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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

FROM: Joseph F. Marin *JFM*
Chief Operations Officer

DATE: November 14, 2019

RE: Legal Services Contract for LCTCS

APPROVED
Stz 12/11/19
LCTCS BOARD OF SUPERVISORS

FOR BOARD ACTION

Recommendation: Staff recommends that the Board amend the legal services contract with Breazeale, Sachse & Wilson, LLP (BSW), from July 1, 2019 through December 31, 2019 to July 1, 2019 through June 30, 2022 at an amount not to exceed \$675,000. This contract amendment is subject to the approval of the Office of State Procurement.

Background: Since the inception of the Louisiana Community and Technical College System, the firm of Breazeale, Sachse & Wilson, LLP has served as Board Counsel for the system on a contractual basis. Per Louisiana Attorney General's guidelines, legal contracts are allowed for an amount not to exceed three years, with hourly reimbursement rates set by the Attorney General's office, which are lower than what is charged in the private market.

The proposed contract provides that BSW serve as the legal representative for the Board, to include all colleges of the system while some legal services and advising will occur through in-house staff to minimize cost while serving as the initial conduit for legal review. A single contract for legal services for the system provides for more cost efficiency and provides for comprehensive Board legal representation and oversight, addressing all legal issues across the system.

Fiscal Impact: Not to exceed \$675,000 over three years reduced from \$900,000 previously.

History of Prior Board Action: The Board approved a legal services contract with Breazeale, Sachse & Wilson, LLP at the March 2016 board meeting at a cost not to exceed \$300,000 annually. The Board further acted at the June 2019 meeting to extend the contract from July 2019 through December 2019, with an option to extend to February at a cost not to exceed \$55,000.

Benefits to the System: Approval of this item will allow for continued centralized legal representation of the Board for LCTCS legal issues that may occur across the system.

Monty Sullivan
Approved for Recommendation to the Board
Dr. Monty Sullivan, President

12-11-19
Date