:

Samantha Rushlow
Shanco "Shawn" Williams

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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS

MINUTES

Wednesday, October 9, 2019

9:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.

*There is an opportunity for public comment prior to an item being considered on the agenda. If you wish to make comments to the Board, a comment card must be submitted prior to the start of the meeting.

A. CALL TO ORDER

Chair Toups called the October 9, 2019, LCTCS Board of Supervisors monthly meeting to order at 9:05 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Vinney St. Blanc led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Sara Kleinpeter called roll with the following results:

Members Present

Stephen Toups
Willie Mount
Tari Bradford (departed early)
Helen Carter
Timothy W. Hardy
Chip Jackson
Mickey Murphy
Joe Potts
Samantha Rushlow
Stanton Salathe
Stevie Smith
Vincent St. Blanc, III
Shanco Williams

Absent

Paul Price, Jr
Erika McConduit
Mark D. Spears, Jr.
Craig Spohn

Staff Present

Monty Sullivan
Sara L. Kleinpeter
Joseph Marin
Chris Broadwater
Emily Campbell
Michael Redmond
Anthony Brown
Landon Corbin
Jamisha Polite
Katie Waldrop
Quintin Taylor
René Cintron
Amber Blair
Joel Watkins
Gena Doucet
Jennifer Freeman
Toni Wilson
Allison Bordelon

D. APPROVAL OF MEETING AGENDA FOR OCTOBER 9, 2019

On motion by Supervisor St. Blanc, seconded by Supervisor Bradford, the Board voted to add the item Board Self Evaluation to the Personnel Items on the Agenda. The motion carried.

On motion by Supervisor Mount, seconded by Supervisor Rushlow, the Board voted to approve the October 9, 2019, meeting agenda as amended. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM AUGUST 14, 2019

On motion by Supervisor William, seconded by Supervisor Mount, the Board voted to approve the August 14, 2019, meeting minutes as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Touns provided the following report:

- ❖ SOWELA Chancellor Neil Aspinwall and representatives from Cheniere shared with the board details of the Cheniere Apprenticeship Program in coordination with SOWELA. From Cheniere, Ms. Jane Uebe, Director of Training, joined Dr. Aspinwall at the table.

A video was shared with the Board, highlighting the impact of Cheniere Energy in Louisiana and its workforce. Ms. Uebe shared details about the program and its success at SOWELA. Once completing the program at SOWELA, students are offered a twelve month on the job training program at Cheniere.

Joining Dr. Aspinwall and Ms. Uebe were Nuria Reyes-Arias, SOWELA Executive Director of Institutional Advancement, and Richard Louviere, SOWELA Interim Dean for the School of Industrial Technology, along with two SOWELA students that are currently participating in the Apprenticeship Program: Nathanael Marler (Instrumentation) and Justin Guidry (Process Technology). Each student shared their positive experience in the program and thanked Cheniere and SOWELA for the opportunity.

Chair Touns congratulated the students and thanked Cheniere for their investment in LCTCS and SOWELA. Supervisor Stevie Smith thanked LCTCS Foundation Board Member, Ms. Uebe for her work with our colleges.

- ❖ CSRS Inc. President Tim Barfield and LCTCS Act 391 and Act 360 Program Manager Brian Budd addressed the Board. Mr. Barfield reminded the Board that CSRS works for the LCTCS Facilities Corporation and enjoys the partnership with the LCTCS. He recalled his time with Governor Jindal when the administration knew that LCTCS is the key for workforce development in the state, but there was a challenge ahead in terms of facilities capable of training as needed. As his luck would have it, he feels fortunate to be able to continue in this role at CSRS to aid in creating a stronger workforce through LCTCS. The projects in ACT 391 under the supervision of CSRS are all complete. CSRS is in Phase 3 of the ACT 360 program.

Mr. Budd reviewed each of the programs in further details with the Board, providing visual aid for his presentation. ACT 391 projects are complete. In ACT 360, Phase 1 is complete, Phase 2 is in the final stages of construction, Phase 3 projects are wrapping design stage and soon to begin construction, and Phase 4 projects are being released at this time for advertisement for design firms. In total, both acts have created more than two million square feet of new facilities across the state.

Kathy Spiess with Charbonnet & Associates is tasked with the small business engagement portion of the ACT 360 program. They work on engagement and outreach of small businesses in the communities that facilities will be built. She stated that 98% of all construction dollars went to businesses within the Louisiana state borders.

Chair Toups thanked CSRS and Charbonnet for their work on both projects and looks forward to seeing the projects come to fruition. He noted that in her absence, Supervisor McConduit continues to encourage all to think outside the box in all areas of the program, including considering incorporating the LCTCS students who may be studying in similar fields.

- ❖ Chair Toups thanked the Board and Leadership Team for visiting the Turner Pipe Fabrication facility the day prior. He is grateful they were able to see the operation and to see some of the LCTCS graduates doing what they were trained for.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ LCTCS Public Relations Officer, Quintin Taylor shared with the Board the effort to reengage minority students in STEM (Science, Technology, Engineering and Math) fields. In January, the LCTCS Leadership Team met to discuss how to increase the capacity of nursing students. During the discussion, it became evident that the discussion needed to be broadened to include all STEM related studies. The Leadership team brought together the workforce, public relations, and advancement teams to work on a plan to increase enrollment in these areas, and specifically focus on nontraditional students. The collaboration lead to the need of a marketing campaign that will aid in enrollment. Following a lengthily bid process, Stuart Feigley and his team at Feigley media earned the nod to create this campaign.

Mr. Feigley reviewed in detail the proposal for the plan, including the creative design and approach rationale for the billboard ads, print ads, digital media, posters and scripts for tv and radio, as well as videos for each audience, specific for each college and customized for various career paths of all potential older and minority students.

- ❖ Mr. Taylor provided the Board with a recap of the 2019 LCTCS Annual Conference. The turnout was outstanding with nearly 1,300 people in attendance, 90 of them were from outside Louisiana and not affiliated with the LCTCS colleges.

A video highlighting the 2019 conference was shown to the Board and audience. The video included the "best part of conference" as told by attendees of the event.

- ❖ Introduced Allison Ocmant with the Louisiana Workforce Commission and thanked that agency for its support of the work LCTCS does.
- ❖ Provided a federal policy update to the Board noting that the work on Workforce Pell, Title 9 and the Higher Education Act is ongoing.
- ❖ Noted that the 2019 ACCT Annual Congress will be held next week in San Francisco. In addition to the presentations that LCTCS is participating in, Supervisor Tim Hardy will seek reelection to the ACCT Board of Directors.

- ❖ College Updates:
 - Northshore Technical Community College (NTCC) was awarded a \$1.9 million Delta Regional Authority Grant from the US Department of Labor to support scaling innovative apprenticeships models in the fields of mechatronics, marine services, wind technology,

equipment operations and industrial machines in collaboration with Nunez Community College (NCC) and Delgado Community College (DCC).

- DCC, in partnership with Nunez and NTCC, was awarded a \$1.9 million grant from NASA.
- Congratulated the NTCC Gator Library for being nominated by LOUIS as a Library of the Year.
- SOWELA, for the first time in college history, exceeded 4,000 students enrolled for credit, resulting in a 25% enrollment increase in the fall.
- Louisiana Delta Community College (LDCC) grew its enrollment by 20% this fall semester.
- Central Louisiana Technical Community College recently hosted a grand opening of the new downtown campus.
- NTCC recently opened the new Livingston Campus, which will co-house the Livingston Parish Economic Office.
- SLCC opened two technical high schools, which will drive the dual enrolment for the rural communities.
- Congratulated Northwest Louisiana Technical Community College on the successful rebranding efforts to promote the new name of the college.
- Announced that the Chancellor search at Baton Rouge Community College has begun. Forums were well attended by the local business community and campus faculty and staff with great feedback for what they see as priorities for the next leader. Additionally, the student forum was filled with more than 200 students to share what they want in the next chancellor.
- Teased the Board and audience with the announcement that two colleges are in line for seven figure gifts and those will be announced when appropriate.

Chairman Toups asked if there are any requests for public comment.

Ms. Kleinpeter noted that no requests for public comment were submitted.

G. GENERAL ACTION ITEMS**

Supervisor St. Blanc presented the Academic and Student Affairs Action Items for consideration by the Board.

ACADEMIC AND STUDENT AFFAIRS

1. For Review and Advisement: Revision to LCTCS Policy #1.017, Institutional Agreements

For Board Review and Advisement. No action was taken.

2. For Review and Advisement: Revisions to LCTCS Policy #2.006, Athletic Programs

For Board Review and Advisement. No action was taken.

3. For Board Action: Revisions to LCTCS Policy #2.003, Campus Safety and Hazing

On motion by Supervisor Murphy, seconded by Supervisor Salathe, the Board voted to approve the attached revisions to Policy #2.003, "Campus Safety and Hazing." The motion carried.

Supervisor Jackson presented the Facilities Action Items for consideration by the Board.

FACILITIES

4. Acceptance of Property on Behalf of Nunez Community College from Sidney Torres, IV

On motion by Supervisor Smith, seconded by Supervisor Rushlow, the Board voted to authorize and accept the donation of property from Sidney Torres IV, through the Nunez Community College Foundation, located at 101 West Virtue Street for the use of Nunez Community College, upon completion of final due diligence. The donation of this property must be recorded with the local Clerk of Courts and the State Land Office. The motion carried.

5. Acceptance of Property on Behalf of Nunez Community College from the St. Bernard Parish Government

On motion by Supervisor Salathe, seconded by Supervisor St. Blanc, the Board voted to authorize the President and Chancellor of Nunez Community College to negotiate and execute all documents necessary to accept the donation of property located at 100 W. Virtue Street Chalmette, from the St. Bernard Parish Government, through the Nunez Community College Foundation, to house its Aerospace Manufacturing Technology Program. The transfer of this property must be recorded with the local Clerk of Courts and the State Land Office. The motion carried.

6. Acceptance of Property on Behalf of Nunez Community College from J & A Meraux, Inc.

On motion by Supervisor Salathe, seconded by Supervisor Williams, the Board voted to authorize the President and Chancellor of Nunez Community College to negotiate and execute all documents necessary to accept the donation of property located at 3700 Paris Road from J & A Meraux, Inc. as a portion of the match requirement for the proposed Act 360 project. The transfer of this property must be recorded with the local Clerk of Courts and the State Land Office. The motion carried.

Supervisor Bradford presented the Finance Action Items for consideration by the Board.

FINANCE

7. Consulting Services Contract between River Parishes Community College and Carter

On motion by Supervisor Williams, seconded by Supervisor Mount, the Board voted to approve a consulting services contract between River Parishes Community College and Carter, effective September 1, 2019 through August 31, 2020. This contract is subject to approval by the Office of State Procurement. The motion carried.

8. Professional Services Contract between LCTCS and Ellucian Support, Inc.

On motion by Supervisor Jackson, seconded by Supervisor St. Blanc, the Board voted to authorize the System President to execute a contract between the LCTCS and Ellucian Support, Inc. for maintenance services, effective December 1, 2019 through November 30, 2020. The motion carried.

9. Social Services Contract between Louisiana Delta Community College and Opportunities Industrialization Centers of Ouachita, Inc.

On motion by Supervisor Mount, seconded by Supervisor St. Blanc, the Board voted to approve a social services contract between Louisiana Delta Community College and Opportunities Industrialization Center of Ouachita, Inc., effective July 1, 2019 through June 30, 2020. This contract is subject to the approval of the Office of State Procurement. The motion carried.

10. FY 2019-2020 Operating Budget for LCTCS Entities

On motion by Supervisor Rushlow, seconded by Supervisor Murphy, the Board voted to accept receipt of the formal FY 2019-20 operating budgets of the LCTCS Colleges and the Board office. The motion carried.

11. Accreditation Funding Plans

On motion by Supervisor Carter, seconded by Supervisor Rushlow, the Board voted to approve plans submitted by Northshore Technical Community College and Central Louisiana Technical Community College for the use of accreditation funds appropriated. The motion carried.

Supervisor Hardy presented the Personnel Action Items for consideration by the Board.

PERSONNEL

12. For Review and Advisement: Revisions to LCTCS Policy #6.030, Drug Free Workplace

For Board Review and Advisement. No action was taken.

On motion by Supervisor Smith, seconded by Supervisor St. Blanc, the Board voted to enter Executive Session to discuss Items G.13 Pending and Potential Litigation, G. 14. Performance Evaluations of LCTCS Chancellors and Director, G. 15 Performance Evaluation of LCTCS President, and G. 16. LCTCS Board Self Evaluation.

Ms. Kleinpeter noted for the record that Supervisor Bradford departed the meeting prior to the roll call.

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote on the motion with the following results:

Yeas - 12	Nays - 0
Stephen Toups	Joe Potts
Willie Mount	Samantha Rushlow
Helen Carter	Stanton Salathe
Timothy W. Hardy	Stevie Smith
Chip Jackson	Vincent St. Blanc, III
Mickey Murphy	Shanco Williams

The Board entered Executive Session at 10:59 a.m., following a unanimous vote.

A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Stephen Toups	Joe Potts
Willie Mount	Samantha Rushlow
Helen Carter	Stanton Salathe
Timothy W. Hardy	Stevie Smith
Chip Jackson	Vincent St. Blanc, III
Mickey Murphy	Shanco Williams

The Board reconvened from Executive Session at 12:28 p.m.

Chair Toups stated that no votes were taken, and no consensus was reached during the Executive Session.

Supervisor Hardy continued to present the Personnel Action Items for consideration by the Board.

13. Pending and Potential Litigation

On motion by Supervisor Smith, seconded by Supervisor Williams, the Board voted to authorize the System President and Board Counsel to negotiate a settlement between a former employee at Central Louisiana Technical Community College and the College. The motion carried.

14. Performance Evaluations of LCTCS Chancellors and Director

For Board Information. No action was taken.

15. Performance Evaluation of LCTCS President

For Board Information. No action was taken.

Additional Item 16: LCTCS Board Self Evaluation

For Board Information. No action was taken.

Chair Toups presented the Consent Agenda Items for consideration by the Board.

On motion by Supervisor St. Blanc, seconded by Supervisor Jackson, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.5. The motion carried.

H. CONSENT AGENDA

1. LCTCS CLOUD COMPUTING PROGRAMS

i. Program Revisions at Bossier Parish Community College

1. Associate of Applied Science (AAS) in Systems Administration with a concentration in Cloud Computing (CIP 11.1001) – **5 STARS**

ii. Program Revisions at Baton Rouge Community College

1. Associate of Applied Science (AAS) in Computing and Information Technology with a concentration in Cloud Computing (CIP 11.0501) – **5 STARS**

iii. Program Revisions at Central Louisiana Technical Community College

1. Associate of Applied Science (AAS) in Cloud Computing (CIP 11.0902) - **5 STARS**

iv. Program Revisions at Louisiana Delta Community College

1. Associate of Applied Science (AAS) in Full Stack Cloud Developer (CIP 11.0902) – **5 STARS**

v. Program Revisions at South Louisiana Community College

1. Associate of Applied Science (AAS) in Information Technology (CIP 11.0901) – **5 STARS**

- a. Certificate of Technical Studies (CTS) in Cloud Computing Specialist (CIP 11.0902) – **5 STARS**

vi. Program Revisions at SOWELA Technical Community College

1. Associate of Applied Science (AAS) in Information Systems Technology with a concentration in Cloud Computing (CIP 11.0103) – **5 STARS**

2. CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE

i. Program Addition

1. Career and Technical Certificate (CTC), Electrician Helper (CIP 46.0602) with an IBC in NCCER Core from the National Center for Construction Education and Research (NCCER) – **5 STARS**

ii. Program Modifications

1. Technical Diploma (TD) Electrician: Industrial to Electrician Technology (CIP 46.0302) – **5 STARS**
2. Technical Diploma (TD) Commercial Wiring I to Commercial Wiring (CIP 46.0302) – **5 STARS**
 - a. Certificate in Technical Studies (CTS) Residential Electrician (CIP 46.0302) – **5 STARS**

iii. Program Terminations

1. Technical Diploma (TD) Commercial Wiring II (CIP 46.0302) – 4 STARS
 - a. Certificate of Technical Studies (CTS) – ELEC: Energy Systems Technician (CIP 46.0302) – **4 STARS**
 - i. Technical Competency Area (TCA) – Electrician Helper (CIP 46.0302) – **3 STARS**
 - ii. Technical Competency Area (TCA) – ELEC: Solar Systems Installer (CIP 46.0302) – **3 STARS**

3. FLETCHER TECHNICAL COMMUNITY COLLEGE

i. Program Addition

1. Associate of Science (AS), Geology (CIP 40.0601) – **4 STARS**

ii. Program Modification

1. Associate of Applied Science (AAS), Medical Laboratory Technician (CIP 51.1004) – **4 STARS**

4. LOUISIANA DELTA COMMUNITY COLLEGE

i. Program Adoption

1. Certificate of Technical Studies (CTS) in Pharmacy Technician (CIP 51.0805) – **4 STARS**

5. SOWELA TECHNICAL COMMUNITY COLLEGE

i. Program Addition

1. Associate of Applied Science (AAS), Machine Tool Technology (CIP 47.0303) – **5 STARS**
 - a. Technical Diploma (TD), Machine Tool Technology (CIP 47.0303) with an IBC in Level III Millwright from the National Center for Construction Education and Research (NCCER) – **5 STARS**
 - i. Certificate of Technical Studies (CTS), Machine Tool Technology (CIP 47.0303) with an IBC in Level II Millwright from the National Center for Construction Education and Research (NCCER) – **5 STARS**
 1. Career and Technical Certificate (CTC), Machine Tool Technology (CIP 47.0303) with an IBC in NCCER Core and Level I Millwright from the National Center for Construction Education and Research (NCCER) – **5 STARS**

Chair Toups referenced the Updates and encouraged Board members to review the information provided.

I. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Report on the Usage of Policies #6.037, Tuition and Fee Exemption for Full Time Employees, #6.038, Tuition Assistance for Full Time Employees, and #6.039, Employee, Child or Dependent, and Spouse Tuition Reduction
4. Status Report on Capital Projects
5. FY 2019-20 Budgeted Waivers and Discounts of LCTCS Entities

J. OTHER BUSINESS

1. 2020 LCTCS Board Meeting Schedule

On recommendation by Supervisor Mount, seconded by Supervisor Salathe, the Board voted to approve the 2020 Board Meeting schedule as presented. Meetings are scheduled on the second Wednesday of the month, with no regular meetings held in January, March, May, July, September, or November. The motion carried.

On recommendation by Supervisor Mount, seconded by Supervisor Murphy, the Board voted to approve the resolution as follows:

WHEREAS, the Board of Supervisors of the Louisiana Community & Technical College System is established by law to supervise and manage the colleges comprising the Louisiana Community & Technical College System; and

WHEREAS, the Board of Supervisors is authorized by law to adopt rules and regulations necessary or proper for the business of the board and for the government of the colleges comprising its system and for promoting their purposes; and

WHEREAS, the Board of Supervisors is further authorized by law to establish and regulate, through its bylaws, the appointment, qualifications, meetings and duties of any additional standing or select committees for the effective administration of its duties; and

WHEREAS, the establishment of a Governance Committee could assist the Board of Supervisors with ensuring that the Board of Supervisors operates in as effective a manner as is deserved by the colleges within its system and the citizens of the State of Louisiana; and

WHEREAS, it is incumbent upon the members of the Board of Supervisors of the Louisiana Community & Technical College System to ensure that the establishment and operation of a Governance Committee complies with the specific authority granted to it through the Louisiana Constitution, state statutes and established bylaws of the Board of Supervisors.

THEREFORE, BE IT RESOLVED, the Board of Supervisors of the Louisiana Community & Technical College System does hereby urge and request that staff of the Louisiana Community & Technical College System, to be selected by Dr. Monty Sullivan, President, prepare a report for the Board of Supervisors providing recommendations for any amendments necessary to established bylaws for the creation and effective operation of a Governance Committee, which shall be as a permanent standing committee, as well as identifying legal parameters for the establishment and operation of a Governance Committee.

BE IT FURTHER RESOLVED that a copy of such report be provided to the Board of Supervisors no later than December 11, 2019.

The motion carried.

There was no further business to come before the Board.

K. ANNOUNCEMENTS

There were no further announcements for the Board.

L. ADJOURNMENT

On motion by Supervisor Salathe, seconded by Supervisor Smith, the Board adjourned the meeting at 12:35 p.m.