



**Changing Lives,  
Creating Futures**

Monty Sullivan  
*System President*

**Officers:**  
Stephen Toups  
*Chair*

Paul Price, Jr.  
*First Vice Chair*

Willie L. Mount  
*Second Vice Chair*

**Members:**  
Tari T. Bradford  
Helen Bridges Carter  
Timothy W. Hardy  
Rhoman J. Hardy  
Alterman L. "Chip" Jackson  
Erika McConduit  
Michael J. Murphy  
Joe Potts  
Stanton W. Salathe  
Stephen C. Smith  
Mark D. Spears, Jr.  
Craig Spohn

**Student Members:**  
Samantha Rushlow  
Shanco Williams

Louisiana  
Community  
& Technical  
College System

265 South Foster Drive  
Baton Rouge, LA 70806

Phone: 225-922-2800  
Fax: 225-922-1185

[www.lctcs.edu](http://www.lctcs.edu)

## LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

### LCTCS BOARD OF SUPERVISORS DRAFT MINUTES

Wednesday, February 12, 2020

10:00 a.m.

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

**APPROVED**

*SK 6/10/20*  
LCTCS BOARD OF SUPERVISORS

**\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.**

**\*There is an opportunity for public comment prior to an item being considered on the agenda. If you wish to make comments to the Board, a comment card must be submitted prior to the start of the meeting.**

#### A. CALL TO ORDER

**Chair Toups called the February 12, 2020, LCTCS Board of Supervisors monthly meeting to order at 10:02 am.**

#### B. PLEDGE OF ALLEGIANCE

**Supervisor Williams led the assembly in the Pledge of Allegiance.**

#### C. ROLL CALL

**Sara Kleinpeter called roll with the following results:**

##### Members Present

Stephen Toups  
Paul Price, Jr.  
Willie Mount  
Tari Bradford  
Helen Carter  
Chip Jackson  
Erika McConduit  
Joe Potts  
Samantha Rushlow  
Stanton Salathe  
Stevie Smith  
Craig Spohn  
Shanco Williams

##### Absent

Rhoman Hardy  
Timothy W. Hardy  
Mickey Murphy  
Mark D. Spears, Jr.

##### Staff Present

Monty Sullivan  
Sara L. Kleinpeter  
Joseph Marin  
Chris Broadwater  
Landon Corbin  
Michael Redmond  
AcQueena Grant  
Anthony Brown

Katie Waldrop  
Quintin Taylor  
Gena Doucet  
Amber Blair  
Amy Cable  
Toni Wilson  
Tommy Williams  
René Cintron

#### **D. APPROVAL OF MEETING AGENDA FOR FEBRUARY 12, 2020**

**On motion by Supervisor Spohn, seconded by Supervisor Salathe, the Board voted to approve the February 12, 2020, meeting agenda as presented. The motion carried.**

#### **E. APPROVAL OF MEETING MINUTES FROM DECEMBER 11, 2019**

**On motion by Supervisor Mount, seconded by Supervisor Spohn, the Board voted to approve the December 11, 2019, meeting minutes as presented. The motion carried.**

#### **F. REPORTS**

##### **1. Chair of the Board Report**

Chair Toups provided the following report:

- ❖ Central Louisiana Technical Community College (CLTCC) Chancellor, Mr. Jimmy Sawtelle addressed the Board. Joining him were Mr. Eric Lord, Alexandria Market Executive for Regions Bank, and Dr. Heather Poole, CLTCC Executive Vice Chancellor of Student Services, Enrollment Management & Foundation Relations. Together, they highlighted the partnership with CLTCC and Regions Bank, and announced a land donation from Regions to CLTCC. Mr. Lord thanked the Board and CLTCC for their support of the people in the Alexandria community.

Chair Toups thanked Regions Bank for their support of LCTCS and CLTCC.

- ❖ River Parishes Community College (RPCC) Chancellor, Dr. Dale Doty, and St. Charles Parish United Way (SCPUW) Executive Director John Dias, addressed the Board. Along with them were VP and General Manager of Valero St. Charles and SCPUW Board Chairman, Mr. Jerry Stumbo, and SCPUW Campaign & Marketing Manager, Melissa Perrier. SCPUW recognized the charitable community that it serves, and the SCPUW Board commissioned the idea and plans to develop a campus in St. Charles Parish. This resulted in a \$3.1 million donation to purchase and outfit a training site in St. Charles Parish that will offer general education courses along with first year Process Technology and Instrumentation programs. Additionally, some advanced courses may be added if able. Mr. Dias thanked the Board for allowing SCPUW to work with RPCC on this need for the community. They anticipate courses will begin in August 2020.
- ❖ Student Board Members, Supervisor Samantha Rushlow and Supervisor Shanco Williams were both in Washington DC January 22nd -26th where they attended the Louisiana Council of Student Body Presidents Takes DC event. They were joined by other student body presidents from across the state where they met with congressional delegation members to talk about policy, focused on Higher Education. They were also treated to the flavor of 'Washington Mardi Gras' while they were there. We have a slide show of some photographs from their trip.

Additionally, they had the honor of attending the New Hampshire Presidential Primary in February.

Supervisors Rushlow and Williams shared with the Board a slideshow of photos and discussed their activities and meetings during both experiences. They are both thankful for the opportunity to learn about national political trends and how those trends impact Louisiana. They learned about responsible citizenship.

Chair Toups requested a pair of the Board of Regents socks that were worn in many of the photos of both trips.

Chair Toups shared with the audience that he was in DC for a Louisiana Chemical Association meeting and the LCA Board met with Senator Bill Cassidy. During the meeting, Senator Cassidy quoted Northshore Technical Community College Chancellor Will Wainwright on a discussion about workforce development. Chair Toups congratulated the entirety of the LCTCS Leadership team for their work to make sure that the Louisiana national leadership knows the importance of the work that LCTCS does.

- ❖ Announced that Supervisor Tim Hardy is in Washington, DC for the ACCT National Legislative Summit (NLS). The NLS is an annual community college advocacy event that shines a spotlight on the importance of community colleges to Congress and Administration. Supervisor Hardy is a member of the ACCT Board of Directors.
- ❖ Announced that Supervisor Willie Mount will serve as Chairman of the LCTCS Governance Committee. This committee will serve as needed with focus on the LCTCS Bylaws and governing topics.
- ❖ Announced that Rhoman Hardy was appointed to the LCTCS Board by Governor John Bel Edwards to fill the vacancy created when Mr. St. Blanc resigned. Mr. Hardy is an executive with Shell Corporation. He was unable to attend the meeting due to a schedule conflict, having been only recently appointed. He plans to attend the next meeting of the Board.

## 2. President's Report

Dr. Sullivan provided the following report:

- ❖ Held a moment of silence for Ali Ahmad, the Director of the Manufacturing Extension Partnership of Louisiana (MEPOL) who died unexpectedly in December. Mr. Ahmad was a talented asset to Louisiana and will be missed.
- ❖ Thanked outgoing LSU Chancellor King Alexander for his leadership role in Louisiana and for his work with transfer students. When Dr. Alexander arrived at LSU in 2013, there were roughly only 50 transfers from LCTCS

colleges to LSU. Most recently, there were more than 1,500 transfers from LCTCS colleges to LSU, representing a tremendous growth in the relationship between community colleges and four-year colleges in Louisiana.

- ❖ Invited Mr. Tommy Williams to discuss the LCTCS Advocacy Tour for 2020. Mr. Williams thanked the Board for their service to the Board and the System. The legislative turnout for the 2020 LCTCS Advocacy has been great, and we currently stand at 84 of the 144 legislators having attended a meeting. There is one remaining meeting, at Fletcher Technical Community College, and the goal of 60% legislative attendance will likely be met.
- ❖ Provided an update on federal policies as related to higher education and workforce. There is a movement at the federal level to focus on career and technical education along with workforce training, and reentry efforts for the incarcerated as well as Workforce Pell. The range of focus is large but will likely result in a reinvestment in the Carl D Perkins Fund.
- ❖ Dr. Sullivan handed out a report titled “Strong Wage Gains from Short Term Credentials” that was created as a result of research done in coordination with Old Dominion University. The report is embargoed at this time and will be presented at the Federal level by Senators Tim Kaine and Bill Cassidy.
- ❖ Dr. René Cintron informed the Board on the status of the Data Integration Project. There are more than forty tools/programs being used across all LCTCS colleges to collect and maintain data. The colleges met to discuss best practices and what would be best for the colleges in the future.

Dr. Cintron invited John Lefante from DXC Technology to discuss their partnership with LCTCS and its colleges. DXC remains excited to work with the colleges and LCTCS to best engage in data integration. Dr. Amy Cable, LCTCS Executive Director of Process Improvement, detailed the process for best determining the needs of data collection and recording and detailing the business processes of enrolling and graduating LCTCS students. There is a strong desire across the colleges for better and consistent data, reporting like things, integrating systems to provide a better human experience across the board.

- ❖ Invited the Board to attend the Phi Theta Kappa All State 2020 Celebration on March 20<sup>th</sup> in Baton Rouge at Juban’s beginning at 11:00 am.
- ❖ Announced a \$1,000 construction scholarship during the Statewide Jumpstart meeting recently. This scholarship is made possible through the support of the Louisiana Construction Education Foundation (LCEF), Associated Builders & Contractors (ABC) Pelican Chapter, and the LCTCS Foundation.

❖ Provided the following college updates:

- Congratulated all colleges for the increased enrollment that is occurring.
- South Louisiana Community College will hold an announcement at 10:00 am on March 18<sup>th</sup> at their Health Science Bldg. This announcement will be huge and he encouraged all to attend if available.

**Dr. Sullivan presented the Board Development Item on the Agenda.**

#### **G. BOARD DEVELOPMENT**

1. Our Louisiana 2020 Goals #1 and #6 Update: Graduates and Foundation Assets

Dr. Cintron reviewed in detail the status of Goal #1: Double Graduates. The target is 40,000 students graduated at the end of the year. To date, we are just over 16,000 graduates and we are on target to meet the goal by June 30, 2020. The implementation of Degree Works has greatly increased the ability of colleges to help students recognize the best path to graduation. The Board of Regents has begun to recognize Industry Based Certificates (IBCs) as degree earning under the Career and Technical Certificate designation. A focus on pathways that align with industry allows graduates to go to work upon graduation. These things have helped to keep the system on track to achieve the goal.

LCTCS Chief Public Affairs Officer, Quintin Taylor updated the Board on the status Goal #6: Double Foundation Assets. He noted that donors to the College and LCTCS Foundations give because we produce their employees and supply a trained workforce for the State of Louisiana. The System is on track to attain Goal #6.

Dr. Sullivan noted that the staff is looking forward to the June meeting to give a preliminary wrap up to the Our Louisiana 2020 Goals.

**Chair Toups asked if there were any requests for public comment.**

Ms. Kleinpeter noted that no requests for public comment were submitted.

#### **H. GENERAL ACTION ITEMS\*\***

**Supervisor Price presented the Academic and Student Affairs Action Items for consideration by the Board.**

##### **ACADEMIC AND STUDENT AFFAIRS**

1. Manufacturing Extension Partnership of Louisiana Strategic Plan

**For Board Information. No action was taken.**

2. Louisiana Delta Community College Site Consolidation

**On motion by Supervisor Mount, seconded by Supervisor McConduit, the Board voted to approve the consolidation of personnel and programmatic offerings by Louisiana Delta Community College in Bastrop, La. to a single location at 6376 Airport Rd. and to authorize the System President and Chancellor to negotiate and execute all documents necessary for the disposal of the property located at 729 Kammell St. in Bastrop through sale, transfer or trade. The motion carried.**

3. For Board Review and Advisement: Revisions to LCTCS Policy #2.005, Student Organizations and SGA, as replacement for LCTCS Policy #2.010 LCTCS Student Government Associations and LCTCS Policy #2.006 Participation in the Council of Student Body Presidents (COSBP) for Louisiana Community and Technical College Student Body Presidents

**For Board Review and Advisement. No action was taken.**

4. For Board Action: Revisions to LCTCS Policy #2.012, Student Referenda

**On motion by Supervisor Carter, seconded by Supervisor Williams, the Board voted to approve the attached revisions to Policy #2.012, "Student Referenda." The motion carried.**

**Supervisor Jackson presented the Facilities Action Items for consideration by the Board.**

**FACILITIES**

5. Cooperative Endeavor Agreement between the Union Parish School Board and Louisiana Community and Technical College System, on Behalf of Louisiana Delta Community College

**On motion by Supervisor Price, seconded by Supervisor Bradford, the Board voted to authorize the President and the Chancellor of the Louisiana Delta Community College to negotiate and execute a cooperative endeavor agreement with the Union Parish School Board for use of a property located at 300 Anthony Street, Farmerville, LA. The motion carried.**

**Supervisor Price withdrew the original motion and instead offered the following motion in replacement. The withdrawal of the original motion was seconded by Supervisor Bradford.**

**On motion by Supervisor Price, seconded by Supervisor Bradford, the Board voted to amend prior Board action and authorize the President and the Chancellor of the Louisiana Delta Community College to negotiate and execute either a donation, a lease or a cooperative endeavor agreement (CEA) with the Union Parish School Board for use of a property at located at 300 Anthony Street, Farmerville LA. The motion carried.**

6. Escrow Agreement amendment between Jefferson Parish Economic Development and Port District (JEDCO), LCTCS Facilities Corporation and LCTCS Board of Supervisors

**On motion by Supervisor Potts, seconded by Supervisor Salathe, the Board voted to authorize the President to execute an amendment, to extend by one year, an escrow agreement with the LCTCS Facilities Corporation and Jefferson Parish Economic Development and Port District (JEDCO) for the purpose of seeking funding for the construction of a road at the River City/Avondale Campus. This amendment is subject to the approval of the LCTCS Facilities Corporation and JEDCO. The motion carried.**

7. River Parishes Community College Naming Opportunities

**On motion by Supervisor McConduit, seconded by Supervisor Carter, the Board voted to authorize naming opportunities at River Parishes Community College.**

**Shell - Classroom or Chemistry Lab** This naming right is made possible by a \$50,000 donation by Shell

**Shell – Classroom** This naming right is made possible by a \$50,000 donation by Shell

**Solomon Acy – Classroom** This naming right is made possible by a \$300,000 donation by Solomon Acy for an endowment

**BASF Multi - Purpose Room** This naming right is made possible by a \$100,000 donation by BASF

**CF Industries – Classroom** This naming right is made possible by a \$50,000 donation by CF Industries

**Nutrien – Classroom** This naming right is made possible by a \$40,000 donation by Nutrien

**Robert & Grace LeBlanc – Classroom** This naming right is made possible by a \$50,000 donation by Robert & Grace LeBlanc

**Marathon – Classroom** This naming right is made possible by a \$50,000 donation by Marathon

**ISC Drafting - Lab or Conference Room** This naming right is made possible by a \$250,000 (in kind) donation by ISC

**Nova Chemicals – Classroom** This naming right is made possible by a \$70,000 donation by Nova Chemicals with RPCC Foundation match of \$10,000 and Board of Regents match of \$20,000 for an endowed scholarship

**Oxychem – Classroom** This naming right is made possible by a \$45,000 donation by Oxychem

**Lambert Family/Curt Eysink – Classroom** This naming right is made possible by a \$40,000 donation by the Louis Lambert Family for an endowed scholarship with a \$30,000 LCTCS Foundation match and \$70,000 Board of Regents match.

**Westlake – Classroom** This naming right is made possible by a \$40,000 donation by Westlake

**Cox – Classroom** This naming right is made possible by a \$35,000 donation by Cox

**Hancock-Whitney – Classroom** This naming right is made possible by a \$30,000 donation by Hancock-Whitney

**EATEL – Classroom** This naming right is made possible by a \$25,000 donation by EATEL

**All Star Automotive Group – Classroom** This naming right is made possible by a \$25,000 donation by All Star Automotive Group

**The motion carried.**

**Supervisor Bradford presented the Finance Action Items for consideration by the Board.**

**FINANCE**

8. System-wide Learning Management System Contract between LCTCS Board of Supervisors and Instructure, Inc.

**On motion by Supervisor Rushlow, seconded by Supervisor Spohn, the Board voted to authorize the System President to execute a contract between LCTCSOnline and Instructure, Inc., effective March 1, 2020 through February 28, 2023, with the option to extend the contract for two years. This contract is subject to the approval of the Office of Contractual Review. The motion carried.**

9. For Board Action: Revisions to Policy #5.003, “Contract Submission and Approval”

**On motion by Supervisor Potts, seconded by Supervisor Jackson, the Board voted to approve the attached revised policy #5.003 “Contract Submission and Approval.” The motion carried.**

**Supervisor Spohn presented the Personnel Action Item for consideration.**

**On motion by Supervisor McConduit, seconded by Supervisor Price, the Board voted to enter Executive Session to discuss Item H10, Appointment of Acting Chancellor for Louisiana Delta Community College. The motion carried.**

Board Coordinator, Sara Landreneau Kleinpeter, conducted a roll call vote on the motion with the following results:

Yeas - 13

Stephen Toups

Paul Price, Jr.

Willie Mount

Tari Bradford

Helen Carter

Chip Jackson

Erika McConduit

Nays - 0

Joe Potts

Samantha Rushlow

Stanton Salathe

Stevie Smith

Craig Spohn

Shanco Williams

**The Board entered Executive Session at 11:55 am, following a unanimous vote.**



A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Stephen Toups	Joe Potts
Paul Price, Jr.	Samantha Rushlow
Willie Mount	Stanton Salathe
Tari Bradford	Stevie Smith
Helen Carter	Craig Spohn
Chip Jackson	Shanco Williams
Erika McConduit	

**The Board reconvened from Executive Session at 12:33 pm.**

**Chair Toups stated that no votes were taken, and no consensus was reached during the Executive Session.**

**Supervisor Spohn continued with the Personnel Action Item for consideration.**

**PERSONNEL**

10. Appointment of Acting Chancellor for Louisiana Delta Community College

**On motion by Supervisor Price, seconded by Supervisor Salathe, the Board voted to appoint Mr. Chris Broadwater as acting chancellor of Louisiana Delta Community College, effective January 20, 2020 until the return of the chancellor from medical leave, with an additional duties compensation of \$31,720 annually, as Mr. Broadwater will maintain his position as the LCTCS Vice President of Workforce Policy. The motion carried.**

**Chair Toups presented the Consent Agenda Items for consideration by the Board.**

**On motion by Supervisor Mount, seconded by Supervisor Carter, the Board voted to approve the Consent Agenda which consists of agenda items I.1. through I.4. The motion carried.**

**I. CONSENT AGENDA**

**1. BOSSIER PARISH COMMUNITY COLLEGE**

**i. Program Addition**

1. Technical Diploma (TD), Practical Nursing (CIP 51.3901) – **4 STARS**

**ii. Program Modification**

1. Associate of Applied Science (AAS), Surgical Technology (CIP 51.0909) – **4 STARS**

**2. CENTRAL LOUISIANA TECHICAL COMMUNITY COLLEGE**

**i. Program Additions**

1. Associate of Applied Science (AAS), Practical Nursing (CIP 51.3901) – **4 STARS**
  2. Associate of Science (AS), Business Administration (CIP 52.0101) – **5 STARS**
  3. Certificate of Technical Studies (CTS), Industrial Manufacturing (CIP 15.0613) – **5 STARS**
    - a. Career and Technical Certificate (CTC), Manufacturing Fundamentals (CIP 15.0613) with an Industry Based Certification - **5 STARS**
- ii. **Program Modifications**
1. Technical Diploma (TD), Machine Tool Technology Concentration to Machinist Technology Concentration (CIP 15.0613) – **5 STARS**
    - a. Certificate of Technical Studies (CTS), CNC Operator to Basic Machine Tool Technology (CIP 15.0613) – **5 STARS**
- iii. **Program Terminations**
1. Certificate of Technical Studies (CTS), Certification for Manufacturing (C4M), (CIP 15.0613) – **5 STARS**
3. **LOUISIANA DELTA COMMUNITY COLLEGE**
- i. **Program Adoption**
1. Associate of Science (AS), Teaching (Grades 1-5), (CIP 13.0101) – **5 STARS**
4. **SOWELA TECHNICAL COMMUNITY COLLEGE**
- i. **Program Modification**
1. Associate of Applied Science (AAS), Practical Nursing (CIP 51.3901) – **4 STARS**

**Chair Toups referenced the Updates and encouraged Board members to review the information provided.**

## **J. UPDATES**

1. Alternative Financing Projects
2. Report of Breazeale Sachse & Wilson, LLC Charges for Quarter Ending December 31, 2019
3. Report on General Personnel Actions for LCTCS Colleges and System Office
4. FY 2019-20 2nd Quarter Report on Contracts
5. FY 2019-20 2nd Quarter Financial Status Reports
6. Status Report on Capital Projects

## **K. OTHER BUSINESS**

Chair Toups reminded members that the Legislative guidelines require submission of the Tier 2.1 form by May 15, 2020.

There was no further business to come before the Board.

## **L. ANNOUNCEMENTS**

Dr. Sullivan announced that Northshore Technical Community College has earned a SACSCOC Candidacy visit on April 6, 2020.

Dr. Sullivan reminded members of the invitation to attend the March 19<sup>th</sup> South Louisiana Community College Announcement.

The following announcements were made by Chair Toups:

- The final Advocacy Tour meeting will be Monday, February 17, at 8:30 am hosted by Fletcher Technical Community College at Ochsner St. Anne in Raceland, LA. Please rsvp to Sara if you are going.
- Phi Theta Kappa (PTK) Luncheon will be held at 11:00 am March 20<sup>th</sup> at Juban's Restaurant. Please rsvp to Sara if you plan to attend.
- The LCTCS Workforce Experience will be held on April 28<sup>th</sup>. More information to come. Please mark your calendar to attend if you are able.

## **M. ADJOURNMENT**

**On motion by Supervisor Mount, seconded by Supervisor Spohn, the Board adjourned the meeting at 12:40 pm.**