



# LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

## LCTCS BOARD OF SUPERVISORS MINUTES

Wednesday, December 11, 2019

10:00 a.m.

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.

\*There is an opportunity for public comment prior to an item being considered on the agenda. If you wish to make comments to the Board, a comment card must be submitted prior to the start of the meeting.

A separate Audit Committee meeting was held on Wednesday, December 11, 2019, at 9:00 a.m.

### A. CALL TO ORDER

**Chair Toups called the December 11, 2019, LCTCS Board of Supervisors monthly meeting to order at 10:00 am.**

### B. PLEDGE OF ALLEGIANCE

**Representative Elect Vinney St. Blanc led the assembly in reciting the Pledge of Allegiance.**

### C. ROLL CALL

Board Coordinator, Sara Kleinpeter called roll with the following results:

#### Members Present

Stephen Toups  
Paul Price, Jr.  
Willie Mount  
Helen Carter  
Timothy W. Hardy  
Mickey Murphy  
Samantha Rushlow  
Stanton Salathe  
Stevie Smith  
Mark D. Spears, Jr.  
Craig Spohn  
Shanco Williams

#### Absent

Tari Bradford  
Chip Jackson  
Erika McConduit  
Joe Potts

#### Staff Present

Monty Sullivan  
Sara L. Kleinpeter  
Joseph Marin  
Chris Broadwater  
Emily Campbell  
Michael Redmond  
AcQueen Grant  
Anthony Brown

Katie Waldrop  
Quintin Taylor  
Gena Doucet  
Amber Blair  
Joel Watkins  
Toni Wilson  
Tommy Williams  
Jennifer Daly Freeman

*Changing Lives,  
Creating Futures*

Monty Sullivan  
*System President*

Officers:  
Stephen Toups  
*Chair*

Paul Price, Jr.  
*First Vice Chair*

Willie L. Mount  
*Second Vice Chair*

Members:

Tari T. Bradford  
Helen Bridges Carter  
Timothy W. Hardy  
Alterman L. "Chip" Jackson  
Erika McConduit  
Michael J. Murphy  
Joe Potts  
Stanton W. Salathe  
Stephen C. Smith  
Mark D. Spears, Jr.  
Craig Spohn

Student Members:

Samantha Rushlow  
Shanco "Shawn" Williams

Louisiana  
Community  
& Technical  
College System

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Baton Rouge, LA 70806

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**D. APPROVAL OF MEETING AGENDA FOR DECEMBER 11, 2019**

**On motion by Supervisor Price, seconded by Supervisor Rushlow, the Board voted to amend the agenda to replace “review and advisement” with “board action” on item H.2. Amendments to LCTCS WorkReady U Policies #1.101, #1.102, #1.103, #1.110, #1.111, #1.113, #1.114, #1.116, #1.117 and the deletion of #1.112. The motion carried.**

**On motion by Supervisor Carter, seconded by Supervisor Mount, the Board voted to approve the December 11, 2019, meeting agenda as amended. The motion carried.**

**E. APPROVAL OF MEETING MINUTES FROM OCTOBER 9, 2019**

**On motion by Supervisor Mount, seconded by Supervisor Williams, the Board voted to approve the October 9, 2019, meeting minutes as presented. The motion carried.**

**F. REPORTS**

1. Chair of the Board Report

Chair Toups provided the following report:

- ❖ Presented former Supervisor, Representative Elect Vinney St. Blanc, with a plaque of appreciation, resolution of service and gift for his fourteen years as a member of the LCTCS Board of Supervisors. He will take office as State Representative on January 13, 2020.

The resolution reads as follows:

Louisiana Community & Technical College System  
In the Name and By The Authority of The State of Louisiana  
The Board of Supervisors thanks and commends

**Vincent "Vinney" St. Blanc**

Whereas, Vinney St. Blanc has served for 14 years as an LCTCS Board of Supervisor and provided outstanding service to the people of Louisiana through post-secondary educational and workforce development, and

Whereas, Vinney St. Blanc also served for more than 10 years as a vocational adult education teacher, vocational agriculture teacher, Future Farmers of America advisor, basketball and track coach of the Centerville High School earning the school its first track state title, and

Whereas, Vinney St. Blanc led the charge for equity and quality of life improvements as Mayor of Franklin, LA, and

Whereas, Vinney St. Blanc advocated on behalf of LCTCS to influence education policy and to ensure students had access to life changing academic and workforce training throughout Louisiana.

Therefore, Be It Resolved, that the Louisiana Community & Technical College System Board of Supervisors commends Vincent “Vinney” St. Blanc for his public service to not only Franklin, but the State of Louisiana as a whole; and

Be It Further Resolved, that upon his departure to serve as a Louisiana House of Representative for District 30, Vincent “Vinney” St. Blanc be recognized for his achievements and accomplishments as an LCTCS Board of Supervisor via this resolution on this 11th day of December 2019.

Mr. St. Blanc thanked the Board and System Office for their support. He is keenly aware of the work that LCTCS does and knows that it is a model representation of what is good in Louisiana. He’s grateful for the opportunity to serve the State and for the support shown by all.

- ❖ Invited Central Louisiana Technical Community College (CLTCC) Chancellor Jimmy Sawtelle and Bill Fontenot, President & CEO of Cleco Corporate Holding, LLC to the table to make an announcement. Mr. Fontenot noted that Cleco is thrilled to make this million-dollar investment to CLTCC, explaining that the investment is also beneficial to the entire central Louisiana community and will aid in growing the workforce base in central Louisiana. Executive Vice Chancellor of Student Services, Enrollment Management & Foundation Relations, Heather Poole noted that these funds will be used to endow scholarships and professorships for CLTCC.
- ❖ Congratulated Supervisor Tim Hardy for his recent Chair’s appointment to the Association of Community College Trustees (ACCT) Board for a year’s term. Dr. Sullivan commended Sara Kleinpeter, Quintin Taylor, and Katie Waldrop for their work on Mr. Hardy’s ACCT Campaign.
- ❖ Reminded Board members to attend the commencement ceremonies around the state over the next few weeks if they are able.

## 2. President’s Report

Dr. Sullivan provided the following report:

- ❖ Welcomed members of the current class of the Louisiana Certified Workforce Development program. He also recognized the alumni members of this program in the audience. He thanked Jennifer Daly Freeman for her work in planning and executing this program regularly.
- ❖ Invited members to attend the LCTCS Advocacy meetings that will occur over the next few months across the state. He noted that the first Advocacy meeting was held at BRCC and was well attended by newly elected officials. The message of community colleges in Louisiana was well received.
- ❖ Provided a federal legislative update. The Higher Education Reauthorization Act is moving through Congress. The current version of the Act includes a short-term Pell Initiative that provides for a certification in areas like NCCER. This is an initiative that will benefit our students in short-term certifications. A recent study was done and reveals that as a result of those short-term certifications, graduates are earning an increase of five to six thousand dollars annually.

The Futures Act was approved in the Senate that provides funding for HBCUs and minority serving institutions. Three colleges: Baton Rouge Community College (BRCC), South Louisiana Community College (SLCC), and Delgado Community

College (DCC) are identified as MSIs (minority serving institutions) and qualified for this funding.

- ❖ Fletcher Technical Community College (FTCC) Chancellor Kristine Strickland shared with the Board the news that an FTCC faculty member died in a car accident the week prior. Daphne LeRay was a math instructor who was loved by all – colleagues and students alike. She was an FTCC instructor for fifteen years and was named assistant department head of mathematics. A moment of silence was held to remember her.
- ❖ Provided the following college updates:
  - Nunez Community College (NCC) Chancellor Tina Tinney shared with the Board her journey to lead NCC in new directions that benefit both the students and faculty. She presented each Board member with a copy of the book *Tribe*.
  - SACSCOC will host their annual meeting in the next week. He noted the following colleges were reaffirmed in 2019: BRCC, River Parishes Community College (RPCC), SLCC, and SOWELA Technical Community College (SOWELA). Louisiana Delta Community College (LDCC), after much work, was placed in good standing with SACSCOC. Northshore Technical Community College (NTCC) received word that they are authorized for a candidacy visit from SACSCOC and noted that this has been an ongoing attempt for seven years.
  - Nursing capitation fund was reinstated across all nursing programs across the state of Louisiana. LCTCS Colleges were able to secure \$1.2 million of the \$2.5 million for nursing capitation, expanding the number of slots available in our system.
  - Congratulated SOWELA and SLCC for being named to the Aspen Institute’s college excellence program’s top 150 colleges in America, making them eligible for the million-dollar grand prize.
  - Congratulated NTCC and SOWELA on being recognized by the Aspen Institute for College Excellence in Equity Programs for eligibility to apply for the 2020 Excellence in Community College STEM Award.

**Dr. Sullivan presented the Board Development Item on the Agenda.**

**G. BOARD DEVELOPMENT**

1. Our Louisiana 2020 Goals #5 and #6: Business Partnership and Foundation Assets

LCTCS Chief Public Affairs Officer, Quintin Taylor, introduced Mr. Milton Graugnard, Chair of the Louisiana Construction Education Foundation (LCEF), and Mr. Chandler LeBeouf, Vice Chancellor of External Relations and Workforce Innovation at FTCC to the Board. He noted that the advancement teams across the System have exceeded goal #5 to Quadruple Business Partnership and are close to meeting goal #6 to Double Foundation Assets.

Mr. Graugnard noted that the LCEF Board is donating \$250,000 to the LCTCS Foundation to endow funds for scholarships in construction trades. He stated that LCEF is appreciative of the work of the community college system to train employees in the construction field.

Mr. LeBeouf discussed the importance of goals #5 and #6 working together to benefit each other. One of the ways that FTCC increased their foundation assets is by working to engage in business partnerships.

**Chairman Toups asked if there were any requests for public comment.**

Ms. Kleinpeter noted that no requests for public comment were submitted.

#### **H. GENERAL ACTION ITEMS\*\***

**Chairman Toups presented the Committee of the Whole Item for consideration by the Board.**

##### **COMMITTEE OF THE WHOLE**

1. ~~For Review and Advise~~ment: Revision to the LCTCS Board By-Laws

Supervisor Mount reviewed the proposed changes to the By-Laws with the Board, noting that the changes reflect an updated version of the By-Laws that adds in a committee that will oversee and advise on governance matters.

**On motion by Supervisor Smith, seconded by Supervisor Price, the Board voted to accept the proposed revisions to the LCTCS Board By-Laws. The motion carried.**

**Supervisor Price presented the Academic and Student Affairs Action Items for consideration by the Board.**

##### **ACADEMIC AND STUDENT AFFAIRS**

2. ~~For Review and Advise~~ment: For Board Action: Amendments to LCTCS WorkReady U Policies #1.101, #1.102, #1.103, #1.110, #1.111, #1.113, #1.114, #1.116, #1.117 and the deletion of #1.112

**On motion by Supervisor Murphy, seconded by Supervisor Salathe, the Board voted to approve the amendments to LCTCS WorkReady U Policies #1.101, #1.102, #1.103, #1.110, #1.111, #1.113, #1.114, #1.116, #1.117 and the deletion of #1.112. The motion carried.**

3. For Review and Advise

**For Board Review and Advise**ment. No action was taken.

4. For Board Action: Revisions to LCTCS Policy #2.019, Athletic Programs

**On motion by Supervisor Carter, seconded by Supervisor Mount, the Board voted to approve LCTCS Policy #2.019 titled "Athletic Programs." The motion carried.**

Supervisor Spohn requests that staff review the issue of royalties for colleges with the use of college logos or mascots.

5. Student Referendum for South Louisiana Community College (SLCC)

On motion by Supervisor Mount, seconded by Supervisor Rushlow, the Board considered authorizing the Student Government Association (SGA) at South Louisiana Community College to conduct a referendum to assess a \$4.00 per credit hour student life fee each semester, subject to a twelve-hour cap of \$48.00. Following a lengthy discussion, Supervisor Mount withdrew her original motion.

SLCC Chancellor, Natalie Harder, addressed the Board and explained that SLCC's main and rural campuses suffer from lack of space for student organizations to meet on a regular basis. She noted that the proposed student led referendum request will result in a fee that will be dedicated to building a new student life center. The SLCC Student Government Association has engaged in presenting a referendum to build a new space on the main campus to host student activities. Supervisor Rushlow, as the President of SLCC's SGA, noted that she polled students across the campuses at SLCC. The visits made Ms. Rushlow aware of the lack of connection of the rural campus students to the main campus of SLCC. As a result of a survey of 400 students, they expressed the following needs: counseling/mental health, medical services, childcare, and more access to food. The services currently offered are not in a convenient place for access.

Dr. Sullivan noted that this board item is to approve a referendum for a fee, it does not approve the building of a new facility. Mr. Marin explained that there are structures in place for how student funds are used on campus.

Chancellor Harder ensured the Board that SLCC will be sure to follow the appropriate process for buildings.

**On motion by Supervisor Mount, seconded by Supervisor Smith, the Board voted to authorize the Student Government Association at South Louisiana Community College to conduct a referendum to assess a \$4.00 per credit hour student life fee each semester, subject to a twelve hour cap of \$48.00, subject to the appropriate approval for facilities. The motion carried.**

6. Institutional Accreditation Update for Select LCTCS Colleges

**For Board Information. No action was taken.**

**Supervisor Smith presented the Facilities Action Items for consideration by the Board.**

**FACILITIES**

7. Revised Item-Facility Use Agreement between the St. Charles Parish United Way and the LCTCS for the Benefit of River Parishes Community College

**On motion by Supervisor Spohn, seconded by Supervisor Hardy, the Board voted to authorize a revision to the location in a Facility Use Agreement with the St. Charles Parish United Way to provide training and instruction at 13145 Hwy. 90, Boutte, LA 70039. The motion carried.**

8. Cooperative Endeavor Agreement between the Delgado Community College Foundation and the Louisiana Community and Technical College System

**On motion by Supervisor Spears, seconded by Supervisor Price, the Board voted to authorize the President and the Chancellor of Delgado Community College to negotiate and execute a cooperative endeavor agreement between the Delgado Community College Foundation and the LCTCS, on behalf of the Delgado Community College, to construct an athletic building and to provide other baseball field improvements on the City Park Campus. The motion carried.**

9. Acceptance of Property on Behalf of Central Louisiana Technical Community College from the LCTCS Foundation

**On motion by Supervisor Williams, seconded by Supervisor Carter, the Board voted to authorize the President and Chancellor of Central Louisiana Technical Community College to negotiate and execute all documents necessary to accept the donation of property located at 803 6th Street, Alexandria, LA from Regions Bank, through the Louisiana Community and Technical College System Foundation. The transfer of this property must be recorded with the local Clerk of Courts and the State Land Office. The motion carried.**

10. Naming Opportunities at Fletcher Technical Community College

**On motion by Supervisor Salathe, seconded by Supervisor Spohn, the Board voted to authorize Fletcher Technical Community College naming opportunities at Fletcher Technical Community College.**

**Burguieres Family**

This naming right is made possible by a \$100,000 commitment from Burguieres Family.  
Location: Fletcher Main Campus, Atrium (\$60,000) and Student Lounge (\$40,000)

**Lorio Foundation**

This naming right is made possible by a \$120,000 commitment from Lorio Foundation.  
Location: Thibodaux Facility, Cardiopulmonary Care Program Lab.

**Ochsner Health System**

This naming right is made possible by a \$10,000 investment from Ochsner Health System.  
Location: Thibodaux Facility, Cardiopulmonary Care Program Classroom.

**The motion carried.**

**Supervisor Mount presented the Finance Action Items for consideration by the Board.**

**FINANCE**

**11. Contracts:**

- a. Personal Services Contract between South Louisiana Community College and Catholic Charities of Acadiana, Inc.

**On motion by Supervisor Rushlow, seconded by Supervisor Spohn, the Board voted to approve a personal services contract between South Louisiana Community College and Catholic Charities of Acadiana, Inc., effective August 12, 2019 through August 11, 2020. This contract is subject to approval by the Office of State Procurement. The motion carried.**

- b. Professional Services Contract between LCTCS and Feigley Communications, LLC

**On motion by Supervisor Spohn, seconded by Supervisor Carter, the Board voted to approve a professional services contract between LCTCS and Feigley Communications LLC, effective December 1, 2019 through November 30, 2020. This contract is subject to approval by the Office of State Procurement. The motion carried.**

12. Review and Advisement: Revisions to Policy #5.003, Contract Submission and Approval

**For Review and Advisement: No action was taken.**

13. Board of Regents Statewide Matched Endowments – Construction Management Pathways

Chairman Toups recused himself from the vote on this item citing a conflict of interest because of his role on the Louisiana Construction Education Foundation Board.

**On motion by Supervisor Carter, seconded by Supervisor Williams, the Board voted to approve a \$220,000 donation from Louisiana Construction Education Foundation with the purpose to endow scholarships in Construction Management Pathways. These funds will be equally distributed to our college foundations and require each college foundation to collectively match and bring the total private funds to \$440,000. The \$440,000 in private funds will be applied for an endowment by Board of Regents for an \$880,000 corpus. Such donations with statewide impact will take priority:**

**Louisiana Construction Education Foundation**

Two-Year Workforce Endowed Scholarship in Construction Management Pathways.  
After all matches and endowments awarded: *\$880,000 total (\$440,000 private: \$440,000 public)*



Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote on the motion with the following results:

Yeas - 11	Nays - 0
Paul Price	Stan Salathe
Willie Mount	Stephen Smith
Helen Carter	Mark Spears
Tim Hardy	Craig Spohn
Michael Murphy	Shanco Williams
Samantha Rushlow	

**The motion carried.**

14. Board of Regents Statewide Matched Endowments – Transportation and Logistics Pathways

**On motion by Supervisor Smith, seconded by Supervisor Spohn, the Board voted to approve a \$250,000 donation from an anonymous donor with the purpose of endowing scholarships in Transportation and Logistics Pathways. These funds will be equally distributed to our college foundations and require each college foundation to collectively match and bring the total private funds to \$500,000. The \$500,000 in private funds will be applied for an endowment by Board of Regents for a \$1,000,000 corpus. Such donations with statewide impact will take priority:**

**Anonymous Donor**

Two-Year Workforce Endowed Scholarship in Transportation and Logistics Pathways. After all matches and endowments awarded: *\$1,000,000 total (\$500,000 private: \$500,000 public)*

**The motion carried.**

15. Board of Regents Matched Endowments for LCTCS Colleges

**On motion by Supervisor Smith, seconded by Supervisor Price, the Board voted to approve the endowed scholarships below:**

a. **Baton Rouge Community College**

Two-Year Workforce Endowed Scholarship in Finance and Accounting *\$40,000 total (\$30,000 private: \$10,000 public)*

Endowed Professorship in Construction Management  
*\$100,000 total (\$60,000 private: \$40,000 public)*

b. **Bossier Parish Community College**

Woodman Life Chapter 54 Endowed Two-Year Workforce Scholarship in Business  
*\$40,000 total (\$30,000 private: \$10,000 public)*

Woodman Life Chapter 54 Endowed Two-Year Workforce Scholarship in Allied Health  
*\$60,000 total (\$30,000 private: \$30,000 public)*

Bossier Volunteer Guild Endowed Two-Year Workforce Scholarship in Allied Health  
*\$20,000 total (\$10,000 private: \$10,000 public)*

Jayma Ware Memorial Endowed Two-Year Workforce Scholarship in Allied Health (EMT) \$20,000 total (\$10,000 private: \$10,000 public)

BPCC Foundation Endowed Two-Year Workforce Scholarship in Engineering (STEM Transfer) \$40,000 total (\$20,000 private: \$20,000 public)

BREMCO Endowed Two-Year Workforce Scholarship in Engineering (STEM Transfer) \$100,000 total (\$50,000 private: \$50,000 public)

John and Joanna Magle Endowed First Generation Scholarship  
\$150,000 total (\$90,000 private: \$60,000 public)

The Honorable Foster Campbell / BREMCO Endowed Professorship in Engineering  
\$100,000 total (\$60,000 private: \$40,000 public)

The Honorable Foster Campbell / BREMCO Endowed Professorship in Cyber  
Technology \$100,000 total (\$60,000 private: \$40,000 public)

c. **Central Louisiana Technical Community College**

Eight CLECO Endowed Professorships  
\$100,000 total each (each with \$60,000 private: \$40,000 public)

Ten CLECO Endowed Workforce Diversity Scholarships in Manufacturing (STEM)  
\$40,000 total each (each with \$30,000 private: \$10,000 public)

d. **Delgado Community College**

Joyce Bonaventure Leissner and Jim Leissner Charity Alumni Endowed Two-Year  
Workforce Scholarship in Nursing (in honor of their children Nathan and Laura)  
\$20,000 total (\$10,000 private: \$10,000 public)

Curt Eysink Endowed Two-Year Workforce Scholarship in Cloud Computing \$40,000  
total (\$30,000 private: \$10,000 public)

e. **Fletcher Technical Community College**

Lorio Foundation Endowed Professorship in Cardiopulmonary Care Science \$200,000  
total (\$120,000 private: \$80,000 public)

Burguieres Family Endowed Two-Year Workforce Scholarship in Nursing \$60,000  
total (\$30,000 private: \$30,000 public)

Curt Eysink Endowed Two-Year Workforce Scholarship in STEM Transfer \$40,000  
total (\$20,000 private: \$20,000 public)

f. **Louisiana Delta Community College**

Graphic Packaging International Endowed Two-Year Workforce Scholarship in  
Industrial Production \$40,000 total (\$30,000 private: \$10,000 public)

Ouachita Allied Health Endowed Two-Year Workforce Scholarship in Allied Health  
\$80,000 total (\$40,000 private: \$40,000 public)

- g. Northshore Technical Community College**  
Richard Weeks / Curt Eysink Endowed Two-Year Workforce Scholarship in STEM Transfer for incoming high school or HiSET Graduate *\$120,000 total (\$60,000 private: \$60,000 public)*

Weeks Marine Endowed Two-Year Workforce Scholarship in STEM Transfer *\$100,000 total (\$50,000 private: \$50,000 public)*

Stuart R. Carlson Memorial Endowed Two-Year Workforce Scholarship in STEM Transfer *\$20,000 total (\$10,000 private: \$10,000 public)*
- h. Nunez Community College**  
Domino Sugar Endowed Two-Year Workforce Scholarship in Process Technology *\$40,000 total (\$30,000 private: \$10,000 public)*

Nunez Foundation Endowed Two-Year Workforce Scholarship in Nursing *\$20,000 total (\$10,000 private: \$10,000 public)*

N.O.W.F.E. Endowed First Generation Scholarship in Culinary Arts *\$50,000 total (\$30,000 private: \$20,000 public)*
- i. River Parishes Community College**  
TIC Endowed Two-Year Workforce Scholarship in Allied Health. If matched, this endowment will be added to an existing scholarship which currently bears a corpus of \$20,000 approved in January 2016 totaling. *\$20,000 total (\$10,000 private: \$10,000 public).*
- j. South Louisiana Community College**  
LHC Group/ Myers Family Foundation Endowed Professorship 1 in Nursing and Home Health *\$100,000 total (\$60,000 private: \$40,000 public)*

LHC Group/ Myers Family Foundation Endowed Professorship 2 in Nursing and Home Health *\$100,000 total (\$60,000 private: \$40,000 public)*

LHC Group/ Myers Family Foundation Endowed Two-Year Workforce Scholarship in Nursing and Home Health *\$400,000 total (\$200,000 private: \$200,000 public)*

Acadiana Healthcare III Endowed Two-Year Workforce Scholarship in Nursing *\$80,000 total (\$40,000 private: \$40,000 public)*

Rhett Flash Memorial Endowed Two-Year Workforce Scholarship in Nursing *\$20,000 total (\$10,000 private: \$10,000 public)*

St. Landry Healthcare II Endowed Two-Year Workforce Scholarship in Nursing *\$40,000 total (\$20,000 private: \$20,000 public)*
- k. SOWELA Technical Community College**  
Greater Lake Charles Rotary Endowed Two-Year Workforce Scholarship in Nursing *\$20,000 total (\$10,000 private: \$10,000 public)*

The Rotary Club of Oakdale Endowed Two-Year Workforce Scholarship in Nursing *\$20,000 total (\$10,000 private: \$10,000 public)*

Mary Jean Turvey Richard Endowed Two-Year Workforce Scholarship in Nursing  
\$80,000 total (\$40,000 private: \$40,000 public)

Phillips 66 Endowed Professorship in Nursing  
\$100,000 total (\$60,000 private: \$40,000 public)

Charles C. Harris Endowed Two-Year Workforce Scholarship in Nursing \$20,000  
total ((\$10,000 private: \$10,000 public)

**The motion carried.**

16. Refunding of BRCC Facilities Corporation Series 2011 and 2012 Bonds

**On motion by Supervisor Hardy, seconded by Supervisor Williams, the Board voted to approve and authorize the System President to execute agreements and associated documents, as listed below, between the LCTCS Board of Supervisors and the BRCC Facilities Corporation for Revenue Refunding Bonds Series 2011 and 2012 for BRCC Facilities Corporation projects, which will refinance a portion of the remaining outstanding Series 2011 and 2012 Bonds issued for Baton Rouge Community College. This action was ratified by the BRCC Facilities Corporation on December 5, 2019 and is subject to approval by the State Bond Commission on December 19, 2019. The motion carried.**

**On motion by Supervisor Spohn, seconded by Supervisor Salathe, the Board voted to enter Executive Session to discuss Items H.17 Legal Services Contract for LCTCS, H.18 Settlement Authority in Litigation, H.19 Pending and Potential Litigation, H.20 Follow-up Report to Board Resolution Regarding Compensation Strategies, H.21 Chancellor Contract Recommendations, and H.22 System President Contract Recommendation.**

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote on the motion with the following results:

Yeas - 12	Nays - 0
Stephen Toups	Samantha Rushlow
Paul Price	Stan Salathe
Willie Mount	Stephen Smith
Helen Carter	Mark Spears
Tim Hardy	Craig Spohn
Michael Murphy	Shanco Williams

**The Board entered Executive Session at 12:06 p.m., following a unanimous vote.**

Chair Toups stated that Executive Session will take more than one hour.

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote to reestablish a quorum. The following Supervisors were in attendance:

Stephen Toups	Samantha Rushlow
Paul Price	Stan Salathe
Willie Mount	Stephen Smith
Helen Carter	Mark Spears
Tim Hardy	Craig Spohn
Michael Murphy	Shanco Williams

**The Board reconvened from Executive Session at 1:29 p.m.**

**Chairman Toups stated that no votes were taken, and no consensus was reached during the Executive Session.**

**Supervisor Mount continued with the Finance Action Items for consideration.**

17. Legal Services Contract for LCTCS

Supervisor Hardy recused himself from the discussion and vote on this item citing a conflict of interest because of his employment at Breazeale, Sachse & Wilson, LLP as of August 2019. He stated that Breazeale, Sachse, & Wilson served as counsel to the Board prior to his appointment to the Board, he has not voted on the legal services contract since joining the Board, and he does not receive any portion of fees generated by the firm's representation of this Board.

**On motion by Supervisor Carter, seconded by Supervisor Spohn, the Board voted to amend the legal services contract with Breazeale, Sachse & Wilson, LLP (BSW), from July 1, 2019 through December 31, 2019 to July 1, 2019 through June 30, 2022 at an amount not to exceed \$675,000. This contract amendment is subject to the approval of the Office of State Procurement.**

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote on the motion with the following results:

Yeas - 11	Nays - 0
Stephen Toups	Stan Salathe
Paul Price	Stephen Smith
Willie Mount	Mark Spears
Helen Carter	Craig Spohn
Michael Murphy	Shanco Williams
Samantha Rushlow	

**The motion carried.**

18. Settlement Authority in Litigation

**On motion by Supervisor Spohn, seconded by Supervisor Williams, the Board voted to authorize the System President and Board Counsel to negotiate a settlement between a small group of former students of Delgado Community College, led by a disability interest group, in the suit entitled *Lee Em Bruce, Et Al v. The Board of Supervisors of the Louisiana Community and Technical Colleges, Et Al*, C.A. No. 18-11393(M)(2), U.S.D.C. Eastern District of Louisiana. The State of Louisiana is involved in the lawsuit and The Office of Risk Management has recommended monies toward a joint settlement. The motion carried.**

**Supervisor Hardy presented the Personnel Action Items for consideration.**

**PERSONNEL**

19. Pending and Potential Litigation

**For Board Information. No action was taken.**

Supervisor Spears departed the meeting at 1:39 p.m. A quorum of the Board existed in his absence.

20. Follow-up Report to Board Resolution Regarding Compensation Strategies

**For Board Information. No action was taken.**

21. Chancellor Contract Recommendations

**On motion by Supervisor Carter, seconded by Supervisor Spohn, the Board voted to approve the following contract terms for LCTCS Chancellors with an effective date of December 11, 2019 as follows:**

1. **Neil Aspinwall:** Chancellor of SOWELA Technical Community College with an annual compensation package comprised of a base salary of \$222,000, a housing allowance of \$20,000, a vehicle allowance of \$5,000 or the use of a state vehicle, a civic organization allowance of \$2,500 and a deferred retirement contribution of \$30,000, for a total compensation of \$279,500 through June 30, 2024.
2. **Douglas Bateman:** Chancellor of Bossier Parish Community College with an annual compensation package comprised of a base salary of \$200,813, a housing allowance of \$20,000, a vehicle allowance of \$5,000 or the use of a state vehicle, a civic organization allowance of \$2,500, and a deferred retirement contribution of \$20,000 for a total compensation package of \$248,313 through June 30, 2023.
3. **Dale Doty:** Chancellor of River Parishes Community College with his current contract terms remaining however, providing for a deferred retirement contribution of \$25,000 for a total compensation of \$207,155.
4. **Dennis Epps:** Chancellor of Louisiana Delta Community College with an annual compensation package comprised of a base salary of \$208,170, a housing allowance of \$20,000, a vehicle allowance of \$5,000 or the use of a state vehicle, a civic organization allowance of \$2,500, and a deferred retirement contribution of \$25,000 for a total compensation package of \$260,670 through June 30, 2024.
5. **Earl Meador:** Chancellor of Northwest Louisiana Technical Community College with an annual compensation package comprised of a base salary of \$180,105, a housing allowance of \$20,000, a vehicle allowance of \$5,000 or the use of a state vehicle, a civic organization allowance of \$2,500, and a deferred retirement contribution of \$15,000 for a total compensation package of \$222,605 through June 30, 2023.
6. **Natalie Robinson (Harder):** Chancellor of South Louisiana Community College with an annual compensation package comprised of a base salary of \$217,895, a housing allowance of \$20,000, a vehicle allowance of \$5,000 or the use of a state vehicle, a civic organization allowance of \$2,500, and a deferred retirement contribution of \$15,000 for a total compensation package of \$260,395 through June 30, 2021.

7. **James R. Sawtelle, III:** Chancellor of Central Louisiana Technical Community College with an annual compensation package comprised of a base salary of \$183,067, a housing allowance of \$20,000, a vehicle allowance of \$5,000 or the use of a state vehicle, a civic organization allowance of \$2,500, and a deferred retirement contribution of \$15,000 for a total compensation package of \$225,567 through June 30, 2023.
8. **Kristine Strickland:** Chancellor of Fletcher Technical Community College with an annual compensation package comprised of a base salary of \$183,469 housing allowance of \$20,000, a vehicle allowance of \$5,000 or the use of a state vehicle, a civic organization allowance of \$2,500, and a deferred retirement contribution of \$15,000 for a total compensation package of \$225,969 through June 30, 2023.
9. **Tina Tinney:** Chancellor of Nunez Community College with an annual compensation package comprised of a base salary of \$183,125, a housing allowance of \$20,000, a vehicle allowance of \$5,000 or the use of a state vehicle, a civic organization allowance of \$2,500, and a deferred retirement contribution of \$15,000 for a total compensation package of \$225,625 through June 30, 2023.
10. **William Wainwright:** Chancellor of Northshore Technical Community College with an annual compensation package comprised of a base salary of \$217,953, a housing allowance of \$20,000, a vehicle allowance of \$5,000 or the use of a state vehicle, a civic organization allowance of \$2,500, and a deferred retirement contribution of \$25,000 for a total compensation package of \$270,453 through June 30, 2024.

**The motion carried.**

22. System President Contract Recommendation

**On motion by Supervisor Spohn, seconded by Supervisor Salathe, the Board voted to authorize the following actions effective December 11, 2019, and extend through December 31, 2024.**

Dr. Sullivan's annual base pay is consistent with the fifth year of the existing contract at \$352,496. As is the case with the existing contract, the contract shall include a 5% escalator pending favorable performance evaluations. In addition to base pay, Dr. Sullivan's housing allowance will be \$40,000 and his auto allowance will be \$20,000. Dr. Sullivan's deferred compensation retirement contribution will remain the same as described in his current contract amendment along with other contract stipulations and terms.

**The motion carried.**

23. For Board Action: Revisions to LCTCS Policy #6.030, Drug Free Workplace

**On motion by Supervisor Smith, seconded by Supervisor Mount, the Board voted to approve the attached revised Drug Free Workplace Policy (#6.030). The motion carried.**

**Chairman Toups presented the Consent Agenda Items for consideration by the Board.**

**On motion by Supervisor Mount, seconded by Supervisor Price, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.2. The motion carried.**

**I. CONSENT AGENDA**

**1. BATON ROUGE COMMUNITY COLLEGE**

**i. Program Addition**

1. Career and Technical Certificate (CTC), Sterile Processing (CIP 51.1012) with an IBC in Certified Sterile Processing & Distribution Technician from the Certification Board for Sterile Processing and Distribution, Inc. – **5 STARS**

**2. FLETCHER TECHNICAL COMMUNITY COLLEGE**

**i. Program Adoptions**

1. Technical Diploma (TD) Industrial Maintenance Technology with a concentration in Electrical Instrumentation (CIP 47.0303) – **5 STARS**
2. Certificate of Technical Studies (CTS) Sterile Processing Technology (CIP 51.5102) – **4 STARS**

**ii. Program Addition**

1. Licensed Practical Nurse (LPN) to Associate of Science in Nursing (ASN) (CIP 51.3801) – **5 STARS**

**Chairman Toups referenced the Updates and encouraged Board members to review the information provided.**

**J. UPDATES**

1. Alternative Financing Projects
2. Report of Breazeale Sachse & Wilson, LLC Charges for Quarter Ending September 30, 2019
3. Report on General Personnel Actions for LCTCS Colleges and System Office
4. FY 2019-20 1st Quarter Report on Contracts
5. FY 2019-20 1st Quarter Financial Status Reports
6. Status Report on Capital Projects

**K. OTHER BUSINESS**

Ms. Kleinpeter shared the commencement schedule and reminded members to rsvp to her if they plan on attending.

Chairman Toups wished all a Merry Christmas and Happy New Year.

There was no further business to come before the Board.

**L. ANNOUNCEMENTS**

There were no further announcements for the Board.

**M. ADJOURNMENT**

**On motion by Supervisor Mount, seconded by Supervisor Carter, the Board adjourned the meeting at 1:52 p.m.**