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Vincent St. Blanc, III

**Student Members:**  
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*Minutes of 01.31.18 Exec Cmt Mtg as Approved on 05.06.20*

## **LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM**

### **LCTCS BOARD OF SUPERVISORS EXECUTIVE COMMITTEE MEETING**

#### **DRAFT MINUTES**

**Wednesday, January 31, 2018  
1:00 p.m.**

LCTCS Board Conference Room  
265 South Foster Drive  
Baton Rouge, LA 70806

**\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.**

#### **A. CALL TO ORDER**

**Chair Hardy called the January 31, 2018, LCTCS Board of Supervisors Executive Committee Meeting to order at 1:22 p.m.**

#### **B. PLEDGE OF ALLEGIANCE**

Supervisor Toups led the assembly in reciting the Pledge of Allegiance.

Chair Hardy appointed Supervisors Stevie Smith and Vinney St. Blanc to the Executive Committee, for the purposes of the day's meeting.

#### **C. ROLL CALL**

Board Coordinator, Sara Landreneau Kleinpeter conducted the roll call with the following results:

##### **Members Present**

Tim Hardy, Chairman  
Stevie Toups, 1<sup>st</sup> Vice Chairman  
Woody Ogé  
Stevie Smith  
Vinney St. Blanc

##### **Members Absent**

Helen Carter, 2<sup>nd</sup> Vice Chairman  
Willie Mount

##### **Staff Present**

Monty Sullivan  
Joe Marin  
Sara Kleinpeter  
Katie Waldrop  
Quintin Taylor

#### **D. APPROVAL OF MEETING AGENDA FOR JANUARY 31, 2018**

**On motion by Supervisor St. Blanc, seconded by Supervisor Ogé, the Committee voted to approve the January 31, 2018, meeting agenda. The motion carried.**

#### **E. APPROVAL OF MINUTES OF JANUARY 6, 2017, LCTCS BOARD OF SUPERVISORS EXECUTIVE COMMITTEE MEETING**

**On motion by Supervisor Toups, seconded by Supervisor Smith, the Committee voted to approve the January 6, 2017, Executive Committee meeting minutes as presented. The motion carried.**

As a matter of personal privilege, Chair Hardy asked LCTCS President Monty Sullivan to provide a brief President's Report.

Dr. Sullivan provided the following report:

- ❖ Updated the committee on the legislative front.
  - Anticipated call for special session to be held February 15<sup>th</sup> through March 6<sup>th</sup> or 7<sup>th</sup>.
  - LCTCS has been in conversation with the appropriate leaders related to the Medicaid work requirement and how it impacts the state of Louisiana.
- ❖ Advocacy Tour
  - Eight of ten have been conducted, allowing Dr. Sullivan to visit with 53 legislators.
  - The final two will take place next week and are rescheduled from the winter weather closures earlier in the month.
  - Two more will be added in the Acadiana area – in Opelousas/Washington and Abbeville/Crowley – to make sure the legislators in the more rural Acadiana areas are able to attend.
- ❖ Bellwether Award
  - Two LCTCS Colleges recently presented in the annual competition for the Annual Bellwether Award in March 2018. Chair Hardy joined the leaders in their bid for this award.
    - Bossier Parish Community College's Open Campus
    - LCTCS's Five for Six Program
  - The award winners will be announced in March.

## **F. GENERAL ACTION ITEMS**

**Chair Hardy presented the Committee of the Whole agenda item for consideration by the Committee.**

### **Committee of the Whole**

1. Response to ACT 619 of the 2016 Regular Session of the Louisiana Legislature

For Board information. No action was taken.

**Supervisor Toups presented the Academic Affairs Actions agenda items for consideration by the Committee.**

### **Academic Actions**

2. Review and Advisement: Revision to LCTCS Policy #1.023 "LCTCS Policy on Credit for Prior Learning"

No action was taken. Accepted for review and advisement.

3. Fletcher Technical Community College

**Program Addition**

- a. Associate of Applied Science (AAS) in Medical Laboratory Technician (CIP 51.1004) – **4 STARS**

**On motion by Supervisor St. Blanc, seconded by Supervisor Smith, the Committee voted to approve the program revisions listed for Fletcher Technical Community College. The motion carried.**

4. Louisiana Delta Community College

**Program Modifications**

- a. Associate of Science (AS) in Computer Science (CIP 11.0701) – **5 STARS**
  - i. Certificate of Technical Studies (CTS) in Computer Science: Software Design change to CTS in Secure Software Design (CIP 11.0701) – **5 STARS**
- b. Associate of Applied Science (AAS) in Cyber Technology: Computer Support change to A.A.S. Information Technology (CIP 11.0901) – **5 STARS**
  - i. Certificate of Technical Studies (CTS) in Cyber Technology: Computer Network Professional change to CTS in Systems and Network Administrator (CIP 11.0901) – **5 STARS**
  - ii. Certificate of Technical Studies (CTS) in Cyber Technology: Computer Network Support Specialist change to CTS in Network and Security Analyst (CIP 11.0901) – **5 STARS**
  - iii. Certificate of Technical Studies (CTS) in Cyber Technology: Computer User Support Specialist change to CTS in Client Implementation and Support Specialist (CIP 11.0901) – **5 STARS**

**Program Additions**

- c. As part of the AAS in Information Technology and its corresponding CTS, the following new credentials are being requested:
  - i. Career and Technical Certificate (CTC) in Cisco Certified Network Associate with Industry Based Certification (IBC) of Cisco Certified Network Associate (CIP 11.0901) – **5 STARS**
  - ii. Career and Technical Certificate (CTC) in Cisco Certified Network Professional with Industry Based Certification (IBC) of Cisco Certified Network Professional (CIP 11.0901) – **5 STARS**
  - iii. Career and Technical Certificate (CTC) in Cybersecurity Specialist with Industry Based Certification (IBC) of CompTIA Security+ (CIP 11.0901) – **5 STARS**
  - iv. Career and Technical Certificate (CTC) in Cisco Cybersecurity Analyst with Industry Based Certification (IBC) of Cisco Certified Network Associate Security (CIP 11.0901) – **5 STARS**
  - v. Career and Technical Certificate (CTC) in Computer Support Specialist with Industry Based Certification (IBC) of CompTIA A+ and Network+ (CIP 11.0901) – **5 STARS**
  - vi. Career and Technical Certificate (CTC) in Business Application & Desktop Support with Industry Based Certification (IBC) of CompTIA A+ and MOS Office 2016 Suite (CIP 11.0901) – **5 STARS**

**Program Terminations**

- d. Technical Diploma (TD) in ICT: Computer/Networking Support (CIP 11.1001) – **4 STARS**
  - i. Certificate of Technical Studies (CTS) in ICT: Computer System Technician (CIP 11.1001) – **4 STARS**
  - ii. Certificate of Technical Studies (CTS) in ICT: LAN Administrator (CIP 11.1001) – **4 STARS**
  - iii. Certificate of Technical Studies (CTS) in ICT: Network Security Technician (CIP 11.1001) – **4 STARS**
  
- e. Associate of Applied Science (AAS) in Computer Information Systems: Information Science (CIP 11.0401) – **5 STARS**
  - i. Certificate of Technical Studies (CTS) in Computer Information Systems: E-Commerce (CIP 11.0401) – **5 STARS**
  - ii. Certificate of Technical Studies (CTS) in Computer Information Systems: Information Technology (CIP 11.0401) – **5 STARS**
  - iii. Certificate of Technical Studies (CTS) in Computer Information Systems: Web Design (CIP 11.0401) – **5 STARS**
  - iv. Associate of Applied Science (AAS) in Computer Information Systems: Cybersecurity (CIP 11.0401) – **5 STARS**
  - v. Certificate of Technical Studies (CTS) in Computer Information Systems: Information Assurance (CIP 11.0401) – **5 STARS**
  - vi. Certificate of Technical Studies (CTS) in Computer Information Systems: Information Technology Security (CIP 11.0401) – **5 STARS**
    - 1. Technical Competency Area (TCA) in Computer Information Systems: E-Commerce (CIP 11.0401) – **5 STARS**
    - 2. Technical Competency Area (TCA) in Computer Information Systems: Information Storage (CIP 11.0401) – **5 STARS**
    - 3. Technical Competency Area (TCA) in Computer Information Systems: Information Technology (CIP 11.0401) – **5 STARS**
    - 4. Technical Competency Area (TCA) in Computer Information Systems: Marketing and Social Media (CIP 11.0401) – **5 STARS**
    - 5. Technical Competency Area (TCA) in Computer Information Systems: Project Management (CIP 11.0401) – **5 STARS**
    - 6. Technical Competency Area (TCA) in Computer Information Systems: Web Design (CIP 11.0401) – **5 STARS**
    - 7. Technical Competency Area (TCA) in Computer Information Systems: Cybersecurity (CIP 11.0401) – **5 STARS**
  
- f. Associate of Applied Science (AAS) in Cyber Technology: Network Engineering (CIP 11.0901) – **5 STARS**
  - i. Certificate of Technical Studies (CTS) in Cyber Technology: Computer Technician (CIP 11.0901) – **5 STARS**
    - 1. Technical Competency Area (TCA) in Cyber Technology: Computer Technician (CIP 11.0901) – **5 STARS**
    - 2. Technical Competency Area (TCA) in Cyber Technology: System Support Technician (CIP 11.0901) – **5 STARS**
    - 3. Technical Competency Area (TCA) in Cyber Technology: CISCO Certified Network Associate (CCNA) (CIP 11.0901) – **5 STARS**
    - 4. Technical Competency Area (TCA) in Cyber Technology: Information Storage (CIP 11.0901) – **5 STARS**

5. Technical Competency Area (TCA) in Cyber Technology: Wide Area Network Technician (CIP 11.0901) – **5 STARS**

**On motion by Supervisor Ogé, seconded by Supervisor St. Blanc, the Committee voted to approve the program revisions listed for Louisiana Delta Community College. The motion carried.**

5. Northshore Technical Community College

**Program Terminations**

- a. Associate of Applied Science (AAS) in Automotive Technology (CIP 47.0604) – **4 STARS**
- b. Associate of Applied Science (AAS) in Culinary Arts & Occupations (CIP 12.0503) – **4 STARS**
- c. Associate of Applied Science (AAS) in Information Technology (CIP 11.0901) – **5 STARS**
- d. Associate of Applied Science (AAS) in Technical Studies (CIP 47.9999) – **NO STARS**, the following concentrations:
  - i. Air Conditioning and Refrigeration
  - ii. Building Technology Specialist
  - iii. Diesel Empowered Equipment Technology
  - iv. Drafting and Design Technology
  - v. Electric Line Technology
  - vi. Electrician-Industrial
  - vii. Machine Tool Technology
  - viii. Maritime Technology
  - ix. Welding

**On motion by Supervisor Ogé, seconded by Supervisor Toups, the Committee voted to approve the program revisions listed for Northshore Technical Community College. The motion carried.**

**Supervisor Smith presented the Finance Actions agenda items for consideration by the Committee.**

**Finance Actions**

6. Social Services Contract between Fletcher Technical Community College and NVI LLC dba Nondestructive and Visual Inspection

**On motion by Supervisor St. Blanc, seconded by Supervisor Ogé, the Committee voted to approve a social services contract between Fletcher Technical Community College and NVI LLC dba Nondestructive and Visual Inspection, effective October 2, 2017 to October 1, 2018. This contract is subject to the approval of the State Office of Contractual Review. The motion carried.**

**On motion by Supervisor St. Blanc, seconded by Supervisor Toups, the Committee voted to enter into Executive Session for the purpose of discussing item F.7: Potential Litigation Update. The motion carried.**

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote on the motion with the following results:

Yeas - 5

Nays - 0

Tim Hardy, Chairman

Stevie Toups, 1st Vice Chairman

Woody Ogé

Stevie Smith

Vinney St. Blanc

**The Committee entered into Executive Session at 2:21 p.m., following a unanimous vote.**

LCTCS CFO, Joe Marin was an invited guest during the executive session.

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote to reestablish a quorum. The following Supervisors were in attendance:

Tim Hardy, Chairman

Stevie Toups, 1st Vice Chairman

Woody Ogé

Stevie Smith

Vinney St. Blanc

**The Board reconvened from Executive Session at 2:39 p.m.**

**Chair Hardy stated that no votes were taken, and no consensus was reached during the Executive Session.**

**Supervisor Smith continued with the Finance Actions Agenda Items for consideration.**

7. Potential Litigation Update\*\*

For Board information. No action was taken.

**G. UPDATES**

There were no additional updates to come before the Board.

**H. OTHER BUSINESS**

Dr. Sullivan announced to the committee that information related to the CMT Empowering Education Tour will be shared soon and invited them to attend any of the concerts in their area.

**I. ANNOUNCEMENTS**

Supervisor St. Blanc noted the importance of Robert's Rule of Order during the LCTCS meetings and complimented Chair Hardy for always leading the Board.

**J. ADJOURNMENT**

**On motion by Supervisor Smith, seconded by Supervisor Toups, the Board adjourned the meeting at 2:42 p.m.**