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LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

TO: Dr. Monty Sullivan
LCTCS President

THROUGH: Dr. René Cintrón
Chief Education and Training Officer

FROM: Dr. Adrienne Fontenot
Director of Adult Learning and Educational Programs

DATE: May 25, 2020

SUBJECT: Program Requests at Delgado Community College

FOR BOARD ACTION:

Recommendation: Staff recommends the Board approve the following program requests listed below.

Program Additions

1. Associate of Applied Science (AAS) Surgical Technology, (CIP 51.0909) – 4 STARS
2. Certificate of Technical Studies Program (CTS) Hospitality Management (CIP 52.0901) – 4 STARS
 - a. Career and Technical Certificate (CTC) Hospitality Management (CIP 52.0901) with an IBC in Certified Guest Service Professional (CGSP) and Certified Hospitality and Tourism Management Professional (CHTMP) from the American Hotel and Lodging Association– 4 STARS

Background: Delgado Community College (DCC) is requesting to expand their current Surgical Technical program from a Certificate of Technical Studies (CTS) to an Associate of Applied Science (AAS) degree to address workforce expectations for the contemporary Surgical Technologist. The Surgical Technology program will continue to be accredited by the Commission on Accreditation of Allied Health Education Program (CAAHEP).

Delgado Community College (DCC) is seeking approval for two new certificates in hospitality management. The proposed programs align with the existing Associate of Applied Science program in Hospitality Management and serve as part of a career ladder, allowing students to gain valuable certifications on their path to the achievement of an Associate degree. Various credential levels allow completers to enter and advance in the workforce while pursuing continued educational attainment.

Fiscal Impact: The administrative structure will not change. There are no anticipated expenditures associated with these changes unless otherwise noted.

APPROVED

Slk 6/10/20
LCTCS BOARD OF SUPERVISORS

History of Prior Actions: There is a history of revising and creating new programs to meet student and workforce needs.

Benefits to the System: These requests will allow DCC to better meet student and workforce needs.

Approved
Dr. Monty Sullivan

Date

Hospitality Management, C.T.C. - 04/21/2020

TYPE OF PROPOSED CHANGE : New Program
PROGRAM NAME : Hospitality Management, C.T.C.

AWARD LEVEL(S)	
For Board of Regents and LCTCS Review: Name:	For LCTCS Review: Technical Diploma (T.D.) Certificate of Technical Studies (C.T.S.) Career and Technical Certificate (C.T.C.) TCA - For Archive Purpose Only

NAME OF PROGRAM(S) and AWARD LEVEL(S)						
Stars : 4 Stars						
Name: Hospitality Management, C.T.C.				Program Delivery Mode: Hybrid		
CIP: 52.0901	Credit Hours: 6.00	Contact Hours: 90.00	Career and Technical Certificate (C.T.C)			
IBC: Certified Guest Service Professional	Issuing Body: American Hotel and Lodging Association	Course Title:	Course Prefix:	Course Number:	Credits Awarded: 0.00	IBC Awarded upon Completion? : No-Test is Required
IBC: Certified Hospitality and Tourism Management Professional (CMHTMP)	Issuing Body: American Hotel and Lodging Association	Course Title:	Course Prefix:	Course Number:	Credits Awarded: 0.00	IBC Awarded upon Completion? : No-Test is Required

PROPOSED CHANGE a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

Delgado Community College proposes a 2-course, 6-credit hour Career and Technical Certificate Program in Hospitality Management.

The Hospitality Management Advisory Board has recommended that the program identify ways to retain students through completion of the Associate degree by creating multi-levels within the overarching instructional program, while recognizing and awarding valuable Industry Based Certifications (IBCs). The purpose of the proposed Career and Technical Certificate (CTC) program is to provide foundational courses, including the Introduction to Hospitality and the Introduction to Travel and Tourism that cover the key skills needed to enter the workforce as well as the key soft skills competencies addressed in the Certified Guest Service Professional (CGSP) and the Certified Hospitality and Tourism Management Professional (CHTMP) designed by the American Hotel and Lodging Association.

The proposed C.T.C. is designed as an exit point, attainable within the Associate of Applied Science in Hospitality Management for all concentrations within the degree. Packaging the courses as a recognized C.T.C. will incur no additional cost to the college, as all courses are existing and are offered on a regular basis.

**IMPLEMENTATION DATE
(Semester and Year)**

Fall 2020

HISTORY OF PRIOR ACTIONS

Provide an overview of changes to this program.

The College has an existing Associate of Applied Science degree program, with multiple concentrations. The two courses comprising the C.T.C. are used in all concentrations with the existing A.A.S. degree program.

JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

Many positions are available in the Hospitality Industry without a post-secondary degree required. Completers who earn the CTC in Hospitality Management from Delgado will have earned skills necessary for many entry level positions that elevate their options for employment and include two Industry Based Credentials that are recognized by the Louisiana Workforce Commission as "High Priority." The credentials are portable to other Business professional that require soft skills including customer service and conflict resolution usually as a Business elective. The courses comprising the proposed program are accepted for transfer at the University of New Orleans and the University of Houston.

Evaluation of Similar instructional program offerings:

Cornell University offers 11 Hospitality Certificates, which are also available online. University of Massachusetts/Amherst offers 2 Certificates. Niagara County Community College offers 5 Certificates. Madison Area Technical College offers two programs with embedded Technical Diplomas.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION:

QUALIFIED FACULTY (Check all that apply)

Use Existing Faculty: Yes

- Full Time: 1

- Part Time: 2

Hire Adjunct Faculty: No

- 0

Hire Full-Time Faculty: No

- 0

ADMINISTRATION and IMPLEMENTATION COSTS

Department :

How will this change affect the administrative structure and/or allocation of departmental funds in terms of:		
Faculty :	Facilities :	Library Resources :
Support :	Related Fields :	Other :

MINIMUM CREDENTIALS REQUIRED FOR FACULTY		
Education: Associate degree in Hospitality or related field	Experience: Experience in the Hospitality industry	Certification: Certification as a hospitality, event, meeting planner, etc.

FISCAL IMPACT: ADMINISTRATION and IMPLEMENTATION COSTS
Department : Division of Business & Technology
Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.
<p>The new program will have no impact on the current administrative structure of the Division of Business & Technology.</p> <p>Existing full-time and part-time faculty member, who possess academic and experiential credentials to teach Hospitality Management courses will be the most involved in providing instruction for the proposed C.T.C. All courses are existing, and are taught on a regular basis by full-time and part-time Delgado faculty members. The proposed program can be offered at no additional cost to the College, as all courses are existing and are used in the related existing A.A.S. program, and all faculty are existing at the College. Physical resources, to include classroom space, and Library resources are existing and adequate for the program. The packaging of courses as a recognized credential is designed to capture students who 'stop-out' prior to finishing the existing Associate degree, and will incur no additional costs for the College.</p> <p>The Delgado Community College Libraries collection currently holds 297 print monographs (books), 893 electronic monographs (e-books), and 80 audio-visual/media titles in both physical and electronic format directly applicable to Hospitality Management coursework and career study. The following print serials (journals and periodicals) also support the curriculum in Hospitality Management: Business Horizons and Food Management. In addition to print serials, the College has access to approximately 5,000 electronic titles for serials in Business and Management, of which Hospitality Management is a sub-set. Searches related to 'hospitality management' immediately located over fifty-five scholarly, peer-reviewed, and full-text journal articles.</p>

ANTICIPATED ENROLLMENT:					
Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	200	250	300	300	350
EVENING					
DISTANCE EDUCATION	30	35	35	35	40
Describe Process for Attaining & Estimating Enrollment:	Enrollment estimates are based on actual enrollment in the courses comprising the proposed CTC.				

PROGRAM ACCREDITATION:

Is Program Accreditation, Licensure or Certification Required?	Mandatory
	Accreditation status: Approved
Type/Name of Program Accreditation, Licensure or Certification Required:	The related A.A.S. degree program in Hospitality Management is accredited by the Accreditation Commission for Programs in Hospitality Administration (ACPHA). Accreditation will extend to the C.T.C. program, and all accreditation standards have been met.

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

PROGRAM CURRICULUM Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.							
Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours
Program, Degree or Concentration: Hospitality Management, C.T.C.					Credit Hours: 6.00		
Semester: First Semester					Credit Hours: 6.00		
HOST	101	Introduction to Hospitality Management	3.00	0.00	45.00	3.00	0.00
HOST	103	Introduction to Travel and Tourism	3.00	0.00	45.00	3.00	0.00

BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

Will allow students to complete and graduate with a recognized credential from the College, with eligibility to sit for a nationally recognized Industry Based Certification.

KEYWORDS

Hospitality Management, C.T.S. - 04/21/2020

TYPE OF PROPOSED CHANGE : New Program

PROGRAM NAME : Hospitality Management, C.T.S.

AWARD LEVEL(S)

For Board of Regents and LCTCS Review:

Name:

For LCTCS Review:

Technical Diploma (T.D.)

Certificate of Technical Studies (C.T.S.)

Career and Technical Certificate (C.T.C)

TCA - For Archive Purpose Only

NAME OF PROGRAM(S) and AWARD LEVEL(S)

Stars : 4 Stars

Name: Hospitality Management, C.T.S.

Program Delivery Mode:

CIP: 52.0901

Credit Hours: 24.00

Contact Hours: 360.00

Certificate of Technical
Studies (C.T.S.)

PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

Delgado Community College proposes an eight (8)-course, twenty-four (24)-credit hour Certificate of Technical Studies program in Hospitality Management. The proposed program's learning outcomes align with the outcomes in the existing Associate of Applied Science program in Hospitality Management; and, along with a proposed Career and Technical Certificate program, serve as part of a career ladder, allowing students to gain valuable Industry Based and College awarded certifications on their path to the achievement of an Associate degree. Various credential levels allow completers to enter and advance in the workforce while pursuing continued educational attainment.

The purpose of the proposed program is to provide individuals with instruction in hospitality operation, travel and tourism, and hospitality facilities. The proposed program is designed to provide trained personnel for entry-level positions in the hospitality industry, in areas such as hotels, motels, restaurants, travel agencies, and tourist and convention centers.

**IMPLEMENTATION DATE
(Semester and Year)**

Fall 2020

HISTORY OF PRIOR ACTIONS

Provide an overview of changes to this program.

The College offers a related Associate of Applied Science degree program in Hospitality Management; and, offered a Certificate program until 2009, when the program was terminated as a low-producing/low-completer program.

JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The LCTC System, through Our Louisiana 2020: Building the Workforce of Tomorrow, has placed emphasis on the number of completers produced by the system, to include Industry Based Certifications, Certificates, Diplomas, and Degrees; and, since 2009, improved tracking and recognition of embedded/exit point credentials and improved advising models have increased student awareness and participation in programs which are embedded within larger instructional programs (i.e., certificate to degree). The proposed Certificate program will recognize students who have previously completed Industry-Based Certifications through a newly proposed C.T.C. program, and will allow students to secure entry-level positions in the Hospitality industry while continuing to complete the existing Associate of Applied Science degree, which, through various concentrations, allows for career specialization through different sectors in the Hospitality industry.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Main Campus, All Campuses, Distance Education

QUALIFIED FACULTY (Check all that apply)

Use Existing Faculty: Yes

- Full Time: 1

- Part Time: 3

Hire Adjunct Faculty: No

- 0

Hire Full-Time Faculty: No

- 0

ADMINISTRATION and IMPLEMENTATION COSTS

Department :

How will this change affect the administrative structure and/or allocation of departmental funds in terms of:

Faculty :

Facilities :

Library Resources :

Support :

Related Fields :

Other :

MINIMUM CREDENTIALS REQUIRED FOR FACULTY

Education: Associate of Applied Science degree in Hospitality Management, or related field.

Experience: Experience in Hospitality Management

Certification: Certification in Hospitality, Meeting Planning, Event Planning, etc.

FISCAL IMPACT: ADMINISTRATION and IMPLEMENTATION COSTS

Department : Division of Business and Technology

Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.

The proposed program will have no impact on the administrative structure of the Division of Business and Technology.

Existing full-time and part-time faculty members, who possess academic and experiential credentials to teach Hospitality Management courses will be the most involved in providing instruction for the proposed C.T.S. All courses are existing, and are taught on a regular basis by full-time and part-time Delgado faculty members. The proposed program can be offered at no additional cost to the College, as all courses are existing and are used in the related existing A.A.S. program, and all faculty are existing at the College. Physical resources, to include classroom space, and Library resources are existing and adequate for the program. The packaging of courses as a recognized credential is designed to capture students who 'stop-out' prior to finishing the existing Associate degree, and will incur no additional costs for the College.

The Delgado Community College Libraries collection currently holds 297 print monographs (books), 893 electronic monographs (e-books), and 80 audio-visual/media titles in both physical and electronic format directly applicable to Hospitality Management coursework and career study. The following print serials (journals and periodicals) also support the curriculum in Hospitality Management: Business Horizons and Food Management. In addition to print serials, the College has access to approximately 5,000 electronic titles for serials in Business and Management, of which Hospitality Management is a sub-set. Searches related to 'hospitality management' immediately located over fifty-five scholarly, peer-reviewed, and full-text journal articles.

ANTICIPATED ENROLLMENT:

Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	4	4	5	5	6
EVENING	6	6	7	7	8
DISTANCE EDUCATION	2	2	3	3	3
Describe Process for Attaining & Estimating Enrollment:	The related A.A.S. in Hospitality Management has seen a decline in student completers; however, class enrollments remain consistent. Through assessment and evaluation, it has been determined that students often 'stop-out' of the program to accept entry-level positions, once they have completed the classes that comprise the proposed C.T.S. Projected completion rates are consistent with regular attrition rates and consider that some students may not be able to enroll in the proposed program on a full-time basis.				

PROGRAM ACCREDITATION:

Is Program Accreditation, Licensure or Certification Required?	Mandatory Accreditation status: Approved
Type/Name of Program Accreditation, Licensure or Certification Required:	The related A.A.S. degree program in Hospitality Management is accredited by the Accreditation Commission for Programs in Hospitality Administration (ACPHA). Accreditation will extend to the C.T.S. program, and all accreditation standards have been met.

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)

PROGRAM CURRICULUM

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours
Program, Degree or Concentration: Hospitality Management, C.T.S.					Credit Hours: 24.00		
Semester: First Semester					Credit Hours: 12.00		
CULA	214	Restaurant and Hospitality Supervision	3.00	0.00	45.00	3.00	0.00
HOST	101	Introduction to the Hospitality Industry	3.00	0.00	45.00	3.00	0.00
HOST	103	Introduction to Travel and Tourism	3.00	0.00	45.00	3.00	0.00
		Hospitality Elective (from published list)	3.00	0.00	45.00	3.00	0.00
Semester: Second Semester					Credit Hours: 12.00		
HOST	200	Hospitality Revenue Management	3.00	0.00	45.00	3.00	0.00
HOST	201	Hospitality Law	3.00	0.00	45.00	3.00	0.00
HOST	210	Hospitality Practicum	3.00	0.00	45.00	3.00	0.00
HOST	221	Hospitality Marketing	3.00	0.00	45.00	3.00	0.00

BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

This program will allow student interested in the Hospitality industry to receive a recognized credential from the College and enter the workforce directly. Student who wish to complete their studies to the Associate degree may do so; however, will earn a credential in the event they stop-out to enter the workforce.

KEYWORDS

Surgical Technology, A.A.S. - 04/21/2020

TYPE OF PROPOSED CHANGE : New Program

PROGRAM NAME : Surgical Technology, A.A.S.

AWARD LEVEL(S)

For Board of Regents and LCTCS Review:

Associate of Applied Science (A.A.S.)

Name:

For LCTCS Review:

Technical Diploma (T.D.)

Certificate of Technical Studies (C.T.S.)

Career and Technical Certificate (C.T.C)

TCA - For Archive Purpose Only

NAME OF PROGRAM(S) and AWARD LEVEL(S)

Stars : 4 Stars

Name: Surgical Technology, A.A.S.

Program Delivery Mode: Standard

CIP: 51.0909

Credit Hours: 60.00

Contact Hours: 1725.00

Associate of Applied
Science (A.A.S.)

IBC: Certified
Surgical
Technologist

**Issuing
Body:**
National Board
of Surgical
Technology/Su
rgical
Assisting
(NBSTA)

Course Title:

**Course
Prefix:**

**Course
Number:**

**Credits
Awarded:**
0.00

**IBC
Awarded
upon
Completion?**
: No-Test is
Required

PROPOSED CHANGE

a) For New Programs, state the purpose and objective; b) For Curriculum Modifications, state previous credit and clock hours; c) For Program Termination, state program and all award levels; d) For Curriculum Adoption, state the college from which curriculum is being adopted and the date it was approved by LCTCS.

Delgado Community College proposes an Associate of Applied Science degree (AAS) program in Surgical Technology. The proposed program is designed to replace the current C.T.S. program in Surgical Technology, and is designed to address workforce expectations for the contemporary Surgical Technologist.

Surgical technologists serve primarily as members of the surgical team. They work with surgeons, anesthesiologists, registered nurses, and other surgical personnel in delivering patient care and providing a safe environment. The surgical technologist assumes appropriate responsibilities before, during, and after surgery. Surgical technologists may also work in other patient service areas such as the emergency room or hold career-related positions such as central service manager, educator, preservation technologist, research assistant, materials manager, or medical salesperson.

The Surgical Technology program will be accredited by the Commission of Accreditation of Allied Health Education Programs (CAAHEP) (Note, the current C.T.S. program holds this accreditation). Through a selective admission process, two classes will be admitted each year (one in January and one in August). Upon completion of the program, the student will be qualified to sit for the national certification examination administered by the National Board of Surgical Technology/Surgical Assisting (NBSTSA). Enrollment in the program will be limited and is governed by the number of clinical positions available in affiliate hospitals. The Admissions Committee for the Surgical Technology Program reviews and evaluates each application on an impartial basis. The most qualified applicants with the greatest potential for contributing to the profession are selected. All prospective students must contact the Allied Health Division to initiate the application process.

IMPLEMENTATION DATE (Semester and Year)	Fall 2020
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HISTORY OF PRIOR ACTIONS

Provide an overview of changes to this program.

The College currently offers a successful Certificate of Technical Studies program in Surgical Technology. Due to changes in scope-of-practice, the College is requesting to expand the program to the Associate degree level. After approval of the A.A.S., and teach-out/transition of the existing the C.T.S., the College will evaluate and determine if the C.T.S. will be maintained or terminated.

JUSTIFICATION FOR THE PROPOSED CHANGE

Include support such as four-year university agreements, industry demand, advisory board information, etc.

The Georgetown Center on Education and the Workforce notes that there are tremendous opportunities for Surgical Technologists currently and in the future. Like the Bureau of Labor Statistics, Georgetown's Center on Education and the Workforce notes that growth for Surgical Technologist positions is predicted to increase at a rate higher than normal occupations. The Bureau of Labor Statistics expects a 12 percent rate of growth over the next 5 to 10 years. And, the Center for Workforce and Education notes that several factors contribute to the increased need of highly qualified and licensed Surgical Technologists, to include: a increase in the average human lifespan and rapidly growing ageing population; the development of advances in surgical procedures designed to improve health, appearance, and quality of life; and, the increasing dependence on technology-assisted surgical procedures (robotic and laparoscopic), which may find surgeons in a non-sterile environment supervising technological equipment, necessitating a need for Surgical Technologists to ensure and maintain a sterile surgical environment, and to correctly maintain surgical equipment and instruments.

A snapshot of data in Louisiana, noted that in April, 2020, approximately 200 job vacancies were posted for licensed Surgical Technologists in the State's hospitals and surgery centers. The Georgetown Center on Education and the Workforce reports that the salary range for Surgical Technologist in Louisiana range between \$34,000 and \$67,000, depending on experience, level of responsibility, and local labor-market costs/benefits. The average salary in Louisiana is approximately \$50,000. Additionally, the Georgetown Center on Education and the Workforce notes the professional licensure/certification is national, providing Certified Surgical Technologists with a portable credential, which is recognized from state-to-state.

Delgado's existing Certificate of Technical Studies in Surgical Technology was originally approved as a non-designated Certificate program by the State Board of Trustees for Colleges and Universities (now the University of Louisiana System) in October, 1997. The program transitioned to a Certificate of Technical Studies, through approval by the Louisiana Community and Technical College System, in 2009. The program has remained healthy, producing a consistent number of graduates, as follows: in 2018-2019: 22 graduates; in 2017-2018: 17 graduates; in 2016-2017: 27 graduates; in 2015-2016: 19 graduates; and in 2014-2015: 22 graduates. Data maintained by the program and verified by the accreditation agency notes that the passage rate on the licensure examination and subsequent employment in the field exceeds national benchmarks. In 2019: 100 percent of graduates taking the licensure examination passed the exam, and 100 percent found employment as Surgical Technologists. In 2018, 96 percent of graduates taking the licensure examination passed the exam, and 95 percent found employment as Surgical Technologists. And, in 2017, 97 percent of graduates taking the licensure examination passed the examination, and 100 percent found employment. The College anticipates the same success rates for the proposed A.A.S. degree program.

SITE(S) OF NEW PROGRAM OR CURRICULUM MODIFICATION: Sites (list below)
Charity School of Nursing site

QUALIFIED FACULTY (Check all that apply)		
Use Existing Faculty: Yes # - Full Time: 3 # - Part Time: 2	Hire Adjunct Faculty: No # - 0	Hire Full-Time Faculty: No # - 0

ADMINISTRATION and IMPLEMENTATION COSTS		
Department :		
How will this change affect the administrative structure and/or allocation of departmental funds in terms of:		
Faculty :	Facilities :	Library Resources :
Support :	Related Fields :	Other :

MINIMUM CREDENTIALS REQUIRED FOR FACULTY		
Education: Certificate or Associate degree in Surgical Technology	Experience: Work experience as Surgical Technologist	Certification: Certified Surgical Technology, as issued by National Board of Surgical Technology/Surgical Assisting (NBSTA)

FISCAL IMPACT: ADMINISTRATION and IMPLEMENTATION COSTS
Department : Division of Allied Health
Describe how this change will affect the administrative structure and/or allocation of departmental funds in terms of faculty, facilities, support, and any other resources.

The proposed Associate of Applied Science degree program in Surgical Technology will be housed in the Division of Allied Health. Ms. Harold Gaspard is the Dean of the Division. Approval of the proposed program will have no impact on the current administrative structure of the Division. No new full-time faculty are anticipated to initiate and maintain the proposed program. The core of full-time faculty as all are existing courses, taught at the College on a regular basis. Based on enrollment, additional adjunct faculty may be hired to teach in the program. One faculty member currently serves as program director, with the Assistant Dean of the Division helping with the management of the program's scheduling and fiscal processes.

Delgado Community College has six library locations with the Moss Memorial Library at the City Park Campus serving as the College's main library. The other library locations are the West Bank Campus Library, the Delgado Charity School of Nursing Library, the Delgado Jefferson Site Library, the Delgado Sidney Collier Site Library, and the Delgado River City Library. All Delgado libraries have a shared on-line library catalog. The Delgado library collections contain more than 150,000 print volumes, 920 print journals (serials), 290 microforms, and 3,487 audio-visual titles. In addition to the print collection, the library collections contain more than 350,000 electronic books, more than 76,000 electronic journals, more than 3,000 electronic audio-visual titles, and 129 electronic databases. All campus and site libraries maintain a collection of books, paper, and/or microfilm journals, and a collection of audiovisual materials that are pertinent to the location's curricula. Delgado's print and electronic library holdings are available online in a shared automated catalog system (ISAAC). Books are cataloged in the Dewey Decimal System.

Currently, the Libraries hold 182 monographs (print books), 1,187 electronic books, 325 audio visual resources, and five periodicals (journals) directly related to Surgical Technology. Journal titles include: JAMA, Journal of Wound, Ostomy, and Continence Nursing, Lancet, New England Journal of Medicine, and Medical-Surgical Nursing. In addition, the following databases provide access to full-text and abstracted information resources related to Surgical Technology: Academic Search Complete, CINAHL, Health Source, Medline, ProQuest, Nursing and Allied Health Source. Delgado Community College is a member of the Louisiana Library Consortium, and participates in the inter-library loan system and other resource sharing initiatives. Students and faculty may view resources at other public and private member colleges and universities through a union catalog, and are able to request resources through consortia membership. Currently, no additional resources are required. Regular deselection and acquisition of new materials will be required to ensure the set of physical and electronic resources remain current. Estimated expenditures for new resources are estimated at \$4,500 over a four-year period.

The College has adequate classrooms and office space to house the proposed program. The program has specialized facilities, to include general classrooms and special purpose laboratories, dedicated solely for the use of surgical technology instruction, located on the Charity School of Nursing Campus. Typically, the facilities are in-use for classes, labs, or student work groups between the hours of 8:00am and 6:00, Monday through Friday. All classrooms at the College provide multi-media resources. The Division of Allied Health operates several special purpose computer laboratories dedicated to instructional program offerings within the Division., to include testing and skills reinforcement laboratories. No new facilities are necessary for the proposed Associate of Applied Science degree in Surgical Technology.

The proposed program may be offered at no additional cost to the College. All course are existing and used in the existing Certificate program in Surgical Technology. All required related and general education courses are also existing and are offered at the College on a regular basis. The proposals seeks to combine the professional courses in Surgical Technology, which are all existing, with the General Education core and other related coursework to create an Associate of Applied Science degree

ANTICIPATED ENROLLMENT:

Students	Year One	Year Two	Year Three	Year Four	Year Five
DAY	23	29	30	35	35
EVENING					
DISTANCE EDUCATION					
Describe Process for Attaining & Estimating Enrollment:	Enrollment projections are consistent with historical enrollment and entrance rates for the existing C.T.S. program. Graduation rates are based on historical completion rates for the Surgical Technology program, and are comparable to other limited admissions programs in the Division of Allied Health.				

PROGRAM ACCREDITATION:

Is Program Accreditation, Licensure or Certification Required?	Mandatory
	Accreditation status:

Type/Name of Program Accreditation, Licensure or Certification Required:

The Surgical Technology program will be accredited by the Commission of Accreditation of Allied Health Education Programs (CAAHEP) (Note, the current C.T.S. program holds this accreditation). The existing program was most recently visited by a site review team in 2017, and the program's accreditation was reaffirmed through 2027. Since the time of the last on-site visit, Delgado discussed plans to expand the program to the degree level with CAAHEP. At the point of approval by the Regents of th

DESCRIBE IMPLEMENTATION COSTS (Include Faculty, Facilities, Library Resources, etc.)**PROGRAM CURRICULUM**

Use the template below or insert separate attachment. All modifications should include the OLD and NEW curriculum with changes appropriately noted so that it is visually clear what has been added, deleted and/or changed. Note if any special requirements, such as internships, are part of the curriculum. List all embedded IBCs. If you are adopting curriculum, you do not need to complete this section.

Subject Code	Course Number	Course Title	Lecture Hours	Lab Hours	Contact Hours	Credit Hours	Clinical Hours
Program, Degree or Concentration: Surgical Technology, A.A.S.					Credit Hours: 60.00		
Semester: First Semester					Credit Hours: 16.00		
BIOL	161	Introductory Anatomy and Physiology	3.00	0.00	45.00	3.00	0.00
BIOL	163	Introductory Anatomy and Physiology Laboratory	0.00	3.00	45.00	3.00	0.00
ENGL	101	English Composition I OR	3.00	0.00	45.00	3.00	0.00
ENGL	110	Intensive English Composition I	5.00	0.00	75.00	3.00	0.00
HESC	111	Medical Terminology	3.00	0.00	45.00	3.00	0.00
HESC	114	Introduction to Pharmacology	3.00	0.00	45.00	3.00	0.00
MATH	120	Contemporary Math	3.00	0.00	45.00	3.00	0.00
Semester: Second Semester					Credit Hours: 11.00		
HESC	103	Introduction of Medical Ethics and Communications	2.00	0.00	30.00	2.00	0.00
SURG	101	Introduction to Medical Legal Aspects of Surgery	3.00	0.00	45.00	3.00	0.00
SURG	111	Surgical Instrumentation and Procedures	1.00	8.00	135.00	3.00	0.00
SURG	121	Introduction to Surgical Techniques	1.00	0.00	15.00	1.00	0.00
SURG	141	Introduction to Clinical Practicum	1.00	8.00	135.00	2.00	0.00
Semester: Third Semester					Credit Hours: 12.00		
CMIN	201	Computer and Internet Literacy	3.00	0.00	45.00	3.00	0.00

HESC	112	Advanced Medical Terminology	3.00	0.00	45.00	3.00	0.00
SURG	201	Clinical Specialties	2.00	4.00	90.00	3.00	0.00
SURG	211	Clinical Practicum I	0.00	24.00	360.00	3.00	0.00
Semester: Fourth Semester (Summer Session)					Credit Hours: 8.00		
SURG	202	Clinical Specialties II	3.00	4.00	105.00	4.00	0.00
SURG	212	Clinical Practicum II	0.00	24.00	360.00	3.00	0.00
Semester: Fifth Semester					Credit Hours: 13.00		
BIOL	211	Microbiology of Human Pathogens	3.00	0.00	45.00	3.00	0.00
CMST	130	Fundamentals of Communication	3.00	0.00	45.00	3.00	0.00
SURG	213	Clinical Practicum III	0.00	24.00	360.00	3.00	0.00
SURG	215	SACK Seminar	1.00	0.00	15.00	1.00	0.00

BENEFITS TO THE SYSTEM

Discuss how this change will benefit your students, your community, and the LCTCS.

The proposed program may be offered at no additional cost to the College. All course are existing and used in the existing Certificate program in Surgical Technology. All required related and general education courses are also existing and are offered at the College on a regular basis. The proposals seeks to combine the professional courses in Surgical Technology, which are all existing, with the General Education core and other related coursework to create an Associate of Applied Science degree. Students may earn a specialized credential combined with a degree program, and the industry recognizes educational attainment for salary increase.

KEYWORDS